

**SANTA CRUZ CITY SCHOOLS DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
WEDNESDAY, NOVEMBER 8, 2017  
OPEN SESSION BEGINS AT 6:30 P.M.  
SANTA CRUZ COUNTY OFFICE OF EDUCATION BOARD ROOM  
400 ENCINAL AVENUE, SANTA CRUZ, CA.**

**DATE:  
TIME:  
LOCATION:  
EMPLOYEE:**

**AGENDA**

<b>Item</b>	<b>Purpose / Support</b>
<b>Agenda</b>	
<b>1. Convene Closed Session</b>	<b>5:30 p.m.</b>
1.1. Roll Call	
1.2. Public Comments prior to Closed Session	<i>Members of the public may comment on items that <b>ARE</b> listed on the Closed Session Agenda.</i>
<b>2. Closed Session Items</b>	
2.1. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957)	Information for possible action
2.2. Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments	Information for possible action
2.3. Conference with Labor Negotiators (Govt. Code 54957.6)	SCCS Negotiator Parks will provide an update to and receive direction from the Trustees regarding negotiations with the GSCFT for 2017-18.
2.4. Real Property Negotiations (Govt. Code 54956.8)	Address: 255 Swift St., Santa Cruz, CA Agency Negotiator: Mr. Gaffney Negotiating Parties: Gateway School Under Negotiation: Terms of Agreements  Address: 133 Mission St., Santa Cruz, CA Agency Negotiator: Mr. Gaffney Purpose: Update and Board Direction
<b>3. Convene Open Session</b>	<b>6:30 p.m.</b>
3.1. Welcome and Pledge of Allegiance	
3.2. Agenda changes, additions or deletions	

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**AGENDA**

	<b>Item</b>	<b>Purpose / Support</b>
4.	<b>Public Comments</b>	For presentations of matters <b><i>not</i></b> on the Agenda. 3 minutes for individuals; 15 minutes per subject.  <b><i>Note to Members of the Public: Thank you for taking the time to attend this meeting. Santa Cruz City School Board Members appreciate your presence and your comments regarding items not on the agenda are valued. Per Santa Cruz City Schools Board Bylaw protocols, Trustees will not comment on Public Comments during this time.</i></b>
5.	<b>Superintendent's and Student Representatives' Reports</b>	
5.1.	Superintendent's Report	
5.2.	Student Representatives' Reports	
6.	<b>Board Members' Reports</b>	
6.1.	Board Members' Reports	
6.2.	Board President's Report	
7.	<b>Approval of Minutes</b>	
7.1.	Minutes of the Special Meeting on October 11, 2017	
7.2.	Minutes of the Regular Meeting on October 18, 2017	
7.3.	Minutes of the Board Study Session on November 1, 2017	
8.	<b>General Public Business</b>	
8.1.	<b>Consent Agenda: These matters may be passed by one roll call motion.</b>	
8.1.1.	Personnel Actions - Certificated	
8.1.2.	Personnel Actions - Classified	

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	<b>Item</b>	<b>Purpose / Support</b>
8.1.3.	Purchase Orders, Quotes and Bids	
8.1.4.	Warrant Register	
8.1.5.	Budget Transfers	
8.1.6.	Gifts	
8.1.7.	PE Waiver for ARK Student	
8.1.8.	Approve Parcel Tax Oversight Committee Members	
8.1.9.	Approve Bond Oversight Committee Member	
8.1.10.	1st Quarter Investment Reports	
8.1.11.	Revised Classified Job Description: Project Coordinator	
8.1.12.	Contracts & Agreements	
8.1.12.1.	Superintendent's Office: MOU: SCCS/S4C-7th Grade College Commitment Field Trip	
8.1.12.2.	Educational Services/Special Education: Agreement for Professional Services-Margaret Bark	
8.1.12.3.	Business Services: Contracts & Agreements	
8.1.12.3.1.	Contract: Wasinger Inspection Services	
8.1.12.3.2.	Contract: School Site Solutions-CEQA	
8.1.12.3.3.	Contract: Crowe Horwath-Audit Services for Measure B	
8.1.12.3.4.	Contract: GEOTRINITY Consultants, Inc.-Soil investigation and reports for Natural Bridges Gymnasium	
8.1.13.	Disposition of Surplus Property	

## **AGENDA**

	<b>Item</b>	<b>Purpose / Support</b>
<b>8.2.</b>	<b>Report of Closed Session Actions</b>	
8.2.1.	Report of Actions Taken in Closed Session	
<b>8.3.</b>	<b>Items to Be Transacted and/or Discussed</b>	
8.3.1.	Staff Report: Local Control Accountability Plan (LCAP) Update: School Community Coordinator/EL Roadmap	School Community Coordinators are an essential bridge between our English Language Learner parent community and our schools, as well as serving to support other students in our system by linking families in transition to community resources such as health care and other vital services.
8.3.2.	New Business: Workforce Housing Feasibility Presentation	Recommendation: Approve Consulting Services Agreement for Phase 1 – Preliminary Workforce Housing Study by Dutra Cerro Graden, Inc.
8.3.3.	Staff Report: Single Plans for Student Achievement (SPSA)	The Single Plan for Student Achievement is a blueprint to improve the academic performance of all students. The purpose of the SPSA is to coordinate all educational services at the school.
8.3.4.	New Business: Bid Recommendation for Mission Hill Middle School front landscape and drop-off	Reject bid received for Mission Hill Middle School Front Access Landscape and Drop Off/Pick-Up Area Project, Bid # 2017-16.
8.3.5.	New Business: Board Policy Updates: Final Reading and Approval	Recommendation: Approve the policies as submitted. These policies were brought to the Board on October 18 and approved for first reading. They are re-submitted tonight for final approval.
<b>9.</b>	<b>Adjournment</b>	
<b>10.</b>	<b>Return to Closed Session (if necessary)</b>	
<b>11.</b>	<b>Closed Session Action Report (if necessary)</b>	
<b>12.</b>	<b>Adjournment</b>	



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### **AGENDA**

The board book for this meeting, including this agenda and back-up materials, may be viewed or downloaded online: <http://www.sccs.santacruz.k12.ca.us/board-of-education/agendas-&-minutes.html> or may be viewed at the District Office, Superintendent's Office, Room 303, 405 Old San Jose Road, Soquel, CA.

#### **Public Participation:**

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz City Schools Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

#### **Translation Requests:**

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Nancy Lentz by telephone at (831) 429-3410 extension 220.

#### **Las Solicitudes de Traducción:**

Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Nancy Lentz por teléfono al numero (831) 429-3410 x220.

#### **Board Meeting Information**

1. The Regular Meeting/Board Study Session: Budget Development on December 6, 2017, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
2. The Regular Meeting on December 13, 2017, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting on January 17, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting/Board Study Session: District Goals, Resources & Alignment on January 31, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
5. The Regular Meeting on February 14, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting on February 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on March 7, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on March 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on April 18, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
10. The Regular Meeting on April 25, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
11. The Regular Meeting on May 9, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

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12. The Regular Meeting/Board Self-Evaluation/Study Session for the Budget: May Revise on May 23, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
13. The Regular Meeting on June 13, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
14. The Regular Meeting on June 20, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

**MINUTES OF THE SPECIAL MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
October 11, 2017**

**Convene Closed Session**

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:31 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:30 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

**Attendance at Meeting**

Sheila Coonerty	Deedee Perez-Granados	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal

Kris Munro, Superintendent

Patrick Gaffney, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Frank Wells, Assistant Superintendent, Educational Services

Provisional Board Member Candidates: Robert Darrow; Linnaea Ann Holgers; Cynthia Hall Ranii; Olga de Santa Anna

Members of the Audience

**Welcome and Format**

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Special Meeting of the Board of Education.

**Agenda Changes**

None

**PUBLIC COMMENTS**

None

**5.2.1. Closed Session Actions**

1. The Board of Education conferred regarding the properties at 255 Swift Street and 133 Mission Street in Santa Cruz, CA. The Board of Education will return to Closed Session following the provisional board member appointment to continue discussion and provide direction.

### **ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED**

#### **6.1. Interview Applicants for Provisional Board Member Appointment**

The Board President and each Trustee presented one question to the four applicants. Each applicant was provided three minutes to answer the question, and the first respondent rotated with each question. Following the responses to all six questions, Superintendent Munro offered each candidate three minutes to provide a closing statement to the Trustees and provide additional information regarding their qualifications for the position.

#### **Public Comments:**

Many people in the audience spoke to advocate for a particular candidate.

#### **6.2. Discussion and Deliberation by the Trustees regarding Applicant Interviews**

Board President Tracy-Proulx opened the discussion/deliberation with a statement that the district is in the wonderful position of having an embarrassment of riches in these four applicants. Board President Tracy-Proulx offered kudos to all applicants for having a very public job interview. All candidates are qualified for this appointment.

Board Member Vestal stated that she will be seeking someone who has a great deal of budget experience. Ms. Vestal shared that any of the applicants would be a wonderful addition to the Board of Education – what shone through each candidate’s responses was a very collaborative nature.

Board Member Perez-Granados communicated that all four candidates are very talented; a colleague who understands the Santa Cruz Latino community would be of great benefit to the Board of Education. Dr. Perez-Granados commented that no matter how this vote turns out, the Trustees will have a wonderful colleague and that is heartening.

Board Member Coonerty shared that a person who has small children and works in the community could be of great value; all of the candidates brings great value and the Trustees are so pleased that applicants of such high quality are interested in this appointment. Dr. Coonerty also stated that all Trustees learn on the job, so past knowledge is not the only important criteria – fresh ideas can also be of value.

Board Member Threet related that each person brings a diverse value and reflects our community history; however, sometimes it is an attribute to bring a different experience from a kind and caring person into the mix.

Board Member Shonick agreed with Dr. Perez-Granados that the board would benefit from a person who has shared the Latino immigrant experience with a significant number of our students and family members. Santa Cruz City Schools has a substantial number of boys and girls who would benefit from a role model who looks like them, who speaks their language and who understands them.

**6.3. Vote on Provisional Appointment and Announce New Board Member**

While the Board Members were reviewing their notes for a vote, Superintendent Munro explained the voting process. Each Board Member has several numbered ballot cards. At this time, each Trustee will write the name of their candidate of choice on Ballot #1. The ballot cards will be passed to Superintendent Munro and she will read them. If there are four votes for one individual, voting is over. If not, deliberations will continue and voting will take place again. The Superintendent extended her thanks to each applicant and expressed her wish to engage all of them in some significant way in our district because they bring great value to our school community.

After collecting the ballot cards for Round #1 Voting, the Superintendent announced that voting was over, as one candidate did have four votes.

**Votes:**

Board Member Shonick: Olga de Santa Anna

Board Member Threet: Cynthia Hall Ranii

Board Member Perez-Granados: Olga de Santa Anna

Board Member Vestal: Cynthia Hall Ranii

Board Member Coonerty: Cynthia Hall Ranii

Board President Tracy-Proulx: Cynthia Hall Ranii

Superintendent Munro announced the newly appointed Provisional Board Member is Cynthia Hall Ranii. Dr. Ranii will be sworn in for her position at the Regular Meeting on October 18, 2017.

**7. Adjournment of Open Session**

As there was no further business to come before the Board of Education for this Open Session Meeting, Board President Tracy-Proulx adjourned the Open Session of this Special Meeting at 8:05 p.m.

**8. Return to Closed Session**

The Board of Education returned to Closed Session at 8:06 p.m.

**9. Report of Closed Session Actions**

1. The Board of Education conferred regarding the properties at 255 Swift Street and 133 Mission Street in Santa Cruz, CA and provided direction to District Negotiator Gaffney.

**10. Adjournment of Meeting**

As there was no further business to come before the Board of Education this evening, Board President Tracy-Proulx adjourned this Special Meeting at 8:56 p.m.

**Board Meeting Schedule Information**

1. The Regular Meeting on October 18, 2017, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting/Board Study Session: Budget/Student Discipline on November 1, 2017, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
3. The Regular Meeting on November 8, 2017, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
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\* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

***<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>***

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Deb Tracy-Proulx, President  
Board of Education

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
October 18, 2017**

**Convene Closed Session**

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:32 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

**Public Comments for Closed Session Agenda Items**

None

**Closed Session Oath of Office for Board Member Ranii**

In order to have Dr. Ranii attend the Closed Session Meeting, Superintendent Munro informally administered the Oath of Office.

**Convene Open Session**

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:34 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

**Attendance at Meeting**

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Student Representative Werlin-Martinez, Santa Cruz High School

Student Representative Smith, Harbor High School

Kris Munro, Superintendent

Patrick Gaffney, Assistant Superintendent, Business Services

Frank Wells, Assistant Superintendent, Educational Services

Members of the Audience

**Welcome and Format**

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**Agenda Changes**

In order to allow the Bartos Architecture Team Members to get on the road as early as possible, Item 8.3.4.

New Business: Bartos Bond Projects Update & Action on Belli Agreement Amendment to the Harbor High School Field Project will immediately follow Item 8.3.2. Staff Report: California Assessment of Student Performance and Progress (CAASPP).

### **Oath of Office for new Board Member Cynthia Ranii**

County Office of Education Superintendent Watkins administered the formal Oath of Office for new Board member Cynthia Ranii.

### **PUBLIC COMMENTS**

None

### **SUPERINTENDENT'S AND STUDENT REPRESENTATIVES' REPORTS**

#### **Superintendent's Report**

Superintendent Munro welcomed Trustee Ranii to the Santa Cruz City Schools Board of Education, and read aloud a letter of congratulations sent by Superintendent Anthony Ranii of the Montecito Unified School District. On October 16, Superintendent Munro, as well as Ms. Parks and Mr. Wells, were invited to join the GSCFT in a listening session with elementary teachers. It was a great opportunity to from team members, and we thank GSCFT President Carlson for the opportunity/invitation. The Superintendent reported a successful October 16 Parent Leader Meeting with approximately 25 parent leaders from across the district. The district team was able to share a bit about current district focus and projects, but, most importantly, to listen to parent concerns and answer questions. Per parent leader request, the next meeting will take place in November 2017. Superintendent Munro and Ms. Parks will join the leadership of both the GSCFT and the SCCCE for the ABC Unified Labor Management Conference next week. Cal Trans accidentally cut the ATT internet lines while fighting the fire in Boulder Creek yesterday, and we apologize for any delays in responding to emails, etc. during the repair period. The Superintendent closed her report with the sad news that longtime district supporter and friend Dr. Jim Logsdon passed away on Sunday, October 15. Dr. Logsdon was deeply committed to public education, our students and our families. He will be greatly missed by many in our community.

#### **Student Representatives' Reports**

Student Representative Werlin-Martinez reported that last week was Spirit Week at Santa Cruz High School and it might have been the most spirited week ever! Homecoming was cancelled due to poor air quality, but students are excited for the rescheduled events.

Student Representative Smith reported that students are looking forward to homecoming events next week and many students participated in Club Rush on Friday, October 13.

### **BOARD MEMBERS' REPORTS**

#### **Board Members' Reports**

Board Member Threet welcomed Dr. Ranii to the Board of Education and thanked her for stepping forward. Ms. Threet thanked Superintendent Munro and Board President Tracy-Proulx for bringing forward an excellent vehicle to make a selection for the provisional appointment to the Board of Education. Trustee Threet attended the water polo match between Soquel and Santa Cruz High Schools, and is hoping students have an exciting time at the upcoming rescheduled Santa Cruz High School Homecoming events.

Board Member Perez-Granados welcomed Dr. Ranii to the Board of Education.

Board Member Ranii thanked the Trustees and Superintendent Munro for a wonderful process selection for the provisional appointment to the Board of Education and thanked each Trustee for taking the time to work



with her. Dr. Ranii is pleased to be part of Santa Cruz City Schools and looks forward to serving the school community.

Board Member Vestal welcomed Dr. Ranii to the Board of Education. Ms. Vestal attended the Delta Board Meeting, at which the budget was approved and the Principal's Goals were presented. Schools Plus had a successful event. This past year, each teacher who applied received at least a partial grant and Trustee Vestal highly encourages teachers to apply. The grant cycle will begin again soon – applications are due November 10. Ms. Vestal attended the City/Schools Meeting and acknowledged Superintendent Munro for her collaboration with the City of Santa Cruz, and, in particular, with the Santa Cruz Police Department and the Parks and Recreation Department. Trustee Vestal met with Food Services and will attend the next Wellness Meeting on November 2, 6:00 p.m., at Harbor High School. Ms. Vestal visited classrooms with Trustee Shonick and Superintendent Munro. Trustee Vestal will fondly remember Dr. Logsdon – he was dedicated to Santa Cruz City Schools and wrote many letters to the Editor of the Santa Cruz Sentinel Newspaper on behalf of the district.

Board Member Coonerty asked Student Werlin-Martinez to let the Trustees know if the postponement of the Homecoming events and festivities affects the ability to fundraise for the Winter Formal Dance/Event. Dr. Coonerty reported that when she heard of the passing of Dr. Jim Logsdon she immediately thought of donating to the Santa Cruz High School Band program, as this was one of his favorite student programs. Dr. Coonerty encouraged folks to donate in his honor. Dr. Logsdon made real life-long connections with many of our students and families. God Bless you Jim. Welcome Dr. Ranii. Happy Birthday GSCFT President Carlson.

#### **Board President's Report**

Board President Tracy-Proulx welcomed Dr. Ranii to the Board of Education and acknowledged the Board Members for the great process used last week to make the provisional board member appointment.

#### **APPROVAL OF MINUTES**

1. MSP (Ranii/Perez-Granados) 6-0-1, the Board of Education approved the Minutes of the Regular Meeting on September 27, 2017. Board Member Ranii abstained from this vote as she was not present at the meeting. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

#### **Consent Agenda**

Board Member Threet had comments for Mr. Wells regarding Item 8.1.6. Williams Quarterly Report. Board Members Coonerty and Perez-Granados asked questions about Item 8.1.8.1.1. AVID Contract and Superintendent Munro provided the information they required to vote on this matter. Dr. Coonerty requested additional information on Special Education Contracts Items 8.1.8.1.5., 8.1.8.1.6., 8.1.8.1.7., 8.1.8.1.8., and 8.1.8.1.9. Superintendent Munro and Mr. Wells provided the information requested for Dr. Coonerty to make a vote on these matters. Board Member Shonick asked for Item 8.1.3. Purchase Orders, Quotes and Bids and Item 8.1.7. Budget Development Calendar to be pulled for a separate discussion and vote. Mr. Shonick moved approval of the Consent Agenda, consisting of: Item 8.1.1. Personnel Actions – *Certificated*; Item 8.1.2. Personnel Actions – *Classified*; Item 8.1.4. Warrant Register; Item 8.1.5. Budget Transfers; Item 8.1.6. Williams Quarterly Report; Item 8.1.8.1.1. Ed Services/Curriculum: Contract-AVID; Item 8.1.8.1.2. Ed Services/Curriculum: Contract-UCSC Work Study; Item 8.1.8.1.3. Ed Services/Monarch Elementary: CSA-Sarah Rapp; Item 8.1.8.1.4. Ed Services/Santa Cruz HS: CSA-Jewish Family & Children's Center Holocaust Speaker; Item 8.1.8.1.5. Ed Services/Special Education: CSA-FAST Cantonese Interpreter; Item 8.1.8.1.6. Ed Services/Special Education: APS-ARI School Psych Services; Item 8.1.8.1.7. Ed Services/Special Education: APS-Jennifer Jaeger PT; Item 8.1.8.1.8. Ed Services/Special Education: APS-DLS Specialized Services;

Item 8.1.8.1.9. Ed Services/Special Education: APS for providers for district students @ private schools- required by ISPs; Item 8.1.8.2.1. Business/Transportation: CSA-Russell Williamson Bus Driver Training; Item 8.1.8.2.2. Business/IT: Contract-Blackboard Software; Item 8.1.8.2.3. Business/Facilities: Agreement-Bogard Construction; Item 8.1.9. New Bond Oversight Committee Member. Dr. Perez-Granados seconded the motion. The motion was approved by roll call vote, as follows:

<b>Roll Call Vote:</b> Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx	Vestal – Yes	

Student Representative Smith abstained from a recommendation on this matter and Student Werlin-Martinez recommended a yes vote on this matter.

#### **Item 8.1.3. Purchase Orders, Bids and Quotes**

Board Members Shonick and Threet had questions and comments about the Facilities Master Plan projected costs for site projects vs. actual costs when the project work begins 12+ months after bond measures were approved by local voters. Mr. Gaffney agreed to provide overage information to the Trustees in order to facilitate exemplary fiduciary responsibility on behalf of the Board of Education. Mr. Shonick moved approval of Item 8.1.3. Purchase Orders, Bids and Quotes and Dr. Perez-Granados seconded the motion. The motion was approved by roll call vote, as follows:

<b>Roll Call Vote:</b> Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx	Vestal – Yes	

Students Smith and Werlin-Martinez recommended a yes vote on this matter.

#### **Item 8.1.7. Budget Development Calendar**

Board Member Shonick would like to ensure that after the 2018-19 Budget is provided for a Public Hearing on June 13, 2018 and approved by the Board of Education on June 13, 2018, no additional items could be added to the budget after the June 13 date. Mr. Shonick moved approval of the Item 8.1.7. Budget Development Calendar with the following provisional language: for members of the public, the June 13, 2018 Public Hearing for the Budget is the final opportunity for review and discussion of the budget that will be approved on June 20, 2018; for the Trustees, the Review and Approval of the Budget by the Trustees on June 13, 2018 is the final opportunity for review and discussion of any budget items that will be approved on June 20, 2018. Board Member Threet seconded the motion. The motion was approved by roll call vote, as follows:

<b>Roll Call Vote:</b> Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx	Vestal – Yes	

Students Smith and Werlin-Martinez recommended a yes vote on this matter.

#### **8.2.1. Closed Session Actions**

1. The Board of Education heard information regarding Expulsion 3-17-18 for a vote later this evening in Open Session.
2. The Board of Education conferred regarding the properties at 255 Swift Street and 133 Mission Street in Santa Cruz, CA and the Board of Education provided direction on these matters.
3. The Board of Education provided direction on Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957).
4. The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.

5. The Board of Education provided direction to Superintendent Munro regarding labor negotiations (Govt. Code 54957.6)

**8.2.2.1. Vote on Expulsion**

1. MSP (Coonerty/Ranii) 7-0, the Board of Education approved Expulsion 3-17-18 as submitted by Mr. Wells.

**ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED**

**8.3.1. Staff Report: Local Control and Accountability Plan (LCAP) Update: Newcomer Programs**

Elementary Curriculum Director Robb and district teachers Mulligan and Burke reported to the Board of Education regarding this matter. A significant number of our English Learners are newcomers, or students who are entering US schools for the first time. The number of newcomers has increased each year in the last three years, with the majority coming from El Salvador. Of all our 831 English Learners, 13% or 107 students have arrived in the last two years. Of these students, 72% or 77 students attend Gault, Branciforte Middle, or Harbor High, all schools with additional Newcomer supports in place. School staff at all sites are key in providing support to our newcomer students. Staff address student health, scheduling, family support, and social emotional support. ELIRTs (English Learner Instructional Resource Teachers) are on site at least once each week to provide support in planning instruction, securing materials and setting up programs for newcomers' success. Our school community coordinators are key liaisons to support students and their families in orienting our newcomers to school in the United States. District nurses and social workers are in direct contact with our newcomer students providing supports. All of the staff serve all of our English Language Learners and Spanish speaking families. Newcomer progress is monitored in our twice yearly Language Review team meetings. At these meetings, we discuss the progress and placement of each newcomer student individually. Progress is measured by the English Learner Progress Profile, English Language progress on CELDT and ELPAC, and grades. We monitor that a student make a year's growth in English in a year's time. Necessary adjustments are made at each Language Review team meeting. Newcomers are also counted in all of our district metrics including graduation rate, A-G completion, and attendance. Because newcomer numbers are relatively small, these data points can vary tremendously from year to year. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

**8.3.2. Staff Report: California Assessment of Student Performance and Progress (CAASPP)**

Secondary Curriculum Director Hodges provided this update to the Trustees. The 2016-17 school year marked the third year of California's statewide student assessment system. Smarter Balanced Assessments incorporate summative assessments in grades 3 through 8 and grade 11 in English Language Arts/Literacy and Mathematics. The purpose of these assessments is to give students, parents, teachers, schools and districts information regarding individual students' levels of proficiency as well as trends in school and district proficiency data in reference to the California Common Core State Standards. Assessments are used as a data point to help us determine if we are getting closer to closing the achievement gap. For each grade level and subject area, students receive a score from approximately 2000 to 3000. The overall score falls into one of four achievement levels: Standard Exceeded, Standard Met, Standard Nearly Met, and Standard Not Met. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

**8.3.4. New Business: Bartos Bond Projects Update & Action on the Belli Amendment to the Harbor High School Field Project**

Mark Bartos reported on Bond Measures A & B projects updates. Meetings with site planning review committees continue to develop and define projects, schedules and anticipated costs. Team members Curtis Monette, Laszlo Petrik, Monica Landaverde and Neal Sellers were also on hand to answer questions.

Facilities Director Miller presented the revised Belli Architects Agreement for Professional Services for the Harbor High Athletic Fields project. After thorough assessment, costs for this project have run much higher than the estimate in the Facilities Master Plan. The presented agreement reduces the scope of work to better align with the budget specified in the Master Plan that was presented to the community in 2016. MSP (Shonick/Threet) 7-0, the Board of Education approved the Belli Agreement Amendment. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

**8.3.3. Staff Report: Preliminary CBEDS Report 2017-18**

Mr. Gaffney reported that the California Basic Educational Data System (CBEDS) is an annual data collection administered the first Wednesday in October. This year CBEDS day was October 4th. The purpose of CBEDS is to collect demographic information on students, faculty and district employees. The District as a whole has decreased enrollment from 2016-17 to 2017-18 by 56 students. The Elementary District (grades Pre-K – 6), including Bay View, DeLaveaga, Gault, and Westlake, AFE (grades K-6), Monarch, as well as 6th graders from Branciforte Middle and Mission Hill Middle, decreased enrollment by 106 students from last year. The Secondary District (grades 7-12), including Branciforte and Mission Hill Middle Schools (grades 7-8) Harbor, Santa Cruz, Soquel, Costanoa High Schools (grades 9-12) and ARK and AFE (grades 7-12) increased by 52 students. The overall projections provided by DecisionInsite were extremely accurate. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

**8.3.5. New Business: Resolution 04-17-18 Week of the School Administrator**

Superintendent Munro reported the District is very pleased to announce the week of November 27 as the SCCS Week of the School Administrator, and recommends approval of this annual resolution. Mr. Shonick moved approval of Resolution 04-17-18 and Dr. Perez-Granados seconded the motion. The motion was approved by roll call vote, as follows:

<b>Roll Call Vote:</b> Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx	Vestal – Yes	

Students Smith and Werlin-Martinez recommended a yes vote on this matter.

**8.3.6. New Business: Resolution 05-17-18 Week of the Certificated and Week of the Classified Employee**

Superintendent Munro reported that several years ago Santa Cruz City Schools transitioned from the National and State Day of the Teacher to celebrating our district teachers for an entire week. This year, that week will start on May 7 and the Week of the Classified Employee will begin on May 21. Approval of this resolution is highly recommended. Mr. Shonick moved approval of Resolution 05-17-18 and Ms. Threet seconded the motion. The motion was approved by roll call vote, as follows:

<b>Roll Call Vote:</b> Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx	Vestal – Yes	

Students Smith and Werlin-Martinez recommended a yes vote on this matter.

### **8.3.7. New Business: Board Policy Updates – First and/or Final Reading**

New and revised policies are submitted through the GAMUT online board policy book updating process, which sends policies for review to participating districts approximately six times per year. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included. MSP (Perez-Granados/Vestal) 7-0, the Board of Education approved the new and/or revised policies for first reading. These policies will return to the Trustees on November 8, 2017 for final review and approval. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

### **9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Tracy-Proulx adjourned this Regular Meeting at 9:58 p.m.

### **Board Meeting Schedule Information**

1. The Regular Meeting/Board Study Session: Student Discipline/Budget on November 1, 2017, 6:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
2. The Regular Meeting on November 8, 2017, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting/Board Study Session: Budget Development on December 6, 2017, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
4. The Regular Meeting on December 13, 2017, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on January 17, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting/Board Study Session: District Goals, Resources & Alignment on January 31, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
7. The Regular Meeting on February 14, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on February 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on March 7, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
10. The Regular Meeting on March 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
11. The Regular Meeting on April 18, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
12. The Regular Meeting on April 25, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
13. The Regular Meeting on May 9, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
14. The Regular Meeting/Board Self-Evaluation/Study Session for the Budget: May Revise on May 23, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
15. The Regular Meeting on June 13, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
16. The Regular Meeting on June 20, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

\* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

***<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>***

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Deb Tracy-Proulx, President  
Board of Education

**MINUTES OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
STUDY SESSION: STUDENT DISCIPLINE/BUDGET  
November 1, 2017**

**Convene Closed Session**

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:32 p.m. in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:36 p.m. in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.

**Attendance at Meeting**

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Kris Munro, Superintendent  
Patrick Gaffney, Assistant Superintendent, Business Services  
Molly Parks, Assistant Superintendent, Human Resources  
Frank Wells, Assistant Superintendent, Educational Services  
Eileen Brown, Director, Student Services  
Stacy O'Farrell, Director, Special Education

**Welcome and Format**

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Study Session Meeting of the Board of Education.

**Agenda Changes**

None

**PUBLIC COMMENTS**

None

**5.1. Closed Session Actions**

1. The Board of Education conferred regarding the properties at 255 Swift Street and 133 Mission Street in Santa Cruz, CA.

## **ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED**

### **5.2.1. Study Session: Student Discipline**

Student Services Director Brown reported to the Trustees regarding this matter. Information presented included: the student discipline process from suspension through expulsion; the Manifest Determination process; suspension data disaggregated by ethnicity as well as comparisons to district demographic data; suspension data disaggregated by students with disabilities (SWD) – including Special Education and 504 students; suspension data disaggregated by behavior incidents; expulsion data disaggregated by ethnicity; expulsion data disaggregated by SWD; expulsion data disaggregated by incident; information on suspended vs. full expulsions; a chart showing the number of suspensions for each year since 2010 as well as the California Data Dashboard for suspensions for 2017.

Board Members made comments, asked questions and discussed Santa Cruz City Schools student discipline practices and procedures and federal laws and requirements around student discipline. Directors Brown and O'Farrell provided information as necessary. Board Members had more questions regarding this subject matter than time allowed, so it was agreed that Board Members would send additional questions to Superintendent Munro, who will gather requested information and send responses to the Trustees.

### **5.2.2. Study Session: Budget**

Mr. Gaffney reported to the Board of Education regarding this matter. Some of the information presented tonight is a prelude to the December 6<sup>th</sup> Budget Study Session. Mr. Gaffney presented proposed guidelines for the development of the Santa Cruz City Schools budget, Superintendent Munro suggested that these guidelines could be formally adopted at the same time the 1<sup>st</sup> Interim Budget Report is presented to the Board of Education. Mr. Gaffney submitted that the objective of this presentation is to provide the Trustees with: a brief summary of outstanding debt; revenue sources; fund balances; non-building capital needs; an estimate of curriculum master plan costs; a draft budget development calendar; a draft budget summary; revised budget development guidelines. Superintendent Munro shared that the Trustees would receive additional, more concrete budget information several weeks prior to a preliminary budget adoption.

Board Members made comments, asked questions and discussed the information presented by Mr. Gaffney. Superintendent Munro provided answers to several questions about the proposed guidelines for budget development.

### **6. Adjournment of Meeting**

As there was no further business to come before the Board of Education this evening, Board President Tracy-Proulx adjourned the Study Session Meeting at 8:53 p.m.

## **Board Meeting Schedule Information**

1. The Regular Meeting on November 8, 2017, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting/Board Study Session: Budget Development on December 6, 2017, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
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Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Deb Tracy-Proulx, President  
Board of Education

## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Certificated Personnel Actions

**DATE:** November 8, 2017

**FROM:** Molly Parks, Assistant Superintendent, Human Resources

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

We recommend the Board of Trustees approve the certificated personnel actions as submitted.

**BACKGROUND:**

The attached administrative and certificated personnel actions are submitted in accordance with District policy and the negotiated contract.

### **EXTRA WORK AGREEMENTS:**

#### **Certificated:**

**Nicholas Bianchini**, After School Music Instruction, Branciforte Middle, 8/23/17 - 6/7/18, not to exceed 100 hours

**Joseph Culver**, Cooking Enrichment Provider, Branciforte Middle, 9/27/17 - 12/13/17, not to exceed 28 hours

**Stephanie Engel**, Dance Enrichment Provider, Harbor High, 10/18/17 - 12/22/17, not to exceed 200 hours

**Gjon Feinstein**, Chess Enrichment Provider, DeLaveaga Elementary, 9/25/17 - 4/30/18, not to exceed 33 hours

**Anna Gonzales**, Arts and Crafts Enrichment Provider, Branciforte Middle, 9/27/17 - 12/13/17, not to exceed 22 hours

**Randi Isaacs**, Creative Movement Enrichment Provider, DeLaveaga Elementary , 10/1/17 - 6/7/18, not to exceed 202 hours

**Randi Isaacs**, Hip Hop Enrichment Provider, DeLaveaga Elementary , 10/1/17 - 12/13/12, not to exceed 12 hours

**Brian King**, Outdoor Education Enrichment Provider, Costanoa Continuation, 10/20/17 - 6/7/18, not to exceed 296 hours

**Michael Laird**, Martial Arts Enrichment Provider, Mission Hill Middle, 9/20/17 - 12/13/17, not to exceed 24 hours

**Daniel Le**, Vocal Music Enrichment Provider, DeLaveaga Elementary , 10/1/17 - 6/7/18, not to exceed 100 hours

**Dustin Rodney-Sharp**, Artistic Movement Enrichment, Branciforte Middle, 9/27/17 - 12/13/17, not to exceed 22 hours

**Celeste Robles Trujillo**, Baile Folklorico Movement Enrichment, Branciforte Middle, 9/27/17 - 12/13/17, not to exceed 18 hours

**EXTRA WORK AGREEMENTS:**

**Certificated:**

**Stephen Schnaar**, Bike Club Enrichment Provider, Branciforte Middle, 9/27/17 - 12/13/17, not to exceed 22 hours

**Mario Singleterry**, Working with Wood Enrichment Provider, Branciforte Middle, 9/27/17 - 12/13/17, not to exceed 33 hours

**Aidee Valdez Martinez**, Coding Enrichment Provider, Branciforte Middle, 9/27/17 - 12/13/17, not to exceed 12 hours

## **SANTA CRUZ CITY SCHOOLS DISTRICT**

**AGENDA ITEM:** Classified Personnel Actions

**MEETING DATE:** November 8, 2017

**FROM:** Molly Parks, Asst. Superintendent, Human Resources

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

To approve the classified personnel actions as submitted.

**BACKGROUND:**

The attached lists of classified personnel actions are submitted in accordance with the District, SCCCE Agreement and the Merit Rules.

## CLASSIFIED EMPLOYEE ACTIONS

*Reviewed by Classified Personnel: Keneé Houser 11/1/2017*

### **•Employment Actions Concerning Regular Assignments•**

#### **Probationary (New Hires or Temporary Employees Made Regular):**

Clark Williams, Gabriella, Media Textbook Clerk - SQ, 17.5hrs/9mos, effective 10/9/2017

Gaynor, James, Campus Supervisor - HH, 40hrs/9mos, effective 10/9/17

Taylor, Kiefer, Accompanist - SQ, 12.5hrs/9mos, effective 9/19/17

#### **Promotion:**

None

#### **Voluntary Demotion:**

None

#### **Increase/Reduction in FTE - Months/Hours of Service:**

Gregoire, Paula, Instructional Technician - BV, from 3.8hrs/9mos to 5hrs/9mos, effective 8/22/17

Marquez, Belinda, Instructional Technician - BV, from 4hrs/9mo to 5.2hrs/9mos, effective 7/1/17

Stanford, Keyana, Campus Supervisor - MHMS, from 29.00hrs /9mos to 31.5hrs/9mos, effective 8/22/17

Young Jr., Donald, Custodian - from 20hrs/12mo - DL and 20hrs/12mo WL to 13.33hrs/12mo DL, 13.34hrs/12mo WL, and 13.33hrs/12mos - BV, effective 10/1/17

#### **Additional FTE/Position:**

Harris, Cayla, Yard Duty - GA, 4.5hrs/wk-9mos, effective 9/18/17

#### **39-Mo Reinstatement:**

None

#### **39-Mo Reinstatement w/Increase in FTE:**

None

#### **63-Mo Reinstatement:**

None

#### **Transfer / Reinstatement:**

None

#### **Transfer W/Increase FTE:**

White O'Hagen, Meghan, from Primary Intervention Student Assistant 15hrs/9mos to Instructional Technician 25hrs/9mos, effective 10/17/17

#### **Provisional Assignments (not to exceed 90 working days):**

None

**Leave of Absence:**

None

**Separation from Service:**

McFadden, Valerie, Administrative Assistant - Confidential - ES, effective 12/29/17

**Retirement:**

None

**•Limited Term Project (not to exceed 126 days)/Substitutes: •**

**New EWA/Hourly Employees:**

Moore, Kozmik, Learning Assistant - HH, not to exceed 18hrs, 10/1/17 to 12/22/17

Rivera, Adriana, Learning Assistant - HH, not to exceed 64hrs, 10/2/17 to 12/21/17

**Existing EWA/Hourly Employees:**

Adam, Monika, Instructional Technician - SPED, not to exceed 1hr, 10/16/17

Appiano, Monica, Learning Assistant - HH, not to exceed 74hrs, 10/2/17 to 12/21/17

Arrazola, Ashley, Learning Assistant - HH, not to exceed 70hrs, 10/2/17 to 12/22/17

Ashton, Gerri, Instructional Technician - BS, not to exceed 16.5hrs, 10/17/17 to 1/9/18

Avena, Hilario, Learning Assistant - HH, not to exceed 61hrs, 10/9/17 to 12/22/17

Boyd, Helena, Learning Assistant - BV, not to exceed 150hrs, 9/29/17 to 6/7/18

Campos Solorio, Miriam, Learning Assistant - BS, not to exceed 375hrs, 10/30/17 to 5/25/18

Delgado, Sandra, Yard Duty - BV, not to exceed 25hrs, 9/5/17 to 6/7/18

Delgado, Sandra, Learning Assistant - BV, not to exceed 184hrs, 8/23/17 to 6/7/18

Diaz, Beatriz, District Translation - SO, not to exceed 12hrs, 9/28/17 to 6/8/18

Ericksen, Cynthia, Lead Food Service Worker - FS, not to exceed 3hrs, 7/1/17 to 10/31/17

Forbes, Leticia, Instructional Technician - SC, not to exceed 3hrs, 8/23/17 to 8/24/17

Haldi, Jacob, Food Service Worker - FS, not to exceed 20hrs, 9/1/17 to 6/30/18

Iglesias, Daisy, Learning Assistant - HH, not to exceed 18hrs, 10/9/17 to 12/22/17

Karan, Arjun, Learning Assistant - HH, not to exceed 35hrs, 10/13/17 to 12/21/17

Kinley, Diane, Instructional Technician, Elem. Intervention - BS, not to exceed 75hrs, 10/23/17 to 12/21/17

LeBlanc, Erica, Instructional Technician, Elem. Intervention - BV, not to exceed 300hrs, 9/15/17 to 6/7/18

Ledesma, Shane, Clerical Assistant - HR, not to exceed 210hrs, 9/5/17 to 2/1/18

Lopez, Teodoro, Senior Custodian - BM, not to exceed 100hrs, 10/15/17 to 6/30/18

Malaluan, Estrella, Learning Assistant - BV, not to exceed 360hrs, 8/28/17 to 6/7/18

Martinez, Viviana, Learning Assistant - HH, not to exceed 37hrs, 10/2/17 to 12/22/17

Miller, Lisa, Instructional Technician/PBS - WL, not to exceed 20hrs, 10/03/17 to 10/30/17

Nunez Lara, Luis, Substitute Custodian - MO, not to exceed 240hrs, 10/1/17 to 6/30/18  
Perez, Ricardo, Custodian - SC, not to exceed 22hrs, 9/9/17 to 10/14/17  
Raynal, Vanessa, Food Service Worker - FS, not to exceed 30hrs, 9/1/17 to 6/30/18  
Shaffer-Tropeano, Lidia, Instructional Technician/LL - CU, not to exceed 45hrs, 9/18/17 to 5/28/18  
Smith, Jennifer, Registrar - SQ, not to exceed 35hrs, 10/12/17 to 6/7/18  
Taylor, Keifer, Accompanist - HH, not to exceed 10hrs, 10/16/17 to 12/22/17  
Tolentino, Angelica, School Community Coordinator - SC, not to exceed 63hrs, 10/16/17 to 6/7/18

**Limited Term Retiree (not to exceed 960 hours per Government Code 21153):**

Young, Jacqueline, Food Service Substitute - FS, not to exceed 200hrs, 10/1/17 to 6/30/18

**Out of Class:**

Sihler, Kris, Lead School Bus Driver - TR, not to exceed 144hrs, 10/16/17 to 11/17/17  
Sihler, Kris, Lead School Bus Driver - TR, not to exceed 20hrs, 10/16/17 to 11/17/17

**•Employment Actions Concerning Exempt Assignments from the Classified Service•**

**Stipend:**

None

**Playground Recess Coach, Yard Duty, Child Care:**

Boyd, Helena, Yard Duty - BV, not to exceed 130hrs, 9/29/17 to 6/7/18  
Casillas, Micaila, Childcare - SO, not to exceed 10hrs, 10/5/17 to 6/8/18  
Mullins, Marsha, Yard Duty - DL, not to exceed 231hrs, 9/29/17 to 6/7/18  
Perez, Katya, Child Care - MH, not to exceed 30hrs, 9/1/17 to 6/10/18  
Quevedo, Vivian, Yard Duty - BV, not to exceed 180hrs, 9/18/17 to 6/7/18  
Townsend, Maria, Yard Duty - BV, not to exceed 130hrs, 9/27/17 to 6/7/18

**•Eligibility Lists Established•**

Instructional Technician - Elementary Intervention  
Lead Food Service Worker  
Learning Assistant  
Personnel Assistant  
School Health Clerk



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Purchase Orders, Quotes and Bids

**MEETING DATE:** November 8, 2017

**FROM:** Patrick Gaffney, Asst. Supt., Business Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

It is recommended that the Board of Education approve the purchase orders, quotes and bids as submitted.

### **BACKGROUND:**

A detailed report is attached, listing purchase orders, quotes and bids that require Board approval prior to release to vendors. The following definitions are provided to clarify the differences between purchase orders, quotes and bids:

- Purchase Orders:** For purchases routine in nature and over \$2,500 but under the amount required for a quote.
- Quotes:** When purchases will be \$6,500 to \$15,000 for contracted work or \$12,000 to \$88,300 for materials/supplies, several vendors are contacted for written quotations. This process, though not as rigorous as a bid, insures that the District has involved more than one vendor and will secure a competitive price.
- Bids:** A formal process including advertising to notify prospective bidders, distribution of written specification regarding the work or materials, and compliance with legal guidelines for bidding, must be followed for contracted work projected to cost \$15,000 and over, or for materials and supplies in the sum of \$88,300 or over. Bids are solicited from a wide pool of prospective vendors, thus assuring that when the award is made to the lowest responsible bidder, the District receives the best price available.

**BOARD OF EDUCATION****November 8, 2017****PURCHASE ORDERS OVER \$2500**

<b>PO/REQ NO.</b>	<b>SITE</b>	<b>DOLLAR AMOUNT</b>	<b>VENDOR</b>	<b>MATERIALS, SERVICES, ETC.</b>
18-01229	B40M	\$3,684.60	Belli Architectural Group	Confirming for Payment – Professional services, Campus Modernization. Bond Measure A.
18-01231	Harbor High	\$13,853.24	Belli Architectural Group	Confirming for Payment – Professional services, New Electrical. Bond Measure A.
18-01232	B40M	\$21,991.25	Belli Architectural Group	Confirming for Payment – Professional services for Relocatable Classroom. Bond Measure A.
18-01233	B40M	\$9,592.11	Gray Music	Musical Instruments. Monterey Peninsula MS After School grant.
18-01252	Soquel High	\$36,280.87	Belli Architectural Group	Confirming for Payment – Professional services, Aquatic Center. Bond Measure A.
18-01253	Harbor High	\$24,648.90	California Premier Restoration	Confirming for Payment – Pool House Water Damage/Rot repairs. Insurance.
18-01254	Harbor High	\$13,456.63	Belli Architectural Group	Confirming for Payment - Professional services, Aquatic Center. Bond Measure A.
18-01256	Harbor High	\$189,626.64	Belli Architectural Group	Confirming for Payment – Professional services, Field Improvements. Bond Measure A.
18-01286	Santa Cruz High	\$2,884.00	BCA Architects	Confirming for Payment – Professional services, Gym Modernization. Bond Measure A.
18-01299	Harbor High	\$3,720.00	Bowman & Williams	Confirming for Payment – Topographic Map of Pool Area. Bond Measure A.
18-01300	B40SS	\$3,600.00	UCSC	Professional Development workshops for Ark teachers. LCFF.

Approved by: \_\_\_\_\_ Approval Date: \_\_\_\_\_

**BOARD OF EDUCATION****November 8, 2017****PURCHASE ORDERS OVER \$2500**

<b>PO/REQ NO.</b>	<b>SITE</b>	<b>DOLLAR AMOUNT</b>	<b>VENDOR</b>	<b>MATERIALS, SERVICES, ETC.</b>
18-01308	Westlake	\$3,150.00	Code Naturally	90 Student licenses. Lottery.
18-00153	Various	\$7,000.00	Dilbeck & Sons	Change Order for repairs as needed. Ongoing and Major Maint.
18-00300	Various	\$3,500.00	Est2rad Customs	Change Order for Golf Cart and other Equipment Repairs. Ongoing and Major Maint.
18-00553	Various	\$2,500.00	North Glass	Change Order for Window/Glass Repairs. Ongoing and Major Maint.
18-01318	Curriculum	\$27,590.00	AVID Center	District Leadership training for J. Hodges. Unrestricted.
18-01319	Harbor High	\$8,500.00	Balance Hydrologics	Athletics Field Irrigation Improvements – Project 217081. Bond Measure A.
18-01320	Various	\$6,000.00	Jet Mulch	Open Order for Playground Wood Chips. Ongoing and Major Maint.
18-01321	District	\$52,811.75	BCA Architects	Confirming for Payment – Professional Services, Multi-Project Overhead. Bond Measure A and B.
18-01322	Soquel High	\$18,208.80	BCA Architects	Confirming for Payment – Professional Services, Swimming Pool Project. Bond Measure A.
18-01323	B40MS	\$13,326.50	BCA Architects	Confirming for Payment – Professional Services, Modernization Project. Bond Measure A.
18-01324	Santa Cruz High	\$20,080.80	BCA Architects	Confirming for Payment – Professional Services, Modernization Project. Bond Measure A.
18-01325	Soquel High	\$18,933.25	BCA Architects	Confirming for Payment – Professional Services, Modernization Project. Bond Measure A.

Approved by: \_\_\_\_\_ Approval Date: \_\_\_\_\_

**BOARD OF EDUCATION****November 8, 2017****PURCHASE ORDERS OVER \$2500**

<b>PO/REQ NO.</b>	<b>SITE</b>	<b>DOLLAR AMOUNT</b>	<b>VENDOR</b>	<b>MATERIALS, SERVICES, ETC.</b>
18-01326	B40SS	\$20,933.00	BCA Architects	Confirming for Payment – Professional Services, Modernization Project. Bond Measure A.
18-01327	Mission Hill	\$7,025.83	CPM Educational	Textbooks. Lottery.
18-01328	Harbor High	\$17,117.34	Garland Company	Materials for the Pool Building Re-Roof Project. Deferred Maintenance.
18-01329	Soquel High	\$25,309.00	Cen-Con Inc.	Construction services to install the new Marquee. Facility Use Fees.
18-01358	Harbor High	\$34,500.00	Stronger Building Services	Swimming Pool Roof Installation. Deferred Maintenance.
18-01353	Santa Cruz High	\$18,600.00	A&T Europe S.P.A.	16/17 Gutter Anchors. Ongoing and Major Maint.
18-01354	Bay View	\$7,130.03	Garland Company	Confirming for Payment - Re-Roof Project. Bond Measure B.
18-01384	Harbor High	\$3,600.00	Dept. of Conservation	Confirming for Payment – Geological Survey, Swimming Pool Replacement. Bond Measure A.
18-01397	Soquel High	\$26,764.54	Convergeone	Chromebooks and Carts. LCFF, Donations.
18-01403	Transportation	\$3,500.00	The Driver's Edge	CSA – Behind the Wheel Instruction for Bus Drivers. Transportation – Home to School.
18-01406	Gault	\$18,758.00	CDW	Chromebooks and Carts. Title I.
18-01407	Harbor High	\$10,090.32	Convergeone	Chromebooks and Cart. Title I.
18-01420	CIA	\$3,000.00	Ernest Tavella	CSA for Admin. Coaching for Tracey Runeare. Title II.
18-01421	CIA	\$3,000.00	Lambertus Post	CSA for Admin. Coaching for Ann Mekis. Title II.
18-01422	CIA	\$3,000.00	Carolyn Post	CSA for Admin. Coaching for Yvette Garcia. Title II.

Approved by: \_\_\_\_\_ Approval Date: \_\_\_\_\_

# BOARD OF EDUCATION

November 8, 2017

## PURCHASE ORDERS OVER \$2500

PO/REQ NO.	SITE	DOLLAR AMOUNT	VENDOR	MATERIALS, SERVICES, ETC.
18-01465	Santa Cruz High	\$20,180.43	Convergeone	Chromebooks and Carts. LCFF, Donations.
18-01476	Ed Services	\$3,377.00	CSLA	For eight (8) to attend the CSLA Conference in February. Unrestricted.
44816	Special Ed.	\$8,100.00	Margaret (Peggy) Barker, MS, ATP	<b>APS</b> to provide assistive technology and assessment services to four students during the 2017-18 school yr. Special Ed
44819	Special Ed.	\$11,172.00	Houghton Mifflin Harcourt	<b>District Psych/RSP Programs:</b> Assessment materials for the 2017-18 school year. Special Ed.
44820	Special Ed.	\$19,782.00	Pearson Clinical	<b>District Psych/Speech Programs:</b> Assessment materials for the 2017-18 school year. Special Ed.
44821	Special Ed.	\$4,512.00	Pro-Ed Inc.	<b>District Psych/Speech Programs:</b> Assessment materials for the 2017-18 school year. Special Ed.
44822	Special Ed	\$4,542.00	Western Psychological Services	<b>District Psych Program:</b> Assessment materials for the 2017-18 school year. Special Ed.

Approved by: \_\_\_\_\_ Approval Date: \_\_\_\_\_

## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Warrant Register

**MEETING DATE:** November 8, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the warrants on the Board Payment Report. The report covers vendor warrants issued from 10/6/17–10/30/17. Hard copies of the report are available for public review at the Board Meeting.

**AGENDA ITEM: 8.1.4**

## Check Register Report

Closed-SCCS 101017 TUESDAY

SCCS

## NON - DIRECT DEPOSIT

CHECK #	DATE PAID	PAID TO	AMOUNT
920364	10/10/2017	CALIFORNIA SCHOLARSHIP FEDERATION	\$100.00
920365	10/10/2017	CIF - CCS	\$700.00
920366	10/10/2017	CIF STATE OFFICE	\$678.90
920367	10/10/2017	CITY OF SANTA CRUZ	\$9,850.00
920368	10/10/2017	COALITION FOR ADEQUATE SCHOOL	\$274.00
920369	10/10/2017	COWELLS BEACH N BIKINI	\$631.50
920370	10/10/2017	DANIELSEN CO.	\$5,207.86
920371	10/10/2017	FARMER BROS CO	\$275.90
920372	10/10/2017	GOLD STAR FOODS	\$5,520.35
920373	10/10/2017	GRANITE ROCK COMPANY	\$20,026.45
920374	10/10/2017	JOHN R LAURENT	\$440.00
920375	10/10/2017	KLEINFELDER INC	\$19,152.60
920376	10/10/2017	MADI GROUP INC	\$2,512.50
920377	10/10/2017	MISSION TRAIL ATHLETIC LEAGUE	\$134.00
920378	10/10/2017	MOBILE MODULAR MGMT CORP	\$6,120.00
920379	10/10/2017	MUSEUM OF ART AND HISTORY	\$50.00
920380	10/10/2017	ORGANIZED BINDER	\$5,249.00
920381	10/10/2017	PRODUCERS DAIRY FOODS INC	\$3,661.00
920382	10/10/2017	RESILITE SPORTS PRODUCTS INC	\$11,244.44
920383	10/10/2017	SANTA CRUZ FIRE EQUIPMENT	\$125.00
920384	10/10/2017	SANTA CRUZ METRO	\$5,760.00
920385	10/10/2017	SCCOE	\$180.00
920386	10/10/2017	SCHOLASTIC	\$57.75
920387	10/10/2017	SHERATON GATEWAY HOTEL	\$345.00
920388	10/10/2017	SISC	\$1,122,057.20
920389	10/10/2017	SYSCO FOOD SERVICES OF SF	\$5,235.87
920390	10/10/2017	THE CYBER HIGH PROGRAM	\$22.96
920391	10/10/2017	WATSONVILLE COAST PRODUCE INC	\$2,245.65
COUNT :		28	TOTAL : \$1,227,857.93

**Check Register Report****Closed-SCCS 101017 TUESDAY****SCCS**

<b>Fund Type</b>	<b>Amount</b>	<b>GRAND TOTAL :</b>	<b>\$1,227,857.</b>
01	\$1,120,470.25	<b>TOTAL COUNT :</b>	<b>93</b>
11	\$6,869.80		<b>28</b>
13	\$55,218.83		
21	\$39,179.05		
25	\$6,120.00		
<b>TOTAL:</b>	<b>\$1,227,857.93</b>		



**Check Register Report****Closed-Payroll AP: SEPT 2017 SU****SCCS****NON - DIRECT DEPOSIT**

	<b>CHECK #</b>	<b>DATE PAID</b>	<b>PAID TO</b>	<b>AMOUNT</b>
	920204	10/10/2017	Alta Montclair/EBSA	\$400.00
	920205	10/10/2017	CFT PASS THROUGH	\$4.80
	920206	10/10/2017	CFT/AFT LOCAL 2030	\$392.35
	920207	10/10/2017	FRANCHISE TAX BOARD	\$236.70
	920208	10/10/2017	Santa Cruz Council of Class Employees	\$22.02
	920209	10/10/2017	SANTA CRUZ/PAYROLL REVOLVING	\$8,509.84
	<b>COUNT :</b>		<b>6</b>	<b>TOTAL : \$9,565.71</b>
<b>Fund Type</b>	<b>Amount</b>		<b>GRAND TOTAL :</b>	<b>\$9,565.71</b>
01	\$9,565.71		<b>TOTAL COUNT :</b>	<b>6</b>
<b>TOTAL:</b>	<b>\$9,565.71</b>			

**Check Register Report****Closed-SCCS 101217****SCCS****NON - DIRECT DEPOSIT**

CHECK #	DATE PAID	PAID TO	AMOUNT
920883	10/12/2017	A TOOL SHED EQUIPMENT RENTALS	\$52.67
920884	10/12/2017	A-Z BUS SALES INC	\$4,340.00
920885	10/12/2017	AA SAFE & SECURITY CO.	\$35.82
920886	10/12/2017	ACE PORTABLE SERVICES	\$364.50
920887	10/12/2017	Adriana G Escarcega	\$792.63
920888	10/12/2017	ADVANCED BLIND & SHADE	\$484.09
920889	10/12/2017	Alejandra L Ruiz	\$126.74
920890	10/12/2017	Alison S Daniel	\$164.71
920891	10/12/2017	ALPHAGRAPHICS SANTA CRUZ	\$315.76
920892	10/12/2017	AMAZON	\$912.10
920893	10/12/2017	APED	\$224.99
920894	10/12/2017	April M Porterfield	\$152.02
920895	10/12/2017	Aron S Carlton	\$62.49
920896	10/12/2017	AT&T MOBILITY	\$3,059.89
920897	10/12/2017	Barbara A Novelli	\$209.39
920898	10/12/2017	BAY CENTRAL PRINTING INC	\$1,024.71
920899	10/12/2017	Bernette M Lerman	\$32.31
920900	10/12/2017	BROPRINTS INC	\$267.05
920901	10/12/2017	BSN SPORTS LLC	\$1,132.88
920902	10/12/2017	BUREAU OF EDUCATION & RESEARCH	\$1,374.00
920903	10/12/2017	CAROLINA BIOLOGICAL	\$93.09
920904	10/12/2017	CAROLYN R POST	\$1,925.00
920905	10/12/2017	CARTRIDGE WORLD OF WALNUT CRK	\$596.68
920906	10/12/2017	CENTRAL HOME SUPPLY	\$747.64
920907	10/12/2017	Chad M Smith	\$255.32
920908	10/12/2017	CIF - CCS	\$780.00
920909	10/12/2017	COAST PAPER & SUPPLY	\$806.05
920910	10/12/2017	CONVERGEONE, INC.	\$248.69
920911	10/12/2017	COSTCO	\$297.33
920912	10/12/2017	Crissy R Hansen	\$195.50
920913	10/12/2017	DELTA CHARTER HIGH SCHOOL	\$26,106.00
920914	10/12/2017	DEMCO INC	\$888.71
920915	10/12/2017	DIRECT LINE TELE RESPONSE	\$114.10
920916	10/12/2017	Eileen B Brown	\$81.79
920917	10/12/2017	Erin E Petersen Lindberg	\$476.20
920918	10/12/2017	FAGEN FRIEDMAN & FULFROST LLP	\$2,849.00
920919	10/12/2017	FASTENAL CO	\$11.27
920920	10/12/2017	FEDEX	\$59.03

**Check Register Report****Closed-SCCS 101217****SCCS**

920921	10/12/2017	FLYERS ENERGY LLC	\$1,217.45
920922	10/12/2017	FOLLETT SCHOOL SOLUTIONS INC	\$2,139.30
920923	10/12/2017	Gerardo Valles	\$136.53
920924	10/12/2017	GRADE BREAK ENGINEERING INC	\$5,658.00
920925	10/12/2017	HEINEMANN BOOKS	\$257.79
920926	10/12/2017	Helayne Ballaban	\$33.21
920927	10/12/2017	HOME DEPOT CREDIT SERVICES	\$37.28
920928	10/12/2017	IDEA EXPRESS GROUP INC	\$420.28
920929	10/12/2017	IFLAND ENGINEERS INC	\$78,250.00
920930	10/12/2017	INDEPENDENT ELECTRIC SUPPLY IN	\$288.55
920931	10/12/2017	Jennifer L Johnston	\$51.59
920932	10/12/2017	JERENE LACEY	\$2,399.63
920933	10/12/2017	Jessica A Murray	\$55.33
920934	10/12/2017	Jessica E Brooks	\$477.72
920935	10/12/2017	JESSICA HILGER	\$500.00
920936	10/12/2017	JOHN'S ELECTRIC MOTOR SERVICE	\$153.54
920937	10/12/2017	Judy K Bartle	\$165.03
920938	10/12/2017	Julia R Hodges	\$131.72
920939	10/12/2017	Julia T Koch	\$137.85
920940	10/12/2017	Katelyn J Hochler	\$32.69
920941	10/12/2017	Katherine M Mitchell	\$163.28
920942	10/12/2017	KELLY MOORE PAINT CO	\$522.11
920943	10/12/2017	LAKESHORE LEARNING MATERIALS	\$208.00
920944	10/12/2017	Laurie A Hilderbrand	\$130.63
920945	10/12/2017	Leif L Rovick	\$105.67
920946	10/12/2017	LINCOLN AQUATICS	\$169.76
920947	10/12/2017	LIVE OAK SCHOOL DISTRICT	\$2,980.60
920948	10/12/2017	LLOYDS TIRE SERVICE INC	\$55.62
920949	10/12/2017	MADI GROUP INC	\$12,000.00
920950	10/12/2017	MARC & NANCY YELLIN	\$141.24
920951	10/12/2017	MATHESON TRI-GAS INC	\$63.22
920952	10/12/2017	Meghan L White O'Hagan	\$100.08
920953	10/12/2017	MERIDIAN STUDENT PLANNERS	\$4,070.00
920954	10/12/2017	Michaela K Cirerol	\$12.41
920955	10/12/2017	MISSION HILL BLDG OWNERS ASSN	\$15,096.46
920956	10/12/2017	MUSEUM OF ART AND HISTORY	\$50.00
920957	10/12/2017	Nancy J Sapunor	\$298.02
920958	10/12/2017	NORTH GLASS	\$547.85
920959	10/12/2017	NORTHSTAR AV	\$90.00
920960	10/12/2017	OFFICE DEPOT	\$349.67
920961	10/12/2017	PALACE ART & OFFICE SUPPLY	\$3,570.44

**Check Register Report****Closed-SCCS 101217****SCCS**

920962	10/12/2017	PPD MULTIMEDIA INC	\$325.50
920963	10/12/2017	PSAT 10	\$1,915.00
920964	10/12/2017	RAY MORGAN COMPANY	\$3,369.59
920965	10/12/2017	REALLY GOOD STUFF INC	\$112.23
920966	10/12/2017	REDWOOD HEALTH SERVICES	\$851.20
920967	10/12/2017	Renee P Golder	\$289.16
920968	10/12/2017	ROGER'S REFRIGERATION	\$1,031.66
920969	10/12/2017	RYDIN DECAL	\$288.32
920970	10/12/2017	SAFEWAY STORES INC	\$260.68
920971	10/12/2017	Samuel Solis	\$41.08
920972	10/12/2017	SAN JOSE BOILER WORKS INC	\$34,258.58
920973	10/12/2017	SANTA CLARA COE	\$435.00
920974	10/12/2017	SANTA CRUZ COUNTY OFFICE OF ED	\$2,000.00
920975	10/12/2017	SANTA CRUZ ELECTRONICS	\$229.04
920976	10/12/2017	SANTA CRUZ GARDEN LIQUOR & DELI INC	\$183.25
920977	10/12/2017	SANTA CRUZ MUNICIPAL UTILITIES	\$110.05
920978	10/12/2017	SCHOLASTIC	\$133.10
920979	10/12/2017	SCHOLASTIC MAGAZINES INC.	\$247.23
920980	10/12/2017	SCHOOL HEALTH SUPPLY CO	\$673.73
920981	10/12/2017	SILKE COMMUNICATIONS INC	\$207.05
920982	10/12/2017	Sonia F Banuelos	\$398.80
920983	10/12/2017	SOPHIANNA AVILA-BENABIDES	\$200.00
920984	10/12/2017	SOQUEL CREEK WATER DISTRICT	\$3,948.05
920985	10/12/2017	STANFORD AVE AUTOMOTIVE	\$370.46
920986	10/12/2017	Stefanie D Brown	\$225.42
920987	10/12/2017	THE CYBER HIGH PROGRAM	\$8,750.00
920988	10/12/2017	Tracey A Runeare	\$36.19
920989	10/12/2017	VISTA HIGHER LEARNING INC	\$1,853.00
920990	10/12/2017	WOODWIND AND BRASSWIND	\$1,144.24

**COUNT :****108****TOTAL :****\$248,816.31**

**Check Register Report****Closed-SCCS 101217****SCCS**

<b>Fund Type</b>	<b>Amount</b>	<b>GRAND TOTAL :</b>	<b>\$248,816.31</b>
01	\$163,047.70	<b>TOTAL COUNT :</b>	<b>108</b>
13	\$1,160.61		
21	\$78,250.00		
25	\$5,658.00		
73	\$700.00		
<b>TOTAL:</b>	<b>\$248,816.31</b>		

## Check Register Report

Closed-SCCS 101017 TUESDAY

SCCS

## NON - DIRECT DEPOSIT

CHECK #	DATE PAID	PAID TO	AMOUNT
920364	10/10/2017	CALIFORNIA SCHOLARSHIP FEDERATION	\$100.00
920365	10/10/2017	CIF - CCS	\$700.00
920366	10/10/2017	CIF STATE OFFICE	\$678.90
920367	10/10/2017	CITY OF SANTA CRUZ	\$9,850.00
920368	10/10/2017	COALITION FOR ADEQUATE SCHOOL	\$274.00
920369	10/10/2017	COWELLS BEACH N BIKINI	\$631.50
920370	10/10/2017	DANIELSEN CO.	\$5,207.86
920371	10/10/2017	FARMER BROS CO	\$275.90
920372	10/10/2017	GOLD STAR FOODS	\$5,520.35
920373	10/10/2017	GRANITE ROCK COMPANY	\$20,026.45
920374	10/10/2017	JOHN R LAURENT	\$440.00
920375	10/10/2017	KLEINFELDER INC	\$19,152.60
920376	10/10/2017	MADI GROUP INC	\$2,512.50
920377	10/10/2017	MISSION TRAIL ATHLETIC LEAGUE	\$134.00
920378	10/10/2017	MOBILE MODULAR MGMT CORP	\$6,120.00
920379	10/10/2017	MUSEUM OF ART AND HISTORY	\$50.00
920380	10/10/2017	ORGANIZED BINDER	\$5,249.00
920381	10/10/2017	PRODUCERS DAIRY FOODS INC	\$3,661.00
920382	10/10/2017	RESILITE SPORTS PRODUCTS INC	\$11,244.44
920383	10/10/2017	SANTA CRUZ FIRE EQUIPMENT	\$125.00
920384	10/10/2017	SANTA CRUZ METRO	\$5,760.00
920385	10/10/2017	SCCOE	\$180.00
920386	10/10/2017	SCHOLASTIC	\$57.75
920387	10/10/2017	SHERATON GATEWAY HOTEL	\$345.00
920388	10/10/2017	SISC	\$1,122,057.20
920389	10/10/2017	SYSCO FOOD SERVICES OF SF	\$5,235.87
920390	10/10/2017	THE CYBER HIGH PROGRAM	\$22.96
920391	10/10/2017	WATSONVILLE COAST PRODUCE INC	\$2,245.65
COUNT :		28	TOTAL : \$1,227,857.93

**Check Register Report****Closed-SCCS 101017 TUESDAY****SCCS**

<b>Fund Type</b>	<b>Amount</b>	<b>GRAND TOTAL :</b>	<b>\$1,227,857.</b>
01	\$1,120,470.25	<b>TOTAL COUNT :</b>	<b>93</b>
11	\$6,869.80		<b>28</b>
13	\$55,218.83		
21	\$39,179.05		
25	\$6,120.00		
<b>TOTAL:</b>	<b>\$1,227,857.93</b>		

**Check Register Report****Closed-SCCS 101717****SCCS****NON - DIRECT DEPOSIT**

	<b>CHECK #</b>	<b>DATE PAID</b>	<b>PAID TO</b>	<b>AMOUNT</b>
	921137	10/17/2017	DANIELSEN CO.	\$9,108.04
	921138	10/17/2017	GOLD STAR FOODS	\$9,201.21
	921139	10/17/2017	OLIVER PACKAGING & EQUIPMENT CO	\$1,757.08
	921140	10/17/2017	PRODUCERS DAIRY FOODS INC	\$4,545.65
	921141	10/17/2017	ROGER'S REFRIGERATION	\$1,960.56
	921142	10/17/2017	SYSCO FOOD SERVICES OF SF	\$12,891.04
	921143	10/17/2017	WATSONVILLE COAST PRODUCE INC	\$4,735.56
	<b>COUNT :</b>	<b>7</b>	<b>TOTAL :</b>	<b>\$44,199.14</b>
<b>Fund Type</b>	<b>Amount</b>		<b>GRAND TOTAL :</b>	<b>\$44,199.14</b>
13	\$44,199.14		<b>TOTAL COUNT :</b>	<b>7</b>
<b>TOTAL:</b>	<b>\$44,199.14</b>			



**Check Register Report****Closed-SCCS 101917****SCCS****NON - DIRECT DEPOSIT**

CHECK #	DATE PAID	PAID TO	AMOUNT
921607	10/19/2017	ALPHAGRAPHICS SANTA CRUZ	\$126.65
921608	10/19/2017	AMAZON	\$1,127.45
921609	10/19/2017	Anne W Filesler	\$47.29
921610	10/19/2017	B & H PHOTO	\$1,109.00
921611	10/19/2017	BELLI ARCHITECTURAL GROUP INC	\$26,782.71
921612	10/19/2017	BOOKSHOP SANTA CRUZ INC	\$383.05
921613	10/19/2017	BSN SPORTS LLC	\$444.60
921614	10/19/2017	CARTRIDGE WORLD OF WALNUT CRK	\$61.83
921615	10/19/2017	COAST PAPER & SUPPLY	\$1,542.35
921616	10/19/2017	COMPLETE MAILING SERVICE INC	\$153.79
921617	10/19/2017	CONTRACT PAPER GROUP INC	\$21,058.80
921618	10/19/2017	COSTCO	\$216.69
921619	10/19/2017	CPM EDUCATIONAL PROGRAM	\$2,889.31
921620	10/19/2017	CRYSTAL SPRINGS WATER AKA DTJ	\$12.00
921621	10/19/2017	DELTA CHARTER HIGH SCHOOL	\$269,381.04
921622	10/19/2017	DICK BLICK CO	\$805.57
921623	10/19/2017	DISCOUNT SCHOOL SUPPLY	\$293.59
921624	10/19/2017	DISCOVERY TOURS	\$3,600.00
921625	10/19/2017	DYNAMIC PRESS INC	\$583.47
921626	10/19/2017	EASTER SEALS CENTRAL CALIF	\$41,337.30
921627	10/19/2017	Elizabeth T Lindsley	\$44.19
921628	10/19/2017	Elizabeth Vallance	\$93.25
921629	10/19/2017	FEDEX	\$6.19
921630	10/19/2017	FOLLETT SCHOOL SOLUTIONS INC	\$3,451.23
921631	10/19/2017	Gail L Atlansky	\$371.14
921632	10/19/2017	GRAY'S MUSICAL INSTRUMENTS	\$40.00
921633	10/19/2017	GREENWASTE RECOVERY INC	\$5,627.75
921634	10/19/2017	HEINEMANN	\$214.62
921635	10/19/2017	IFLAND ENGINEERS INC	\$50,300.00
921636	10/19/2017	Jill C Hadsell	\$48.27
921637	10/19/2017	Jon S Wells	\$71.26
921638	10/19/2017	Lauren G Rose	\$36.26
921639	10/19/2017	Lawrence P Thibault	\$288.32
921640	10/19/2017	LIBRARY STORE INC	\$84.35
921641	10/19/2017	Lisa A Storer	\$50.41
921642	10/19/2017	MAGNOLIA SUN LLC	\$5,068.48
921643	10/19/2017	Maria Carmen Zuniga Martinez	\$395.21
921644	10/19/2017	Melissa A Morales-McGibben	\$37.54

**Check Register Report****Closed-SCCS 101917****SCCS**

921645	10/19/2017	MERIDIAN STUDENT PLANNERS	\$2,441.00
921646	10/19/2017	MICHAELS TRANSPORTATION SERVICE INC	\$1,544.50
921647	10/19/2017	Michelle L Hubbard	\$349.21
921648	10/19/2017	MORGAN HILL SUPPLY INC	\$1,964.28
921649	10/19/2017	PALACE ART & OFFICE SUPPLY	\$2,572.56
921650	10/19/2017	PALMER HAMILTON LLC	\$2,959.04
921651	10/19/2017	PHOENIX CERAMICS SUPPLY	\$1,569.27
921652	10/19/2017	SALINAS YELLOW CAB CO LLC	\$9,148.70
921653	10/19/2017	THE MARSHALL MEMO	\$50.00
921654	10/19/2017	TIME FOR KIDS	\$247.50
921655	10/19/2017	US BANCORP EQUIP FINANCE INC	\$209.80
921656	10/19/2017	WORLD BOOK INC	\$1,360.00

**COUNT : 50 TOTAL : \$462,600.82****Fund Type****Amount****GRAND TOTAL : \$462,600.82**

01 \$382,559.07

**TOTAL COUNT : 50**

21 \$77,082.71

25 \$2,959.04

**TOTAL: \$462,600.82**

## Check Register Report

Closed-SCCS 102617

SCCS

## NON - DIRECT DEPOSIT

CHECK #	DATE PAID	PAID TO	AMOUNT
922327	10/26/2017	A SIGN ASAP	\$264.06
922328	10/26/2017	AA SAFE & SECURITY CO.	\$104.97
922329	10/26/2017	ACE PORTABLE SERVICES	\$277.70
922330	10/26/2017	Alan M Voegtlen	\$12.31
922331	10/26/2017	Amariah A Hernandez	\$241.64
922332	10/26/2017	AMAZON	\$555.96
922333	10/26/2017	BAY PLUMBING SUPPLY	\$4,568.86
922334	10/26/2017	BELLI ARCHITECTURAL GROUP INC	\$280,624.54
922335	10/26/2017	BOWMAN & WILLIAMS	\$3,720.00
922336	10/26/2017	BUNTON CLIFFORD & ASSOCIATES INC	\$2,884.00
922337	10/26/2017	CALIFORNIA PREMIER RESTORATION	\$45,781.05
922338	10/26/2017	CITY OF SANTA CRUZ	\$464.78
922339	10/26/2017	CLARK SECURITY PRODUCTS INC	\$71.29
922340	10/26/2017	COAST PAPER & SUPPLY	\$230.13
922341	10/26/2017	COASTAL ENTERPRISES	\$5,363.45
922342	10/26/2017	COSTCO	\$336.56
922343	10/26/2017	CSNA - CA SCHOOL NUTRITION	\$122.00
922344	10/26/2017	Desiree A Dominguez	\$597.76
922345	10/26/2017	Donna M Geffken	\$36.38
922346	10/26/2017	EWING IRRIGATION PRODUCTS	\$1,562.61
922347	10/26/2017	FLYERS ENERGY LLC	\$73.09
922348	10/26/2017	FOLLETT SCHOOL SOLUTIONS INC	\$347.20
922349	10/26/2017	GENERAL BINDING CORP.	\$76.18
922350	10/26/2017	GEO H WILSON INC	\$715.00
922351	10/26/2017	GOPHER CONTROL OF SANTA CRUZ	\$675.00
922352	10/26/2017	HARBOR HIGH SCHOOL	\$205.44
922353	10/26/2017	HERFF JONES	\$17.02
922354	10/26/2017	HOSE SHOP	\$46.81
922355	10/26/2017	INDEPENDENT ELECTRIC SUPPLY IN	\$136.71
922356	10/26/2017	ISABEL REI MOUTON	\$1,500.00
922357	10/26/2017	Jane C Forbes	\$281.30
922358	10/26/2017	Justine A Howell	\$71.96
922359	10/26/2017	KELLY MOORE PAINT CO	\$107.31
922360	10/26/2017	Lauren G Rose	\$161.49
922361	10/26/2017	LINCOLN AQUATICS	\$4,507.52
922362	10/26/2017	Lisa A Storer	\$101.33
922363	10/26/2017	Maggie C Wilson	\$163.63
922364	10/26/2017	MARGARET ANNE LACEY	\$870.00

**Check Register Report****Closed-SCCS 102617****SCCS**

922365	10/26/2017	MEDICAL BILLING TECHNOLOGIES INC	\$3,267.55
922366	10/26/2017	MISSION TRAIL ATHLETIC LEAGUE	\$134.00
922367	10/26/2017	Nancy S Lentz	\$51.57
922368	10/26/2017	ORIENTAL TRADING CO INC	\$68.50
922369	10/26/2017	PACIFIC COAST TRANE	\$1,840.00
922370	10/26/2017	PALACE ART & OFFICE SUPPLY	\$188.99
922371	10/26/2017	PG&E CFM/PPC DEPT	\$38,337.64
922372	10/26/2017	SAFEGUARD BUSINESS SYSTEMS INC	\$5,640.64
922373	10/26/2017	SAFEWAY STORES INC	\$124.53
922374	10/26/2017	Samuel Solis	\$43.82
922375	10/26/2017	SANTA CRUZ TELEPHONE	\$216.93
922376	10/26/2017	SCCOE	\$550.00
922377	10/26/2017	SCHOLASTIC MAGAZINES INC.	\$480.76
922378	10/26/2017	SCHOOL HEALTH SUPPLY CO	\$391.87
922379	10/26/2017	SOLAR CITY BILLING	\$4,235.00
922380	10/26/2017	SOLAR CITY BILLING	\$5,603.55
922381	10/26/2017	Sonia J Le	\$65.26
922382	10/26/2017	SPURR	\$7,553.86
922383	10/26/2017	TEXTBOOK WAREHOUSE	\$907.49
922384	10/26/2017	TRI DIM FILTER CORP.	\$58.28
922385	10/26/2017	TROXELL COMMUNICATIONS INC	\$5,084.14
922386	10/26/2017	ZEE MEDICAL SERVICE CO	\$151.89

<b>COUNT :</b>	<b>60</b>	<b>TOTAL :</b>	<b>\$432,873.31</b>
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**Fund Type****Amount****GRAND TOTAL : \$432,873.31****TOTAL COUNT : 60**

01	\$139,488.34
11	\$226.17
13	\$122.00
14	\$1,731.31
21	\$285,497.23
25	\$4,308.26
73	\$1,500.00
<b>TOTAL:</b>	<b>\$432,873.31</b>

## Check Register Report

Closed-SCCS 102617 SUPPLEMEI

SCCS

## NON - DIRECT DEPOSIT

CHECK #	DATE PAID	PAID TO	AMOUNT
922388	10/26/2017	A SIGN ASAP	\$294.30
922389	10/26/2017	AA SAFE & SECURITY CO.	\$33.00
922390	10/26/2017	ABA BUILDING SERVICES	\$1,253.00
922391	10/26/2017	ACE PORTABLE SERVICES	\$621.25
922392	10/26/2017	ACSA FOUNDATION FOR ED ADMIN	\$1,600.00
922393	10/26/2017	ALPHAGRAPHICS SANTA CRUZ	\$457.86
922394	10/26/2017	AMAZON	\$1,902.91
922395	10/26/2017	ANDERSON CHRISTIE INC	\$1,118.43
922396	10/26/2017	ANIMAL DAMAGE MANAGMENT	\$1,025.00
922397	10/26/2017	Antonio Jaramillo Moreno	\$25.71
922398	10/26/2017	APED	\$42.91
922399	10/26/2017	AVID CENTER	\$500.00
922400	10/26/2017	B & B SMALL ENGINE REPAIR	\$239.95
922401	10/26/2017	BAY PLUMBING SUPPLY	\$81.52
922402	10/26/2017	BOOKSHOP SANTA CRUZ INC	\$526.06
922403	10/26/2017	Branna D Banks	\$148.23
922404	10/26/2017	BUNTON CLIFFORD & ASSOCIATES INC	\$144,294.10
922405	10/26/2017	BUSINESS CARD	\$4,408.54
922406	10/26/2017	Casey E Carlson	\$30.00
922407	10/26/2017	CDW GOVERNMENT	\$662.89
922408	10/26/2017	CENTRAL HOME SUPPLY	\$389.93
922409	10/26/2017	CERTIFIED BACKFLOW ASSEMBLY TESTING LLC	\$66.00
922410	10/26/2017	Christy A Hertzberg	\$21.77
922411	10/26/2017	CIF - CCS	\$815.00
922412	10/26/2017	CLARK SECURITY PRODUCTS INC	\$263.25
922413	10/26/2017	CODE NATURALLY INC	\$3,150.00
922414	10/26/2017	COLBI TECHNOLOGIES INC	\$1,487.50
922415	10/26/2017	COMCAST	\$189.02
922416	10/26/2017	COSTCO	\$116.33
922417	10/26/2017	DANIELSEN CO.	\$18,029.85
922418	10/26/2017	DEPARTMENT OF CONSERVATION	\$3,600.00
922419	10/26/2017	DISCOUNT SCHOOL SUPPLY	\$70.24
922420	10/26/2017	E.D.D./ STATE OF CALIFORNIA	\$3,129.62
922421	10/26/2017	EWING IRRIGATION PRODUCTS	\$2,069.08
922422	10/26/2017	FLYERS ENERGY LLC	\$1,246.46
922423	10/26/2017	FOLLETT SCHOOL SOLUTIONS INC	\$2,056.32
922424	10/26/2017	GIZDICH RANCH	\$132.00

**Check Register Report****Closed-SCCS 102617 SUPPLEMEI****SCCS**

922425	10/26/2017	GOLD STAR FOODS	\$20.00
922426	10/26/2017	GRANITE ROCK CORPORATION	\$13.98
922427	10/26/2017	GRAY'S MUSICAL INSTRUMENTS	\$190.75
922428	10/26/2017	HERBERT'S FUN SHOP INC	\$107.00
922429	10/26/2017	HOME DEPOT CREDIT SERVICES	\$69.66
922430	10/26/2017	HOSE SHOP	\$67.87
922431	10/26/2017	ILLUMINATE EDUCATION INC	\$399.00
922432	10/26/2017	INDEPENDENT ELECTRIC SUPPLY IN	\$414.43
922433	10/26/2017	IXL LEARNING	\$2,025.00
922434	10/26/2017	JERENE LACEY	\$1,215.00
922435	10/26/2017	JUNIOR LIBRARY GUILD	\$796.80
922436	10/26/2017	Katrina E Haeger	\$109.35
922437	10/26/2017	KELLY MOORE PAINT CO	\$57.07
922438	10/26/2017	KONE INC	\$1,615.77
922439	10/26/2017	LAKESHORE LEARNING MATERIALS	\$322.02
922440	10/26/2017	LEARNING ALLY INC.	\$1,599.00
922441	10/26/2017	LLOYDS TIRE SERVICE INC	\$384.04
922442	10/26/2017	MAILROOM FINANCE INC	\$725.22
922443	10/26/2017	Mary A Robb	\$184.33
922444	10/26/2017	Mignonne D Fish	\$21.75
922445	10/26/2017	MOBILE MODULAR MGMT CORP	\$50,615.98
922446	10/26/2017	MOTION INDUSTRIES	\$464.62
922447	10/26/2017	NORTH GLASS	\$655.85
922448	10/26/2017	OVERHEAD DOOR COMPANY OF SALIN	\$243.67
922449	10/26/2017	PALACE ART & OFFICE SUPPLY	\$1,367.42
922450	10/26/2017	PERFORMANCE FOOD SERVICE	\$116.80
922451	10/26/2017	PHOENIX CERAMICS SUPPLY	\$591.87
922452	10/26/2017	PRODUCERS DAIRY FOODS INC	\$1,943.06
922453	10/26/2017	Raven Graham	\$27.07
922454	10/26/2017	ROAROCKET SKATEBOARD COMPANY	\$206.93
922455	10/26/2017	ROGER'S REFRIGERATION	\$782.21
922456	10/26/2017	SAFEWAY STORES INC	\$52.07
922457	10/26/2017	SANTA CRUZ MUNICIPAL UTILITIES	\$47,442.80
922458	10/26/2017	SANTA CRUZ REST. EQUIPMENT INC	\$3,400.80
922459	10/26/2017	SANTA CRUZ TELEPHONE	\$180.00
922460	10/26/2017	SCOTTS VALLEY SPRINKLER	\$404.53
922461	10/26/2017	Shannon T Greene	\$71.30
922462	10/26/2017	SLAKEY BROTHERS INC.	\$96.49
922463	10/26/2017	SOLAR CITY BILLING	\$7,251.33
922464	10/26/2017	SOQUEL CREEK WATER DISTRICT	\$197.21
922465	10/26/2017	STATE BOARD OF EQUALIZATION	\$498.00

**Check Register Report****Closed-SCCS 102617 SUPPLEMEI****SCCS**

922466	10/26/2017	SUPERINTENDENT PETTY CASH	\$104.47
922467	10/26/2017	SYSCO FOOD SERVICES OF SF	\$1,303.59
922468	10/26/2017	THE BULK BOOK STORE	\$1,585.19
922469	10/26/2017	THE GARLAND COMPANY INC	\$7,130.03
922470	10/26/2017	UNITED PARCEL SERVICE	\$392.89
922471	10/26/2017	UNITED RENTALS (N.AMER) INC	\$472.87
922472	10/26/2017	WATSONVILLE COAST PRODUCE INC	\$2,602.50
922473	10/26/2017	WILLIAMSON BODY & PAINT SHOP	\$1,625.00

<b>COUNT :</b>	<b>86</b>	<b>TOTAL :</b>	<b>\$338,262.62</b>
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**Fund Type****Amount****GRAND TOTAL : \$338,262.62**

01	\$106,230.65
11	\$189.02
13	\$24,715.34
21	\$156,511.63
25	\$50,615.98
<b>TOTAL:</b>	<b>\$338,262.62</b>

**TOTAL COUNT : 86**

## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Approval of Budget Transfers

**MEETING DATE:** November 8, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

It is recommended that the Board of Education approve 2017-2018 budget transfers dated from 10/1/17 through 10/31/17, BE#130556– 133894. The report follows. A hard copy of the report is available for public review at the Board Meeting.

**BACKGROUND:**

Ed Code 42600 requires that the Board approve budget transfers that are made between major expense object codes, or from reserves.

**FISCAL IMPACT:**

None.

This work is in direct support of the following District goals and their corresponding metrics:  
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.



# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
<b>BE 130556</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BGT-EWA D.IGLESIAS TUTORING	01-0700-0-1110-1000-2130-033-0000	\$0.00	\$1,162.00
BGT-EWA D.IGLESIAS TUTORING	01-0700-0-1110-1000-3202-033-0000	\$0.00	\$184.00
BGT-EWA D.IGLESIAS TUTORING	01-0700-0-1110-1000-3312-033-0000	\$0.00	\$72.00
BGT-EWA D.IGLESIAS TUTORING	01-0700-0-1110-1000-3332-033-0000	\$0.00	\$17.00
BGT-EWA D.IGLESIAS TUTORING	01-0700-0-1110-1000-3502-033-0000	\$0.00	\$1.00
BGT-EWA D.IGLESIAS TUTORING	01-0700-0-1110-1000-3602-033-0000	\$0.00	\$21.00
BGT-EWA D.IGLESIAS TUTORING	01-0700-0-1110-1000-4300-033-0000	\$1,457.00	\$0.00
<b>BE 130556 Total</b>		<b>\$1,457.00</b>	<b>\$1,457.00</b>
<b>BE 130557</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BGT-EWA A.CARLTON REAL-WORLD LEARNING	01-7338-0-3200-1000-1160-536-0000	\$0.00	\$1,500.00
BGT-EWA A.CARLTON REAL-WORLD LEARNING	01-7338-0-3200-1000-3101-536-0000	\$0.00	\$217.00
BGT-EWA A.CARLTON REAL-WORLD LEARNING	01-7338-0-3200-1000-3331-536-0000	\$0.00	\$22.00
BGT-EWA A.CARLTON REAL-WORLD LEARNING	01-7338-0-3200-1000-3501-536-0000	\$0.00	\$1.00
BGT-EWA A.CARLTON REAL-WORLD LEARNING	01-7338-0-3200-1000-3601-536-0000	\$0.00	\$27.00
BGT-EWA A.CARLTON REAL-WORLD LEARNING	01-7338-0-3200-1000-4399-536-0000	\$1,767.00	\$0.00
<b>BE 130557 Total</b>		<b>\$1,767.00</b>	<b>\$1,767.00</b>
<b>BE 130559</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
ST-REMOVE ADVANCE BUDGET	01-5640-0-5001-0000-8980-200-0000	\$197,120.00	\$0.00
ST-REMOVE ADVANCE BUDGET	01-5640-0-5001-2110-4399-200-0000	\$197,120.00	\$0.00
<b>BE 130559 Total</b>		<b>\$394,240.00</b>	<b>\$0.00</b>
<b>BE 130560</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BGT-EWA B.DIAZ TRANSL	01-0000-0-0000-7150-2490-053-0000	\$0.00	\$434.00
BGT-EWA B.DIAZ TRANSL	01-0000-0-0000-7150-3202-053-0000	\$0.00	\$69.00
BGT-EWA B.DIAZ TRANSL	01-0000-0-0000-7150-3312-053-0000	\$0.00	\$27.00
BGT-EWA B.DIAZ TRANSL	01-0000-0-0000-7150-3332-053-0000	\$0.00	\$7.00
BGT-EWA B.DIAZ TRANSL	01-0000-0-0000-7150-3502-053-0000	\$0.00	\$1.00
BGT-EWA B.DIAZ TRANSL	01-0000-0-0000-7150-3602-053-0000	\$0.00	\$8.00
BGT-EWA B.DIAZ TRANSL	01-0000-0-0000-7150-5800-053-0000	\$546.00	\$0.00
<b>BE 130560 Total</b>		<b>\$546.00</b>	<b>\$546.00</b>
<b>BE 130562</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
ST-TO CORRECT MEDICAL BUDGETS	01-5640-0-5001-0000-8290-200-0000	\$106,100.00	\$0.00
ST-TO CORRECT MEDICAL BUDGETS	01-5640-0-5001-0000-8290-200-0000	\$19,819.00	\$0.00
ST-TO CORRECT MEDICAL BUDGETS	01-5640-0-5001-2110-4399-200-0000	\$106,100.00	\$0.00
ST-TO CORRECT MEDICAL BUDGETS	01-5640-0-5001-2110-4399-200-0000	\$19,819.00	\$0.00
ST-ADD BUDGET FOR DEPOSIT #870	01-5640-0-5001-2110-4399-200-0000	\$0.00	\$1,598.00
ST-ADD BUDGET FOR DEPOSIT #889	01-5640-0-5001-2110-4399-200-0000	\$0.00	\$773.00
ST-ADD BUDGET FOR DEPOSIT #870 & 889	01-5640-0-5001-0000-8290-200-0000	\$0.00	\$2,371.00
<b>BE 130562 Total</b>		<b>\$251,838.00</b>	<b>\$4,742.00</b>
<b>BE 130563</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-2130-835-0000	\$0.00	\$5,468.00

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-1130-835-0000	\$5,468.00	\$0.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-3202-835-0000	\$0.00	\$864.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-3101-835-0000	\$864.00	\$0.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-3312-835-0000	\$0.00	\$339.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-1130-835-0000	\$339.00	\$0.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-3332-835-0000	\$0.00	\$80.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-3331-835-0000	\$80.00	\$0.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-3502-835-0000	\$0.00	\$3.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-3501-835-0000	\$3.00	\$0.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-3602-835-0000	\$0.00	\$96.00
BGT-EWAS J.CHEW/HERRERA AGOSTI MATH INTERVENTION	01-0700-0-1110-1000-3601-835-0000	\$96.00	\$0.00
<b>BE 130563 Total</b>		<b>\$6,850.00</b>	<b>\$6,850.00</b>
<b>BE 130565</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
WRONG ACCT #	01-9010-0-1294-3160-4300-033-0088	\$127.00	\$0.00
WRONG ACCT #	01-9010-0-1294-3160-4300-033-0088	\$0.00	\$127.00
<b>BE 130565 Total</b>		<b>\$127.00</b>	<b>\$127.00</b>
<b>BE 130566</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BGT-PS-LAMINATING	01-9010-0-1294-3160-5800-033-0088	\$0.00	\$127.00
BGT-PS-LAMINATING	01-9010-0-1294-3160-4300-033-0088	\$127.00	\$0.00
<b>BE 130566 Total</b>		<b>\$127.00</b>	<b>\$127.00</b>
<b>BE 130568</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BGT-EWAS P. ROUTH COVERING PAID LEAVES VARIOUS	01-0000-0-0000-7600-2430-056-0000	\$0.00	\$1,100.00
BGT-EWAS P. ROUTH COVERING PAID LEAVES VARIOUS	01-0000-0-0000-7600-3202-056-0000	\$0.00	\$174.00
BGT-EWAS P. ROUTH COVERING PAID LEAVES VARIOUS	01-0000-0-0000-7600-3312-056-0000	\$0.00	\$69.00
BGT-EWAS P. ROUTH COVERING PAID LEAVES VARIOUS	01-0000-0-0000-7600-3332-056-0000	\$0.00	\$16.00
BGT-EWAS P. ROUTH COVERING PAID LEAVES VARIOUS	01-0000-0-0000-7600-3502-056-0000	\$0.00	\$1.00
BGT-EWAS P. ROUTH COVERING PAID LEAVES VARIOUS	01-0000-0-0000-7600-3602-056-0000	\$0.00	\$20.00
BGT-EWAS P. ROUTH COVERING PAID LEAVES VARIOUS	01-0000-0-0000-0000-9790-000-0000	\$1,380.00	\$0.00
<b>BE 130568 Total</b>		<b>\$1,380.00</b>	<b>\$1,380.00</b>
<b>BE 130585</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BL-BL SHS RAZ KIDS LICENSE	01-0700-0-1110-1000-5800-035-0000	\$0.00	\$100.00
BL-BL SHS RAZ KIDS LICENSE	01-0700-0-1110-1000-4300-035-0000	\$100.00	\$0.00
<b>BE 130585 Total</b>		<b>\$100.00</b>	<b>\$100.00</b>
<b>BE 130652</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BGT-GM-LAMINATING SERVICES	01-9010-0-3100-2420-5800-438-4040	\$0.00	\$160.00
BGT-GM-LAMINATING SERVICES	01-9010-0-3100-2420-4300-438-4040	\$160.00	\$0.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
	BE 130652 Total	\$160.00	\$160.00
BE 130653	Applied: 10/02/2017	Created: 10/02/2017	
BGT-LO-BOOKS	01-9016-0-1110-1000-4300-031-3156	\$665.00	\$0.00
BGT-LO-BOOKS	01-9016-0-1110-1000-4200-031-3156	\$0.00	\$665.00
	BE 130653 Total	\$665.00	\$665.00
BE 130654	Applied: 10/02/2017	Created: 10/02/2017	
BGT-BD-REIMBURSEMENTS	01-4035-0-1110-1000-5200-521-0000	\$0.00	\$191.00
BGT-BD-REIMBURSEMENTS	01-4035-0-1110-1000-4300-521-0000	\$191.00	\$0.00
	BE 130654 Total	\$191.00	\$191.00
BE 130655	Applied: 10/02/2017	Created: 10/02/2017	
BGT-BD-REIMBURSEMENTS	01-3060-0-7110-2495-5200-420-0000	\$0.00	\$130.00
BGT-BD-REIMBURSEMENTS	01-3060-0-7110-1000-4399-420-0000	\$130.00	\$0.00
	BE 130655 Total	\$130.00	\$130.00
BE 130656	Applied: 10/02/2017	Created: 10/02/2017	
BL-FL BV HOME/SCH CLUB	01-9016-0-1110-1000-4300-021-2110	\$0.00	\$5,600.00
-CLASSRM MINI GRANTS CK1532			
BL-FL BV HOME/SCH CLUB	01-9016-0-0000-0000-8699-021-2110	\$0.00	\$5,600.00
-CLASSRM MINI GRANTS CK1532			
BL-FL BV HOME/SCH CLUB -PRIMARY	01-9016-0-1250-1000-4300-021-0052	\$0.00	\$14,239.00
MUSIC ENRICHMT, CK1531			
BL-FL BV HOME/SCH CLUB -PRIMARY	01-9016-0-0000-0000-8699-021-0052	\$0.00	\$14,239.00
MUSIC ENRICHMT, CK1531			
BL-FL BV PBIS DONATION, CK1932	01-9016-0-1110-1000-4300-021-0051	\$0.00	\$100.00
ROBERTS, MELISSA (ELIAS)			
BL-FL BV PBIS DONATION, CK1932	01-9016-0-0000-0000-8699-021-0051	\$0.00	\$100.00
ROBERTS, MELISSA (ELIAS)			
BL-FL BV QUEVEDO DONATION,	01-9016-0-1110-1000-4300-021-2107	\$0.00	\$150.00
CK2607 KEITT & FINKELSTEIN			
BL-FL QUEVEDO DONATION CK2607	01-9016-0-0000-0000-8699-021-2107	\$0.00	\$150.00
BL-FL KOCH DONATION (2 CKS	01-9016-0-1110-1000-4300-021-0051	\$0.00	\$40.00
3613/4228			
BL-FL KOCH DONATION (2 CKS	01-9016-0-0000-0000-8699-021-0051	\$0.00	\$40.00
3613/4228			
BL-FL BV HOME & SCH CLUB	01-9016-0-1250-1000-4300-021-0052	\$0.00	\$2,859.00
ENRICHMENT CLASSES CK1530			
BL-FL BV HOME & SCH CLUB	01-9016-0-0000-0000-8699-021-0052	\$0.00	\$2,859.00
ENRICHMENT CLASSES CK1530			
	BE 130656 Total	\$0.00	\$45,976.00
BE 130657	Applied: 10/02/2017	Created: 10/02/2017	
BL-EWA 13104 RAINE, FREESIA-	01-9016-0-1250-1000-2130-021-0052	\$0.00	\$13,600.00
PRIMARY MUSIC ENRICHMENT			
KINDER TO 2ND GR.			
BL-EWA 13104 RAINE, FREESIA-	01-9016-0-1250-1000-3312-021-0052	\$0.00	\$844.00
PRIMARY MUSIC ENRICHMENT			
KINDER TO 2ND GR.			
BL-EWA 13104 RAINE, FREESIA-	01-9016-0-1250-1000-3332-021-0052	\$0.00	\$198.00
PRIMARY MUSIC ENRICHMENT			
KINDER TO 2ND GR.			
BL-EWA 13104 RAINE, FREESIA-	01-9016-0-1250-1000-3502-021-0052	\$0.00	\$7.00
PRIMARY MUSIC ENRICHMENT			
KINDER TO 2ND GR.			
BL-EWA 13104 RAINE, FREESIA-	01-9016-0-1250-1000-3602-021-0052	\$0.00	\$238.00
PRIMARY MUSIC ENRICHMENT			
KINDER TO 2ND GR.			

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BL-EWA 13104 RAINE, FREESIA- PRIMARY MUSIC ENRICHMENT KINDER TO 2ND GR.	01-9016-0-1250-1000-4300-021-0052	\$14,887.00	\$0.00
<b>BE 130657 Total</b>		<b>\$14,887.00</b>	<b>\$14,887.00</b>
<b>BE 130660</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
ST-Remove Adopted Budget	01-6387-0-0000-0000-8590-030-0000	\$390,144.00	\$0.00
ST-Remove Adopted Budget	01-6387-0-6000-1000-4399-430-0000	\$390,144.00	\$0.00
<b>BE 130660 Total</b>		<b>\$780,288.00</b>	<b>\$0.00</b>
<b>BE 130665</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BL-EWA 13096/13097/13098 FEINSTEIN/NORTH/FOWLER WL ENRICHMT PROVIDERS	01-9016-0-1110-1000-2130-027-0051	\$0.00	\$10,508.00
BL-EWA 13096/13097/13098 FEINSTEIN/NORTH/FOWLER WL ENRICHMT PROVIDERS	01-9016-0-1110-1000-3312-027-0051	\$0.00	\$652.00
BL-EWA 13096/13097/13098 FEINSTEIN/NORTH/FOWLER WL ENRICHMT PROVIDERS	01-9016-0-1110-1000-3332-027-0051	\$0.00	\$154.00
BL-EWA 13096/13097/13098 FEINSTEIN/NORTH/FOWLER WL ENRICHMT PROVIDERS	01-9016-0-1110-1000-3502-027-0051	\$0.00	\$7.00
BL-EWA 13096/13097/13098 FEINSTEIN/NORTH/FOWLER WL ENRICHMT PROVIDERS	01-9016-0-1110-1000-3602-027-0051	\$0.00	\$185.00
BL-EWA 13096/13097/13098 FEINSTEIN/NORTH/FOWLER WL ENRICHMT PROVIDERS	01-9016-0-1110-1000-4300-027-0051	\$11,506.00	\$0.00
<b>BE 130665 Total</b>		<b>\$11,506.00</b>	<b>\$11,506.00</b>
<b>BE 130676</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BL-DB MOVE FUNDS TO PAY EXPENSE	13-5310-0-0000-3700-5200-046-0006	\$487.00	\$0.00
BL-DB MOVE FUNDS TO PAY EXPENSE	13-5310-0-0000-3700-5800-046-0006	\$0.00	\$487.00
<b>BE 130676 Total</b>		<b>\$487.00</b>	<b>\$487.00</b>
<b>BE 130677</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BL-JKB FOSS TEACHER MATERIALS	01-6300-0-1110-1000-4300-520-0000	\$1,368.00	\$0.00
BL-JKB FOSS TEACHER MATERIALS	01-6300-0-1110-1000-4200-520-0000	\$0.00	\$1,368.00
<b>BE 130677 Total</b>		<b>\$1,368.00</b>	<b>\$1,368.00</b>
<b>BE 130678</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BL-BL SHS CA ALGEBRA 2 BKS	01-6300-0-1110-1000-4100-535-0000	\$0.00	\$702.00
BL-BL SHS CA ALGEBRA 2 BKS	01-6300-0-1110-1000-4300-535-0000	\$702.00	\$0.00
<b>BE 130678 Total</b>		<b>\$702.00</b>	<b>\$702.00</b>
<b>BE 130679</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BL-REVERSE, NEED TO INCREASE 4300, DECREASE 5200	01-4035-0-1110-1000-5200-521-0000	\$191.00	\$0.00
BL-REVERSE, NEED TO INCREASE 4300, DECREASE 5200	01-4035-0-1110-1000-4300-521-0000	\$0.00	\$191.00
<b>BE 130679 Total</b>		<b>\$191.00</b>	<b>\$191.00</b>
<b>BE 130681</b>	<b>Applied: 10/02/2017</b>	<b>Created: 10/02/2017</b>	
BL-BD RENEE GOLDER REIMBURSEMENT	01-4035-0-1110-1000-5200-521-0000	\$191.00	\$0.00
BL-BD RENEE GOLDER REIMBURSEMENT	01-4035-0-1110-1000-4300-521-0000	\$0.00	\$191.00

## Budget Entry Report

## Budget Entry Management

## SCCS

Note	Account	Decrease	Increase
	BE 130681 Total	\$191.00	\$191.00
BE 130697	Applied: 10/03/2017	Created: 10/03/2017	
BGT-SCHOLARSHIPS	73-0996-0-8100-5900-5800-000-0000	\$0.00	\$200.00
BGT-SCHOLARSHIPS	73-0992-0-8100-5900-5800-000-0000	\$0.00	\$500.00
BGT-SCHOLARSHIPS	73-0996-0-0000-0000-9790-000-0000	\$200.00	\$0.00
BGT-SCHOLARSHIPS	73-0992-0-0000-0000-9790-000-0000	\$500.00	\$0.00
	BE 130697 Total	\$700.00	\$700.00
BE 130721	Applied: 10/03/2017	Created: 10/03/2017	
BL-INV TR 1801 FOOD SVC TO TAYLOR FARMS SALINAS, 8/21/17 BUS TRANSPORTATION	13-5310-0-0000-3700-5710-046-0006	\$0.00	\$487.00
BL-INV TR 1801 FOOD SVC TO TAYLOR FARMS SALINAS, 8/21/17 BUS TRANSPORTATION	13-5310-0-0000-3700-5800-046-0006	\$487.00	\$0.00
BL-INV TR 1801 FOOD SVC TO TAYLOR FARMS SALINAS, 8/21/17 BUS TRANSPORTATION	01-0723-0-0000-3600-5710-048-0000	\$487.00	\$0.00
BL-INV TR 1801 FOOD SVC TO TAYLOR FARMS SALINAS, 8/21/17 BUS TRANSPORTATION	01-0723-0-0000-0000-8980-030-0000	\$487.00	\$0.00
BL-INV TR 1801 FOOD SVC TO TAYLOR FARMS SALINAS, 8/21/17 BUS TRANSPORTATION	01-0000-0-0000-0000-8980-000-0000	\$0.00	\$487.00
BL-INV TR 1801 FOOD SVC TO TAYLOR FARMS SALINAS, 8/21/17 BUS TRANSPORTATION	01-0000-0-0000-0000-9790-000-0000	\$0.00	\$487.00
	BE 130721 Total	\$1,461.00	\$1,461.00
BE 130745	Applied: 10/03/2017	Created: 10/03/2017	
BL-BL SHS PE SHORTS	01-9010-0-1140-1000-5800-035-0088	\$0.00	\$5,900.00
BL-BL SHS PE SHORTS	01-9010-0-1140-1000-4300-035-0088	\$5,900.00	\$0.00
	BE 130745 Total	\$5,900.00	\$5,900.00
BE 130747	Applied: 10/03/2017	Created: 10/03/2017	
BL-JKB S/B HOLDING ACCT, NOT FOOD	01-0700-0-0000-2110-4395-520-0700	\$35,057.00	\$0.00
BL-JKB S/B HOLDING ACCT, NOT FOOD	01-0700-0-0000-2110-4399-520-0700	\$0.00	\$35,057.00
	BE 130747 Total	\$35,057.00	\$35,057.00
BE 130748	Applied: 10/03/2017	Created: 10/03/2017	
BL-PS OSF	01-0000-0-1110-1000-5800-033-0000	\$0.00	\$425.00
BL-PS OSF	01-0000-0-1110-1000-4300-033-0000	\$425.00	\$0.00
	BE 130748 Total	\$425.00	\$425.00
BE 130754	Applied: 10/03/2017	Created: 10/03/2017	
BL-RB WL PTA , ENRICHMENT EWA'S FEINSTEIN,G/NORTH,K/FOWLER,E CK#4031	01-9016-0-1110-1000-4300-027-0051	\$0.00	\$11,345.00
BL-RB WL PTA , ENRICHMENT EWA'S FEINSTEIN,G/NORTH,K/FOWLER,E CK#4031	01-9016-0-0000-0000-8699-027-0051	\$0.00	\$11,345.00
	BE 130754 Total	\$0.00	\$22,690.00
BE 130762	Applied: 10/03/2017	Created: 10/03/2017	
BL-BL SHS COUNSELING OFC SUPPLIES	01-0000-0-0000-3110-4300-035-0000	\$0.00	\$500.00
BL-BL SHS COUNSELING OFC	01-0000-0-1110-1000-4300-035-0000	\$500.00	\$0.00

## Budget Entry Report

## Budget Entry Management

## SCCS

Note	Account	Decrease	Increase
SUPPLIES			
	BE 130762 Total	\$500.00	\$500.00
BE 130763	Applied: 10/03/2017	Created: 10/03/2017	
BL-JKB S/B HOLDING ACCT	01-9010-0-1110-1000-4300-530-0071	\$12,516.00	\$0.00
BL-JKB S/B HOLDING ACCT	01-9010-0-1110-1000-4399-530-0071	\$0.00	\$12,516.00
BL-JKB S/B HOLDING ACCT	01-9011-0-1150-1000-4300-520-0073	\$6,000.00	\$0.00
BL-JKB S/B HOLDING ACCT	01-9011-0-1150-1000-4399-520-0073	\$0.00	\$6,000.00
	BE 130763 Total	\$18,516.00	\$18,516.00
BE 130772	Applied: 10/03/2017	Created: 10/03/2017	
BL-DEP 870,DU40413 REVERSE, NSF CK 290 SULLIVAN,D/DAHER,F	01-9010-0-1110-1000-4300-032-0088	\$55.00	\$0.00
BL-DEP 870,DU40413 REVERSE, NSF CK 290 SULLIVAN,D/DAHER,F	01-9010-0-0000-0000-8699-032-0088	\$55.00	\$0.00
BL-DEP 870,DU40413 REVERSE, NSF CK 6737 GOWDER,P (BOB'S CERAMIC TILE)	01-9010-0-1110-1000-4300-032-0088	\$25.00	\$0.00
BL-DEP 870,DU40413 REVERSE, NSF CK 6737 GOWDER,P (BOB'S CERAMIC TILE)	01-9010-0-0000-0000-8699-032-0088	\$25.00	\$0.00
	BE 130772 Total	\$160.00	\$0.00
BE 130773	Applied: 10/03/2017	Created: 10/03/2017	
BGT-JKB-TRAUMA INFORMED TRNG	01-0700-0-0000-2110-4399-520-0700	\$10,100.00	\$0.00
BGT-JKB-TRAUMA INFORMED TRNG	01-0700-0-1110-1000-1140-520-0700	\$0.00	\$10,100.00
	BE 130773 Total	\$10,100.00	\$10,100.00
BE 130774	Applied: 10/03/2017	Created: 10/03/2017	
BGT-BD-MONARCH CSA	01-3010-0-3100-1000-5800-425-0000	\$0.00	\$5,000.00
BGT-BD-MONARCH CSA	01-3010-0-3100-1000-4300-425-0000	\$5,000.00	\$0.00
	BE 130774 Total	\$5,000.00	\$5,000.00
BE 130875	Applied: 10/04/2017	Created: 10/04/2017	
BL-JB MAGAZINES/BKS/JEWELRY/COVER ORDERS	01-6300-0-1190-1000-4300-534-0000	\$0.00	\$1,135.00
BL-JB MAGAZINES/BKS/JEWELRY/COVER ORDERS	01-6300-0-1200-1000-4200-534-0000	\$0.00	\$989.00
BL-JB MAGAZINES/BKS/JEWELRY/COVER ORDERS	01-6300-0-1200-1000-4300-534-0000	\$0.00	\$381.00
BL-JB MAGAZINES/BKS/JEWELRY/COVER ORDERS	01-6300-0-1120-1000-4300-534-0000	\$0.00	\$2,210.00
BL-JB MAGAZINES/BKS/JEWELRY/COVER ORDERS	01-6300-0-1110-1000-4300-534-0000	\$4,715.00	\$0.00
	BE 130875 Total	\$4,715.00	\$4,715.00
BE 130876	Applied: 10/04/2017	Created: 10/04/2017	
BL-JB WORK PERMIT	01-0000-0-0000-3110-5800-034-0000	\$0.00	\$325.00
BL-JB WORK PERMIT	01-0000-0-1110-1000-4300-034-0000	\$325.00	\$0.00
	BE 130876 Total	\$325.00	\$325.00
BE 130877	Applied: 10/04/2017	Created: 10/04/2017	
BL-BD COVER NEGATIVES	01-4035-0-1110-1000-1140-527-0000	\$0.00	\$389.00
BL-BD COVER NEGATIVES	01-4035-0-1110-1000-3311-527-0000	\$0.00	\$12.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BL-BD COVER NEGATIVES	01-4035-0-1110-1000-3331-527-0000	\$0.00	\$3.00
BL-BD COVER NEGATIVES	01-4035-0-1110-1000-3501-527-0000	\$0.00	\$1.00
BL-BD COVER NEGATIVES	01-4035-0-1110-1000-5200-527-0000	\$405.00	\$0.00
<b>BE 130877 Total</b>		<b>\$405.00</b>	<b>\$405.00</b>
<b>BE 130878</b>	<b>Applied: 10/04/2017</b>	<b>Created: 10/04/2017</b>	
BL-BD REIMBURSEMENT	01-3010-0-1110-1000-4399-430-0000	\$130.00	\$0.00
BL-BD REIMBURSEMENT	01-3010-0-1110-1000-5200-430-0000	\$0.00	\$130.00
<b>BE 130878 Total</b>		<b>\$130.00</b>	<b>\$130.00</b>
<b>BE 130879</b>	<b>Applied: 10/04/2017</b>	<b>Created: 10/04/2017</b>	
BL-BD TO COVER NEGATIVES	01-4203-0-1110-1000-1140-433-0000	\$0.00	\$30.00
BL-BD TO COVER NEGATIVES	01-4203-0-1110-1000-3311-433-0000	\$0.00	\$1.00
BL-BD TO COVER NEGATIVES	01-4203-0-1110-1000-4399-430-0000	\$31.00	\$0.00
<b>BE 130879 Total</b>		<b>\$31.00</b>	<b>\$31.00</b>
<b>BE 130880</b>	<b>Applied: 10/04/2017</b>	<b>Created: 10/04/2017</b>	
BL-BD TO CVR NEG	01-6010-0-1110-1000-3402-421-0000	\$0.00	\$2,492.00
BL-BD TO CVR NEG	01-6010-0-1110-1000-4300-421-0000	\$2,492.00	\$0.00
<b>BE 130880 Total</b>		<b>\$2,492.00</b>	<b>\$2,492.00</b>
<b>BE 130881</b>	<b>Applied: 10/04/2017</b>	<b>Created: 10/04/2017</b>	
BL-GM DICTIONARIES	01-6300-0-3200-1000-4200-536-0000	\$0.00	\$300.00
BL-GM DICTIONARIES	01-6300-0-3200-1000-4300-536-0000	\$300.00	\$0.00
<b>BE 130881 Total</b>		<b>\$300.00</b>	<b>\$300.00</b>
<b>BE 131063</b>	<b>Applied: 10/04/2017</b>	<b>Created: 10/04/2017</b>	
BGT-WRESTLING MATS MHMS & SCHS	01-9010-0-1400-4200-4400-032-FACU	\$0.00	\$11,200.00
BGT-WRESTLING MATS MHMS & SCHS	01-9010-0-1400-4200-6500-034-FACU	\$0.00	\$11,250.00
BGT-WRESTLING MATS MHMS & SCHS	01-9010-0-1110-1000-4300-049-FACU	\$22,450.00	\$0.00
<b>BE 131063 Total</b>		<b>\$22,450.00</b>	<b>\$22,450.00</b>
<b>BE 131068</b>	<b>Applied: 10/04/2017</b>	<b>Created: 10/04/2017</b>	
BL-STATE OF CA MEDI-CAL CK38907001	01-5640-0-5001-2110-4399-200-0000	\$0.00	\$3,682.00
BL-STATE OF CA MEDI-CAL CK38907001	01-5640-0-5001-0000-8290-200-0000	\$0.00	\$3,682.00
BL-STATE OF CA MEDI-CAL CK38916640	01-5640-0-5001-2110-4399-200-0000	\$0.00	\$1,197.00
BL-STATE OF CA MEDI-CAL CK38916640	01-5640-0-5001-0000-8290-200-0000	\$0.00	\$1,197.00
BL-MB HIP HOP/CHESS/MUSIC/DANCE/CLAY ENRICHMT CK3182/3179	01-9016-0-1110-1000-4300-023-0052	\$0.00	\$17,681.00
BL-MB HIP HOP/CHESS/MUSIC/DANCE/CLAY ENRICHMT CK3182/3179	01-9016-0-0000-0000-8699-023-0052	\$0.00	\$17,681.00
<b>BE 131068 Total</b>		<b>\$0.00</b>	<b>\$45,120.00</b>
<b>BE 131073</b>	<b>Applied: 10/04/2017</b>	<b>Created: 10/04/2017</b>	
BL-ED SCI CAMP CASH	01-9016-0-1150-1000-4300-024-0201	\$0.00	\$300.00
BL-ED SCI CAMP CASH	01-9016-0-0000-0000-8699-024-0201	\$0.00	\$300.00
BL-RB SCI CAMP (SMITH) CK332	01-9016-0-1150-1000-4300-027-2706	\$0.00	\$280.00
BL-RB SCI CAMP (SMITH) CK332	01-9016-0-0000-0000-8699-027-2706	\$0.00	\$280.00

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
BL-RB SCI CAMP (RUBIN) CK2471/1487	01-9016-0-1150-1000-4300-027-2706	\$0.00	\$560.00
BL-RB SCI CAMP (RUBIN) CK2471/1487	01-9016-0-0000-0000-8699-027-2706	\$0.00	\$560.00
BL-RB SCI CAMP (BATES) 5 CKS	01-9016-0-1150-1000-4300-027-2706	\$0.00	\$842.00
BL-RB SCI CAMP (BATES) 5 CKS	01-9016-0-0000-0000-8699-027-2706	\$0.00	\$842.00
BL-LO ENGLISH- AMERICAN STUDS 2 CKS 3574/1109	01-9016-0-1110-1000-4300-031-3111	\$0.00	\$80.00
BL-LO ENGLISH- AMERICAN STUDS 2 CKS 3574/1109	01-9016-0-0000-0000-8699-031-3111	\$0.00	\$80.00
BL-AH MISC DONATIONS 2 CKS 542/411	01-9010-0-1110-1000-4300-032-0088	\$0.00	\$75.00
BL-AH MISC DONATIONS 2 CKS 542/411	01-9010-0-0000-0000-8699-032-0088	\$0.00	\$75.00
BL-AH ARTS ACAD CK121 CHADRABORTY	01-9016-0-1110-1000-4300-032-3263	\$0.00	\$50.00
BL-AH ARTS ACAD CK121 CHADRABORTY	01-9016-0-0000-0000-8699-032-3263	\$0.00	\$50.00
BL-AH SCIENCE 25 CKS	01-9016-0-1150-1000-4300-032-0051	\$0.00	\$1,080.00
BL-AH SCIENCE 25 CKS	01-9016-0-0000-0000-8699-032-0051	\$0.00	\$1,080.00
BL-PS SCIENCE	01-9016-0-1150-1000-4300-033-0051	\$0.00	\$495.00
BL-PS SCIENCE	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$495.00
BL-PS LIBRARY	01-9016-0-1110-2420-4200-033-0051	\$0.00	\$97.00
BL-PS LIBRARY	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$97.00
BL-PS LIB/ADMIN TXTBKS	01-9010-0-1110-1000-4100-033-0089	\$0.00	\$30.00
BL-PS LIB/ADMIN TXTBKS	01-9010-0-0000-0000-8689-033-0089	\$0.00	\$30.00
BL-PS PERMITS	01-9010-0-0000-8300-4300-033-0088	\$0.00	\$100.00
BL-PS PERMITS	01-9010-0-0000-0000-8699-033-0088	\$0.00	\$100.00
BL-PS ART	01-9016-0-1120-1000-4300-033-0051	\$0.00	\$485.00
BL-PS ART	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$485.00
BL-PS MATH	01-9016-0-1160-1000-4300-033-0051	\$0.00	\$25.00
BL-PS MATH	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$25.00
BL-PS WORLD LANGUAGE	01-9016-0-1180-1000-4300-033-0051	\$0.00	\$210.00
BL-PS WORLD LANGUAGE	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$210.00
BL-PS PE UNIFORMS	01-9010-0-1140-1000-5800-033-0088	\$0.00	\$30.00
BL-PS PE UNIFORMS	01-9010-0-0000-0000-8699-033-0088	\$0.00	\$30.00
BL-PS LIBRARY	01-9016-0-1110-2420-4200-033-0051	\$0.00	\$70.00
BL-PS LIBRARY	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$70.00
BL-PS PSAT	01-9010-0-1294-3160-5800-033-0088	\$0.00	\$20.00
BL-PS PSAT	01-9010-0-0000-0000-8699-033-0088	\$0.00	\$20.00
BL-PS PERMITS	01-9010-0-0000-8300-4300-033-0088	\$0.00	\$30.00
BL-PS PERMITS	01-9010-0-0000-0000-8699-033-0088	\$0.00	\$30.00
BL-PS PHOTO/VIDEO	01-9016-0-1170-1000-4300-033-0051	\$0.00	\$25.00
BL-PS PHOTO/VIDEO	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$25.00
BL-PS MATH	01-9016-0-1160-1000-4300-033-0051	\$0.00	\$25.00
BL-PS MATH	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$25.00
BL-PS WORLD LANGUAGE	01-9016-0-1180-1000-4300-033-0051	\$0.00	\$135.00
BL-PS WORLD LANGUAGE	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$135.00
<b>BE 131073 Total</b>		<b>\$0.00</b>	<b>\$10,088.00</b>



# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
<b>BE 131145</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-BL-BOOKS	01-6300-0-1110-1000-4200-535-0000	\$0.00	\$2,000.00
BGT-BL-BOOKS	01-6300-0-1110-1000-4300-535-0000	\$2,000.00	\$0.00
<b>BE 131145 Total</b>		<b>\$2,000.00</b>	<b>\$2,000.00</b>
<b>BE 131146</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-BD-COVER EWA EXPENSES	01-3010-0-1110-1000-1130-433-0000	\$0.00	\$6,072.00
BGT-BD-COVER EWA EXPENSES	01-3010-0-1110-1000-3101-433-0000	\$0.00	\$876.00
BGT-BD-COVER EWA EXPENSES	01-3010-0-1110-1000-3331-433-0000	\$0.00	\$88.00
BGT-BD-COVER EWA EXPENSES	01-3010-0-1110-1000-3501-433-0000	\$0.00	\$3.00
BGT-BD-COVER EWA EXPENSES	01-3010-0-1110-1000-3601-433-0000	\$0.00	\$106.00
BGT-BD-COVER EWA EXPENSES	01-3010-0-1110-1000-4300-433-0000	\$7,145.00	\$0.00
<b>BE 131146 Total</b>		<b>\$7,145.00</b>	<b>\$7,145.00</b>
<b>BE 131147</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BT NOT NEEDED	01-0700-0-0000-2110-4399-520-0700	\$0.00	\$10,100.00
BT NOT NEEDED	01-0700-0-1110-1000-1140-520-0700	\$10,100.00	\$0.00
<b>BE 131147 Total</b>		<b>\$10,100.00</b>	<b>\$10,100.00</b>
<b>BE 131148</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-BL-AVANI ENVIRO	01-3550-0-6000-1000-4400-435-0000	\$0.00	\$8,850.00
BGT-BL-AVANI ENVIRO	01-3550-0-6000-1000-4300-435-0000	\$8,850.00	\$0.00
<b>BE 131148 Total</b>		<b>\$8,850.00</b>	<b>\$8,850.00</b>
<b>BE 131151</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-MPB-LABELS	01-0000-0-1110-1000-4300-023-0000	\$500.00	\$0.00
BGT-MPB-LABELS	01-0000-0-0000-2700-5800-023-0000	\$0.00	\$500.00
<b>BE 131151 Total</b>		<b>\$500.00</b>	<b>\$500.00</b>
<b>BE 131152</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-AH-FOLLET PO	01-6300-0-1110-1000-4200-532-0000	\$0.00	\$4,450.00
BGT-AH-FOLLET PO	01-6300-0-1110-1000-4300-532-0000	\$4,450.00	\$0.00
<b>BE 131152 Total</b>		<b>\$4,450.00</b>	<b>\$4,450.00</b>
<b>BE 131153</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-AH-AFTER SCHOOL SPORTS	01-0000-0-1400-4200-5800-032-0807	\$0.00	\$5,000.00
BGT-AH-AFTER SCHOOL SPORTS	01-0000-0-1400-4200-4300-032-0807	\$5,000.00	\$0.00
<b>BE 131153 Total</b>		<b>\$5,000.00</b>	<b>\$5,000.00</b>
<b>BE 131154</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-MPB-DRUM FOR LIBRARY PRINTER	01-0700-0-1110-1000-4300-023-0000	\$71.00	\$0.00
BGT-MPB-DRUM FOR LIBRARY PRINTER	01-0700-0-1110-2420-4300-023-0000	\$0.00	\$71.00
<b>BE 131154 Total</b>		<b>\$71.00</b>	<b>\$71.00</b>
<b>BE 131155</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-LO-BOOKS	01-9010-0-1110-2420-4300-431-4040	\$379.00	\$0.00
BGT-LO-BOOKS	01-9010-0-1110-2420-4200-431-4040	\$0.00	\$379.00
<b>BE 131155 Total</b>		<b>\$379.00</b>	<b>\$379.00</b>
<b>BE 131156</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-LO-BOOKS	01-6300-0-1110-1000-4300-531-0000	\$52.00	\$0.00
BGT-LO-BOOKS	01-6300-0-1110-1000-4200-531-0000	\$0.00	\$52.00
<b>BE 131156 Total</b>		<b>\$52.00</b>	<b>\$52.00</b>
<b>BE 131158</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
BL-GT TRANSF ALL 5800 BAL.INTO 7110-5800-053-0000	01-0000-0-0000-7110-5800-053-5311	\$36,429.43	\$0.00
BL-GT TRANSF ALL 5800 BAL.INTO 7110-5800-053-0000	01-0000-0-0000-7110-5800-053-5312	\$13,507.08	\$0.00
BL-GT TRANSF ALL 5800 BAL.INTO 7110-5800-053-0000	01-0000-0-0000-7110-5800-053-5313	\$15,000.00	\$0.00
BL-GT TRANSF ALL 5800 BAL.INTO 7110-5800-053-0000	01-0000-0-0000-7150-5800-053-0000	\$25,808.00	\$0.00
BL-GT TRANSF ALL 5800 BAL.INTO 7110-5800-053-0000	01-0000-0-0000-7190-5800-053-0000	\$12,800.00	\$0.00
BL-GT TRANSF ALL 5800 BAL.INTO 7110-5800-053-0000	01-0000-0-0000-7110-5800-053-5310	\$0.63	\$0.00
BL-GT TRANSF ALL 5800 BAL.INTO 7110-5800-053-0000	01-0000-0-0000-7110-5800-053-0000	\$0.00	\$103,545.14
<b>BE 131158 Total</b>		<b>\$103,545.14</b>	<b>\$103,545.14</b>
<b>BE 131163</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-SAUNDERS/OATEY BENCHMARK PILOT TRAINING	01-0000-0-1110-1000-1130-520-0000	\$0.00	\$545.00
BGT-SAUNDERS/OATEY BENCHMARK PILOT TRAINING	01-0000-0-1110-1000-1140-520-0000	\$457.00	\$0.00
BGT-SAUNDERS/OATEY BENCHMARK PILOT TRAINING	01-0000-0-1110-2130-1140-520-0000	\$88.00	\$0.00
<b>BE 131163 Total</b>		<b>\$545.00</b>	<b>\$545.00</b>
<b>BE 131258</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-MOVE TO CURR 520	01-6264-0-1110-1000-5800-055-0020	\$69,279.00	\$0.00
BGT-MOVE TO CURR 520	01-6264-0-1110-1000-4399-520-0020	\$0.00	\$69,279.00
BGT-MOVE TO CURR 530	01-6264-0-1110-1000-5800-055-0030	\$71,218.00	\$0.00
BGT-MOVE TO CURR 530	01-6264-0-1110-1000-4399-530-0030	\$0.00	\$71,218.00
<b>BE 131258 Total</b>		<b>\$140,497.00</b>	<b>\$140,497.00</b>
<b>BE 131261</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-1130-520-0020	\$0.00	\$11,880.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-3101-520-0020	\$0.00	\$1,715.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-3331-520-0020	\$0.00	\$173.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-3501-520-0020	\$0.00	\$6.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-3601-520-0020	\$0.00	\$208.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-4399-520-0020	\$13,982.00	\$0.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-1130-530-0030	\$0.00	\$7,425.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-3101-530-0030	\$0.00	\$1,072.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-3331-530-0030	\$0.00	\$108.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-3501-530-0030	\$0.00	\$4.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-3601-530-0030	\$0.00	\$130.00
BGT-EWAS SCIENCE LEADS	01-6264-0-1110-1000-4399-530-0030	\$8,739.00	\$0.00
<b>BE 131261 Total</b>		<b>\$22,721.00</b>	<b>\$22,721.00</b>
<b>BE 131268</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
BL-LO INSTRUMENTS	01-9010-0-1110-1000-4300-031-0065	\$5,670.00	\$0.00
BL-LO INSTRUMENTS	01-9010-0-1110-1000-4400-031-0065	\$0.00	\$5,670.00
<b>BE 131268 Total</b>		<b>\$5,670.00</b>	<b>\$5,670.00</b>
<b>BE 131274</b>	<b>Applied: 10/05/2017</b>	<b>Created: 10/05/2017</b>	
ST-Construction supplies for COE Boscacci	01-0000-0-6000-1000-4300-833-0807	\$0.00	\$3,000.00
ST-Construction supplies for COE	01-0000-0-6000-1000-4300-430-0807	\$3,000.00	\$0.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
Boscacci			
	BE 131274 Total	\$3,000.00	\$3,000.00
BE 131275	Applied: 10/05/2017	Created: 10/05/2017	
ST-MOVE TO 433	01-0000-0-6000-1000-4300-833-0807	\$3,000.00	\$0.00
ST-MOVE TO 433	01-0000-0-6000-1000-4300-430-0807	\$0.00	\$3,000.00
	BE 131275 Total	\$3,000.00	\$3,000.00
BE 131276	Applied: 10/05/2017	Created: 10/05/2017	
ST-Construction supplies for COE Boscacci	01-0000-0-6000-1000-4300-433-0807	\$0.00	\$3,000.00
ST-Construction supplies for COE Boscacci	01-0000-0-6000-1000-4300-430-0807	\$3,000.00	\$0.00
	BE 131276 Total	\$3,000.00	\$3,000.00
BE 131344	Applied: 10/05/2017	Created: 10/05/2017	
BGT-JB-M.HUBBARD	01-9010-0-1110-1000-5200-634-0061	\$0.00	\$350.00
BGT-JB-M.HUBBARD	01-9010-0-1110-1000-4300-634-0061	\$350.00	\$0.00
	BE 131344 Total	\$350.00	\$350.00
BE 131345	Applied: 10/05/2017	Created: 10/05/2017	
BGT-GM-UCSC PD FOR TEACHERS	01-0700-0-3300-2140-5800-037-0000	\$0.00	\$3,600.00
BGT-GM-UCSC PD FOR TEACHERS	01-0700-0-3300-2140-5200-037-0000	\$3,600.00	\$0.00
	BE 131345 Total	\$3,600.00	\$3,600.00
BE 131346	Applied: 10/05/2017	Created: 10/05/2017	
BGT-AH-AVID PATH TRAINING	01-0700-0-1110-1000-5200-032-0000	\$0.00	\$1,000.00
BGT-AH-AVID PATH TRAINING	01-0700-0-1110-1000-4300-032-0000	\$1,000.00	\$0.00
	BE 131346 Total	\$1,000.00	\$1,000.00
BE 131449	Applied: 10/06/2017	Created: 10/06/2017	
BGT-EWA THOMPSON STEINMAN DRAMA CLASS	01-0000-0-1270-1000-2130-039-0807	\$0.00	\$3,036.00
BGT-EWA THOMPSON STEINMAN DRAMA CLASS	01-0000-0-1270-1000-3312-039-0807	\$0.00	\$189.00
BGT-EWA THOMPSON STEINMAN DRAMA CLASS	01-0000-0-1270-1000-3332-039-0807	\$0.00	\$44.00
BGT-EWA THOMPSON STEINMAN DRAMA CLASS	01-0000-0-1270-1000-3502-039-0807	\$0.00	\$2.00
BGT-EWA THOMPSON STEINMAN DRAMA CLASS	01-0000-0-1270-1000-3602-039-0807	\$0.00	\$54.00
BGT-EWA THOMPSON STEINMAN DRAMA CLASS	01-0000-0-1270-4100-4300-038-0807	\$3,325.00	\$0.00
	BE 131449 Total	\$3,325.00	\$3,325.00
BE 131476	Applied: 10/06/2017	Created: 10/06/2017	
BL-EWA 13110 CURRY,RONEE WLEL GED ED INSTR AIDE LCFF	01-0700-0-1110-1000-2130-027-0000	\$0.00	\$56.00
BL-EWA 13110 CURRY,RONEE WLEL GED ED INSTR AIDE LCFF	01-0700-0-1110-1000-3312-027-0000	\$0.00	\$4.00
BL-EWA 13110 CURRY,RONEE WLEL GED ED INSTR AIDE LCFF	01-0700-0-1110-1000-3332-027-0000	\$0.00	\$1.00
BL-EWA 13110 CURRY,RONEE WLEL GED ED INSTR AIDE LCFF	01-0700-0-1110-1000-3502-027-0000	\$0.00	\$1.00
BL-EWA 13110 CURRY,RONEE WLEL GED ED INSTR AIDE LCFF	01-0700-0-1110-1000-3602-027-0000	\$0.00	\$1.00
BL-EWA 13110 CURRY,RONEE WLEL GED ED INSTR AIDE LCFF	01-0700-0-1110-1000-4300-027-0000	\$63.00	\$0.00
	BE 131476 Total	\$63.00	\$63.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
<b>BE 131479</b>	<b>Applied: 10/06/2017</b>	<b>Created: 10/06/2017</b>	
BL-BD EWA 13028 WECKLER, ROSARIO	01-3010-0-0000-2495-2230-423-0000	\$0.00	\$437.00
BL-BD EWA 13028 WECKLER, ROSARIO & COVER NEG	01-3010-0-0000-2495-3312-423-0000	\$0.00	\$30.00
BL-BD EWA 13028 WECKLER, ROSARIO	01-3010-0-0000-2495-3332-423-0000	\$0.00	\$8.00
BL-BD EWA 13028 WECKLER, ROSARIO	01-3010-0-0000-2495-3502-423-0000	\$0.00	\$2.00
BL-BD EWA 13028 WECKLER, ROSARIO	01-3010-0-0000-2495-3602-423-0000	\$0.00	\$9.00
BL-BD EWA 13028 WECKLER, ROSARIO	01-3010-0-1110-1000-4300-423-0000	\$486.00	\$0.00
<b>BE 131479 Total</b>		<b>\$486.00</b>	<b>\$486.00</b>
<b>BE 131485</b>	<b>Applied: 10/06/2017</b>	<b>Created: 10/06/2017</b>	
ST-Cloud Site License @ 3 HS for Coding Classes	01-0000-0-6000-1000-5800-433-0807	\$0.00	\$2,471.00
ST-Cloud Site License @ 3 HS for Coding Classes	01-0000-0-6000-1000-5800-434-0807	\$0.00	\$2,471.00
ST-Cloud Site License @ 3 HS for Coding Classes	01-0000-0-6000-1000-5800-435-0807	\$0.00	\$2,471.00
ST-Cloud Site License @ 3 HS for Coding Classes	01-0000-0-6000-1000-4300-430-0807	\$7,413.00	\$0.00
<b>BE 131485 Total</b>		<b>\$7,413.00</b>	<b>\$7,413.00</b>
<b>BE 131488</b>	<b>Applied: 10/06/2017</b>	<b>Created: 10/06/2017</b>	
BL-PS CUSTOM FOLDERS	01-0000-0-1110-1000-5800-033-0000	\$0.00	\$584.00
BL-PS CUSTOM FOLDERS	01-0000-0-1110-1000-4300-033-0000	\$584.00	\$0.00
<b>BE 131488 Total</b>		<b>\$584.00</b>	<b>\$584.00</b>
<b>BE 131503</b>	<b>Applied: 10/06/2017</b>	<b>Created: 10/06/2017</b>	
BL-GM TE GEOMETRY BOOK	01-6300-0-3300-1000-4100-537-0000	\$0.00	\$40.00
BL-GM TE GEOMETRY BOOK	01-6300-0-3300-1000-4300-537-0000	\$40.00	\$0.00
<b>BE 131503 Total</b>		<b>\$40.00</b>	<b>\$40.00</b>
<b>BE 131544</b>	<b>Applied: 10/06/2017</b>	<b>Created: 10/06/2017</b>	
BL-AMB COV ES M/C REQ 44034	01-6500-0-5770-1130-5100-220-0000	\$0.00	\$19,999.00
BL-AMB ELEM REV	01-6500-0-5770-1130-5800-220-0000	\$19,999.00	\$0.00
BL-AMB SECONDARY	01-6500-0-5770-1130-5100-230-0000	\$0.00	\$15,499.00
BL-AMB SECONDARY	01-6500-0-5770-1130-5800-230-0000	\$0.00	\$104,650.00
BL-AMB SECONDARY	01-6500-0-5750-1180-5100-230-0000	\$120,149.00	\$0.00
<b>BE 131544 Total</b>		<b>\$140,148.00</b>	<b>\$140,148.00</b>
<b>BE 131552</b>	<b>Applied: 10/06/2017</b>	<b>Created: 10/06/2017</b>	
BL-PS QUIZLET	01-6300-0-1110-1000-5800-533-0000	\$0.00	\$28.00
BL-PS QUIZLET	01-6300-0-1110-1000-4300-533-0000	\$28.00	\$0.00
<b>BE 131552 Total</b>		<b>\$28.00</b>	<b>\$28.00</b>
<b>BE 131560</b>	<b>Applied: 10/06/2017</b>	<b>Created: 10/06/2017</b>	
BL-GT COVER NEG PO 18-00265	01-9010-0-0000-8200-4300-049-FACU	\$0.00	\$3,739.00
BL-GT COVER NEG PO 18-00265	01-9010-0-0000-8110-4300-049-FACU	\$3,739.00	\$0.00
<b>BE 131560 Total</b>		<b>\$3,739.00</b>	<b>\$3,739.00</b>
<b>BE 131561</b>	<b>Applied: 10/06/2017</b>	<b>Created: 10/06/2017</b>	
BL-GT COVER NEGATIVE	01-9010-0-1110-1000-5800-033-FACU	\$0.00	\$4,669.00
BL-GT COVER NEGATIVE	01-9010-0-1110-1000-4300-033-FACU	\$4,669.00	\$0.00

## Budget Entry Report

## Budget Entry Management

## SCCS

Note	Account	Decrease	Increase
	BE 131561 Total	\$4,669.00	\$4,669.00
BE 131564	Applied: 10/06/2017	Created: 10/06/2017	
BL-REVERSE BT131561 ERROR	01-9010-0-1110-1000-5800-033-FACU	\$4,669.00	\$0.00
BL-REVERSE BT131561 ERROR	01-9010-0-1110-1000-4300-033-FACU	\$0.00	\$4,669.00
	BE 131564 Total	\$4,669.00	\$4,669.00
BE 131567	Applied: 10/06/2017	Created: 10/06/2017	
BL-GT COVER NEGATIVE	01-9010-0-1110-1000-5800-033-FACU	\$0.00	\$4,669.00
BL-GT COVER NEGATIVE	01-9010-0-0000-8110-4300-049-FACU	\$4,669.00	\$0.00
BL-GT COVER NEGATIVE	01-9010-0-0000-8110-5800-049-FACU	\$0.00	\$12,880.00
BL-GT COVER NEGATIVE	01-9010-0-0000-8110-4300-049-FACU	\$12,880.00	\$0.00
BL-GT COVER NEGATIVE	01-9010-0-1110-1000-6500-033-FACU	\$0.00	\$8,452.00
BL-GT COVER NEGATIVE	01-9010-0-0000-8110-4300-049-FACU	\$1,789.00	\$0.00
BL-GT COVER NEGATIVE	01-9010-0-0000-8200-4300-899-FACU	\$6,663.00	\$0.00
	BE 131567 Total	\$26,001.00	\$26,001.00
BE 131569	Applied: 10/06/2017	Created: 10/06/2017	
BL-GT COVER NEGATIVE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$3,739.00
BL-GT COVER NEGATIVE	01-9010-0-1110-1000-4300-049-FACU	\$3,739.00	\$0.00
	BE 131569 Total	\$3,739.00	\$3,739.00
BE 131570	Applied: 10/06/2017	Created: 10/06/2017	
BL-GT COVER NEGATIVE	01-9010-0-0000-8110-5600-049-FACU	\$0.00	\$4,850.00
BL-GT COVER NEGATIVE	01-9010-0-1110-1000-4300-049-FACU	\$4,850.00	\$0.00
	BE 131570 Total	\$4,850.00	\$4,850.00
BE 131576	Applied: 10/06/2017	Created: 10/06/2017	
BL-JKB AVID DUES/SUBSCRIPTIONS	01-0000-0-0000-3110-5300-530-0000	\$21,590.00	\$0.00
BL-JKB AVID DUES/SUBSCRIPTIONS	01-0000-0-1370-1000-5300-530-0000	\$0.00	\$21,590.00
	BE 131576 Total	\$21,590.00	\$21,590.00
BE 131577	Applied: 10/06/2017	Created: 10/06/2017	
BL-BD REIMBURSEMENTS	01-3010-0-1110-1000-5200-420-0000	\$0.00	\$100.00
BL-BD REIMBURSEMENTS	01-3010-0-1110-1000-4399-420-0000	\$100.00	\$0.00
	BE 131577 Total	\$100.00	\$100.00
BE 131580	Applied: 10/09/2017	Created: 10/09/2017	
BL-JKB INT III SE-SCHS	01-6300-0-1110-1000-4300-530-0000	\$2,495.00	\$0.00
BL-JKB INT III SE-SCHS	01-6300-0-1110-1000-4100-530-0000	\$0.00	\$2,495.00
	BE 131580 Total	\$2,495.00	\$2,495.00
BE 131582	Applied: 10/09/2017	Created: 10/09/2017	
BL-JKB CLSFD TECH COACH	01-0000-0-1110-1000-1160-500-0000	\$1,501.00	\$0.00
BL-JKB CLSFD TECH COACH	01-0000-0-1110-1000-2160-500-0000	\$0.00	\$1,501.00
	BE 131582 Total	\$1,501.00	\$1,501.00
BE 131584	Applied: 10/09/2017	Created: 10/09/2017	
BL-PS AVID SOFTWARE	01-3010-0-1110-1000-5800-433-0000	\$0.00	\$200.00
BL-PS AVID SOFTWARE	01-3010-0-1110-1000-4300-433-0000	\$200.00	\$0.00
	BE 131584 Total	\$200.00	\$200.00
BE 131593	Applied: 10/09/2017	Created: 10/09/2017	
BL-JKB MHILL CPM SE	01-6300-0-1110-1000-4300-530-0000	\$7,026.00	\$0.00
BL-JKB MHILL CPM SE	01-6300-0-1110-1000-4100-530-0000	\$0.00	\$7,026.00
	BE 131593 Total	\$7,026.00	\$7,026.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
<b>BE 131594</b>	<b>Applied: 10/09/2017</b>	<b>Created: 10/09/2017</b>	
BL-BD TO COVER NEGATIVES	01-3010-0-1110-1000-1140-433-0000	\$0.00	\$252.00
BL-BD TO COVER NEGATIVES	01-3010-0-1110-1000-3311-433-0000	\$0.00	\$6.00
BL-BD TO COVER NEGATIVES	01-3010-0-1110-1000-4300-433-0000	\$258.00	\$0.00
<b>BE 131594 Total</b>		<b>\$258.00</b>	<b>\$258.00</b>
<b>BE 131595</b>	<b>Applied: 10/09/2017</b>	<b>Created: 10/09/2017</b>	
BL-ED LAMINATOR SVC	01-0000-0-1110-1000-4300-024-0000	\$608.00	\$0.00
BL-ED LAMINATOR SVC	01-0000-0-1110-1000-5800-024-0000	\$0.00	\$608.00
<b>BE 131595 Total</b>		<b>\$608.00</b>	<b>\$608.00</b>
<b>BE 131596</b>	<b>Applied: 10/09/2017</b>	<b>Created: 10/09/2017</b>	
BL-BD SCIL STIPEND	01-4035-0-5750-3140-2260-520-0000	\$0.00	\$1,500.00
BL-BD SCIL STIPEND	01-4035-0-5750-3140-3202-520-0000	\$0.00	\$233.00
BL-BD SCIL STIPEND	01-4035-0-5750-3140-3312-520-0000	\$0.00	\$93.00
BL-BD SCIL STIPEND	01-4035-0-5750-3140-3332-520-0000	\$0.00	\$22.00
BL-BD SCIL STIPEND	01-4035-0-5750-3140-3502-520-0000	\$0.00	\$1.00
BL-BD SCIL STIPEND	01-4035-0-5750-3140-3602-520-0000	\$0.00	\$27.00
BL-BD SCIL STIPEND	01-4035-0-1110-1000-4399-920-0000	\$1,876.00	\$0.00
<b>BE 131596 Total</b>		<b>\$1,876.00</b>	<b>\$1,876.00</b>
<b>BE 131597</b>	<b>Applied: 10/06/2017</b>	<b>Created: 10/09/2017</b>	
ST-WILL BE PAID FROM 6387 CTEIG	01-0000-0-6000-1000-5800-433-0807	\$2,471.00	\$0.00
ST-WILL BE PAID FROM 6387 CTEIG	01-0000-0-6000-1000-5800-434-0807	\$2,471.00	\$0.00
ST-WILL BE PAID FROM 6387 CTEIG	01-0000-0-6000-1000-5800-435-0807	\$2,471.00	\$0.00
ST-WILL BE PAID FROM 6387 CTEIG	01-0000-0-6000-1000-4300-430-0807	\$0.00	\$7,413.00
<b>BE 131597 Total</b>		<b>\$7,413.00</b>	<b>\$7,413.00</b>
<b>BE 131598</b>	<b>Applied: 10/09/2017</b>	<b>Created: 10/09/2017</b>	
ST-ADD BUDGET FOR DISTRICT WIDE AVID CONFERENCE	01-0000-0-1370-1000-5200-530-0000	\$0.00	\$6,000.00
ST-ADD BUDGET FOR DISTRICT WIDE AVID CONFERENCE	01-0000-0-0000-0000-9790-000-0000	\$6,000.00	\$0.00
<b>BE 131598 Total</b>		<b>\$6,000.00</b>	<b>\$6,000.00</b>
<b>BE 131599</b>	<b>Applied: 10/09/2017</b>	<b>Created: 10/09/2017</b>	
ST-Cloud Site License @ 3 HS for Coding Classes	01-6387-0-6000-1000-4399-430-0000	\$7,413.00	\$0.00
ST-Cloud Site License @ 3 HS for Coding Classes	01-6387-0-6000-1000-5800-433-0000	\$0.00	\$2,471.00
ST-Cloud Site License @ 3 HS for Coding Classes	01-6387-0-6000-1000-5800-435-0000	\$0.00	\$2,471.00
ST-Cloud Site License @ 3 HS for Coding Classes	01-6387-0-6000-1000-5800-434-0000	\$0.00	\$2,471.00
<b>BE 131599 Total</b>		<b>\$7,413.00</b>	<b>\$7,413.00</b>
<b>BE 131603</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-EWA 13152 SCOWCROFT, KATY PREP FOR FIT FAIRE	01-0700-0-1110-1000-1130-024-0000	\$0.00	\$99.00
BL-EWA 13152 SCOWCROFT, KATY PREP FOR FIT FAIRE	01-0700-0-1110-1000-3101-024-0000	\$0.00	\$15.00
BL-EWA 13152 SCOWCROFT, KATY PREP FOR FIT FAIRE	01-0700-0-1110-1000-3331-024-0000	\$0.00	\$2.00
BL-EWA 13152 SCOWCROFT, KATY PREP FOR FIT FAIRE	01-0700-0-1110-1000-3501-024-0000	\$0.00	\$1.00
BL-EWA 13152 SCOWCROFT, KATY PREP FOR FIT FAIRE	01-0700-0-1110-1000-3601-024-0000	\$0.00	\$2.00

## Budget Entry Report

## Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BL-EWA 13152 SCOWCROFT, KATY PREP FOR FIT FAIRE	01-0700-0-1110-1000-4300-024-0000	\$119.00	\$0.00
<b>BE 131603 Total</b>		<b>\$119.00</b>	<b>\$119.00</b>
<b>BE 131604</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
ST-Adj to Position Control	01-0000-0-6000-1000-4300-830-0807	\$0.00	\$95,182.00
ST-Adj to Position Control	01-0000-0-6000-3110-1200-830-0807	\$0.00	\$97,347.00
ST-Adj to Position Control	01-0000-0-6000-3110-3101-830-0807	\$0.00	\$14,047.00
ST-Adj to Position Control	01-0000-0-6000-3110-3331-830-0807	\$0.00	\$1,412.00
ST-Adj to Position Control	01-0000-0-6000-3110-3401-830-0807	\$0.00	\$11,627.00
ST-Adj to Position Control	01-0000-0-6000-3110-3501-830-0807	\$0.00	\$49.00
ST-Adj to Position Control	01-0000-0-6000-3110-3601-830-0807	\$0.00	\$1,776.00
ST-Adj to Position Control	01-0000-0-6000-1000-1100-833-0807	\$49,706.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-1140-833-0807	\$0.00	\$4,095.00
ST-Adj to Position Control	01-0000-0-6000-1000-3101-833-0807	\$10,901.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3311-833-0807	\$0.00	\$1,856.00
ST-Adj to Position Control	01-0000-0-6000-1000-3331-833-0807	\$661.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3401-833-0807	\$0.00	\$4,049.00
ST-Adj to Position Control	01-0000-0-6000-1000-3501-833-0807	\$22.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3601-833-0807	\$832.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-1200-833-0807	\$29,462.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3101-833-0807	\$4,252.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3331-833-0807	\$427.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3401-833-0807	\$4,448.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3501-833-0807	\$15.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3601-833-0807	\$537.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-1100-834-0807	\$15,761.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-1140-834-0807	\$0.00	\$1,671.00
ST-Adj to Position Control	01-0000-0-6000-1000-3101-834-0807	\$5,031.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3201-834-0807	\$0.00	\$3,227.00
ST-Adj to Position Control	01-0000-0-6000-1000-3311-834-0807	\$0.00	\$1,288.00
ST-Adj to Position Control	01-0000-0-6000-1000-3331-834-0807	\$204.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3401-834-0807	\$0.00	\$7,684.00
ST-Adj to Position Control	01-0000-0-6000-1000-3501-834-0807	\$7.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3601-834-0807	\$264.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-1200-834-0807	\$29,462.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3101-834-0807	\$4,251.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3331-834-0807	\$427.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3401-834-0807	\$4,448.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3501-834-0807	\$15.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3601-834-0807	\$537.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-1100-835-0807	\$24,178.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-1140-835-0807	\$0.00	\$3,927.00
ST-Adj to Position Control	01-0000-0-6000-1000-3101-835-0807	\$4,945.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3311-835-0807	\$0.00	\$869.00
ST-Adj to Position Control	01-0000-0-6000-1000-3331-835-0807	\$294.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3401-835-0807	\$706.00	\$0.00

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
ST-Adj to Position Control	01-0000-0-6000-1000-3501-835-0807	\$10.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3601-835-0807	\$369.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-1200-835-0807	\$17,731.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3101-835-0807	\$2,559.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3331-835-0807	\$257.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3401-835-0807	\$7,500.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3501-835-0807	\$9.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3601-835-0807	\$324.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-1100-836-0807	\$668.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-1130-836-0807	\$0.00	\$462.00
ST-Adj to Position Control	01-0000-0-6000-1000-1140-836-0807	\$0.00	\$784.00
ST-Adj to Position Control	01-0000-0-6000-1000-3101-836-0807	\$0.00	\$84.00
ST-Adj to Position Control	01-0000-0-6000-1000-3331-836-0807	\$0.00	\$8.00
ST-Adj to Position Control	01-0000-0-6000-1000-3401-836-0807	\$1,855.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-1000-3601-836-0807	\$0.00	\$11.00
ST-Adj to Position Control	01-0000-0-6000-3110-1200-836-0807	\$17,731.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3101-836-0807	\$2,559.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3331-836-0807	\$257.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3401-836-0807	\$7,500.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3501-836-0807	\$9.00	\$0.00
ST-Adj to Position Control	01-0000-0-6000-3110-3601-836-0807	\$324.00	\$0.00
<b>BE 131604 Total</b>		<b>\$251,455.00</b>	<b>\$251,455.00</b>
<b>BE 131605</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-JB AUDIO BOOKS - SPED	01-6300-0-1210-1000-5800-534-0000	\$0.00	\$3,250.00
BL-JB AUDIO BOOKS - SPED	01-6300-0-1110-1000-4300-534-0000	\$3,250.00	\$0.00
BL-JB SOFTWARE - SPED	01-6300-0-1210-1000-4200-534-0000	\$0.00	\$400.00
BL-JB SOFTWARE - SPED	01-6300-0-1110-1000-4300-534-0000	\$400.00	\$0.00
BL-JB SCIENCE SUPPLIES	01-6300-0-1150-1000-4300-534-0000	\$0.00	\$1,375.00
BL-JB SCIENCE SUPPLIES	01-6300-0-1110-1000-4300-534-0000	\$1,375.00	\$0.00
BL-JB AUTO UNIT	01-0000-0-1531-1000-4300-034-0000	\$0.00	\$375.00
BL-JB AUTO UNIT	01-0000-0-1110-1000-4300-034-0000	\$375.00	\$0.00
<b>BE 131605 Total</b>		<b>\$5,400.00</b>	<b>\$5,400.00</b>
<b>BE 131607</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-BD COVER NEGATIVES	01-4035-0-1110-1000-3601-527-0000	\$0.00	\$4.00
BL-BD COVER NEGATIVES	01-4035-0-1110-1000-5200-527-0000	\$4.00	\$0.00
<b>BE 131607 Total</b>		<b>\$4.00</b>	<b>\$4.00</b>
<b>BE 131608</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
ST-.40 FTE MOU with COE/ROP	01-0000-0-6000-1000-4300-430-0807	\$45,140.00	\$0.00
ST-MOU with COE .20 FTE Mejia	01-0000-0-6000-1000-5800-433-0807	\$0.00	\$22,570.00
ST-MOU with COE .20 FTE Hess	01-0000-0-6000-1000-5800-435-0807	\$0.00	\$22,570.00
<b>BE 131608 Total</b>		<b>\$45,140.00</b>	<b>\$45,140.00</b>
<b>BE 131611</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-JKB OFFICE SUPPLIES	01-0000-0-0000-2130-4400-500-0000	\$574.00	\$0.00
BL-JKB OFFICE SUPPLIES	01-0000-0-0000-2130-4300-500-0000	\$0.00	\$574.00
<b>BE 131611 Total</b>		<b>\$574.00</b>	<b>\$574.00</b>
<b>BE 131612</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	



# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BL-RB REIMB.COUNSELOR SUPPLIES	01-0000-0-0000-3110-4300-027-0000	\$0.00	\$171.00
BL-RB REIMB.COUNSELOR SUPPLIES	01-0000-0-1110-1000-4300-027-0000	\$171.00	\$0.00
<b>BE 131612 Total</b>		<b>\$171.00</b>	<b>\$171.00</b>
<b>BE 131615</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-ED SCI CAMP CASH ONLY	01-9016-0-1150-1000-4300-024-0201	\$0.00	\$140.00
BL-ED SCI CAMP CASH ONLY	01-9016-0-0000-0000-8699-024-0201	\$0.00	\$140.00
BL-BL SHS PE UNIF	01-9010-0-1140-1000-4300-035-0088	\$0.00	\$2,950.00
BL-BL SHS PE UNIF	01-9010-0-0000-0000-8699-035-0088	\$0.00	\$2,950.00
BL-BL SHS METAL SHOP FEES	01-9010-0-1533-1000-4300-035-0089	\$0.00	\$860.00
BL-BL SHS METAL SHOP FEES	01-9010-0-0000-0000-8689-035-0089	\$0.00	\$860.00
BL-BL SHS PSAT	01-9010-0-1294-3160-5800-035-0088	\$0.00	\$120.00
BL-BL SHS PSAT	01-9010-0-0000-0000-8699-035-0088	\$0.00	\$120.00
BL-SC COUNTY YTH PERMIT 5612574 CASH FOR USE FEE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$350.00
BL-SC COUNTY YTH PERMIT 5612574 CASH FOR USE FEE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$350.00
BL-SC COUNTY YTH PERMIT 5612574 CASH FOR O/C FEE	01-9010-0-0000-8200-2290-899-FACU	\$0.00	\$176.00
BL-SC COUNTY YTH PERMIT 5612574 CASH FOR O/C FEE	01-9010-0-0000-0000-8699-899-FACU	\$0.00	\$176.00
BL-FIRST CHURCH OF NAZARENE PER15512855 USE FEE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$490.00
BL-FIRST CHURCH OF NAZARENE PER15512855 USE FEE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$490.00
BL-SC BIBLE CHURCH PER 5611213/9313952 USE CK52246	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$840.00
BL-SC BIBLE CHURCH PER 5611213/9313952 USE CK52246	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$840.00
<b>BE 131615 Total</b>		<b>\$0.00</b>	<b>\$11,852.00</b>
<b>BE 131619</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-SGS RECYCLING ENTERPRISES CK180594 SURPLUS BUS SALES	01-9010-0-0000-8110-4300-048-0000	\$0.00	\$1,368.00
BL-SGS RECYCLING ENTERPRISES CK180594 SURPLUS BUS SALES	01-9010-0-0000-0000-8699-048-0000	\$0.00	\$1,368.00
<b>BE 131619 Total</b>		<b>\$0.00</b>	<b>\$2,736.00</b>
<b>BE 131620</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-INV TR 1802 WHARF TO WHARF BUS TRANS. CK1080	01-0723-0-0000-3600-2290-848-0000	\$0.00	\$877.00
BL-INV TR 1802 WHARF TO WHARF BUS TRANS. CK1080	01-0723-0-0000-0000-8699-848-0000	\$0.00	\$877.00
<b>BE 131620 Total</b>		<b>\$0.00</b>	<b>\$1,754.00</b>
<b>BE 131628</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-RB CFP LIBRARY BOOKS	01-9016-0-1110-2420-4200-027-2727	\$0.00	\$797.00
BL-RB CFP LIBRARY BOOKS	01-9016-0-1110-2420-4300-027-2727	\$797.00	\$0.00
<b>BE 131628 Total</b>		<b>\$797.00</b>	<b>\$797.00</b>
<b>BE 131629</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-LICENCES/RENEE FIGURA'S CLASS	01-6300-0-1110-1000-5800-527-0000	\$0.00	\$3,150.00
BL-LICENCES/RENEE FIGURA'S CLASS	01-6300-0-1110-1000-4300-527-0000	\$3,150.00	\$0.00
<b>BE 131629 Total</b>		<b>\$3,150.00</b>	<b>\$3,150.00</b>
<b>BE 131630</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
BL-BL SHS HW CLUB TUTORS	01-0700-0-1110-1000-5800-035-0000	\$0.00	\$2,000.00
BL-BL SHS LINK CREW	01-0700-0-1110-1000-5800-035-0000	\$0.00	\$600.00
BL-BL SHS HW CLUB TUTORS/LINK CREW	01-0700-0-1110-1000-4300-035-0000	\$2,600.00	\$0.00
<b>BE 131630 Total</b>		<b>\$2,600.00</b>	<b>\$2,600.00</b>
<b>BE 131631</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/10/2017</b>	
BL-BW MOVE TO 4300 /SUPPLIES	01-8150-0-0000-8110-5600-049-0000	\$56,000.00	\$0.00
BL-BW MOVE TO 4300 /SUPPLIES	01-8150-0-0000-8110-4300-049-0000	\$0.00	\$56,000.00
<b>BE 131631 Total</b>		<b>\$56,000.00</b>	<b>\$56,000.00</b>
<b>BE 131646</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/11/2017</b>	
BL-JKB EUREKA MATH 4TH GRADE CLASS	01-6300-0-1110-1000-4300-523-0000	\$926.00	\$0.00
BL-JKB EUREKA MATH 4TH GRADE CLASS	01-6300-0-1110-1000-4100-523-0000	\$0.00	\$926.00
BL-JKB BOOKS	01-6300-0-3200-1000-4200-536-0000	\$0.00	\$100.00
BL-JKB BOOKS	01-6300-0-3200-1000-4300-536-0000	\$100.00	\$0.00
<b>BE 131646 Total</b>		<b>\$1,026.00</b>	<b>\$1,026.00</b>
<b>BE 131647</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/11/2017</b>	
BL-JB LANGUAGE	01-0000-0-1180-1000-4300-034-0000	\$0.00	\$13.00
BL-JB LANGUAGE	01-0000-0-1110-1000-4300-034-0000	\$13.00	\$0.00
BL-JB COUNSELING	01-0000-0-0000-3110-5200-034-0000	\$0.00	\$44.00
BL-JB COUNSELING	01-0000-0-1110-1000-4300-034-0000	\$44.00	\$0.00
<b>BE 131647 Total</b>		<b>\$57.00</b>	<b>\$57.00</b>
<b>BE 131670</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/11/2017</b>	
BGT-EWA L.SHAFFER-TROPEANO SCIENCE LEAD	01-6264-0-1110-1000-2130-520-0020	\$0.00	\$982.00
BGT-EWA L.SHAFFER-TROPEANO SCIENCE LEAD	01-6264-0-1110-1000-3202-520-0020	\$0.00	\$156.00
BGT-EWA L.SHAFFER-TROPEANO SCIENCE LEAD	01-6264-0-1110-1000-3312-520-0020	\$0.00	\$61.00
BGT-EWA L.SHAFFER-TROPEANO SCIENCE LEAD	01-6264-0-1110-1000-3332-520-0020	\$0.00	\$15.00
BGT-EWA L.SHAFFER-TROPEANO SCIENCE LEAD	01-6264-0-1110-1000-3502-520-0020	\$0.00	\$1.00
BGT-EWA L.SHAFFER-TROPEANO SCIENCE LEAD	01-6264-0-1110-1000-3602-520-0020	\$0.00	\$18.00
BGT-EWA L.SHAFFER-TROPEANO SCIENCE LEAD	01-6264-0-1110-1000-4399-520-0020	\$1,233.00	\$0.00
<b>BE 131670 Total</b>		<b>\$1,233.00</b>	<b>\$1,233.00</b>
<b>BE 131673</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/11/2017</b>	
BGT-EWAS V.MARTINEZ/H.AVENA STUDENT SUPPORT	01-0700-0-1110-1000-2130-033-0000	\$0.00	\$1,340.00
BGT-EWAS V.MARTINEZ/H.AVENA STUDENT SUPPORT	01-0700-0-1110-1000-3202-033-0000	\$0.00	\$212.00
BGT-EWAS V.MARTINEZ/H.AVENA STUDENT SUPPORT	01-0700-0-1110-1000-3312-033-0000	\$0.00	\$83.00
BGT-EWAS V.MARTINEZ/H.AVENA STUDENT SUPPORT	01-0700-0-1110-1000-3332-033-0000	\$0.00	\$20.00
BGT-EWAS V.MARTINEZ/H.AVENA STUDENT SUPPORT	01-0700-0-1110-1000-3502-033-0000	\$0.00	\$1.00
BGT-EWAS V.MARTINEZ/H.AVENA STUDENT SUPPORT	01-0700-0-1110-1000-3602-033-0000	\$0.00	\$24.00
BGT-EWAS V.MARTINEZ/H.AVENA	01-0700-0-1110-1000-4300-033-0000	\$1,680.00	\$0.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
STUDENT SUPPORT			
	<b>BE 131673 Total</b>	<b>\$1,680.00</b>	<b>\$1,680.00</b>
<b>BE 131676</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/11/2017</b>	
BGT-EWA D. IGLESIAS MATH SUPPORT	01-3010-0-1110-1000-2130-433-0000	\$0.00	\$247.00
BGT-EWA D. IGLESIAS MATH SUPPORT	01-3010-0-1110-1000-3202-433-0000	\$0.00	\$39.00
BGT-EWA D. IGLESIAS MATH SUPPORT	01-3010-0-1110-1000-3312-433-0000	\$0.00	\$16.00
BGT-EWA D. IGLESIAS MATH SUPPORT	01-3010-0-1110-1000-3332-433-0000	\$0.00	\$4.00
BGT-EWA D. IGLESIAS MATH SUPPORT	01-3010-0-1110-1000-3502-433-0000	\$0.00	\$1.00
BGT-EWA D. IGLESIAS MATH SUPPORT	01-3010-0-1110-1000-3602-433-0000	\$0.00	\$5.00
BGT-EWA D. IGLESIAS MATH SUPPORT	01-3010-0-1110-1000-4300-433-0000	\$312.00	\$0.00
	<b>BE 131676 Total</b>	<b>\$312.00</b>	<b>\$312.00</b>
<b>BE 131713</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/11/2017</b>	
BGT-EWA K.PAULSEN TECH COACH	01-0000-0-1110-1000-3202-500-0000	\$0.00	\$190.00
BGT-EWA K.PAULSEN TECH COACH	01-0000-0-1110-1000-3312-500-0000	\$0.00	\$75.00
BGT-EWA K.PAULSEN TECH COACH	01-0000-0-1110-1000-3332-500-0000	\$0.00	\$18.00
BGT-EWA K.PAULSEN TECH COACH	01-0000-0-1110-1000-3502-500-0000	\$0.00	\$1.00
BGT-EWA K.PAULSEN TECH COACH	01-0000-0-1110-1000-3602-500-0000	\$0.00	\$21.00
BGT-EWA K.PAULSEN TECH COACH	01-0000-0-1110-1000-2160-500-0000	\$305.00	\$0.00
	<b>BE 131713 Total</b>	<b>\$305.00</b>	<b>\$305.00</b>
<b>BE 131714</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/11/2017</b>	
BGT-EWA CHILDCARE	01-0000-0-0000-2495-2930-053-0000	\$0.00	\$239.00
BGT-EWA CHILDCARE	01-0000-0-0000-2495-3312-053-0000	\$0.00	\$15.00
BGT-EWA CHILDCARE	01-0000-0-0000-2495-3332-053-0000	\$0.00	\$4.00
BGT-EWA CHILDCARE	01-0000-0-0000-2495-3502-053-0000	\$0.00	\$1.00
BGT-EWA CHILDCARE	01-0000-0-0000-2495-3602-053-0000	\$0.00	\$5.00
BGT-EWA CHILDCARE	01-0000-0-0000-7100-2290-053-0000	\$264.00	\$0.00
	<b>BE 131714 Total</b>	<b>\$264.00</b>	<b>\$264.00</b>
<b>BE 131715</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/11/2017</b>	
BGT-EWA A.ARRAZOLA MATH TUTOR	01-0700-0-1110-1000-2130-033-0000	\$0.00	\$957.00
BGT-EWA A.ARRAZOLA MATH TUTOR	01-0700-0-1110-1000-3202-033-0000	\$0.00	\$152.00
BGT-EWA A.ARRAZOLA MATH TUTOR	01-0700-0-1110-1000-3312-033-0000	\$0.00	\$60.00
BGT-EWA A.ARRAZOLA MATH TUTOR	01-0700-0-1110-1000-3332-033-0000	\$0.00	\$14.00
BGT-EWA A.ARRAZOLA MATH TUTOR	01-0700-0-1110-1000-3502-033-0000	\$0.00	\$1.00
BGT-EWA A.ARRAZOLA MATH TUTOR	01-0700-0-1110-1000-3602-033-0000	\$0.00	\$17.00
BGT-EWA A.ARRAZOLA MATH TUTOR	01-0700-0-1110-1000-4300-033-0000	\$1,201.00	\$0.00
	<b>BE 131715 Total</b>	<b>\$1,201.00</b>	<b>\$1,201.00</b>
<b>BE 131718</b>	<b>Applied: 10/10/2017</b>	<b>Created: 10/11/2017</b>	
BL-BL SHS PE UNIF (CASH IN 20'S ERROR IN COUNT, S.B. \$2865) ORIG BT 131615	01-9010-0-1140-1000-4300-035-0088	\$85.00	\$0.00
BL-BL SHS PE UNIF (CASH IN 20'S ERROR IN COUNT, S.B. \$2865) ORIG BT 131615	01-9010-0-0000-0000-8699-035-0088	\$85.00	\$0.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
	BE 131718 Total	\$170.00	\$0.00
BE 131724	Applied: 10/11/2017	Created: 10/11/2017	
BGT-SPREAD BUDG TO MONARCH	01-0000-0-3100-1000-4300-825-0804	\$0.00	\$5,000.00
BGT-SPREAD BUDG TO MONARCH	01-0000-0-1110-1000-4399-058-0804	\$5,000.00	\$0.00
	BE 131724 Total	\$5,000.00	\$5,000.00
BE 131725	Applied: 10/11/2017	Created: 10/11/2017	
BGT-COVER NEGATIVE IN 5200	01-9010-0-1110-1000-5200-634-0061	\$0.00	\$2,115.00
BGT-COVER NEGATIVE IN 5200	01-9010-0-1110-1000-4300-634-0061	\$2,115.00	\$0.00
	BE 131725 Total	\$2,115.00	\$2,115.00
BE 131733	Applied: 10/11/2017	Created: 10/11/2017	
BGT-K.PAPPARD ENRICHMENT CERAMICS	01-9016-0-3300-1000-2130-039-3961	\$0.00	\$2,700.00
BGT-K.PAPPARD ENRICHMENT CERAMICS	01-9016-0-3300-1000-3312-039-3961	\$0.00	\$168.00
BGT-K.PAPPARD ENRICHMENT CERAMICS	01-9016-0-3300-1000-3332-039-3961	\$0.00	\$39.00
BGT-K.PAPPARD ENRICHMENT CERAMICS	01-9016-0-3300-1000-3502-039-3961	\$0.00	\$2.00
BGT-K.PAPPARD ENRICHMENT CERAMICS	01-9016-0-3300-1000-3602-039-3961	\$0.00	\$49.00
BGT-K.PAPPARD ENRICHMENT CERAMICS	01-9016-0-3300-1000-4300-039-3961	\$2,958.00	\$0.00
	BE 131733 Total	\$2,958.00	\$2,958.00
BE 131736	Applied: 10/11/2017	Created: 10/11/2017	
BL-JKB INT 2 eBOOKS	01-6300-0-1110-1000-4300-530-0000	\$125.00	\$0.00
BL-JKB INT 2 eBOOKS	01-6300-0-1110-1000-5800-530-0000	\$0.00	\$125.00
	BE 131736 Total	\$125.00	\$125.00
BE 131737	Applied: 10/11/2017	Created: 10/11/2017	
BL-ML SECOND STEP POSTERS	01-0700-0-0000-3110-5800-620-0000	\$120.00	\$0.00
BL-ML SECOND STEP POSTERS	01-0700-0-0000-3110-4300-620-0000	\$0.00	\$120.00
	BE 131737 Total	\$120.00	\$120.00
BE 131738	Applied: 10/04/2017	Created: 10/11/2017	
BL-RB SCI (BATES) PULLED \$282 FROM DEP BT 131073 (3)\$94 CKS-FROM BURNSIDE PER ROSSELL	01-9016-0-1150-1000-4300-027-2706	\$282.00	\$0.00
BL-RB SCI (BATES) PULLED \$282 FROM DEP BT 131073 (3)\$94 CKS-FROM BURNSIDE PER ROSSELL	01-9016-0-0000-0000-8699-027-2706	\$282.00	\$0.00
	BE 131738 Total	\$564.00	\$0.00
BE 131745	Applied: 10/11/2017	Created: 10/11/2017	
BGT-EWA V.GOMEZ II ASSIST WILLUMINATE ROLL OUT	01-0000-0-0000-7700-2430-857-0000	\$0.00	\$6,260.00
BGT-EWA V.GOMEZ II ASSIST WILLUMINATE ROLL OUT	01-0000-0-0000-7700-3202-857-0000	\$0.00	\$989.00
BGT-EWA V.GOMEZ II ASSIST WILLUMINATE ROLL OUT	01-0000-0-0000-7700-3312-857-0000	\$0.00	\$389.00
BGT-EWA V.GOMEZ II ASSIST WILLUMINATE ROLL OUT	01-0000-0-0000-7700-3332-857-0000	\$0.00	\$91.00
BGT-EWA V.GOMEZ II ASSIST WILLUMINATE ROLL OUT	01-0000-0-0000-7700-3502-857-0000	\$0.00	\$4.00
BGT-EWA V.GOMEZ II ASSIST WILLUMINATE ROLL OUT	01-0000-0-0000-7700-3602-857-0000	\$0.00	\$110.00

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
BGT-EWA V.GOMEZ II ASSIST W/ILLUMINATE ROLL OUT	01-0000-0-0000-0000-9790-000-0000	\$7,843.00	\$0.00
<b>BE 131745 Total</b>		<b>\$7,843.00</b>	<b>\$7,843.00</b>
<b>BE 131749</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/11/2017</b>	
BGT-ML-COMBINE ACCOUNTS	01-9016-0-0000-3110-4200-630-0051	\$42.00	\$0.00
BGT-ML-COMBINE ACCOUNTS	01-9016-0-0000-3140-4300-600-0051	\$0.00	\$42.00
<b>BE 131749 Total</b>		<b>\$42.00</b>	<b>\$42.00</b>
<b>BE 131866</b>	<b>Applied: 10/12/2017</b>	<b>Created: 10/12/2017</b>	
BGT-EWA T.JOHANNESSON MUSIC ENRICHMENT	01-0000-0-3100-1000-2130-825-0804	\$0.00	\$3,780.00
BGT-EWA T.JOHANNESSON MUSIC ENRICHMENT	01-0000-0-3100-1000-3312-825-0804	\$0.00	\$235.00
BGT-EWA T.JOHANNESSON MUSIC ENRICHMENT	01-0000-0-3100-1000-3332-825-0804	\$0.00	\$55.00
BGT-EWA T.JOHANNESSON MUSIC ENRICHMENT	01-0000-0-3100-1000-3502-825-0804	\$0.00	\$2.00
BGT-EWA T.JOHANNESSON MUSIC ENRICHMENT	01-0000-0-3100-1000-3602-825-0804	\$0.00	\$69.00
BGT-EWA T.JOHANNESSON MUSIC ENRICHMENT	01-0000-0-3100-1000-4300-825-0804	\$4,141.00	\$0.00
<b>BE 131866 Total</b>		<b>\$4,141.00</b>	<b>\$4,141.00</b>
<b>BE 131873</b>	<b>Applied: 10/12/2017</b>	<b>Created: 10/12/2017</b>	
BGT-ML-HEALTHY KIDS DISAGGREGATE DATA	01-9010-0-0000-3140-4300-600-0061	\$900.00	\$0.00
BGT-ML-HEALTHY KIDS DISAGGREGATE DATA	01-9010-0-0000-3110-5800-600-0061	\$0.00	\$900.00
<b>BE 131873 Total</b>		<b>\$900.00</b>	<b>\$900.00</b>
<b>BE 132043</b>	<b>Applied: 10/12/2017</b>	<b>Created: 10/12/2017</b>	
BGT-BD-CISC CONFERENCE	01-4035-0-0000-2110-5200-520-0000	\$0.00	\$500.00
BGT-BD-CISC CONFERENCE	01-4035-0-0000-2110-5200-530-0000	\$0.00	\$500.00
BGT-BD-CISC CONFERENCE	01-4035-0-0000-2700-5200-520-0000	\$500.00	\$0.00
BGT-BD-CISC CONFERENCE	01-4035-0-0000-2700-5200-530-0000	\$500.00	\$0.00
<b>BE 132043 Total</b>		<b>\$1,000.00</b>	<b>\$1,000.00</b>
<b>BE 132077</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BL-AMB COV REQ 44281	01-6300-0-5770-1110-5800-230-0000	\$0.00	\$2,025.00
BL-AMB COV REQ 44281	01-6300-0-5770-1110-4300-230-0000	\$2,025.00	\$0.00
<b>BE 132077 Total</b>		<b>\$2,025.00</b>	<b>\$2,025.00</b>
<b>BE 132078</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BL-ED ASES CONF MILEAGE	01-6010-0-1110-1000-4300-424-0000	\$37.00	\$0.00
BL-ED ASES CONF MILEAGE	01-6010-0-1110-1000-5200-424-0000	\$0.00	\$37.00
<b>BE 132078 Total</b>		<b>\$37.00</b>	<b>\$37.00</b>
<b>BE 132079</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BL-BD CORRECTING BUDGET	01-3060-0-7110-1000-1100-430-0000	\$0.00	\$17,321.00
BL-BD CORRECTING BUDGET	01-3060-0-7110-1000-4399-420-0000	\$0.00	\$168.00
BL-BD CORRECTING BUDGET	01-3060-0-7110-1000-1100-420-0000	\$17,489.00	\$0.00
<b>BE 132079 Total</b>		<b>\$17,489.00</b>	<b>\$17,489.00</b>
<b>BE 132080</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BGT-MOVE TO 4300	01-0000-0-0000-7300-5200-058-0000	\$400.00	\$0.00
BGT-MOVE TO 4300	01-0000-0-0000-7300-4300-058-0000	\$0.00	\$400.00
<b>BE 132080 Total</b>		<b>\$400.00</b>	<b>\$400.00</b>

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
<b>BE 132081</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BL-JKB COVER NEGATIVES	01-6300-0-3300-1000-4300-537-0000	\$47.00	\$0.00
BL-JKB COVER NEGATIVES	01-6300-0-3300-1000-4200-537-0000	\$0.00	\$47.00
BL-JKB COVER NEGATIVES	01-6264-0-1110-1000-4399-520-0020	\$706.00	\$0.00
BL-JKB COVER NEGATIVES	01-6264-0-1110-1000-5200-520-0020	\$0.00	\$706.00
BL-JKB COVER NEGATIVES	01-6264-0-1110-1000-4399-530-0030	\$250.00	\$0.00
BL-JKB COVER NEGATIVES	01-6264-0-1110-1000-5200-530-0030	\$0.00	\$250.00
<b>BE 132081 Total</b>		<b>\$1,003.00</b>	<b>\$1,003.00</b>
<b>BE 132082</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BL-SCCOE SAFETY \$\$ CK920323	01-9010-0-0000-7400-4300-054-0018	\$0.00	\$47,261.00
BL-SCCOE SAFETY \$\$ CK920323	01-9010-0-0000-0000-8699-054-0018	\$0.00	\$47,261.00
<b>BE 132082 Total</b>		<b>\$0.00</b>	<b>\$94,522.00</b>
<b>BE 132091</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BGT-SCHOLARSHIPS	73-0961-0-8100-5900-5800-000-0000	\$0.00	\$1,000.00
BGT-SCHOLARSHIPS	73-0974-0-8100-5900-5800-000-0000	\$0.00	\$500.00
BGT-SCHOLARSHIPS	73-0961-0-0000-0000-9790-000-0000	\$1,000.00	\$0.00
BGT-SCHOLARSHIPS	73-0974-0-0000-0000-9790-000-0000	\$500.00	\$0.00
<b>BE 132091 Total</b>		<b>\$1,500.00</b>	<b>\$1,500.00</b>
<b>BE 132092</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BL-ED CHROMEBOOKS	01-3010-0-1110-1000-4300-424-0000	\$9,150.00	\$0.00
BL-ED CHROMEBOOKS	01-3010-0-1110-1000-4400-424-0000	\$0.00	\$9,150.00
BL-ED CHROMEBOOKS	01-6010-0-1110-1000-4300-424-0000	\$8,200.00	\$0.00
BL-ED CHROMEBOOKS	01-6010-0-1110-1000-4400-424-0000	\$0.00	\$8,200.00
<b>BE 132092 Total</b>		<b>\$17,350.00</b>	<b>\$17,350.00</b>
<b>BE 132096</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BL-STATE OF CA MEDI-CAL CK38926319	01-5640-0-5001-2110-4399-200-0000	\$0.00	\$1,343.00
BL-STATE OF CA MEDI-CAL CK38926319	01-5640-0-5001-0000-8290-200-0000	\$0.00	\$1,343.00
BL-ED SCI CAMP CK443 BAER, N	01-9016-0-1150-1000-4300-024-0201	\$0.00	\$300.00
BL-ED SCI CAMP CK443 BAER, N	01-9016-0-0000-0000-8699-024-0201	\$0.00	\$300.00
BL-ED SCI CAMP CASH ONLY	01-9016-0-1150-1000-4300-024-0201	\$0.00	\$300.00
BL-ED SCI CAMP CASH ONLY	01-9016-0-0000-0000-8699-024-0201	\$0.00	\$300.00
BL-RB SCI CAMP (SMITH) CK252 D'SOUZA	01-9016-0-1150-1000-4300-027-2706	\$0.00	\$280.00
BL-RB SCI CAMP (SMITH) CK252 D'SOUZA	01-9016-0-0000-0000-8699-027-2706	\$0.00	\$280.00
BL-RB SCI CAMP (BATES) CK159/CK251	01-9016-0-1150-1000-4300-027-2706	\$0.00	\$560.00
BL-RB SCI CAMP (BATES) CK159/CK251	01-9016-0-0000-0000-8699-027-2706	\$0.00	\$560.00
BL-RB PTA DON.FOR SUBS AT WL, CK4035	01-9016-0-1110-1000-4300-027-0051	\$0.00	\$5,000.00
BL-RB PTA DON.FOR SUBS AT WL, CK4035	01-9016-0-0000-0000-8699-027-0051	\$0.00	\$5,000.00
BL-LO ART 3 CKS 1202/521/6064	01-9010-0-1510-1000-4300-031-0089	\$0.00	\$60.00
BL-LO ART 3 CKS 1202/521/6064	01-9010-0-0000-0000-8689-031-0089	\$0.00	\$60.00
BL-LO MISC DON.CK1207 GARDNER/8120 KUO	01-9016-0-1110-1000-4300-031-3156	\$0.00	\$110.00
BL-LO MISC DON.CK1207	01-9016-0-0000-0000-8699-031-3156	\$0.00	\$110.00

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
GARDNER/8120 KUO			
BL-LO AMER.STDS CASH	01-9016-0-1110-1000-4300-031-3111	\$0.00	\$20.00
BL-LO AMER.STDS CASH	01-9016-0-0000-0000-8699-031-3111	\$0.00	\$20.00
BL-LO LIBRARY CK1771 BROOKS, J	01-9016-0-1110-2420-4300-031-0051	\$0.00	\$600.00
BL-LO LIBRARY CK1771 BROOKS, J	01-9016-0-0000-0000-8699-031-0051	\$0.00	\$600.00
BL-LO DONATION CKS	01-9016-0-1110-1000-4300-031-3156	\$0.00	\$900.00
BL-LO DONATION CKS	01-9016-0-0000-0000-8699-031-3156	\$0.00	\$900.00
BL-LO ART ACADEMY CKS	01-9016-0-1110-1000-4300-031-3160	\$0.00	\$1,870.00
BL-LO ART ACADEMY CKS	01-9016-0-0000-0000-8699-031-3160	\$0.00	\$1,870.00
BL-LO PE UNIFORMS	01-9010-0-1140-1000-4300-031-0088	\$0.00	\$2,698.00
BL-LO PE UNIFORMS	01-9010-0-0000-0000-8699-031-0088	\$0.00	\$2,698.00
BL-AH SCIENCE 3 CKS 1718/3382/2500	01-9016-0-1150-1000-4300-032-0051	\$0.00	\$95.00
BL-AH SCIENCE 3 CKS 1718/3382/2500	01-9016-0-0000-0000-8699-032-0051	\$0.00	\$95.00
BL-AH MISC FEES CKS 544/125/2030	01-9010-0-1110-1000-4300-032-0088	\$0.00	\$90.00
BL-AH MISC FEES CKS 544/125/2030	01-9010-0-0000-0000-8699-032-0088	\$0.00	\$90.00
BL-JB WE FUND DON.BMO HARRIS BANK CK601743526	01-9016-0-1110-1000-4300-034-3450	\$0.00	\$12,500.00
BL-JB WE FUND DON.BMO HARRIS BANK CK601743526	01-9016-0-0000-0000-8699-034-3450	\$0.00	\$12,500.00
BL-JB PE UNIFORMS	01-9010-0-1140-1000-5800-034-0088	\$0.00	\$190.00
BL-JB PE UNIFORMS	01-9010-0-0000-0000-8699-034-0088	\$0.00	\$190.00
BL-JB PSAT	01-9010-0-1294-3160-5800-034-0088	\$0.00	\$20.00
BL-JB PSAT	01-9010-0-0000-0000-8699-034-0088	\$0.00	\$20.00
BL-JB ART DONATIONS	01-9016-0-1120-1000-4300-034-3483	\$0.00	\$130.00
BL-JB ART DONATIONS	01-9016-0-0000-0000-8699-034-3483	\$0.00	\$130.00
BL-JB CERAMICS DONATIONS	01-9016-0-1120-1000-4300-034-3482	\$0.00	\$50.00
BL-JB CERAMICS DONATIONS	01-9016-0-0000-0000-8699-034-3482	\$0.00	\$50.00
BL-JB COUNSELING TRANSCRIPTS	01-9010-0-0000-3110-4300-034-3405	\$0.00	\$63.00
BL-JB COUNSELING TRANSCRIPTS	01-9010-0-0000-0000-8699-034-3405	\$0.00	\$63.00
BL-ACT INC CK787769 PER#12051866 USE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$1,020.00
BL-ACT INC CK787769 PER#12051866 USE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$1,020.00
BL-GRACEPOINT CHURCH PER #6729578 CK263 USE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$100.00
BL-GRACEPOINT CHURCH PER #6729578 CK263 USE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$100.00
BL-GRACEPOINT CHURCH PER #7485478 CK264 USE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$100.00
BL-GRACEPOINT CHURCH PER #7485478 CK264 USE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$100.00
<b>BE 132096 Total</b>		<b>\$0.00</b>	<b>\$56,798.00</b>
<b>BE 132099</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3101-430-0000	\$0.00	\$2,200.00
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3101-420-0000	\$2,200.00	\$0.00
<b>BE 132099 Total</b>		<b>\$2,200.00</b>	<b>\$2,200.00</b>
<b>BE 132100</b>	<b>Applied: 10/13/2017</b>	<b>Created: 10/13/2017</b>	
BGT-PS-LIBRARY BOOKS	01-3010-0-1110-1000-4200-433-0000	\$0.00	\$1,947.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BGT-PS-LIBRARY BOOKS	01-3010-0-1110-1000-4300-433-0000	\$1,947.00	\$0.00
BE 132100 Total		\$1,947.00	\$1,947.00
BE 132103	Applied: 10/13/2017	Created: 10/13/2017	
BGT-COVER PETTY CASH REIMB TO 4100	01-9010-0-1190-1000-4100-033-0089	\$0.00	\$20.00
BGT-COVER PETTY CASH REIMB TO 4100	01-9010-0-1190-1000-4300-033-0089	\$20.00	\$0.00
BE 132103 Total		\$20.00	\$20.00
BE 132104	Applied: 10/13/2017	Created: 10/13/2017	
BL-EWA 13217 TO 13222 (6) TEACHERS PARENT PARTNERSHIP MTG PRIOR TO SCH START	01-0700-0-1110-1000-1130-031-0000	\$0.00	\$396.00
BL-EWA 13217 TO 13222 (6) TEACHERS PARENT PARTNERSHIP MTG PRIOR TO SCH START	01-0700-0-1110-1000-3101-031-0000	\$0.00	\$60.00
BL-EWA 13217 TO 13222 (6) TEACHERS PARENT PARTNERSHIP MTG PRIOR TO SCH START	01-0700-0-1110-1000-3331-031-0000	\$0.00	\$6.00
BL-EWA 13217 TO 13222 (6) TEACHERS PARENT PARTNERSHIP MTG PRIOR TO SCH START	01-0700-0-1110-1000-3501-031-0000	\$0.00	\$6.00
BL-EWA 13217 TO 13222 (6) TEACHERS PARENT PARTNERSHIP MTG PRIOR TO SCH START	01-0700-0-1110-1000-3601-031-0000	\$0.00	\$12.00
BL-EWA 13217 TO 13222 (6) TEACHERS PARENT PARTNERSHIP MTG PRIOR TO SCH START	01-0700-0-1110-1000-4300-031-0000	\$480.00	\$0.00
BE 132104 Total		\$480.00	\$480.00
BE 132105	Applied: 10/13/2017	Created: 10/13/2017	
BL-EWA 13230/13231 LAMMERDING & SANGUINETTI, INTERV CURR DEV LCFF SUPPL TEACHERS	01-0700-0-1110-1000-1130-031-0000	\$0.00	\$1,980.00
BL-EWA 13230/13231 LAMMERDING & SANGUINETTI, INTERV CURR DEV LCFF SUPPL TEACHERS	01-0700-0-1110-1000-3101-031-0000	\$0.00	\$286.00
BL-EWA 13230/13231 LAMMERDING & SANGUINETTI, INTERV CURR DEV LCFF SUPPL TEACHERS	01-0700-0-1110-1000-3331-031-0000	\$0.00	\$30.00
BL-EWA 13230/13231 LAMMERDING & SANGUINETTI, INTERV CURR DEV LCFF SUPPL TEACHERS	01-0700-0-1110-1000-3501-031-0000	\$0.00	\$2.00
BL-EWA 13230/13231 LAMMERDING & SANGUINETTI, INTERV CURR DEV LCFF SUPPL TEACHERS	01-0700-0-1110-1000-3601-031-0000	\$0.00	\$36.00
BL-EWA 13230/13231 LAMMERDING & SANGUINETTI, INTERV CURR DEV LCFF SUPPL TEACHERS	01-0700-0-1110-1000-4300-031-0000	\$2,334.00	\$0.00
BE 132105 Total		\$2,334.00	\$2,334.00
BE 132112	Applied: 10/16/2017	Created: 10/16/2017	
BGT-EWA G.ASHTON STAFF MTGS	01-0700-0-3200-1000-2130-036-0000	\$0.00	\$384.00
BGT-EWA G.ASHTON STAFF MTGS	01-0700-0-3200-1000-3202-036-0000	\$0.00	\$61.00
BGT-EWA G.ASHTON STAFF MTGS	01-0700-0-3200-1000-3312-036-0000	\$0.00	\$24.00
BGT-EWA G.ASHTON STAFF MTGS	01-0700-0-3200-1000-3332-036-0000	\$0.00	\$6.00
BGT-EWA G.ASHTON STAFF MTGS	01-0700-0-3200-1000-3502-036-0000	\$0.00	\$1.00
BGT-EWA G.ASHTON STAFF MTGS	01-0700-0-3200-1000-3602-036-0000	\$0.00	\$7.00



# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
BGT-EWA G.ASHTON STAFF MTGS	01-0700-0-3200-1000-4300-036-0000	\$483.00	\$0.00
<b>BE 132112 Total</b>		<b>\$483.00</b>	<b>\$483.00</b>
<b>BE 132113</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/16/2017</b>	
BGT-EWAS RIVERA/APPIANO MATH/SPANISH SUPPORT	01-0700-0-1110-1000-2130-033-0000	\$0.00	\$1,887.00
BGT-EWAS RIVERA/APPIANO MATH/SPANISH SUPPORT	01-0700-0-1110-1000-3202-033-0000	\$0.00	\$298.00
BGT-EWAS RIVERA/APPIANO MATH/SPANISH SUPPORT	01-0700-0-1110-1000-3312-033-0000	\$0.00	\$117.00
BGT-EWAS RIVERA/APPIANO MATH/SPANISH SUPPORT	01-0700-0-1110-1000-3332-033-0000	\$0.00	\$28.00
BGT-EWAS RIVERA/APPIANO MATH/SPANISH SUPPORT	01-0700-0-1110-1000-3502-033-0000	\$0.00	\$1.00
BGT-EWAS RIVERA/APPIANO MATH/SPANISH SUPPORT	01-0700-0-1110-1000-3602-033-0000	\$0.00	\$33.00
BGT-EWAS RIVERA/APPIANO MATH/SPANISH SUPPORT	01-0700-0-1110-1000-4300-033-0000	\$2,364.00	\$0.00
<b>BE 132113 Total</b>		<b>\$2,364.00</b>	<b>\$2,364.00</b>
<b>BE 132125</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/16/2017</b>	
BGT-EWA J.SMITH CLERICAL SUPPORT	01-0000-0-0000-2700-2430-835-0000	\$0.00	\$693.00
BGT-EWA J.SMITH CLERICAL SUPPORT	01-0000-0-0000-2700-3202-835-0000	\$0.00	\$110.00
BGT-EWA J.SMITH CLERICAL SUPPORT	01-0000-0-0000-2700-3312-835-0000	\$0.00	\$43.00
BGT-EWA J.SMITH CLERICAL SUPPORT	01-0000-0-0000-2700-3332-835-0000	\$0.00	\$10.00
BGT-EWA J.SMITH CLERICAL SUPPORT	01-0000-0-0000-2700-3502-835-0000	\$0.00	\$1.00
BGT-EWA J.SMITH CLERICAL SUPPORT	01-0000-0-0000-2700-3602-835-0000	\$0.00	\$13.00
BGT-EWA J.SMITH CLERICAL SUPPORT	01-0000-0-1110-1000-4300-035-0000	\$870.00	\$0.00
<b>BE 132125 Total</b>		<b>\$870.00</b>	<b>\$870.00</b>
<b>BE 132127</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/16/2017</b>	
BL-AMB COV APS REQS 41970 & 44292	01-6500-0-5770-1180-5800-230-0000	\$0.00	\$4,435.00
BL-AMB COV APS REQS 41970 & 44292	01-6500-0-5750-1180-5100-230-0000	\$4,435.00	\$0.00
BL-AMB COV S/AGR REQ 42397	01-6500-0-5770-2700-5800-230-0000	\$0.00	\$54,790.00
BL-AMB COV S/AGR REQ 42397	01-6500-0-5750-1180-5100-230-0000	\$54,790.00	\$0.00
<b>BE 132127 Total</b>		<b>\$59,225.00</b>	<b>\$59,225.00</b>
<b>BE 132128</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/16/2017</b>	
BGT-EWA S.ROMINGER SUMMER CPM TRAINING	01-6264-0-1110-1000-1130-530-0030	\$0.00	\$1,400.00
BGT-EWA S.ROMINGER SUMMER CPM TRAINING	01-6264-0-1110-1000-3101-530-0030	\$0.00	\$202.00
BGT-EWA S.ROMINGER SUMMER CPM TRAINING	01-6264-0-1110-1000-3331-530-0030	\$0.00	\$21.00
BGT-EWA S.ROMINGER SUMMER CPM TRAINING	01-6264-0-1110-1000-3501-530-0030	\$0.00	\$1.00
BGT-EWA S.ROMINGER SUMMER CPM TRAINING	01-6264-0-1110-1000-3601-530-0030	\$0.00	\$25.00
BGT-EWA S.ROMINGER SUMMER CPM TRAINING	01-6264-0-1110-1000-4399-530-0030	\$1,649.00	\$0.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BE 132128 Total		\$1,649.00	\$1,649.00
BE 132134	Applied: 10/16/2017	Created: 10/16/2017	
BGT-EWA A.KARAN MATH SUPPORT	01-3010-0-1110-1000-2130-433-0000	\$0.00	\$479.00
BGT-EWA A.KARAN MATH SUPPORT	01-3010-0-1110-1000-3202-433-0000	\$0.00	\$76.00
BGT-EWA A.KARAN MATH SUPPORT	01-3010-0-1110-1000-3312-433-0000	\$0.00	\$30.00
BGT-EWA A.KARAN MATH SUPPORT	01-3010-0-1110-1000-3332-433-0000	\$0.00	\$7.00
BGT-EWA A.KARAN MATH SUPPORT	01-3010-0-1110-1000-3502-433-0000	\$0.00	\$1.00
BGT-EWA A.KARAN MATH SUPPORT	01-3010-0-1110-1000-3602-433-0000	\$0.00	\$9.00
BGT-EWA A.KARAN MATH SUPPORT	01-3010-0-1110-1000-4300-433-0000	\$602.00	\$0.00
BE 132134 Total		\$602.00	\$602.00
BE 132136	Applied: 10/16/2017	Created: 10/16/2017	
BL-PS CLASSROOM SUPPLIES	01-0700-0-1110-1000-4300-033-0000	\$95.00	\$0.00
BL-PS CLASSROOM SUPPLIES	01-0700-0-0000-2700-4300-033-0000	\$0.00	\$95.00
BE 132136 Total		\$95.00	\$95.00
BE 132137	Applied: 10/16/2017	Created: 10/16/2017	
BL-JB COPYING	01-0000-0-0000-2700-5800-034-0000	\$0.00	\$750.00
BL-JB COPYING	01-0000-0-1110-1000-4300-034-0000	\$750.00	\$0.00
BE 132137 Total		\$750.00	\$750.00
BE 132139	Applied: 10/16/2017	Created: 10/16/2017	
BL-BD FIXING SALARY	01-3060-0-7110-2495-2200-420-0000	\$8,260.00	\$0.00
BL-BD FIXING SALARY	01-3060-0-7110-2495-2200-430-0000	\$8,260.00	\$0.00
BL-BD FIXING SALARY	01-3060-0-7110-1000-4399-420-0000	\$0.00	\$16,520.00
BE 132139 Total		\$16,520.00	\$16,520.00
BE 132145	Applied: 10/16/2017	Created: 10/16/2017	
BGT-DISTRIBUTE TO SITES FOR 14/15 REIMBURSEMENTS	01-9010-0-1110-1000-4300-621-0061	\$0.00	\$5,482.00
BGT-DISTRIBUTE TO SITES FOR 14/15 REIMBURSEMENTS	01-9010-0-1110-1000-4300-623-0061	\$0.00	\$2,193.00
BGT-DISTRIBUTE TO SITES FOR 14/15 REIMBURSEMENTS	01-9010-0-1110-1000-4300-627-0061	\$0.00	\$1,096.00
BGT-DISTRIBUTE TO SITES FOR 14/15 REIMBURSEMENTS	01-9010-0-1110-1000-4300-624-0061	\$0.00	\$4,384.00
BGT-DISTRIBUTE TO SITES FOR 14/15 REIMBURSEMENTS	01-9010-0-1110-1000-4300-632-0061	\$0.00	\$4,384.00
BGT-DISTRIBUTE TO SITES FOR 14/15 REIMBURSEMENTS	01-9010-0-1110-1000-4300-633-0061	\$0.00	\$3,288.00
BGT-DISTRIBUTE TO SITES FOR 14/15 REIMBURSEMENTS	01-9010-0-1110-1000-4300-634-0061	\$0.00	\$4,384.00
BGT-DISTRIBUTE TO SITES FOR 14/15 REIMBURSEMENTS	01-9010-0-1110-1000-4300-635-0061	\$0.00	\$4,384.00
BGT-DISTRIBUTE TO SITES FOR 14/15 REIMBURSEMENTS	01-9010-0-0000-3140-4300-600-0061	\$29,595.00	\$0.00
BE 132145 Total		\$29,595.00	\$29,595.00
BE 132161	Applied: 10/16/2017	Created: 10/16/2017	
BL-BD FIXING SALARY	01-3060-0-7110-1000-2100-420-0000	\$0.00	\$17,920.00
BL-BD FIXING SALARY	01-3060-0-7110-1000-3202-420-0000	\$0.00	\$2,783.00
BL-BD FIXING SALARY	01-3060-0-7110-1000-3312-420-0000	\$0.00	\$1,111.00
BL-BD FIXING SALARY	01-3060-0-7110-1000-3332-420-0000	\$0.00	\$260.00
BL-BD FIXING SALARY	01-3060-0-7110-1000-3502-420-0000	\$0.00	\$9.00
BL-BD FIXING SALARY	01-3060-0-7110-1000-3602-420-0000	\$0.00	\$327.00

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
BL-BD FIXING SALARY	01-3060-0-7110-1000-4399-420-0000	\$22,410.00	\$0.00
	<b>BE 132161 Total</b>	<b>\$22,410.00</b>	<b>\$22,410.00</b>
<b>BE 132182</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/16/2017</b>	
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-921-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-923-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-924-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-927-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-931-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-932-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-933-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-934-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-935-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-2700-4300-938-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-7500-4300-949-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	13-9010-0-0000-3700-4300-946-0018	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-7400-4300-054-0018	\$10,800.00	\$0.00
BGT-SPREAD SAFETY MONEY TO SITES	01-9010-0-0000-0000-9790-000-0000	\$0.00	\$900.00
BGT-SPREAD SAFETY MONEY TO SITES	13-9010-0-0000-0000-9790-000-0000	\$900.00	\$0.00
	<b>BE 132182 Total</b>	<b>\$11,700.00</b>	<b>\$11,700.00</b>
<b>BE 132184</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/16/2017</b>	
BGT-BD-EQUITY INSTITUTE	01-4035-0-0000-2700-5200-520-0000	\$0.00	\$800.00
BGT-BD-EQUITY INSTITUTE	01-4035-0-1110-1000-4399-920-0000	\$800.00	\$0.00
	<b>BE 132184 Total</b>	<b>\$800.00</b>	<b>\$800.00</b>
<b>BE 132185</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/16/2017</b>	
BGT-JB-SPED BOOKS	01-6300-0-1210-1000-4200-534-0000	\$0.00	\$3,250.00
BGT-JB-SPED BOOKS	01-6300-0-1210-1000-5800-534-0000	\$3,250.00	\$0.00
	<b>BE 132185 Total</b>	<b>\$3,250.00</b>	<b>\$3,250.00</b>
<b>BE 132186</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/16/2017</b>	
BGT-BW-STRONGER BUILDERS ROOF BV	01-9010-0-0000-8100-5600-049-IN49	\$35,000.00	\$0.00
BGT-BW-STRONGER BUILDERS ROOF BV	01-9010-0-0000-8110-5800-049-IN49	\$0.00	\$35,000.00
	<b>BE 132186 Total</b>	<b>\$35,000.00</b>	<b>\$35,000.00</b>
<b>BE 132187</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/16/2017</b>	
BGT-BW-5600 TO 5800	01-8150-0-0000-8110-5600-049-0000	\$30,000.00	\$0.00
BGT-BW-5600 TO 5800	01-8150-0-0000-8110-5800-049-0000	\$0.00	\$30,000.00
	<b>BE 132187 Total</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>
<b>BE 132404</b>	<b>Applied: 10/18/2017</b>	<b>Created: 10/18/2017</b>	

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
ST-BW-POOL COVERS HHS	01-9010-0-1110-1000-4300-049-FACU	\$15,600.00	\$0.00
ST-BW-POOL COVERS HHS	01-9010-0-0000-8110-6500-049-FACU	\$0.00	\$15,600.00
<b>BE 132404 Total</b>		<b>\$15,600.00</b>	<b>\$15,600.00</b>
<b>BE 132405</b>	<b>Applied: 10/11/2017</b>	<b>Created: 10/18/2017</b>	
ST-Per FW move \$ for PD	01-0000-0-0000-2110-5200-055-0000	\$0.00	\$7,500.00
ST-Per FW move \$ for PD	01-0000-0-1110-1000-1100-855-0000	\$7,500.00	\$0.00
<b>BE 132405 Total</b>		<b>\$7,500.00</b>	<b>\$7,500.00</b>
<b>BE 132409</b>	<b>Applied: 10/18/2017</b>	<b>Created: 10/18/2017</b>	
ST-PS-MOVE TO CORRECT FUNCTION	01-3010-0-1110-2420-4200-433-0000	\$0.00	\$1,947.00
ST-PS-MOVE TO CORRECT FUNCTION	01-3010-0-1110-1000-4200-433-0000	\$1,947.00	\$0.00
<b>BE 132409 Total</b>		<b>\$1,947.00</b>	<b>\$1,947.00</b>
<b>BE 132410</b>	<b>Applied: 10/18/2017</b>	<b>Created: 10/18/2017</b>	
ST-PS-MOVE TO CORRECT FUNC	01-0700-0-0000-2700-4300-033-0000	\$95.00	\$0.00
ST-PS-MOVE TO CORRECT FUNC	01-0700-0-1110-1000-4300-033-0000	\$0.00	\$95.00
ST-PS-LIBRARY BOOKS	01-9016-0-1110-2420-4200-033-0051	\$0.00	\$63.00
ST-PS-LIBRARY BOOKS	01-9016-0-1110-2420-4300-033-0051	\$63.00	\$0.00
<b>BE 132410 Total</b>		<b>\$158.00</b>	<b>\$158.00</b>
<b>BE 132411</b>	<b>Applied: 10/18/2017</b>	<b>Created: 10/18/2017</b>	
BL-ST-CHROME CARTS	01-0700-0-1110-1000-4400-035-0000	\$0.00	\$2,205.00
BL-ST-CHROME CARTS	01-0700-0-1110-1000-4300-035-0000	\$2,205.00	\$0.00
BL-ST-CHROME CARTS	01-9016-0-1110-1000-4400-035-0051	\$0.00	\$1,195.00
BL-ST-CHROME CARTS	01-9016-0-1110-1000-4300-035-0051	\$1,195.00	\$0.00
<b>BE 132411 Total</b>		<b>\$3,400.00</b>	<b>\$3,400.00</b>
<b>BE 132442</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-AH-TONER	01-9010-0-0000-2700-4300-032-0088	\$0.00	\$500.00
BGT-AH-TONER	01-9010-0-1110-1000-4300-032-0088	\$500.00	\$0.00
<b>BE 132442 Total</b>		<b>\$500.00</b>	<b>\$500.00</b>
<b>BE 132443</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-NL-NEEDED FOR SUPPLIES	01-0000-0-0000-7110-5800-053-0000	\$1,000.00	\$0.00
BGT-NL-NEEDED FOR SUPPLIES	01-0000-0-0000-7150-4300-053-0000	\$0.00	\$1,000.00
<b>BE 132443 Total</b>		<b>\$1,000.00</b>	<b>\$1,000.00</b>
<b>BE 132444</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-BL-AP US GOV CRASH COURSE BK	01-6300-0-1110-1000-4200-535-0000	\$0.00	\$200.00
BGT-BL-AP US GOV CRASH COURSE BK	01-6300-0-1110-1000-4300-535-0000	\$200.00	\$0.00
<b>BE 132444 Total</b>		<b>\$200.00</b>	<b>\$200.00</b>
<b>BE 132445</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-ED-CHROMEBOOKS	01-3010-0-1110-1000-4400-424-0000	\$0.00	\$7,886.00
BGT-ED-CHROMEBOOKS	01-3010-0-1110-1000-4300-424-0000	\$7,886.00	\$0.00
<b>BE 132445 Total</b>		<b>\$7,886.00</b>	<b>\$7,886.00</b>
<b>BE 132446</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-ED-CHROMEBOOKS	01-6010-0-1110-1000-4400-424-0000	\$0.00	\$6,936.00
BGT-ED-CHROMEBOOKS	01-6010-0-1110-1000-4300-424-0000	\$6,936.00	\$0.00
<b>BE 132446 Total</b>		<b>\$6,936.00</b>	<b>\$6,936.00</b>
<b>BE 132447</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3331-430-0000	\$0.00	\$354.00
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3331-420-0000	\$354.00	\$0.00
<b>BE 132447 Total</b>		<b>\$354.00</b>	<b>\$354.00</b>
<b>BE 132448</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BACKWARDS	01-6010-0-1110-1000-4400-424-0000	\$6,936.00	\$0.00
BACKWARDS	01-6010-0-1110-1000-4300-424-0000	\$0.00	\$6,936.00
<b>BE 132448 Total</b>		<b>\$6,936.00</b>	<b>\$6,936.00</b>
<b>BE 132449</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BACKWARDS	01-3010-0-1110-1000-4400-424-0000	\$7,886.00	\$0.00
BACKWARDS	01-3010-0-1110-1000-4300-424-0000	\$0.00	\$7,886.00
<b>BE 132449 Total</b>		<b>\$7,886.00</b>	<b>\$7,886.00</b>
<b>BE 132450</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-ED-CHROMEBOOKS	01-3010-0-1110-1000-4400-424-0000	\$7,886.00	\$0.00
BGT-ED-CHROMEBOOKS	01-3010-0-1110-1000-4300-424-0000	\$0.00	\$7,886.00
<b>BE 132450 Total</b>		<b>\$7,886.00</b>	<b>\$7,886.00</b>
<b>BE 132451</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-ED-CHROMEBOOKS	01-6010-0-1110-1000-4400-424-0000	\$6,936.00	\$0.00
BGT-ED-CHROMEBOOKS	01-6010-0-1110-1000-4300-424-0000	\$0.00	\$6,936.00
<b>BE 132451 Total</b>		<b>\$6,936.00</b>	<b>\$6,936.00</b>
<b>BE 132453</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-JB-MAGAZINES	01-6300-0-1200-1000-4300-534-0000	\$0.00	\$5.00
BGT-JB-MAGAZINES	01-6300-0-1110-1000-4300-534-0000	\$5.00	\$0.00
<b>BE 132453 Total</b>		<b>\$5.00</b>	<b>\$5.00</b>
<b>BE 132454</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-JB-TISSUES	01-0000-0-0000-3140-4300-034-0000	\$0.00	\$87.00
BGT-JB-TISSUES	01-0000-0-1110-1000-4300-034-0000	\$87.00	\$0.00
<b>BE 132454 Total</b>		<b>\$87.00</b>	<b>\$87.00</b>
<b>BE 132455</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-JB-WEB BOOKS	01-6300-0-1210-1000-5800-534-0000	\$0.00	\$400.00
BGT-JB-WEB BOOKS	01-6300-0-1210-1000-4200-534-0000	\$400.00	\$0.00
<b>BE 132455 Total</b>		<b>\$400.00</b>	<b>\$400.00</b>
<b>BE 132456</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-JB-SPED UNIT	01-0000-0-1210-1000-4300-034-0000	\$0.00	\$55.00
BGT-JB-SPED UNIT	01-0000-0-1110-1000-4300-034-0000	\$55.00	\$0.00
<b>BE 132456 Total</b>		<b>\$55.00</b>	<b>\$55.00</b>
<b>BE 132457</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-JB-ART	01-0000-0-1120-1000-4300-034-0807	\$0.00	\$710.00
BGT-JB-ART	01-0000-0-1270-4100-4300-034-0807	\$710.00	\$0.00
<b>BE 132457 Total</b>		<b>\$710.00</b>	<b>\$710.00</b>
<b>BE 132458</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-JB-SCIENCE KIT	01-6300-0-1150-1000-4300-534-0000	\$0.00	\$144.00
BGT-JB-SCIENCE KIT	01-6300-0-1110-1000-4300-534-0000	\$144.00	\$0.00
<b>BE 132458 Total</b>		<b>\$144.00</b>	<b>\$144.00</b>
<b>BE 132459</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-JB-UNIT APPLIED ART	01-0000-0-1530-1000-4300-034-0000	\$0.00	\$219.00
BGT-JB-UNIT APPLIED ART	01-0000-0-1110-1000-4300-034-0000	\$219.00	\$0.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
<b>BE 132459 Total</b>		<b>\$219.00</b>	<b>\$219.00</b>
<b>BE 132460</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3401-430-0000	\$0.00	\$1,263.00
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3401-420-0000	\$1,263.00	\$0.00
<b>BE 132460 Total</b>		<b>\$1,263.00</b>	<b>\$1,263.00</b>
<b>BE 132498</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-EWA V.QUEVEDO SUPPORT YARD DUTY	01-9010-0-1110-1000-2130-021-0040	\$0.00	\$2,405.00
BGT-EWA V.QUEVEDO SUPPORT YARD DUTY	01-9010-0-1110-1000-3312-021-0040	\$0.00	\$150.00
BGT-EWA V.QUEVEDO SUPPORT YARD DUTY	01-9010-0-1110-1000-3332-021-0040	\$0.00	\$35.00
BGT-EWA V.QUEVEDO SUPPORT YARD DUTY	01-9010-0-1110-1000-3502-021-0040	\$0.00	\$2.00
BGT-EWA V.QUEVEDO SUPPORT YARD DUTY	01-9010-0-1110-1000-3602-021-0040	\$0.00	\$43.00
BGT-EWA V.QUEVEDO SUPPORT YARD DUTY	01-9010-0-1110-1000-4300-021-0040	\$2,635.00	\$0.00
<b>BE 132498 Total</b>		<b>\$2,635.00</b>	<b>\$2,635.00</b>
<b>BE 132507</b>	<b>Applied: 10/16/2017</b>	<b>Created: 10/19/2017</b>	
WRONG AMOUNT	01-6264-0-1110-1000-1130-530-0030	\$1,400.00	\$0.00
WRONG AMOUNT	01-6264-0-1110-1000-3101-530-0030	\$202.00	\$0.00
WRONG AMOUNT	01-6264-0-1110-1000-3331-530-0030	\$21.00	\$0.00
WRONG AMOUNT	01-6264-0-1110-1000-3501-530-0030	\$1.00	\$0.00
WRONG AMOUNT	01-6264-0-1110-1000-3601-530-0030	\$25.00	\$0.00
WRONG AMOUNT	01-6264-0-1110-1000-4399-530-0030	\$0.00	\$1,649.00
<b>BE 132507 Total</b>		<b>\$1,649.00</b>	<b>\$1,649.00</b>
<b>BE 132508</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-S.ROMINGER EWA CPM SUMM TRAINING	01-6264-0-1110-1000-1130-530-0030	\$0.00	\$200.00
BGT-S.ROMINGER EWA CPM SUMM TRAINING	01-6264-0-1110-1000-3101-530-0030	\$0.00	\$29.00
BGT-S.ROMINGER EWA CPM SUMM TRAINING	01-6264-0-1110-1000-3331-530-0030	\$0.00	\$3.00
BGT-S.ROMINGER EWA CPM SUMM TRAINING	01-6264-0-1110-1000-3501-530-0030	\$0.00	\$1.00
BGT-S.ROMINGER EWA CPM SUMM TRAINING	01-6264-0-1110-1000-3601-530-0030	\$0.00	\$4.00
BGT-S.ROMINGER EWA CPM SUMM TRAINING	01-6264-0-1110-1000-4399-530-0030	\$237.00	\$0.00
<b>BE 132508 Total</b>		<b>\$237.00</b>	<b>\$237.00</b>
<b>BE 132632</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-COVER B.BANKS REIMB	01-0000-0-1110-1000-5200-035-0000	\$0.00	\$149.00
BGT-COVER B.BANKS REIMB	01-0000-0-1110-1000-4300-035-0000	\$149.00	\$0.00
<b>BE 132632 Total</b>		<b>\$149.00</b>	<b>\$149.00</b>
<b>BE 132692</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-BD-CHILDCARE PROVIDER	01-4203-0-0000-2495-2930-420-0000	\$0.00	\$221.00
BGT-BD-CHILDCARE PROVIDER	01-4203-0-0000-2495-3312-420-0000	\$0.00	\$14.00
BGT-BD-CHILDCARE PROVIDER	01-4203-0-0000-2495-3332-420-0000	\$0.00	\$4.00
BGT-BD-CHILDCARE PROVIDER	01-4203-0-0000-2495-3502-420-0000	\$0.00	\$1.00
BGT-BD-CHILDCARE PROVIDER	01-4203-0-0000-2495-3502-420-0000	\$0.00	\$5.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BGT-BD-CHILDCARE PROVIDER	01-4203-0-1110-1000-4399-420-0000	\$245.00	\$0.00
<b>BE 132692 Total</b>		<b>\$245.00</b>	<b>\$245.00</b>
<b>BE 132693</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-JKB-J.MAYER FOR AVID TUTOR TRAINING	01-0700-0-1370-1000-5800-530-0000	\$96.00	\$0.00
BGT-JKB-J.MAYER FOR AVID TUTOR TRAINING	01-0700-0-1370-1000-1130-530-0000	\$0.00	\$96.00
<b>BE 132693 Total</b>		<b>\$96.00</b>	<b>\$96.00</b>
<b>BE 132704</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-EWA M.CAMPOS SOLORIO BILINGUAL LEARNING ASST	01-0700-0-3200-1000-2130-036-0000	\$0.00	\$5,520.00
BGT-EWA M.CAMPOS SOLORIO BILINGUAL LEARNING ASST	01-0700-0-3200-1000-3202-036-0000	\$0.00	\$873.00
BGT-EWA M.CAMPOS SOLORIO BILINGUAL LEARNING ASST	01-0700-0-3200-1000-3312-036-0000	\$0.00	\$343.00
BGT-EWA M.CAMPOS SOLORIO BILINGUAL LEARNING ASST	01-0700-0-3200-1000-3332-036-0000	\$0.00	\$80.00
BGT-EWA M.CAMPOS SOLORIO BILINGUAL LEARNING ASST	01-0700-0-3200-1000-3502-036-0000	\$0.00	\$3.00
BGT-EWA M.CAMPOS SOLORIO BILINGUAL LEARNING ASST	01-0700-0-3200-1000-3602-036-0000	\$0.00	\$97.00
BGT-EWA M.CAMPOS SOLORIO BILINGUAL LEARNING ASST	01-0700-0-3200-1000-4300-036-0000	\$6,916.00	\$0.00
<b>BE 132704 Total</b>		<b>\$6,916.00</b>	<b>\$6,916.00</b>
<b>BE 132705</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-EWA K.MOORE MATH SUPPORT	01-0700-0-1110-1000-2130-033-0000	\$0.00	\$247.00
BGT-EWA K.MOORE MATH SUPPORT	01-0700-0-1110-1000-3202-033-0000	\$0.00	\$39.00
BGT-EWA K.MOORE MATH SUPPORT	01-0700-0-1110-1000-3312-033-0000	\$0.00	\$16.00
BGT-EWA K.MOORE MATH SUPPORT	01-0700-0-1110-1000-3332-033-0000	\$0.00	\$4.00
BGT-EWA K.MOORE MATH SUPPORT	01-0700-0-1110-1000-3502-033-0000	\$0.00	\$1.00
BGT-EWA K.MOORE MATH SUPPORT	01-0700-0-1110-1000-3602-033-0000	\$0.00	\$5.00
BGT-EWA K.MOORE MATH SUPPORT	01-0700-0-1110-1000-4300-033-0000	\$312.00	\$0.00
<b>BE 132705 Total</b>		<b>\$312.00</b>	<b>\$312.00</b>
<b>BE 132711</b>	<b>Applied: 10/19/2017</b>	<b>Created: 10/19/2017</b>	
BGT-PS-PAPER TOWELS	01-9016-0-1120-8200-4300-033-0051	\$0.00	\$257.00
BGT-PS-PAPER TOWELS	01-9016-0-1120-1000-4300-033-0051	\$257.00	\$0.00
<b>BE 132711 Total</b>		<b>\$257.00</b>	<b>\$257.00</b>
<b>BE 132754</b>	<b>Applied: 10/20/2017</b>	<b>Created: 10/20/2017</b>	
BGT-COVER CEN-CON REQUISITION	01-9010-0-0000-8110-4300-049-FACU	\$25,309.00	\$0.00
BGT-COVER CEN-CON REQUISITION	01-9010-0-0000-8110-5800-049-FACU	\$0.00	\$25,309.00
<b>BE 132754 Total</b>		<b>\$25,309.00</b>	<b>\$25,309.00</b>
<b>BE 132765</b>	<b>Applied: 10/20/2017</b>	<b>Created: 10/20/2017</b>	
BGT-LO-BOOKS	01-6300-0-1110-1000-4300-531-0000	\$860.00	\$0.00
BGT-LO-BOOKS	01-6300-0-1110-1000-4200-531-0000	\$0.00	\$860.00
<b>BE 132765 Total</b>		<b>\$860.00</b>	<b>\$860.00</b>
<b>BE 132766</b>	<b>Applied: 10/20/2017</b>	<b>Created: 10/20/2017</b>	
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3501-430-0000	\$0.00	\$9.00
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3501-420-0000	\$9.00	\$0.00
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3601-430-0000	\$0.00	\$320.00
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3601-420-0000	\$320.00	\$0.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
	BE 132766 Total	\$329.00	\$329.00
BE 132767	Applied: 10/20/2017	Created: 10/20/2017	
BGT-PS-ANYWHERE CART, PROJECTORS	01-3010-0-1110-1000-4400-433-0000	\$0.00	\$2,366.00
BGT-PS-ANYWHERE CART, PROJECTORS	01-3010-0-1110-1000-4300-433-0000	\$2,366.00	\$0.00
	BE 132767 Total	\$2,366.00	\$2,366.00
BE 132824	Applied: 10/20/2017	Created: 10/20/2017	
BGT-MOVE LEGAL BUDGET	01-0000-0-0000-7110-5800-053-5309	\$0.00	\$9,812.00
BGT-MOVE LEGAL BUDGET	01-0000-0-0000-7110-5800-053-5310	\$0.00	\$436.00
BGT-MOVE LEGAL BUDGET	01-0000-0-0000-7110-5800-053-5311	\$0.00	\$6,693.00
BGT-MOVE LEGAL BUDGET	01-0000-0-0000-7110-5800-053-5312	\$0.00	\$4,655.00
BGT-MOVE LEGAL BUDGET	01-0000-0-0000-7110-5800-053-0000	\$21,596.00	\$0.00
	BE 132824 Total	\$21,596.00	\$21,596.00
BE 132825	Applied: 10/20/2017	Created: 10/20/2017	
BGT-JKB-SIPPS R.GRAHAM	01-0700-0-0000-2110-4399-520-0700	\$216.00	\$0.00
BGT-JKB-SIPPS R.GRAHAM	01-0700-0-1110-1000-5200-520-0700	\$0.00	\$216.00
	BE 132825 Total	\$216.00	\$216.00
BE 132834	Applied: 10/20/2017	Created: 10/20/2017	
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-3402-420-0000	\$0.00	\$4,833.00
BGT-BD-CORRECTING BUDGET	01-3060-0-7110-1000-4399-420-0000	\$4,833.00	\$0.00
	BE 132834 Total	\$4,833.00	\$4,833.00
BE 132836	Applied: 10/11/2017	Created: 10/20/2017	
BGT-16/17 CA ASSESSMENT STUDENT	01-9010-0-0000-0000-8590-520-0064	\$0.00	\$4,259.74
BGT-16/17 CA ASSESSMENT STUDENT	01-9010-0-0000-3160-4300-520-0064	\$0.00	\$4,259.74
BGT-16/17 CA ASSESSMENT STUDENT	01-9010-0-0000-0000-8590-530-0064	\$0.00	\$9,481.18
BGT-16/17 CA ASSESSMENT STUDENT	01-9010-0-0000-3160-4300-530-0064	\$0.00	\$9,481.18
	BE 132836 Total	\$0.00	\$27,481.84
BE 132972	Applied: 10/20/2017	Created: 10/20/2017	
BGT-BD-REIMBURSEMENT	01-4035-0-0000-3110-5200-530-0000	\$0.00	\$100.00
BGT-BD-REIMBURSEMENT	01-4035-0-1110-1000-4399-930-0000	\$100.00	\$0.00
	BE 132972 Total	\$100.00	\$100.00
BE 132980	Applied: 10/20/2017	Created: 10/20/2017	
ST-1x add'l LCFF Suppl to match \$36,080 Site Disc extra taken to committee	01-0700-0-1110-1000-4300-034-0000	\$0.00	\$5,634.00
St-Palumbo to site & Bradford to Core	01-0700-0-1110-1000-1100-034-0000	\$3,254.00	\$0.00
St-Palumbo to site & Bradford to Core	01-0700-0-1110-1000-3101-034-0000	\$469.00	\$0.00
St-Palumbo to site & Bradford to Core	01-0700-0-1110-1000-3331-034-0000	\$47.00	\$0.00
St-Palumbo to site & Bradford to Core	01-0700-0-1110-1000-3501-034-0000	\$1.00	\$0.00
St-Palumbo to site & Bradford to Core	01-0700-0-1110-1000-3601-034-0000	\$59.00	\$0.00
St-Palumbo to site & Bradford to Core	01-0700-0-1110-1000-3401-034-0000	\$211.00	\$0.00
St-Palumbo to site & Bradford to Core	01-0700-0-1110-1000-4300-034-0000	\$0.00	\$4,043.00
ST-1x add'l LCFF Suppl to match \$36,080 Site Disc extra taken to committee	01-0700-0-0000-0000-9790-000-0000	\$5,636.00	\$0.00



# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
<b>BE 132980 Total</b>		<b>\$9,677.00</b>	<b>\$9,677.00</b>
<b>BE 132981</b>	<b>Applied: 10/20/2017</b>	<b>Created: 10/20/2017</b>	
ST-Move for PBIS Abrite Aids from Vacant Position	01-0700-0-0000-3110-5800-620-0000	\$0.00	\$28,962.00
ST-Move for PBIS Abrite Aids from Vacant Position	01-0700-0-0000-3110-1900-620-0000	\$24,595.00	\$0.00
ST-Move for PBIS Abrite Aids from Vacant Position	01-0700-0-0000-3110-3101-620-0000	\$3,549.00	\$0.00
ST-Move for PBIS Abrite Aids from Vacant Position	01-0700-0-0000-3110-3501-620-0000	\$12.00	\$0.00
ST-Move for PBIS Abrite Aids from Vacant Position	01-0700-0-0000-3110-3601-620-0000	\$449.00	\$0.00
ST-Move for PBIS Abrite Aids from Vacant Position	01-0700-0-0000-3110-3331-620-0000	\$357.00	\$0.00
<b>BE 132981 Total</b>		<b>\$28,962.00</b>	<b>\$28,962.00</b>
<b>BE 133000</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
BGT-AMB-ABRITE NPA - REQ 41959	01-6500-0-5770-1180-5100-220-0000	\$0.00	\$42,359.00
BGT-AMB-ELEM 220 REV	01-6500-0-5770-1130-5800-220-0000	\$42,359.00	\$0.00
BGT-AMB-SEC 220 REV	01-6500-0-5770-1180-5100-230-0000	\$0.00	\$17,619.00
BGT-AMB-SEC 220 REV	01-6500-0-5770-1180-5800-230-0000	\$0.00	\$25,000.00
BGT-AMB-SEC 220 REV	01-6500-0-5770-1130-5800-230-0000	\$42,619.00	\$0.00
<b>BE 133000 Total</b>		<b>\$84,978.00</b>	<b>\$84,978.00</b>
<b>BE 133011</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
ST-Add budget for mileage	01-0000-0-0000-2110-5200-520-0000	\$0.00	\$400.00
ST-Add budget for mileage	01-0000-0-0000-2110-5200-530-0000	\$0.00	\$400.00
ST-Add budget for mileage	01-0000-0-0000-2140-5200-520-0000	\$0.00	\$400.00
ST-Add budget for mileage	01-0000-0-0000-2140-5200-530-0000	\$0.00	\$400.00
ST-Add budget for mileage	01-0000-0-0000-0000-9790-000-0000	\$1,600.00	\$0.00
<b>BE 133011 Total</b>		<b>\$1,600.00</b>	<b>\$1,600.00</b>
<b>BE 133012</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
BGT-JKB-TEXTS FOR MHILL	01-6300-0-1110-1000-4300-530-0000	\$6,927.00	\$0.00
BGT-JKB-TEXTS FOR MHILL	01-6300-0-1110-1000-4100-530-0000	\$0.00	\$6,927.00
<b>BE 133012 Total</b>		<b>\$6,927.00</b>	<b>\$6,927.00</b>
<b>BE 133020</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
BGT-MILEAGE F.WESSELS SPLIT ASSIGNMENT	01-0000-0-1110-1000-5200-033-0004	\$0.00	\$168.00
BGT-MILEAGE F.WESSELS SPLIT ASSIGNMENT	01-0000-0-1110-1000-5200-031-0004	\$0.00	\$112.00
BGT-MILEAGE F.WESSELS SPLIT ASSIGNMENT	01-0000-0-0000-0000-9790-000-0000	\$280.00	\$0.00
<b>BE 133020 Total</b>		<b>\$280.00</b>	<b>\$280.00</b>
<b>BE 133022</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
BGT-EWA K.PEREZ CHILDCARE	01-0700-0-0000-2495-2930-032-0000	\$0.00	\$421.00
BGT-EWA K.PEREZ CHILDCARE	01-0700-0-0000-2495-3312-032-0000	\$0.00	\$27.00
BGT-EWA K.PEREZ CHILDCARE	01-0700-0-0000-2495-3332-032-0000	\$0.00	\$7.00
BGT-EWA K.PEREZ CHILDCARE	01-0700-0-0000-2495-3502-032-0000	\$0.00	\$1.00
BGT-EWA K.PEREZ CHILDCARE	01-0700-0-0000-2495-3602-032-0000	\$0.00	\$8.00
BGT-EWA K.PEREZ CHILDCARE	01-0700-0-1110-1000-4300-032-0000	\$464.00	\$0.00
<b>BE 133022 Total</b>		<b>\$464.00</b>	<b>\$464.00</b>
<b>BE 133026</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
BGT-EWAS DELGADO/MALALUAN LEARNING ASST.	01-3010-0-1110-1000-2130-421-0000	\$0.00	\$8,313.00
BGT-EWAS DELGADO/MALALUAN LEARNING ASST.	01-3010-0-1110-1000-3202-421-0000	\$0.00	\$1,314.00
BGT-EWAS DELGADO/MALALUAN LEARNING ASST.	01-3010-0-1110-1000-3312-421-0000	\$0.00	\$516.00
BGT-EWAS DELGADO/MALALUAN LEARNING ASST.	01-3010-0-1110-1000-3332-421-0000	\$0.00	\$121.00
BGT-EWAS DELGADO/MALALUAN LEARNING ASST.	01-3010-0-1110-1000-3502-421-0000	\$0.00	\$5.00
BGT-EWAS DELGADO/MALALUAN LEARNING ASST.	01-3010-0-1110-1000-3602-421-0000	\$0.00	\$146.00
BGT-EWAS DELGADO/MALALUAN LEARNING ASST.	01-3010-0-1110-1000-4300-421-0000	\$10,415.00	\$0.00
<b>BE 133026 Total</b>		<b>\$10,415.00</b>	<b>\$10,415.00</b>
<b>BE 133028</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
BGT-EWAS STEPHENS/TOWNSEND/QUEVEDO LEARNING ASST.	01-0700-0-1110-1000-2130-821-0000	\$0.00	\$10,089.00
BGT-EWAS STEPHENS/TOWNSEND/QUEVEDO LEARNING ASST.	01-0700-0-1110-1000-2100-821-0000	\$10,089.00	\$0.00
<b>BE 133028 Total</b>		<b>\$10,089.00</b>	<b>\$10,089.00</b>
<b>BE 133035</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
BGT-EWA I.VEGA ASES PROG COORD	01-6010-0-0000-2490-2290-421-0000	\$0.00	\$1,049.00
BGT-EWA I.VEGA ASES PROG COORD	01-6010-0-0000-2490-3202-421-0000	\$0.00	\$166.00
BGT-EWA I.VEGA ASES PROG COORD	01-6010-0-0000-2490-3312-421-0000	\$0.00	\$65.00
BGT-EWA I.VEGA ASES PROG COORD	01-6010-0-0000-2490-3332-421-0000	\$0.00	\$16.00
BGT-EWA I.VEGA ASES PROG COORD	01-6010-0-0000-2490-3502-421-0000	\$0.00	\$1.00
BGT-EWA I.VEGA ASES PROG COORD	01-6010-0-0000-2490-3602-421-0000	\$0.00	\$19.00
BGT-EWA I.VEGA ASES PROG COORD	01-6010-0-1110-1000-4300-421-0000	\$1,316.00	\$0.00
<b>BE 133035 Total</b>		<b>\$1,316.00</b>	<b>\$1,316.00</b>
<b>BE 133037</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
BGT-EWA TOWNSEND/DELGADO YARD DUTY	01-0000-0-0000-8300-2930-821-0000	\$0.00	\$2,622.00
BGT-EWA TOWNSEND/DELGADO YARD DUTY	01-0000-0-0000-8300-2900-821-0000	\$2,622.00	\$0.00
<b>BE 133037 Total</b>		<b>\$2,622.00</b>	<b>\$2,622.00</b>
<b>BE 133043</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
BGT-BD-SAFEWAY PO	01-3060-0-7110-1000-4395-430-0000	\$0.00	\$150.00
BGT-BD-SAFEWAY PO	01-3060-0-7110-1000-4399-420-0000	\$150.00	\$0.00
<b>BE 133043 Total</b>		<b>\$150.00</b>	<b>\$150.00</b>
<b>BE 133044</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
WRONG ACCT#	01-3060-0-7110-1000-4395-430-0000	\$150.00	\$0.00
WRONG ACCT#	01-3060-0-7110-1000-4399-420-0000	\$0.00	\$150.00
<b>BE 133044 Total</b>		<b>\$150.00</b>	<b>\$150.00</b>
<b>BE 133045</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BGT-BD-SAFEWAY PO	01-3060-0-7110-2495-4395-430-0000	\$0.00	\$150.00
BGT-BD-SAFEWAY PO	01-3060-0-7110-1000-4399-420-0000	\$150.00	\$0.00
<b>BE 133045 Total</b>		<b>\$150.00</b>	<b>\$150.00</b>
<b>BE 133046</b>	<b>Applied: 10/23/2017</b>	<b>Created: 10/23/2017</b>	
BGT-EWAS PEER TUTORS	01-0700-0-1110-1000-2930-834-0000	\$0.00	\$2,048.00
BGT-EWAS PEER TUTORS	01-0700-0-1110-1000-3312-834-0000	\$0.00	\$127.00
BGT-EWAS PEER TUTORS	01-0700-0-1110-1000-3332-834-0000	\$0.00	\$30.00
BGT-EWAS PEER TUTORS	01-0700-0-1110-1000-3502-834-0000	\$0.00	\$1.00
BGT-EWAS PEER TUTORS	01-0700-0-1110-1000-3602-834-0000	\$0.00	\$36.00
BGT-EWAS PEER TUTORS	01-0700-0-0000-2110-4399-520-0700	\$2,242.00	\$0.00
<b>BE 133046 Total</b>		<b>\$2,242.00</b>	<b>\$2,242.00</b>
<b>BE 133050</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
BGT-EWA N.BIANCHINI ENRICHMENT	01-0700-0-1110-1000-1130-031-0000	\$0.00	\$3,300.00
BGT-EWA N.BIANCHINI AFTER SCHOOL ENRICHMENT	01-0700-0-1110-1000-3101-031-0000	\$0.00	\$477.00
BGT-EWA N.BIANCHINI AFTER SCHOOL ENRICHMENT	01-0700-0-1110-1000-3331-031-0000	\$0.00	\$48.00
BGT-EWA N.BIANCHINI AFTER SCHOOL ENRICHMENT	01-0700-0-1110-1000-3501-031-0000	\$0.00	\$2.00
BGT-EWA N.BIANCHINI AFTER SCHOOL ENRICHMENT	01-0700-0-1110-1000-3601-031-0000	\$0.00	\$58.00
BGT-EWA N.BIANCHINI AFTER SCHOOL ENRICHMENT	01-0700-0-1110-1000-4300-031-0000	\$3,885.00	\$0.00
<b>BE 133050 Total</b>		<b>\$3,885.00</b>	<b>\$3,885.00</b>
<b>BE 133051</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
BGT-EWAS 13410-13412, 13436 KNOW YOUR RIGHTS WORKSHOPS	01-0000-0-1110-1000-1160-035-0000	\$0.00	\$380.00
BGT-EWAS 13410-13412, 13436 KNOW YOUR RIGHTS WORKSHOPS	01-0000-0-1110-1000-3101-035-0000	\$0.00	\$55.00
BGT-EWAS 13410-13412, 13436 KNOW YOUR RIGHTS WORKSHOPS	01-0000-0-1110-1000-3331-035-0000	\$0.00	\$6.00
BGT-EWAS 13410-13412, 13436 KNOW YOUR RIGHTS WORKSHOPS	01-0000-0-1110-1000-3501-035-0000	\$0.00	\$1.00
BGT-EWAS 13410-13412, 13436 KNOW YOUR RIGHTS WORKSHOPS	01-0000-0-1110-1000-3601-035-0000	\$0.00	\$7.00
BGT-EWAS 13410-13412, 13436 KNOW YOUR RIGHTS WORKSHOPS	01-0000-0-1110-1000-4300-035-0000	\$449.00	\$0.00
<b>BE 133051 Total</b>		<b>\$449.00</b>	<b>\$449.00</b>
<b>BE 133053</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
BGT-EWA H.BOYD YARD DUTY	01-0000-0-0000-8300-2930-821-0000	\$0.00	\$1,737.00
BGT-EWA H.BOYD YARD DUTY	01-0000-0-0000-8300-2900-821-0000	\$1,737.00	\$0.00
<b>BE 133053 Total</b>		<b>\$1,737.00</b>	<b>\$1,737.00</b>
<b>BE 133055</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
BGT-EWA H.BOYD INSTR AIDE	01-0700-0-1110-1000-2130-821-0000	\$0.00	\$2,051.00
BGT-EWA H.BOYD INSTR AIDE	01-0700-0-1110-1000-2100-821-0000	\$2,051.00	\$0.00
<b>BE 133055 Total</b>		<b>\$2,051.00</b>	<b>\$2,051.00</b>
<b>BE 133056</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
BGT-EWA K.TAYLOR ACCOMPANIST	01-0000-0-1250-1000-2130-033-0807	\$0.00	\$189.00
BGT-EWA K.TAYLOR ACCOMPANIST	01-0000-0-1250-1000-3202-033-0807	\$0.00	\$30.00
BGT-EWA K.TAYLOR ACCOMPANIST	01-0000-0-1250-1000-3312-033-0807	\$0.00	\$12.00
BGT-EWA K.TAYLOR ACCOMPANIST	01-0000-0-1250-1000-3332-033-0807	\$0.00	\$3.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BGT-EWA K.TAYLOR ACCOMPANIST	01-0000-0-1250-1000-3502-033-0807	\$0.00	\$1.00
BGT-EWA K.TAYLOR ACCOMPANIST	01-0000-0-1250-1000-3602-033-0807	\$0.00	\$4.00
BGT-EWA K.TAYLOR ACCOMPANIST	01-0000-0-1270-4100-4300-033-0807	\$239.00	\$0.00
<b>BE 133056 Total</b>		<b>\$239.00</b>	<b>\$239.00</b>
<b>BE 133057</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
BGT-EWA T.LOPEZ OT/COVER NEG.	01-9010-0-0000-8200-2290-899-FACU	\$0.00	\$3,307.00
BGT-EWA T.LOPEZ OT/COVER NEG.	01-9010-0-0000-8200-3202-899-FACU	\$0.00	\$164.00
BGT-EWA T.LOPEZ OT/COVER NEG.	01-9010-0-0000-8200-3312-899-FACU	\$0.00	\$254.00
BGT-EWA T.LOPEZ OT/COVER NEG.	01-9010-0-0000-8200-3332-899-FACU	\$0.00	\$59.00
BGT-EWA T.LOPEZ OT/COVER NEG.	01-9010-0-0000-8200-3502-899-FACU	\$0.00	\$2.00
BGT-EWA T.LOPEZ OT/COVER NEG.	01-9010-0-0000-8200-3602-899-FACU	\$0.00	\$72.00
BGT-EWA T.LOPEZ OT/COVER NEG.	01-9010-0-0000-8200-4300-899-FACU	\$3,858.00	\$0.00
<b>BE 133057 Total</b>		<b>\$3,858.00</b>	<b>\$3,858.00</b>
<b>BE 133058</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
BGT-EWAS DAHLEN/MARSHAK LINK CREW	01-0000-0-1110-1000-1160-035-0000	\$0.00	\$3,000.00
BGT-EWAS DAHLEN/MARSHAK LINK CREW	01-0000-0-1110-1000-3101-035-0000	\$0.00	\$433.00
BGT-EWAS DAHLEN/MARSHAK LINK CREW	01-0000-0-1110-1000-3331-035-0000	\$0.00	\$44.00
BGT-EWAS DAHLEN/MARSHAK LINK CREW	01-0000-0-1110-1000-3501-035-0000	\$0.00	\$2.00
BGT-EWAS DAHLEN/MARSHAK LINK CREW	01-0000-0-1110-1000-3601-035-0000	\$0.00	\$53.00
BGT-EWAS DAHLEN/MARSHAK LINK CREW	01-0000-0-1110-1000-4300-035-0000	\$3,532.00	\$0.00
<b>BE 133058 Total</b>		<b>\$3,532.00</b>	<b>\$3,532.00</b>
<b>BE 133059</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
BGT-EWA G.FEINSTEIN ENRICH CHESS	01-9016-0-1110-1000-2130-023-0052	\$0.00	\$1,485.00
BGT-EWA G.FEINSTEIN ENRICH CHESS	01-9016-0-1110-1000-3312-023-0052	\$0.00	\$93.00
BGT-EWA G.FEINSTEIN ENRICH CHESS	01-9016-0-1110-1000-3332-023-0052	\$0.00	\$22.00
BGT-EWA G.FEINSTEIN ENRICH CHESS	01-9016-0-1110-1000-3502-023-0052	\$0.00	\$1.00
BGT-EWA G.FEINSTEIN ENRICH CHESS	01-9016-0-1110-1000-3602-023-0052	\$0.00	\$28.00
BGT-EWA G.FEINSTEIN ENRICH CHESS	01-9016-0-1110-1000-4300-023-0052	\$1,629.00	\$0.00
<b>BE 133059 Total</b>		<b>\$1,629.00</b>	<b>\$1,629.00</b>
<b>BE 133194</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
ST-Move Marks .20 to Title I (Site)	01-3010-0-1110-1000-1100-433-0000	\$0.00	\$14,895.00
ST-Move Marks .20 to Title I (Site)	01-3010-0-1110-1000-3101-433-0000	\$0.00	\$2,149.00
ST-Move Marks .20 to Title I (Site)	01-3010-0-1110-1000-3331-433-0000	\$0.00	\$216.00
ST-Move Marks .20 to Title I (Site)	01-3010-0-1110-1000-3401-433-0000	\$0.00	\$1,876.00
ST-Move Marks .20 to Title I (Site)	01-3010-0-1110-1000-3501-433-0000	\$0.00	\$7.00
ST-Move Marks .20 to Title I (Site)	01-3010-0-1110-1000-3601-433-0000	\$0.00	\$272.00
ST-Move Marks .20 to Title I (Site)	01-3010-0-1110-1000-4300-433-0000	\$19,415.00	\$0.00
<b>BE 133194 Total</b>		<b>\$19,415.00</b>	<b>\$19,415.00</b>
<b>BE 133195</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
ST-Should be site funds 021	01-0700-0-1110-1000-2130-821-0000	\$10,089.00	\$0.00
ST-Should be site funds 021	01-0700-0-1110-1000-2100-821-0000	\$0.00	\$10,089.00
<b>BE 133195 Total</b>		<b>\$10,089.00</b>	<b>\$10,089.00</b>
<b>BE 133196</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
ST-Should be site funds 021	01-0700-0-1110-1000-2130-821-0000	\$2,051.00	\$0.00
ST-Should be site funds 021	01-0700-0-1110-1000-2100-821-0000	\$0.00	\$2,051.00
<b>BE 133196 Total</b>		<b>\$2,051.00</b>	<b>\$2,051.00</b>
<b>BE 133197</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
ST- 4 LA's to support classes (site funds)	01-0700-0-1110-1000-2130-021-0000	\$0.00	\$12,140.00
ST- 4 LA's to support classes (site funds)	01-0700-0-1110-1000-3312-021-0000	\$0.00	\$753.00
ST- 4 LA's to support classes (site funds)	01-0700-0-1110-1000-3332-021-0000	\$0.00	\$176.00
ST- 4 LA's to support classes (site funds)	01-0700-0-1110-1000-3502-021-0000	\$0.00	\$7.00
ST- 4 LA's to support classes (site funds)	01-0700-0-1110-1000-3602-021-0000	\$0.00	\$213.00
ST- 4 LA's to support classes (site funds)	01-0700-0-1110-1000-4300-021-0000	\$13,289.00	\$0.00
<b>BE 133197 Total</b>		<b>\$13,289.00</b>	<b>\$13,289.00</b>
<b>BE 133212</b>	<b>Applied: 10/24/2017</b>	<b>Created: 10/24/2017</b>	
ST-NL-ACSA Membership KM	01-0000-0-0000-7150-5300-053-0000	\$0.00	\$2,000.00
ST-NL-ACSA Membership KM	01-0000-0-0000-7110-5800-053-0000	\$2,000.00	\$0.00
ST-JB-Chrome Cart	01-9016-0-1110-1000-4400-034-3450	\$0.00	\$1,101.00
ST-JB-Chrome Cart	01-9016-0-1110-1000-4300-034-3450	\$1,101.00	\$0.00
ST-JB-Chrome Cart	01-0700-0-1110-1000-4400-034-0000	\$0.00	\$1,101.00
ST-JB-Chrome Cart	01-0700-0-1110-1000-4300-034-0000	\$1,101.00	\$0.00
ST-JB-SWW EWA's	01-9010-0-1110-1000-1130-530-0071	\$0.00	\$975.00
ST-JB-SWW EWA's	01-9010-0-1110-1000-4399-530-0071	\$975.00	\$0.00
<b>BE 133212 Total</b>		<b>\$5,177.00</b>	<b>\$5,177.00</b>
<b>BE 133310</b>	<b>Applied: 10/25/2017</b>	<b>Created: 10/25/2017</b>	
ST-BD-Childcare	01-3010-0-0000-2495-2930-420-0043	\$0.00	\$221.00
ST-BD-Childcare	01-3010-0-0000-2495-3312-420-0043	\$0.00	\$14.00
ST-BD-Childcare	01-3010-0-0000-2495-3332-420-0043	\$0.00	\$4.00
ST-BD-Childcare	01-3010-0-0000-2495-3502-420-0043	\$0.00	\$1.00
ST-BD-Childcare	01-3010-0-0000-2495-3602-420-0043	\$0.00	\$5.00
ST-BD-Childcare	01-3010-0-1110-1000-4300-420-0043	\$245.00	\$0.00
ST-BD-Correct H&W	01-6010-0-1110-1000-3402-421-0000	\$0.00	\$7,000.00
ST-BD-Correct H&W	01-6010-0-0000-2495-3402-421-0000	\$7,000.00	\$0.00
ST-BD-Correct Object for EWA	01-6010-0-0000-2490-2230-421-0000	\$0.00	\$1,049.00
ST-BD-Correct Object for EWA	01-6010-0-0000-2490-2290-421-0000	\$1,049.00	\$0.00
<b>BE 133310 Total</b>		<b>\$8,294.00</b>	<b>\$8,294.00</b>
<b>BE 133452</b>	<b>Applied: 10/25/2017</b>	<b>Created: 10/26/2017</b>	
ST-LO-Subscription	01-0700-0-1110-1000-4300-031-0000	\$550.00	\$0.00
ST-LO-Subscription	01-0700-0-1110-1000-5800-031-0000	\$0.00	\$550.00
ST-LO-Health Office	01-0000-0-1110-1000-4300-031-0000	\$100.00	\$0.00
ST-LO-Health Office	01-0000-0-1110-3140-4300-031-0000	\$0.00	\$100.00
ST-JB-Workshop	01-9010-0-1110-1000-5200-634-0061	\$0.00	\$160.00
ST-JB-Workshop	01-9010-0-1110-1000-4300-634-0061	\$160.00	\$0.00
ST-JB-Workshop	01-9010-0-1110-1000-5200-634-0061	\$0.00	\$60.00
ST-JB-Workshop	01-9010-0-0000-2700-5200-634-0061	\$0.00	\$180.00

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
ST-JB-Workshop	01-9010-0-1110-1000-4300-634-0061	\$240.00	\$0.00
ST-BD-Reimbursement	01-3010-0-1110-1000-5200-420-0000	\$0.00	\$100.00
ST-BD-Reimbursement	01-3010-0-1110-1000-4399-420-0000	\$100.00	\$0.00
ST-JKB-CDE English PD Books	01-6300-0-1110-1000-4300-530-0000	\$383.00	\$0.00
ST-JKB-CDE English PD Books	01-6300-0-1110-1000-4200-530-0000	\$0.00	\$383.00
ST-BL-Camera Lens	01-0000-0-1270-4100-4400-035-0807	\$0.00	\$2,785.00
ST-BL-Camera Lens	01-0000-0-1270-4100-4300-035-0807	\$2,785.00	\$0.00
ST-GM-Laminating	01-9010-0-3100-2420-5800-438-4040	\$0.00	\$180.00
ST-GM-Laminating	01-9010-0-3100-2420-4300-438-4040	\$180.00	\$0.00
ST-GM-Books	01-6300-0-3200-1000-4200-536-0000	\$0.00	\$300.00
ST-GM-Books	01-6300-0-3200-1000-4300-536-0000	\$300.00	\$0.00
ST-GM-Book Printing	01-9016-0-3200-1000-5800-036-0051	\$0.00	\$700.00
ST-GM-Book Printing	01-9016-0-3200-1000-4300-036-0051	\$700.00	\$0.00
<b>BE 133452 Total</b>		<b>\$5,498.00</b>	<b>\$5,498.00</b>
<b>BE 133481</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
BL-JKB J.YANGGEN SCIENCE CONF.	01-6264-0-1110-1000-4399-520-0020	\$336.00	\$0.00
BL-JKB J.YANGGEN SCIENCE CONF.	01-6264-0-1110-1000-5200-520-0020	\$0.00	\$336.00
<b>BE 133481 Total</b>		<b>\$336.00</b>	<b>\$336.00</b>
<b>BE 133522</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
BL-EWA13316 GONZALES, ANNA M - ENRICHMENT ARTS/CRAFTS MEAS O	01-0000-0-1120-1000-2130-831-0807	\$0.00	\$726.00
BL-EWA13316 GONZALES, ANNA M - ENRICHMENT ARTS/CRAFTS MEAS O	01-0000-0-1120-1000-3312-831-0807	\$0.00	\$46.00
BL-EWA13316 GONZALES, ANNA M - ENRICHMENT ARTS/CRAFTS MEAS O	01-0000-0-1120-1000-3332-831-0807	\$0.00	\$11.00
BL-EWA13316 GONZALES, ANNA M - ENRICHMENT ARTS/CRAFTS MEAS O	01-0000-0-1120-1000-3502-831-0807	\$0.00	\$1.00
BL-EWA13316 GONZALES, ANNA M - ENRICHMENT ARTS/CRAFTS MEAS O	01-0000-0-1120-1000-3602-831-0807	\$0.00	\$13.00
BL-EWA13316 GONZALES, ANNA M - ENRICHMENT ARTS/CRAFTS MEAS O	01-0000-0-1110-1000-2130-831-0807	\$797.00	\$0.00
<b>BE 133522 Total</b>		<b>\$797.00</b>	<b>\$797.00</b>
<b>BE 133555</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
BL-EWA 13321 VALDEZ MARTINEZ, AIDEE ENRICHMENT COMPUTER CODING MEAS O	01-0000-0-1460-1000-2130-831-0807	\$0.00	\$396.00
BL-EWA 13321 VALDEZ MARTINEZ, AIDEE ENRICHMENT COMPUTER CODING MEAS O	01-0000-0-1460-1000-3312-831-0807	\$0.00	\$25.00
BL-EWA 13321 VALDEZ MARTINEZ, AIDEE ENRICHMENT COMPUTER CODING MEAS O	01-0000-0-1460-1000-3332-831-0807	\$0.00	\$6.00
BL-EWA 13321 VALDEZ MARTINEZ, AIDEE ENRICHMENT COMPUTER CODING MEAS O	01-0000-0-1460-1000-3502-831-0807	\$0.00	\$1.00
BL-EWA 13321 VALDEZ MARTINEZ, AIDEE ENRICHMENT COMPUTER CODING MEAS O	01-0000-0-1460-1000-3602-831-0807	\$0.00	\$7.00
BL-EWA 13321 VALDEZ MARTINEZ, AIDEE ENRICHMENT COMPUTER CODING MEAS O	01-0000-0-1110-1000-2130-831-0807	\$435.00	\$0.00
<b>BE 133555 Total</b>		<b>\$435.00</b>	<b>\$435.00</b>
<b>BE 133557</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BL-EWA 13319 CULVER, JOSEPH ENRICHMENT HOME ECON/COOKING MEAS O	01-0000-0-1130-1000-2130-831-0807	\$0.00	\$908.00
BL-EWA 13319 CULVER, JOSEPH ENRICHMENT HOME ECON/COOKING MEAS O	01-0000-0-1130-1000-3312-831-0807	\$0.00	\$57.00
BL-EWA 13319 CULVER, JOSEPH ENRICHMENT HOME ECON/COOKING MEAS O	01-0000-0-1130-1000-3332-831-0807	\$0.00	\$14.00
BL-EWA 13319 CULVER, JOSEPH ENRICHMENT HOME ECON/COOKING MEAS O	01-0000-0-1130-1000-3502-831-0807	\$0.00	\$1.00
BL-EWA 13319 CULVER, JOSEPH ENRICHMENT HOME ECON/COOKING MEAS O	01-0000-0-1130-1000-3602-831-0807	\$0.00	\$16.00
BL-EWA 13319 CULVER, JOSEPH ENRICHMENT HOME ECON/COOKING MEAS O	01-0000-0-1110-1000-2130-831-0807	\$996.00	\$0.00
<b>BE 133557 Total</b>		<b>\$996.00</b>	<b>\$996.00</b>
<b>BE 133558</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
BL-JKB JH/MAR CAASPP COORD TRAINING	01-0000-0-0000-2130-5800-500-0000	\$80.00	\$0.00
BL-JKB JH/MAR CAASPP COORD TRAINING	01-0000-0-0000-2130-5200-500-0000	\$0.00	\$80.00
<b>BE 133558 Total</b>		<b>\$80.00</b>	<b>\$80.00</b>
<b>BE 133560</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
BL-LO TEXTBOOKS/BOOKS	01-6300-0-1110-1000-4300-531-0000	\$1,165.00	\$0.00
BL-LO TEXTBOOKS/BOOKS	01-6300-0-1110-1000-4100-531-0000	\$0.00	\$475.00
BL-LO TEXTBOOKS/BOOKS	01-6300-0-1110-1000-4200-531-0000	\$0.00	\$690.00
<b>BE 133560 Total</b>		<b>\$1,165.00</b>	<b>\$1,165.00</b>
<b>BE 133561</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
BL-GM FILE BOXES	01-0000-0-3300-1000-4300-037-0000	\$120.00	\$0.00
BL-GM FILE BOXES	01-0000-0-3300-2700-4300-037-0000	\$0.00	\$120.00
<b>BE 133561 Total</b>		<b>\$120.00</b>	<b>\$120.00</b>
<b>BE 133563</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
BL-JB MATH UNIT	01-0000-0-1160-1000-4300-034-0000	\$0.00	\$300.00
BL-JB MATH UNIT	01-0000-0-1110-1000-4300-034-0000	\$300.00	\$0.00
<b>BE 133563 Total</b>		<b>\$300.00</b>	<b>\$300.00</b>
<b>BE 133564</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
BL-GM DVD	01-0000-0-3100-1000-4300-025-0000	\$120.00	\$0.00
BL-GM DVD	01-0000-0-3100-1000-4200-025-0000	\$0.00	\$120.00
<b>BE 133564 Total</b>		<b>\$120.00</b>	<b>\$120.00</b>
<b>BE 133579</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
BL-EWA 13372 LEBLANC, ERICA INST TECH WALK TO READ LCFF SITE FUNDS	01-0700-0-1110-1000-2130-021-0000	\$0.00	\$5,007.00
BL-EWA 13372 LEBLANC, ERICA INST TECH WALK TO READ LCFF SITE FUNDS	01-0700-0-1110-1000-3312-021-0000	\$0.00	\$311.00
BL-EWA 13372 LEBLANC, ERICA INST TECH WALK TO READ LCFF SITE FUNDS	01-0700-0-1110-1000-3332-021-0000	\$0.00	\$73.00
BL-EWA 13372 LEBLANC, ERICA INST TECH WALK TO READ LCFF SITE	01-0700-0-1110-1000-3502-021-0000	\$0.00	\$3.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
FUNDS			
BL-EWA 13372 LEBLANC, ERICA INST	01-0700-0-1110-1000-3602-021-0000	\$0.00	\$88.00
TECH WALK TO READ LCFF SITE			
FUNDS			
BL-EWA 13372 LEBLANC, ERICA INST	01-0700-0-1110-1000-4300-021-0000	\$5,482.00	\$0.00
TECH WALK TO READ LCFF SITE			
FUNDS			
<b>BE 133579 Total</b>		<b>\$5,482.00</b>	<b>\$5,482.00</b>
<b>BE 133583</b>	<b>Applied: 10/26/2017</b>	<b>Created: 10/26/2017</b>	
SS- GM AFE ENRICH 2568	01-9016-0-3300-1000-4300-039-0051	\$0.00	\$1,400.00
SS- GM AFE ENRICH 2568	01-9016-0-0000-0000-8699-039-0051	\$0.00	\$1,400.00
SS GM - COSTANOA ENR 2573	01-9016-0-3200-1000-4300-036-0051	\$0.00	\$1,285.00
SS GM - COSTANOA ENR 2573	01-9016-0-0000-0000-8699-036-0051	\$0.00	\$1,285.00
<b>BE 133583 Total</b>		<b>\$0.00</b>	<b>\$5,370.00</b>
<b>BE 133637</b>	<b>Applied: 10/27/2017</b>	<b>Created: 10/27/2017</b>	
BL-JB LIBRARY UNIT	01-0000-0-1110-2420-4200-034-0000	\$0.00	\$73.00
BL-JB LIBRARY UNIT	01-0000-0-1110-1000-4300-034-0000	\$73.00	\$0.00
<b>BE 133637 Total</b>		<b>\$73.00</b>	<b>\$73.00</b>
<b>BE 133638</b>	<b>Applied: 10/27/2017</b>	<b>Created: 10/27/2017</b>	
BL-BL SHS MUSIC	01-9016-0-1110-1000-4300-035-3510	\$161.00	\$0.00
BL-BL SHS MUSIC	01-9016-0-1110-1000-4200-035-3510	\$0.00	\$161.00
<b>BE 133638 Total</b>		<b>\$161.00</b>	<b>\$161.00</b>
<b>BE 133659</b>	<b>Applied: 10/27/2017</b>	<b>Created: 10/27/2017</b>	
BL-GM FIELDTRIP	01-0700-0-3300-1000-4300-037-0000	\$125.00	\$0.00
BL-GM FIELDTRIP	01-0700-0-3300-1000-5800-037-0000	\$0.00	\$125.00
<b>BE 133659 Total</b>		<b>\$125.00</b>	<b>\$125.00</b>
<b>BE 133703</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
ST-EWA-KINLEY	01-0700-0-3100-1000-2130-025-0000	\$0.00	\$1,252.00
ST-EWA-KINLEY	01-0700-0-3100-1000-3312-025-0000	\$0.00	\$78.00
ST-EWA-KINLEY	01-0700-0-3100-1000-3332-025-0000	\$0.00	\$19.00
ST-EWA-KINLEY	01-0700-0-3100-1000-3502-025-0000	\$0.00	\$1.00
ST-EWA-KINLEY	01-0700-0-3100-1000-3602-025-0000	\$0.00	\$22.00
ST-MOVE TO CORRECT GOAL	01-0700-0-1110-1000-4300-025-0000	\$7,889.00	\$0.00
ST-MOVE TO CORRECT GOAL & KINLEY ewa	01-0700-0-3100-1000-4300-025-0000	\$0.00	\$6,517.00
<b>BE 133703 Total</b>		<b>\$7,889.00</b>	<b>\$7,889.00</b>
<b>BE 133712</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
ST-SIMONS-EWA	01-3010-0-1110-1000-2130-433-0000	\$0.00	\$234.00
ST-SIMONS-EWA	01-3010-0-1110-1000-3312-433-0000	\$0.00	\$15.00
ST-SIMONS-EWA	01-3010-0-1110-1000-3332-433-0000	\$0.00	\$4.00
ST-SIMONS-EWA	01-3010-0-1110-1000-3502-433-0000	\$0.00	\$1.00
ST-SIMONS-EWA	01-3010-0-1110-1000-3602-433-0000	\$0.00	\$5.00
ST-SHIMADAKI-STIPEND	01-3010-0-1110-1000-1160-433-0000	\$0.00	\$1,500.00
ST-SHIMADAKI-STIPEND	01-3010-0-1110-1000-3101-433-0000	\$0.00	\$217.00
ST-SHIMADAKI-STIPEND	01-3010-0-1110-1000-3331-433-0000	\$0.00	\$22.00
ST-SHIMADAKI-STIPEND	01-3010-0-1110-1000-3501-433-0000	\$0.00	\$1.00
ST-SHIMADAKI-STIPEND	01-3010-0-1110-1000-3601-433-0000	\$0.00	\$27.00
ST-SHIMADAKI-STIPEND	01-3010-0-1110-1000-4300-433-0000	\$2,026.00	\$0.00



## Budget Entry Report

## Budget Entry Management

SCCS

Note	Account	Decrease	Increase
	BE 133712 Total	\$2,026.00	\$2,026.00
BE 133717	Applied: 10/30/2017	Created: 10/30/2017	
ST-(4 EWA) 13466,13467,13468,13769	01-9010-0-1110-1000-1130-530-0071	\$0.00	\$1,320.00
ST-(4 EWA) 13466,13467,13468,13769	01-9010-0-1110-1000-3101-530-0071	\$0.00	\$191.00
ST-(4 EWA) 13466,13467,13468,13769	01-9010-0-1110-1000-3331-530-0071	\$0.00	\$20.00
ST-(4 EWA) 13466,13467,13468,13769	01-9010-0-1110-1000-3501-530-0071	\$0.00	\$1.00
ST-(4 EWA) 13466,13467,13468,13769	01-9010-0-1110-1000-3601-530-0071	\$0.00	\$24.00
ST-(4 EWA) 13466,13467,13468,13769	01-9010-0-1110-1000-4399-530-0071	\$1,556.00	\$0.00
	BE 133717 Total	\$1,556.00	\$1,556.00
BE 133722	Applied: 10/30/2017	Created: 10/30/2017	
ST-ADJ 17/18 AWARD	01-7010-0-3800-1000-4300-035-0000	\$546.00	\$0.00
ST-ADJ 17/18 AWARD	01-7010-0-0000-0000-8590-035-0000	\$546.00	\$0.00
	BE 133722 Total	\$1,092.00	\$0.00
BE 133725	Applied: 10/30/2017	Created: 10/30/2017	
ST-ADJ TO 2017/19 AWARD	01-7220-7-0000-0000-8590-035-0000	\$30.00	\$0.00
ST-ADJ TO 2017/19 AWARD	01-7220-7-1451-7210-7310-035-0000	\$2.00	\$0.00
ST-ADJ TO 2017/19 AWARD	01-7220-7-1451-1000-4300-035-0000	\$28.00	\$0.00
ST-ADJ TO 2017/19 AWARD	01-0000-0-0000-7210-7310-899-0000	\$0.00	\$2.00
ST-ADJ TO 2017/19 AWARD	01-0000-0-0000-0000-9790-000-0000	\$2.00	\$0.00
	BE 133725 Total	\$62.00	\$2.00
BE 133744	Applied: 10/30/2017	Created: 10/30/2017	
BL-PS ENVELOPES	01-0000-0-1110-1000-4300-033-0000	\$28.00	\$0.00
BL-PS ENVELOPES	01-0000-0-0000-3110-4300-033-0000	\$0.00	\$28.00
	BE 133744 Total	\$28.00	\$28.00
BE 133747	Applied: 10/30/2017	Created: 10/30/2017	
BL-JB COUNSELING	01-0000-0-0000-3110-4300-034-0000	\$0.00	\$45.00
BL-JB COUNSELING	01-0000-0-1110-1000-4300-034-0000	\$45.00	\$0.00
BL-JB MATH	01-0000-0-1160-1000-4300-034-0000	\$0.00	\$245.00
BL-JB MATH	01-0000-0-1110-1000-4300-034-0000	\$245.00	\$0.00
	BE 133747 Total	\$290.00	\$290.00
BE 133752	Applied: 10/30/2017	Created: 10/30/2017	
BL-LO BOOKS	01-9016-0-1110-2420-4300-031-0051	\$263.00	\$0.00
BL-LO BOOKS	01-9016-0-1110-2420-4200-031-0051	\$0.00	\$263.00
BL-LO TEXT BOOKS	01-6300-0-1110-1000-4300-531-0000	\$525.00	\$0.00
BL-LO TEXT BOOKS	01-6300-0-1110-1000-4100-531-0000	\$0.00	\$525.00
	BE 133752 Total	\$788.00	\$788.00
BE 133753	Applied: 10/30/2017	Created: 10/30/2017	
BL-LO BOOKS TWI	01-6300-0-1110-1000-4300-531-0000	\$700.00	\$0.00
BL-LO BOOKS TWI	01-6300-0-1110-1000-4200-531-0000	\$0.00	\$700.00
	BE 133753 Total	\$700.00	\$700.00
BE 133754	Applied: 10/30/2017	Created: 10/30/2017	
BL-LO REQ 44632	01-6300-0-1110-1000-4200-531-0000	\$860.00	\$0.00
BL-LO REQ 44632	01-6300-0-1110-2420-4200-531-0000	\$0.00	\$860.00
	BE 133754 Total	\$860.00	\$860.00
BE 133759	Applied: 10/30/2017	Created: 10/30/2017	
BL-PS ART DONATIONS 10/13/17	01-9016-0-1120-1000-4300-033-0051	\$0.00	\$250.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
DEPOSIT			
BL-PS ART DONATIONS 10/13/17	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$250.00
DEPOSIT			
BL-PS SCIENCE DONATIONS 10/13/17	01-9016-0-1150-1000-4300-033-0051	\$0.00	\$100.00
DEPOSIT			
BL-PS SCIENCE DONATIONS 10/13/17	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$100.00
DEPOSIT			
BL-PS PSAT 10/13/17 DEPOSIT	01-9010-0-1294-3160-5800-033-0088	\$0.00	\$460.00
BL-PS PSAT 10/13/17 DEPOSIT	01-9010-0-0000-0000-8699-033-0088	\$0.00	\$460.00
BL-PS PERMITS 10/13/17 DEPOSIT	01-9010-0-0000-8300-4300-033-0088	\$0.00	\$40.00
BL-PS PERMITS 10/13/17 DEPOSIT	01-9010-0-0000-0000-8699-033-0088	\$0.00	\$40.00
BL-PS LIB/ADMIN TEXTBK FEES 10/13/17 DEPOSIT	01-9010-0-1110-1000-4100-033-0089	\$0.00	\$53.00
BL-PS LIB/ADMIN TEXTBK FEES 10/13/17 DEPOSIT	01-9010-0-0000-0000-8689-033-0089	\$0.00	\$53.00
BL-PS ENG DONATIONS 10/20/17	01-9016-0-1190-1000-4300-033-0051	\$0.00	\$25.00
DEPOSIT			
BL-PS ENG DONATIONS 10/20/17	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$25.00
DEPOSIT			
BL-PS SCIENCE DONATIONS 10/20/17	01-9016-0-1150-1000-4300-033-0051	\$0.00	\$1,485.00
DEPOSIT			
BL-PS SCIENCE DONATIONS 10/20/17	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$1,485.00
DEPOSIT			
BL-PS ART DONATIONS 10/20/17	01-9016-0-1120-1000-4300-033-0051	\$0.00	\$150.00
DEPOSIT			
BL-PS ART DONATIONS 10/20/17	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$150.00
DEPOSIT			
BL-PS PERMITS 10/20/17 DEPOSIT	01-9010-0-0000-8300-4300-033-0088	\$0.00	\$10.00
BL-PS PERMITS 10/20/17 DEPOSIT	01-9010-0-0000-0000-8699-033-0088	\$0.00	\$10.00
BL-PS LIB DONATION 10/25/17	01-9016-0-1110-2420-4300-033-0051	\$0.00	\$2,000.00
DEPOSIT			
BL-PS LIB DONATION 10/25/17	01-9016-0-0000-0000-8699-033-0051	\$0.00	\$2,000.00
DEPOSIT			
BL-PS CSF DUES CASH 10/25/17	01-9010-0-0000-3110-5300-033-0009	\$0.00	\$150.00
DEPOSIT			
BL-PS CSF DUES CASH 10/25/17	01-9010-0-0000-0000-8699-033-0009	\$0.00	\$150.00
DEPOSIT			
BL-PS PERMITS 10/25/17 DEPOSIT	01-9010-0-0000-8300-4300-033-0088	\$0.00	\$10.00
BL-PS PERMITS 10/25/17 DEPOSIT	01-9010-0-0000-0000-8699-033-0088	\$0.00	\$10.00
<b>BE 133759 Total</b>		<b>\$0.00</b>	<b>\$9,466.00</b>
<b>BE 133760</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
BL-PS BOOKS	01-9016-0-1110-2420-4300-033-0051	\$112.00	\$0.00
BL-PS BOOKS	01-9016-0-1110-2420-4200-033-0051	\$0.00	\$112.00
<b>BE 133760 Total</b>		<b>\$112.00</b>	<b>\$112.00</b>
<b>BE 133769</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
BL-MB REQ 44806	01-6300-0-1110-1000-4300-523-0000	\$1,008.00	\$0.00
BL-MB REQ 44806	01-6300-0-1110-2420-4200-523-0000	\$0.00	\$1,008.00
<b>BE 133769 Total</b>		<b>\$1,008.00</b>	<b>\$1,008.00</b>
<b>BE 133770</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
BL-QUICKSILVER SWIMMING CK2319	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$11,609.00
\$12,838 8 INVOICES USE FEE			
BL-QUICKSILVER SWIMMING CK2319	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$11,609.00
\$12,838 8 INVOICES			

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BL-QUICKSILVER SWIMMING CK2319 \$12,838 8 INVOICES O/C FEE	01-9010-0-0000-8200-2290-899-FACU	\$0.00	\$704.00
BL-QUICKSILVER SWIMMING CK2319 \$12,838 8 INVOICES O/C FEE	01-9010-0-0000-0000-8699-899-FACU	\$0.00	\$704.00
<b>BE 133770 Total</b>		<b>\$0.00</b>	<b>\$24,626.00</b>
<b>BE 133828</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
ST-2016/17 SCIENCE CAMP FOR BAYVIEW	01-9016-0-1150-1000-4300-021-0201	\$24,756.00	\$0.00
ST-2016/17 SCIENCE CAMP FOR BAYVIEW	01-9016-0-1150-1000-5800-021-0201	\$0.00	\$24,756.00
ST-2016/17 SCIENCE CAMP FOR BAYVIEW	01-9010-0-1150-1000-5800-021-FACU	\$0.00	\$1,817.00
ST-2016/17 SCIENCE CAMP FOR BAYVIEW	01-9010-0-0000-8200-4300-899-FACU	\$1,817.00	\$0.00
<b>BE 133828 Total</b>		<b>\$26,573.00</b>	<b>\$26,573.00</b>
<b>BE 133831</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
BL-STATE OF CA MEDI-CAL CK38936061	01-5640-0-5001-2110-4399-200-0000	\$0.00	\$4,384.00
BL-STATE OF CA MEDI-CAL CK38936061	01-5640-0-5001-0000-8290-200-0000	\$0.00	\$4,384.00
BL-FL QUEVEDO DONATION CK1786	01-9016-0-1110-1000-4300-021-2107	\$0.00	\$750.00
BL-FL QUEVEDO DONATION CK1786	01-9016-0-0000-0000-8699-021-2107	\$0.00	\$750.00
BL-FL KLEIN & GARCIA, DONATION CK1786	01-9016-0-1110-1000-4300-021-0051	\$0.00	\$4,750.00
BL-FL KLEIN & GARCIA, DONATION CK1786	01-9016-0-0000-0000-8699-021-0051	\$0.00	\$4,750.00
BL-FL LIBRARY CK3099 HOWLAND	01-9016-0-1110-1000-4300-021-2101	\$0.00	\$13.00
BL-FL LIBRARY CK3099 HOWLAND	01-9016-0-0000-0000-8699-021-2101	\$0.00	\$13.00
BL-MB PUMPKIN SALE CK1044 HAWLEY/CASH	01-9016-0-1540-1000-4300-023-2338	\$0.00	\$688.00
BL-MB PUMPKIN SALE CK1044 HAWLEY/CASH	01-9016-0-0000-0000-8699-023-2338	\$0.00	\$688.00
BL-ED SCI CAMP 10/18/17 DEPOSIT	01-9016-0-1150-1000-4300-024-0201	\$0.00	\$300.00
BL-ED SCI CAMP 10/18/17 DEPOSIT	01-9016-0-0000-0000-8699-024-0201	\$0.00	\$300.00
BL-ED SCI CAMP 10/13/17 DEPOSIT	01-9016-0-1150-1000-4300-024-0201	\$0.00	\$200.00
BL-ED SCI CAMP 10/13/17 DEPOSIT	01-9016-0-0000-0000-8699-024-0201	\$0.00	\$200.00
BL-WL LIB LOST BOOKS	01-9010-0-1110-2420-4300-027-0089	\$0.00	\$33.00
BL-WL LIB LOST BOOKS	01-9010-0-0000-0000-8689-027-0089	\$0.00	\$33.00
BL-RB SCI CAMP (EGDAHL) DEP#2	01-9016-0-1150-1000-4300-027-2706	\$0.00	\$560.00
BL-RB SCI CAMP (EGDAHL) DEP#2	01-9016-0-0000-0000-8699-027-2706	\$0.00	\$560.00
BL-RB SCI CAMP (BATES) DEP#4	01-9016-0-1150-1000-4300-027-2706	\$0.00	\$280.00
BL-RB SCI CAMP (BATES) DEP#4	01-9016-0-0000-0000-8699-027-2706	\$0.00	\$280.00
BL-AH MISC CK621 MCLELLAN, CK5175 CAMP/DEW	01-9010-0-1110-1000-4300-032-0088	\$0.00	\$70.00
BL-AH MISC CK621 MCLELLAN, CK5175 CAMP/DEW	01-9010-0-0000-0000-8699-032-0088	\$0.00	\$70.00
BL-JB SOC STDS BOOK FEES	01-9010-0-1200-1000-4300-034-0089	\$0.00	\$140.00
BL-JB SOC STDS BOOK FEES	01-9010-0-0000-0000-8689-034-0089	\$0.00	\$140.00
BL-JB MATH BOOK FEES	01-9010-0-1160-1000-4300-034-0089	\$0.00	\$36.00
BL-JB MATH BOOK FEES	01-9010-0-0000-0000-8689-034-0089	\$0.00	\$36.00
BL-JB ENG BOOK FEES	01-9010-0-1190-1000-4300-034-0089	\$0.00	\$55.00
BL-JB ENG BOOK FEES	01-9010-0-0000-0000-8689-034-0089	\$0.00	\$55.00

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
BL-JB WORLD LANG BOOK FEES	01-9010-0-1180-1000-4300-034-0089	\$0.00	\$92.00
BL-JB WORLD LANG BOOK FEES	01-9010-0-0000-0000-8689-034-0089	\$0.00	\$92.00
BL-JB MUSIC BOOK FEES	01-9010-0-1250-1000-4300-034-0089	\$0.00	\$15.00
BL-JB MUSIC BOOK FEES	01-9010-0-0000-0000-8689-034-0089	\$0.00	\$15.00
BL-JB COUNSELING TRANSCRIPTS	01-9010-0-0000-3110-4300-034-3405	\$0.00	\$5.00
BL-JB COUNSELING TRANSCRIPTS	01-9010-0-0000-0000-8699-034-3405	\$0.00	\$5.00
BL-JB PARKING FEES	01-9010-0-0000-2700-5800-034-0088	\$0.00	\$1,515.00
BL-JB PARKING FEES	01-9010-0-0000-0000-8699-034-0088	\$0.00	\$1,515.00
BL-BL SOQ HIGH FUND CK5782 ACCOMPANIST CK5782	01-9016-0-1250-1000-2100-035-0051	\$0.00	\$6,500.00
BL-BL SOQ HIGH FUND CK5782 ACCOMPANIST CK5782	01-9016-0-0000-0000-8699-035-0051	\$0.00	\$6,500.00
BL-BL SOQ HIGH FUND CK5787 16/17 ACCOMPANIST PAYROLL	01-9016-0-1250-1000-2100-035-0051	\$0.00	\$227.00
BL-BL SOQ HIGH FUND CK5787 16/17 ACCOMPANIST PAYROLL	01-9016-0-0000-0000-8699-035-0051	\$0.00	\$227.00
<b>BE 133831 Total</b>		<b>\$0.00</b>	<b>\$41,226.00</b>
<b>BE 133832</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
BL-MID CNTY YOUTH SOCCER CK1455 5 INVOICES USE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$3,780.00
BL-MID CNTY YOUTH SOCCER CK1455 5 INVOICES USE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$3,780.00
BL-MID CNTY YOUTH SOCCER CK1455 5 INVOICES O/C FEE	01-9010-0-0000-8200-2290-899-FACU	\$0.00	\$4,136.00
BL-MID CNTY YOUTH SOCCER CK1455 5 INVOICES O/C FEE	01-9010-0-0000-0000-8699-899-FACU	\$0.00	\$4,136.00
BL-GRACEPOINT CHURCH PER#14256688 CK265 USE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$100.00
BL-GRACEPOINT CHURCH PER#14256688 CK265 USE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$100.00
BL-SC CNTY YOUTH PER#10564933 INV 11214082 CASH USE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$665.00
BL-SC CNTY YOUTH PER#10564933 INV 11214082 CASH USE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$665.00
BL-SC CNTY YOUTH PER#10564933 INV 11214082 CASH O/C	01-9010-0-0000-8200-2290-899-FACU	\$0.00	\$528.00
BL-SC CNTY YOUTH PER#10564933 INV 11214082 CASH O/C	01-9010-0-0000-0000-8699-899-FACU	\$0.00	\$528.00
BL-POINT GUARD COLLEGE PER#10980050 CK3842 USE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$1,800.00
BL-POINT GUARD COLLEGE PER#10980050 CK3842 USE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$1,800.00
BL-POINT GUARD COLLEGE PER#10980050 CK3842 O/C	01-9010-0-0000-8200-2290-899-FACU	\$0.00	\$352.00
BL-POINT GUARD COLLEGE PER#10980050 CK3842 O/C	01-9010-0-0000-0000-8699-899-FACU	\$0.00	\$352.00
BL-SC TENNIS CLUB PER#6600647 CK1436 USE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$1,040.00
BL-SC TENNIS CLUB PER#6600647 CK1436 USE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$1,040.00
BL-UCSC PER#16004718 CK01635077 USE	01-9010-0-0000-8110-4300-049-FACU	\$0.00	\$53.00
BL-UCSC PER#16004718 CK01635077 USE	01-9010-0-0000-0000-8699-049-FACU	\$0.00	\$53.00
BL-UCSC PER#16004718 CK01635077 USE	01-9010-0-0000-8200-2290-899-FACU	\$0.00	\$88.00

# Budget Entry Report

# Budget Entry Management

SCCS

Note	Account	Decrease	Increase
BL-UCSC PER#16004718 CK01635077 USE	01-9010-0-0000-0000-8699-899-FACU	\$0.00	\$88.00
<b>BE 133832 Total</b>		<b>\$0.00</b>	<b>\$25,084.00</b>
<b>BE 133833</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
ST-KITTLE SCIL LEADERSHIP STIPEND	01-0000-0-1110-1000-1160-034-0000	\$0.00	\$1,500.00
ST-KITTLE SCIL LEADERSHIP STIPEND	01-0000-0-1110-1000-3101-034-0000	\$0.00	\$217.00
ST-KITTLE SCIL LEADERSHIP STIPEND	01-0000-0-1110-1000-3331-034-0000	\$0.00	\$22.00
ST-KITTLE SCIL LEADERSHIP STIPEND	01-0000-0-1110-1000-3501-034-0000	\$0.00	\$1.00
ST-KITTLE SCIL LEADERSHIP STIPEND	01-0000-0-1110-1000-3601-034-0000	\$0.00	\$27.00
ST-KITTLE SCIL LEADERSHIP STIPEND	01-0000-0-1110-1000-4300-034-0000	\$1,767.00	\$0.00
<b>BE 133833 Total</b>		<b>\$1,767.00</b>	<b>\$1,767.00</b>
<b>BE 133836</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
BL-JB JEWELRY	01-0000-0-1120-4100-4300-034-0807	\$0.00	\$1,000.00
BL-JB JEWELRY	01-0000-0-1270-4100-4300-034-0807	\$1,000.00	\$0.00
<b>BE 133836 Total</b>		<b>\$1,000.00</b>	<b>\$1,000.00</b>
<b>BE 133837</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
BL-VJM FOOD FOR MTGS	01-0000-0-0000-2110-4395-055-0000	\$0.00	\$1,200.00
BL-VJM FOOD FOR MTGS	01-0000-0-0000-2110-4300-055-0000	\$1,200.00	\$0.00
<b>BE 133837 Total</b>		<b>\$1,200.00</b>	<b>\$1,200.00</b>
<b>BE 133838</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
BL-GM CCIS CONFERENCE	01-0700-0-3300-1000-4300-039-0000	\$1,000.00	\$0.00
BL-GM CCIS CONFERENCE	01-0700-0-3300-2140-5200-039-0000	\$0.00	\$1,000.00
BL-GM CCIS CONFERENCE	01-0700-0-3300-1000-4300-037-0000	\$600.00	\$0.00
BL-GM CCIS CONFERENCE	01-0700-0-3300-2140-5200-037-0000	\$0.00	\$600.00
<b>BE 133838 Total</b>		<b>\$1,600.00</b>	<b>\$1,600.00</b>
<b>BE 133839</b>	<b>Applied: 10/30/2017</b>	<b>Created: 10/30/2017</b>	
BL-BL SHS WALL UNIT	01-0000-0-1110-2420-4300-035-0000	\$0.00	\$41.00
BL-BL SHS WALL UNIT	01-0000-0-1110-1000-4300-035-0000	\$41.00	\$0.00
<b>BE 133839 Total</b>		<b>\$41.00</b>	<b>\$41.00</b>
<b>BE 133854</b>	<b>Applied: 10/31/2017</b>	<b>Created: 10/31/2017</b>	
BL-BD REIMBURSEMENTS	01-3010-0-0000-2110-5200-430-0000	\$0.00	\$132.00
BL-BD REIMBURSEMENTS	01-3010-0-1110-1000-4399-430-0000	\$132.00	\$0.00
<b>BE 133854 Total</b>		<b>\$132.00</b>	<b>\$132.00</b>
<b>BE 133855</b>	<b>Applied: 10/31/2017</b>	<b>Created: 10/31/2017</b>	
ST-B. KING EWA OUTDOOR ED	01-9010-0-3200-1000-2130-036-0061	\$0.00	\$13,616.00
ST-B. KING EWA OUTDOOR ED	01-9010-0-3200-1000-3312-036-0061	\$0.00	\$845.00
ST-B. KING EWA OUTDOOR ED	01-9010-0-3200-1000-3332-036-0061	\$0.00	\$198.00
ST-B. KING EWA OUTDOOR ED	01-9010-0-3200-1000-3502-036-0061	\$0.00	\$7.00
ST-B. KING EWA OUTDOOR ED	01-9010-0-3200-1000-3602-036-0061	\$0.00	\$239.00
ST-B. KING EWA OUTDOOR ED	01-9010-0-3100-1000-4300-038-0061	\$14,905.00	\$0.00
<b>BE 133855 Total</b>		<b>\$14,905.00</b>	<b>\$14,905.00</b>
<b>BE 133859</b>	<b>Applied: 10/31/2017</b>	<b>Created: 10/31/2017</b>	
ST- 2 EWA'S ISAACS (HIP HOP &	01-9016-0-1110-1000-4300-023-0052	\$10,542.00	\$0.00

# Budget Entry Report

# Budget Entry Management

# SCCS

Note	Account	Decrease	Increase
DANCE)			
ST- 2 EWA'S ISAACS (HIP HOP & DANCE)	01-9016-0-1110-1000-2130-023-0052	\$0.00	\$9,630.00
ST- 2 EWA'S ISAACS (HIP HOP & DANCE)	01-9016-0-1110-1000-3332-023-0052	\$0.00	\$598.00
ST- 2 EWA'S ISAACS (HIP HOP & DANCE)	01-9016-0-1110-1000-3312-023-0052	\$0.00	\$140.00
ST- 2 EWA'S ISAACS (HIP HOP & DANCE)	01-9016-0-1110-1000-3502-023-0052	\$0.00	\$5.00
ST- 2 EWA'S ISAACS (HIP HOP & DANCE)	01-9016-0-1110-1000-3602-023-0052	\$0.00	\$169.00
<b>BE 133859 Total</b>		<b>\$10,542.00</b>	<b>\$10,542.00</b>
<b>BE 133860</b>	<b>Applied: 10/31/2017</b>	<b>Created: 10/31/2017</b>	
ST-EWA LE VOCAL MUSIC	01-9016-0-1110-1000-2130-023-0052	\$0.00	\$4,500.00
ST-EWA LE VOCAL MUSIC	01-9016-0-1110-1000-3312-023-0052	\$0.00	\$280.00
ST-EWA LE VOCAL MUSIC	01-9016-0-1110-1000-3332-023-0052	\$0.00	\$140.00
ST-EWA LE VOCAL MUSIC	01-9016-0-1110-1000-3502-023-0052	\$0.00	\$5.00
ST-EWA LE VOCAL MUSIC	01-9016-0-1110-1000-3602-023-0052	\$0.00	\$169.00
ST-EWA LE VOCAL MUSIC	01-9016-0-1110-1000-4300-023-0052	\$5,094.00	\$0.00
<b>BE 133860 Total</b>		<b>\$5,094.00</b>	<b>\$5,094.00</b>
<b>BE 133863</b>	<b>Applied: 10/31/2017</b>	<b>Created: 10/31/2017</b>	
BL-RB CARMICHAEL,CATHY EWA 13504 PTA CK4055 YARD DUTY/CHILDCARE	01-9016-0-1110-1000-4300-027-0051	\$0.00	\$264.00
BL-RB CARMICHAEL,CATHY EWA 13504 PTA CK4055 YARD DUTY/CHILDCARE	01-9016-0-0000-0000-8699-027-0051	\$0.00	\$264.00
<b>BE 133863 Total</b>		<b>\$0.00</b>	<b>\$528.00</b>
<b>BE 133865</b>	<b>Applied: 10/31/2017</b>	<b>Created: 10/31/2017</b>	
BL-EWA 13504 CARMICHAEL, CATHERINE YARD DUTY/CHILDCARE	01-9016-0-0000-8300-2930-027-0051	\$0.00	\$241.00
BL-EWA 13504 CARMICHAEL, CATHERINE YARD DUTY/CHILDCARE	01-9016-0-0000-8300-3312-027-0051	\$0.00	\$15.00
BL-EWA 13504 CARMICHAEL, CATHERINE YARD DUTY/CHILDCARE	01-9016-0-0000-8300-3332-027-0051	\$0.00	\$4.00
BL-EWA 13504 CARMICHAEL, CATHERINE YARD DUTY/CHILDCARE	01-9016-0-0000-8300-3502-027-0051	\$0.00	\$1.00
BL-EWA 13504 CARMICHAEL, CATHERINE YARD DUTY/CHILDCARE	01-9016-0-0000-8300-3602-027-0051	\$0.00	\$5.00
BL-EWA 13504 CARMICHAEL, CATHERINE YARD DUTY/CHILDCARE	01-9016-0-1110-1000-4300-027-0051	\$266.00	\$0.00
<b>BE 133865 Total</b>		<b>\$266.00</b>	<b>\$266.00</b>
<b>BE 133878</b>	<b>Applied: 10/31/2017</b>	<b>Created: 10/31/2017</b>	
BL-PS PROJECTOR	01-3550-0-6000-1000-4400-433-0000	\$0.00	\$2,753.00
BL-PS PROJECTOR	01-3550-0-6000-1000-4300-433-0000	\$2,753.00	\$0.00
<b>BE 133878 Total</b>		<b>\$2,753.00</b>	<b>\$2,753.00</b>
<b>BE 133894</b>	<b>Applied: 10/31/2017</b>	<b>Created: 10/31/2017</b>	
BL-AMB CORR HH SDC 17/18 TEACHER \$\$	01-6500-0-5750-1110-4300-230-0000	\$0.00	\$25.00
BL-AMB CORR HH SDC 17/18 TEACHER \$\$	01-6500-0-5750-1110-4300-233-0000	\$25.00	\$0.00
BL-AMB CORR HH RSP 17/18 TEACHER \$\$	01-6500-0-5770-1120-4300-230-0000	\$0.00	\$100.00

**Budget Entry Report****Budget Entry Management****SCCS**

<b>Note</b>	<b>Account</b>	<b>Decrease</b>	<b>Increase</b>
BL-AMB CORR HH RSP 17/18 TEACHER \$\$	01-6500-0-5770-1120-4300-233-0000	\$100.00	\$0.00
	<b>BE 133894 Total</b>	<b>\$125.00</b>	<b>\$125.00</b>
<b>Grand Total :</b>		<b>\$3,298,065.14</b>	<b>\$2,299,712.98</b>

## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Gifts

**MEETING DATE:** November 8, 2017

**FROM:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Acceptance of the following gifts donated to the Santa Cruz City School District.

#### **Bay View Elementary School**

- Shawn Danforth and Danielle Lewis donated \$5500 - \$1500 for the classrooms of Ms. Quevedo and Leigh/Chaput, and \$4000 to be used at Principal Garcia's discretion.

#### **Santa Cruz High School**

- The Englade family of Santa Cruz has donated \$12,500 to the school on behalf of the Wilson family. This welcome gift will be used to increase technology access for students and support the professional development of teachers' technology integration in classrooms.

### **BACKGROUND:**

Pursuant to Board Policy/Regulation 3290, the Governing Board may accept on behalf of and for the District, any bequest, gift of money or gift of property, valued at \$100 or more, that is presented to the District. A letter of appreciation will be sent to the donors.



## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Physical Education Waiver – The Ark

**MEETING DATE:** November 8, 2017

**FROM:** Frank Wells, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the Physical Education Waiver for a student at The Ark.

**BACKGROUND:**

The Small Schools administration is requesting a waiver of 20 units of the District's Physical Education graduation requirement for a student who, due to a serious health condition, is unable to fulfill the P.E. requirement. Education Code 51241 authorizes the governing board of a school district to waive this requirement under certain circumstances, as outlined in the attached request.

The student's name has been redacted to protect the student's privacy.

# Ark Independent Studies High School

840 North Branciforte Avenue

Santa Cruz, CA 95062

Phone: (831) 429-3898

Fax: (831) 429-3912

[www.http://bssc.sccs.net/schools/ark](http://bssc.sccs.net/schools/ark)

October 23, 2017

Dear School Board Members:

Ark Independent Studies High School is requesting that you waive 20 credits of the Physical Education graduation requirement for [REDACTED]. Her doctor, Dr. Dao Minh Nguyen of Kaiser Permanente, diagnosed [REDACTED] with hereditary spastic paraplegia (HSP). HSP is a group of inherited diseases whose main feature is a progressive gait disorder. The disease presents with progressive stiffness (spasticity) and contraction in the lower limbs that prevents her from actively participating in the physical education program. Dr. Nguyen clearly states in her letter dated September 22, 2017, (see attached) that [REDACTED] cannot participate in Physical Education. Dr. Nguyen has placed her on "permanent off activity."

[REDACTED] is an 11th grade student with 105 credits as of October 23, 2017. She is working toward completing her high school graduation requirements of 190 credits at Ark Independent Studies High School. Upon graduation, she plans to study kinesiology and American Sign Language at Cabrillo Community College. Upon her high school graduation, she would like to pursue a career where she is able to provide information to others who do not have access or resources. We are requesting that the board waive 20 credits of physical education based on state Education Code including:

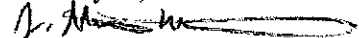
*51241.2 (c) The governing board of a school district or the office of the county superintendent of a county may grant permanent exemption from courses in physical education if the pupil complies with any one of the following:*

- (1) Is 16 years of age or older and has been enrolled in the grade 10 for one academic year or longer.

*51246. The governing board of a school district may exempt any pupil enrolled in his last semester or quarter, as the case may be, of the 12<sup>th</sup> grade who, pursuant to Section 46145 or 46147, is permitted to attend school less than 240 or 180 minutes per day, from attending courses of physical education; provided, however, that such pupil may not be exempted pursuant to this section from attending courses of physical education if such pupil would, after such exemption, attend school for 240 minutes or more per day.*

*46145. Commencing with the first semester or quarter that begins after January 1, 1984, pupils in grade 12 shall be enrolled in at least five courses each semester or the equivalent number of courses per quarter. If any pupil in grade 12 is required by medical prescription to attend school for less than five courses during a semester or the equivalent number of courses during the quarter, the average daily attendance allowed for that pupil's attendance shall bear the same proportion to one day of attendance as the number of courses in which the pupil is enrolled bears to five or the equivalent number for the quarter system.*

Thank you,



Steve Hambright, Co-Principal

*A California WASC Accredited Independent Studies High School*

Steve Hambright  
Co-Principal

Lisa Tabachnick  
Co-Principal



This form contains your diagnosis.

NGUYEN, DAO MINH (M.D.)

276 International Circle

San Jose CA 95119-1130

408-972-7000

Patient Name: \_\_\_\_\_

Encounter Date: 9/22/2017

Please see below for this health care provider's directives and information relating to this encounter.

PE Class/Sports/Exercise Status Report

Date onset of condition:

Next Appointment Date:

Diagnosis: HEREDITARY SPASTIC PARAPLEGIA

No PE Class/Sports/Exercise

This patient placed on permanent off activity.

This form has been electronically signed and authorized by NGUYEN, DAO MINH (M.D.)

This form contains your private health information that you may choose to release to another party; please review for accuracy.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Approve Appointment of Parcel Tax Oversight Committee Members

**MEETING DATE:** October 18, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the appointments of Olga de Santa Anna, Linnaea Holgers, Isabelle Tuncer, Rob Darrow and Carolyn MacQuiddy McKee to the 2017-18 Parcel Tax Oversight Committee (PTOC).

**BACKGROUND:**

Santa Cruz City Elementary and High School Districts students are fortunate to receive the benefits of several parcel taxes: Measures I and J, approved by local voters on June 5, 2012 and Measures O and P, approved on November 17, 2015. The Measures' ballot language also specifically provided for an independent community oversight committee to be appointed by the Governing Board to oversee all expenditures funded by the Measures to ensure that funds are used only for the purposes approved by the voters and to report on an annual basis to the community on how these funds have been spent.

The revised PTOC Bylaws approved by the Board on 9/13/17 specified that the Committee shall be comprised of individuals who are at least 18 years of age and who either live or work within the boundaries of the District. No employee, official, vendor, contractor, or consultant of the District may be appointed to the Committee. PTOC will be composed of five to seven (5-7) members to be approved by the Board, including:

- A. One member shall, at the time of appointment, be active in a business organization representing the business community of the District;
- B. One member shall, at the time of appointment, be a member of the community at large;
- C. One member shall, at the time of the appointment, be a member of a Senior Citizen's Organization,
- D. One member shall, at the time of appointment, be a parent or guardian of a child enrolled in the Elementary District;
- E. One member shall, at the time of appointment, be a parent or guardian of a child enrolled in the High School District.

Duties of the Committee include:

- Meet at least four times per year, following Brown Act procedures.

- Receive and review expenditure reports produced by the District to ensure that parcel tax revenue was expended in accordance with the purposes set forth in Measures I, J O and P ballot language.
- Provide an annual report to the Governing Board

The District has received applications from five candidates, including Olga de Santa Anna, Linnaea Holgers, Isabelle Tuncer, Rob Darrow and Carolyn MacQuiddy McKee. Their applications are included with this agenda item. It is proposed that they be appointed to the Board as follows:

- Olga de Santa Anna as Senior Citizen Organization representative
- Linnaea Holgers as Business representative
- Isabelle Tuncer as Parent of a SCCS High School student
- Rob Darrow as a Member of the Community at Large
- Carolyn MacQuiddy McKee as parent of a SCCS Elementary School student

**FISCAL IMPACT:**

None.

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

**Duties**

Duties of the Committee will include:

- Meet at least four times per year, following Brown Act procedures.
- Receive and review expenditure reports produced by the District to ensure that parcel tax revenue was expended in accordance with the purposes set forth in Measures I, J, O and P ballot language.
- Provide an annual report to the Governing Board.

**General Information**

Carol MacQuiddy McKee

Applicant Name: \_\_\_\_\_

424 Ocean View Avenue

Home Address: \_\_\_\_\_

Cell 831 428-9549

McKee\_c@comcast.net

Home Telephone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Employee Information**

Self-employed Antique Dealer

Name of Applicant's Employer: \_\_\_\_\_

Same as above

Work Address: \_\_\_\_\_

Work Telephone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Committee Membership Designation**

Committee bylaws require that representatives of designated groups fill certain positions on the **Parcel Tax Oversight Committee**. Please indicate the Committee designation(s) for which you are qualified, check all that apply:

☐ Business Representative: \_\_\_\_\_  
(Business Affiliation)

☐ Community at Large: \_\_\_\_\_  
(Home Address)

☐ Senior Citizen Organization Representative: \_\_\_\_\_  
(Name of Organization)

☒ Parent of SCCS Elementary Student: Gradyn McKee, 4th Grade, Gault  
(Student's Name, Grade & School attended)

☐ Parent of SCCS High School Student: Gradyn McKee, 4th Grade, Gault  
(Student's Name, Grade & School attended)

**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

**Education Background** *(Response Optional -You may attach additional page or resume.)*  
(e.g. college and/or university, degree/major, vocational and/or other training, certificates, technical training, etc.)

Bachelor Degree, Cal Poly, Sal Luis Obispo

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**Additional Information**

Are you now or have you been employed by the District? Yes ☐ No ☒

If yes, please explain:

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Describe your community service background including participation and membership in local and civic organizations. *(You may attach additional page or resume.)*

Santa Cruz City Youth Soccer Club Board Member, Recreational Coach Coordinator 2015-2017.  
Gault Parent Teacher Organization Treasurer 2016-2017 and 2017-2018 school years. Gault  
Halloween Carnival Co-Coordinator 2009-present. Gault Pancake Breakfast Fundraiser  
Coordinator 2011-present.

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Describe your professional skills and training in finance, facilities, and/or construction or other relevant experience, including participation in professional organizations. *(You may attach additional page or resume.)*

GPTO Treasurer 2016-2017 and 2017-2018

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**Please answer the following questions**

1. How long have you been a resident within the boundaries of the District? \_\_\_\_ Years 17 years  
Months \_\_\_\_\_

2. Have you or your children ever attended District schools? Yes ☒ No ☐

3. Do you have or have you had any other relatives or close friends who have attended District schools? Yes ☒ No ☐

Comments: Most of my close friends have kids that go to District schools.

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4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.), which would adversely affect your ability to impartially serve on the Parcel Tax Oversight Committee? Yes ☐ No ☒

Comments: \_\_\_\_\_

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**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

5. Explain why you would like to be appointed to this committee:

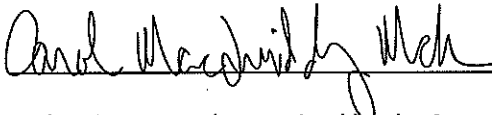
I appreciate that our community consistently votes to approve parcel taxes that benefit our schools and want to ensure that the money has been spent as intended by the community that voted for them.

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**Certification of Applicant**

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature:  Date: 11/2/17

Completed applications must be received by the Santa Cruz City Schools District  
Attn: Patrick K. Gaffney, Asst. Superintendent, Business Services  
405 Old San Jose Rd.  
Soquel, CA 95073  
or at pgaffney@sccs.net

If you have any questions, please contact Santa Cruz City Schools at (831) 429-3410, ext. 224.



## **Santa Cruz City Schools Parcel Tax Oversight Committee Application for Appointment** Rev. 10/6/17

### **Duties**

Duties of the Committee will include:

- ☐ Meet at least four times per year, following Brown Act procedures.
- ☐ Receive and review expenditure reports produced by the District to ensure that parcel tax revenue was expended in accordance with the purposes set forth in Measures I, J, O and P ballot language.
- ☐ Provide an annual report to the Governing Board.

### **General Information**

NAME: **Rob W. Darrow**

Home Address: **115 Atherton Loop, Aptos, CA 95003**

PHONE: (home/cell) **559-351-5928**

EMAIL: **Robdarrow@aol.com**

### **EMPLOYER INFORMATION:**

Occupation: **Self Employed / College and Career Counselor**

Name of Employer: **ForwardDirections College and Career Counseling**  
([www.forwarddirections.org](http://www.forwarddirections.org))

Work Address: **115 Atherton Loop, Aptos, CA 95003**

Work Telephone: **559-351-5928**

### **Committee Membership Designation**

Committee bylaws require that representatives of designated groups fill certain positions on the **Parcel Tax Oversight Committee**. Please indicate the Committee designation(s) for which you are qualified, check all that apply:

☐ Business Representative: (Business Affiliation)

☒ Community at Large: **115 Atherton Loop, Aptos, CA 95003**

☐ Senior Citizen Organization Representative: (Name of Organization)

☐ Parent of SCCS Elementary Student: (Student's Name, Grade & School attended)

☐ Parent of SCCS High School Student: (Student's Name, Grade & School attended)

### **Educational Background**

Post High School Education / Training / College / University:

**2015 College Admissions Counseling Certificate. University of California, Riverside.**

**2010 Ed.D. Educational Leadership, California State University, Fresno**

**1997 Library Media Teacher Credential, Fresno Pacific University**

**1986 M.A. Educational Administration and Supervision, San Jose State University**

**1978 B.A. Political Science, University of California, Riverside**

**1974 Graduate, Harbor High School, SCCS**

**Additional Information**

Have you ever been employed by Santa Cruz City Schools?

XX Yes \_\_\_\_\_ No (I am on the **SCCS substitute teacher list**)

Describe your community service background including participation and membership in local and civic organizations. *(You may attach additional page or resume.)*

**2015-2017: SCCS district LGBT Task Force chaired by Eileen Brown to identify support systems for LGBT students across the district.**

**2014-2017: Director of Research and Professional Learning for the Safe Schools Project that support Santa Cruz County Schools in being more safe and inclusive – especially for LGBT students.**

**2016-2017: Treasurer, Queer Youth Task Force**

**2014-2017: Grant Writer, Safe Schools Project**

**2014-2017: Member, Resurrection Catholic Community COPA – Communities Organized for Power in Action – Tri-county area.**

**2017: State Textbook Adoption Committee, History-Social Science Textbooks**

Describe your professional skills and training in finance, facilities, and/or construction or other relevant experience, including participation in professional organizations. *(You may attach additional page or resume.)*

**I have served as a grant project director for multiple grants, and served as a school administrator. In those roles I oversaw multi-million dollar grants that included budgeting and reporting.**

**I understand how school districts are funded and understand the reasons and importance of local parcel taxes and bond measures if we are to ensure the quality of our schools in SCCS.**

**Please answer the following questions**

1. How long have you been a resident within the boundaries of the District? 25 years

2. Have you or your children ever attended District schools? Yes XX No \_\_\_\_

3. Do you have or have you had any other relatives or close friends who have attended District schools? Yes XX No \_\_\_\_

Comments: **My friends have grand children at DeLaveaga Elementary**

4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.), which would adversely affect your ability to impartially serve on the Parcel Tax Oversight Committee? Yes \_\_\_\_ No XX

Explain why you would like to be appointed to this committee:

**I am passionate about public education and have had a lifelong commitment to public education. I can remember back as a member of the student council at Harbor High School, being part of a student committee that helped to build the Harbor swimming pool – I learned a bit about the type of capital that was needed to build a swimming pool then. I grew up in a family that valued community service and the importance of public education and giving back to the community. SCCS provided me with an excellent education with outstanding educators who were important role models in my life. I would like to share back a little of my expertise to support the implementation and oversight as part of the parcel tax oversight committee.**

**Certification of Applicant**

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: *Rob Darrow*

Date: **October 30, 2017**

Completed applications must be received by the Santa Cruz City Schools District

Attn: Patrick K. Gaffney, Asst. Superintendent, Business Services

405 Old San Jose Rd.

Soquel, CA 95073

or at [pgaffney@sccs.net](mailto:pgaffney@sccs.net)

If you have any questions, please contact Santa Cruz City Schools at (831) 429-3410, ext. 224

**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

**Duties**

Duties of the Committee will include:

- Meet at least four times per year, following Brown Act procedures.
- Receive and review expenditure reports produced by the District to ensure that parcel tax revenue was expended in accordance with the purposes set forth in Measures I, J, O and P ballot language.
- Provide an annual report to the Governing Board.

**General Information**

Applicant Name: Linnaea Holgers  
Home Address: 125 B Southampton Lane  
Home Telephone #: 426-3512 E-mail: linnaea@artisanssantacruz.com

**Employee Information**

Name of Applicant's Employer: self/owner Artisans Gallery  
Work Address: 1368 Pacific Avenue, Santa Cruz CA 95060  
Work Telephone #: 831-423-8183 E-mail: \_\_\_\_\_

**Committee Membership Designation**

Committee bylaws require that representatives of designated groups fill certain positions on the **Parcel Tax Oversight Committee**. Please indicate the Committee designation(s) for which you are qualified, check all that apply:

- ☒ Business Representative: Artisans Gallery & Agency  
(Business Affiliation)
- ☒ Community at Large: 125 B Southampton Lane, Santa Cruz  
(Home Address) CA 95062
- ☐ Senior Citizen Organization Representative: \_\_\_\_\_  
(Name of Organization)
- ☒ Parent of SCCS Elementary Student: Elorise James, Gault School 2nd Grade  
(Student's Name, Grade & School attended)
- ☐ Parent of SCCS High School Student: \_\_\_\_\_  
(Student's Name, Grade & School attended)

**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

**Education Background** *(Response Optional -You may attach additional page or resume.)*  
(e.g. college and/or university, degree/major, vocational and/or other training, certificates, technical training, etc.)

See attached

**Additional Information**

Are you now or have you been employed by the District? Yes ☐ No ☒  
If yes, please explain:

Describe your community service background including participation and membership in local and civic organizations. *(You may attach additional page or resume.)*

See attached

Describe your professional skills and training in finance, facilities, and/or construction or other relevant experience, including participation in professional organizations. *(You may attach additional page or resume.)*

See attached

**Please answer the following questions**

1. How long have you been a resident within the boundaries of the District? 41 Years 3 Months

2. Have you or your children ever attended District schools? Yes ☒ No ☐

3. Do you have or have you had any other relatives or close friends who have attended District schools? Yes ☒ No ☐

Comments: \_\_\_\_\_

4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.), which would adversely affect your ability to impartially serve on the Parcel Tax Oversight Committee? Yes ☐ No ☒

Comments: \_\_\_\_\_

**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

5. Explain why you would like to be appointed to this committee:

See attached

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**Certification of Applicant**

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: \_\_\_\_\_

J. Hagen

Date: \_\_\_\_\_

10/30/17

Completed applications must be received by the Santa Cruz City Schools District

Attn: Patrick K. Gaffney, Asst. Superintendent, Business Services

405 Old San Jose Rd.

Soquel, CA 95073

or at [pgaffney@sccs.net](mailto:pgaffney@sccs.net)

If you have any questions, please contact Santa Cruz City Schools at (831) 429-3410, ext. 224.

## **Parcel Tax Oversight Committee**

I am life-long resident of Santa Cruz. I attended Santa Cruz City Schools from kindergarten through 12th grade and it was a very positive experience. Both my parents were public school teachers in Santa Cruz County. My mother was the president, for ten years, of her teachers union in Scotts Valley while I was growing up. As a result, I was raised with an awareness of the many issues facing school districts, teachers and students. As a mother of a Santa Cruz City School student, I've had an opportunity to become involved as a Gault Parent.

Due to my family background, I grew up immersed in the culture of education and surrounded by educators. In college I tutored other students at UCSC and after college I substitute taught in Santa Cruz County. In my professional life as a small business owner, I have spent a great deal of time developing and implementing budgets. I was the President of the Santa Cruz Downtown Association for two terms. On that board we are responsible for developing and recommending policy to city council. I currently sit on the Downtown Management Corporation Board, a mix of business and property owners, city staff and city council members that meets every other month.

My daughter, Eloise, attends Gault Elementary and both my nephews are in the dual immersion program at Delevega Elementary. I've volunteered in the classroom since my daughter started school in TK at Gault 3 years ago. My step daughter Hannah graduated from Santa Cruz High in 2015, where my sister-in-law is a teacher, so I have gained perspective of the school from both a parent and a teacher point of view. My businesses consistently donate to parent organizations within Santa Cruz County for fundraising efforts.

I have many years of experience serving on various boards and working constructively with partners in the public and private sectors. As an owner of two downtown businesses, I am actively involved with various community organizations. As a small business owner and employer we support the public schools through donations to parent organizations. We also host and promote events, such as Hearts for the Arts at Artisans that benefit art education in Santa Cruz County. We just hosted a fundraiser at the beginning of September for the Santa Cruz Education Foundation. Working with the public for the past 25 years, I have been fortunate to develop many strong rewarding relationships with all types of people within the community.



**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

**Duties**

Duties of the Committee will include:

- Meet at least four times per year, following Brown Act procedures.
- Receive and review expenditure reports produced by the District to ensure that parcel tax revenue was expended in accordance with the purposes set forth in Measures I, J, O and P ballot language.
- Provide an annual report to the Governing Board.

**General Information**

Applicant Name: Olga J de Santa Anna

Home Address: 368 Oxford Santa Cruz Ca 95060

Home Telephone #: 8314295310

E-mail:

olgadesantaanna@gmail.com

**Employee Information**

Name of Applicant's Employee : retired

Work Address: \_\_\_\_\_

Work Telephone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Committee Membership Designation**

Committee bylaws require that representatives of designated groups fill certain positions on the **Parcel Tax Oversight Committee**. Please indicate the Committee designation(s) for which you are qualified check all that apply:

Business Representative:

Community at Large:

368 Oxford Way, SC 95060

Senior Citizen Organization Representative: ACSA Retirement Committee (Name of Organization)



**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

**Education Background** *(Response Optional -You may attach additional page or resume.)*  
(e.g. college and/or university, degree/major, vocational and/or other training, certificates, technical training, etc.)

Please refer to my resume

---

**Additional Information**

Are you now or have you been employed by the District? Yes

If yes, please explain:

Teacher, Assistant Principal, Principal, Parent, Mentor, Coach

---

Describe your community service background including participation and membership in local and civic organizations. *(You may attach additional page or resume.)*

See Resume for dates: Dientes, Boys and Girl's Club, Arts Council of SC, Life Lab, Santa Cruz Education

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Foundation

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Describe your professional skills and training in finance, facilities, and/or construction or other relevant experience, including participation in professional organizations. *(You may attach additional page or resume.)*

See my resume: Renovation of Gault, E. A Hall Middle School, Grant for three playgrounds at Mintie White Elementary. I have written many , many grants to support teachers, transform schools, increase student achievement.

**Please answer the following questions**

1. How long have you been a resident within the boundaries of the District? 35 Years  
Months 8

2. Have you or your children ever attended District schools? Yes

3. Do you have or have you had any other relatives or close friends who have attended District schools? Yes

Comments: I have been an educator in the SC County for 43 years. ( See Resume)

4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.), which would adversely affect your ability to impartially serve on the Parcel Tax Oversight Committee? NO

Comments: \_\_\_\_\_

**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

5. Explain why you would like to be appointed to this committee:

I have been very active in the SCCS for many years and have supported all of the Measures and the parcel tax, campaigning etc. I am very much a proponent of public education and am concerned with the current political climate and how it may affect our public schools. I bring a great deal of resources and experience to the table, especially in regards to programs for the underserved community. I am very curious to see how this committee oversees the Parcel Tax. I have a great deal of experience with campaigns. I am the representative for the Association of California State Administrators as the Retirement Representative for the state, and also serve as an Ambassador. On the SCEF board, we do a great deal of outreach to the community.

**Certification of Applicant**

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: \_\_\_\_\_



Date: 10/16/2017

Completed applications must be received by the Santa Cruz City Schools District  
Attn: Patrick K. Gaffney, Asst. Superintendent, Business Services 405  
Old San Jose Rd.  
Soquel, CA 95073  
or at [pgaffney@sccs.net](mailto:pgaffney@sccs.net)

If you have any questions, please contact Santa Cruz City Schools at (831) 429-3410, ext. 224.

# OLGA de SANTA ANNA

368 Oxford Way □, Santa Cruz, California 95060 □ Phone: 831 332-0989 □ Fax: 831-429-5310 □ E-Mail: [olgadesantaanna@gmail.com](mailto:olgadesantaanna@gmail.com)

I am a caring, bilingual, bi-cultural, collaborative, resilient and transformational leader looking to share years of educational experience serving as representative on the Parcel Tax Oversight Committee. My goal is to support, create and maintain a positive learning environment that fosters creativity, safety, and supports the greater Santa Cruz City community so that we can continue to provide what is best for students so that they are successful in order for them to achieve their highest potential. The list below is only a snapshot of my experiences in education.

## CURRICULUM, INSTRUCTION AND EVALUATION

- ♦ Trainer for California Public Education Foundation and Highly Effective Teachers: Summer 2017
- ♦ Mentor for ACT II: SCCOE 2015-2017
- ♦ ACSA Superintendents Academy 2013-2014
- ♦ ACSA Principal's Academy: Leadership is Our Responsibility
- ♦ ACSA Leadership Conference
- ♦ ACSA C.L.A.S.S Training August 2015
- ♦ New Administrator Institute: California School Leadership Academy- South Bay
- ♦ Worked with Superintendent's One Voice Initiative to provide LCAP Training, LCFF Training, and hold Town Hall Meetings
- ♦ Thinking Maps Training
- ♦ 21<sup>st</sup> Century Classroom Management training, Teacher Evaluation
- ♦ Attended Professional Learning Communities training : Dufour, Reeves
- ♦ Response to Instruction Cohort 1: Santa Cruz County Office of Ed. 2004
- ♦ Common Core Standards Training: Sharon Haddy
- ♦ Data Team Process, SMART Goals: Leading and Learning Center
- ♦ Worked on the District EL Task Force Office to write the English Learner Master Plan
- ♦ Attended Reading First Training: Implemented it schoolwide.
- ♦ Ventures Training, Target Success Training: Human Resources for Hiring
- ♦ COTSEN Training: The Art of Teaching and creating outstanding teachers and mentors
- ♦ Caught in the Middle Cohort: Santa Cruz City Schools
- ♦ Susan Kovalik and Associates: Brain Compatible Integrated Thematic Instruction: Training and Trainer of Trainers
- ♦ Mid County Science Implementation: Science Mentor Santa Cruz City Schools
- ♦ Board Governance Training: Through the Community Foundation of Santa Cruz County
- ♦ Graduate of Baldrige in Education School Leadership Academy
- ♦ Successfully wrote and implemented a grant from the Museum of Tolerance to train all teachers at Gault Elementary School.
- ♦ SPECTRUM Conference : Diversity training of Site Leadership on LBQTQ2 legislation, sensitivity awareness

## BUSINESS AND FINANCE

Wrote and successfully managed grants and budgets:

- |   |           |
|---|-----------|
| ♦ SIG Cohort 2 Grant, E. A. Hall: approx. \$3,500,000 | 2011-2014 |
| ♦ QEIA E. A. Hall: \$183,000                          | 2009-2010 |
| ♦ QEIA Mintie White: \$187,820                        | 2005-2009 |
| ♦ SIG Grant Mintie White: \$356,900                   | 2009-2010 |
| ♦ COTSEN Fellows Grant, 2 cycles, Mintie White        | 2005-2010 |

## BUSINESS AND FINANCE CONTINUED...

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- ♦ Emergency Repair Grant to build three playgrounds at Mintie White Elementary \$289,689 2004-2005
- ♦ Reading First Grant, HPSG Grant, TIIG Grant 2002-2006
- ♦ Santa Cruz Youth Foundation: Grant for Lap Tops for Teachers \$40,000 2004-2005
- ♦ Women In Philanthropy Grant \$12,000pr yr. Set up Arts Program at Mintie White: \$96,000 2002-2010
- ♦ SPECTRA Grants totaling \$10,000 2002-2008
- ♦ David Lucille Packard Foundation Arts Grants, SPECTRA Gault Elementary, SC approx. \$150,000 1999-2002
- ♦ Negotiated with CSEA for four years and PVFT for Pajaro Valley Unified School District
- ♦ Served on Finance Committee with Brett McFadden, CBO Pajaro Valley Unified School District
- ♦ Served on Facilities/ Bond Committee: Measure L, with CBO PVUSD, Renovated Gault

## MANAGEMENT

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- ♦ Successfully managed exemplary reward systems for teachers and students
- ♦ Successfully managed the evaluation process for non-tenured teachers that resulted in non-re-electing some teachers, as well as, mentored other teachers that have been pivotal in the positive transformation process.
- ♦ Successfully managed 2 CPMs and FPM, PQR
- ♦ Developed a successful and viable discipline system that includes Anti-bullying, LifeSkills, Safety Nets for Students, Diversity Club which included policies for Transgender Youth,
- ♦ Created a Parent Center, Parent Liaison, Socio-Emotional Counselor, which provides systematic Parent Workshops, Gang Awareness, and Parenting Skills.
- ♦ Successfully managed and transformed two schools at the same time: Budgets, SSC, ELAC, 80 teachers
- ♦ Successfully managed Gault Elementary's Renovation

## ORGANIZATIONS

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Pajaro Valley Association of Managers: President	2012-2014
Pajaro Valley Association of Managers: Secretary	2011-2013
Association of California State Administrators: Region 10 Chapter Secretary	2011-2013
Association of California State Administrators: Region 10 Chapter President Elect	2013-2014
Association of California State Administrators: Middle Grades Council, Retirement Committee	2012- 2017

## COMMUNITY INVOLVEMENT

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- ♦ Arts Council of Santa Cruz County, Trustee , Grants and Education Committee 2013 to present
- ♦ Life Lab, Trustee 2016 to present
- ♦ Santa Cruz Education Foundation, Trustee 2016 to present
- ♦ DIENTES Non-profit, Trustee and Vice President 2005 to 2011
- ♦ Watsonville Rotary: Adopt a School, Reading Buddies, Calendars 2010 to 2014
- ♦ Granite Rock Algebra Academy 2013 to 2014
- ♦ Boys and Girls Club, Trustee 2000-2005
- ♦ Kid Power Teen Power Training and Endorsement 2002
- ♦ Agenda 21 Santa Cruz Advisory Board Trustee 1997
- ♦ Life Lab Program: one of the original writers and navigator of program in SCCS 1984 -1996
- ♦ Founding Member Santa Cruz Education Foundation 2000-2001

## HONORS

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- ♦ Region 10 Blanche Montague Award, 2015
- ♦ Region 10 Charter Board President, 2013-2015
- ♦ Service Award, Pajaro Valley Unified School District, 2015
- ♦ Proclamation for Service, by Mayor of Watsonville, Nancy Billicich, June , 2015
- ♦ Rotary of Watsonville: Outstanding Principal Achievement Award, 2014
- ♦ San Jose State Dean's Award : Outstanding Contribution to Schools and Community in the area of Multicultural Education 2004
- ♦ Kermit A. Seefield Award for Outstanding Professional Attitude, College of Marin 1972
- ♦ Scholastic Performance National Merit Award for Community Service, Scholastic, Bay View Elementary 1992-1993.
- ♦ Principal of a California Distinguished School in Visual and Performing Arts, Gault Elementary 199-2004

## EXPERIENCE

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- ♦ Interim Assistant Principal: Soquel High School 2016-2017
- ♦ Interim Assistant Principal: Mission Hill Middle School March-June 2016
- ♦ Principal: Edward A. Hall Middle School, Watsonville, and Ca. 2010-to present
- ♦ Principal: Edward A Hall Middle School and Mintie White Elementary, Watsonville Ca. 2010-2011
- ♦ Principal: Mintie White Elementary, Watsonville CA 2004-2011
- ♦ Principal: Gault Elementary School, Santa Cruz, Ca. 2001-2004
- ♦ Assistant Principal: Branciforte Middle School Jan.2001-June 2001
- ♦ Bilingual Teacher: Bay View Elementary: 5/6 grades 1981-2001
- ♦ Bilingual Teacher: Franklin Elementary: 3-6 grades 1978-1981

## REFERENCES

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- ♦ Retired Superintendent Dorma Baker, PVUSD (831) 688-8199
- ♦ Gail Atlansky : Principal Soquel High School (831) 234-7090
- ♦ Derek Kendall: Assistant Principal Soquel High (661)345-6799
- ♦ Kris Munro: Superintendent Santa Cruz City Schools
- ♦ Dr. Molly Parks : Assistant Superintendent of Human Resources: Santa Cruz City Schools
- ♦ Brett Mac Fadden ,CBO, CUHSD (831) 539-9610
- ♦ Matthew Levy ,Assistant Principal Pajaro Valley High School, (831) 459-8363
- ♦ Trustee Willie Yahiro, PVUSD (831) 728-1237
- ♦ Matt Farrell, former trustee SCCS (831) 458-1349
- ♦ Don Iglesias, Retired Superintendent (408) 595-2282
- ♦ Diane Siri, retired County Superintendent (831) 728-8485
- ♦ Caroline Calero , President ACSA Region 10 (831) 750-8986
- ♦ Michelle Williams, Director, Arts Council of Santa Cruz County (831) 464-5429 x 14
- ♦ Laura Marcus, Director, DIENTES for the Community (831) 464-5429
- ♦ Jean Gottlob, Director of Special Programs and Accountability (831) 239-4717
- ♦ Additional references provided upon request.

## EDUCATION

- ♦ San Jose State University : Master's Degree and Education, May 1999  
Administration Supervision
- ♦ Preliminary Administrative Credential May 1999
- ♦ University of California, Santa Barbara: June ,1976  
BA Spanish Literature , emphasis on Chicano Studies  
Professional Clear Multiple Subjects Credential  
Professional Single Subjects Credential, Secondary Spanish  
Bilingual Cross-Cultural Certificate of Competency: Spanish

c

**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

**Duties**

Duties of the Committee will include:

- Meet at least four times per year, following Brown Act procedures.
- Receive and review expenditure reports produced by the District to ensure that parcel tax revenue was expended in accordance with the purposes set forth in Measures I, J, O and P ballot language.
- Provide an annual report to the Governing Board.

**General Information**

Applicant Name:

Isabelle Tuncer

Home Address:

235 S. Braniff Ave SC CA 95062

Home Telephone #:

8314210920

E-mail:

isabelle.tuncer@gmail.com

**Employee Information**

Name of Applicant's Employer:

/

Work Address:

/

Work Telephone #:

/

E-mail:

/

**Committee Membership Designation**

Committee bylaws require that representatives of designated groups fill certain positions on the **Parcel Tax Oversight Committee**. Please indicate the Committee designation(s) for which you are qualified, check all that apply:

☐

Business Representative:

/  
(Business Affiliation)

☐

Community at Large:

/  
(Home Address)

☐

Senior Citizen Organization Representative:

/  
(Name of Organization)

☐

Parent of SCCS Elementary Student:

/  
(Student's Name, Grade & School attended)

☒

Parent of SCCS High School Student:

Daphne Tuncer 11th Santa Cruz High  
(Student's Name, Grade & School attended)

**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

**Education Background** *(Response Optional - You may attach additional page or resume.)*  
(e.g. college and/or university, degree/major, vocational and/or other training, certificates, technical training, etc.)

J.D. University d'Aix-Marseille

MA in Commercial Diplomacy Middlebury College & Montclair

**Additional Information**

Are you now or have you been employed by the District? Yes ☐ No ☒  
If yes, please explain:

Describe your community service background including participation and membership in local and civic organizations. *(You may attach additional page or resume.)*

Site Council member at Gault and Branciforte Middle School.

Parcel Tax Charter member and chair.

Chair of the Gault Carnival -

Describe your professional skills and training in finance, facilities, and/or construction or other relevant experience, including participation in professional organizations. *(You may attach additional page or resume.)*

**Please answer the following questions**

1. How long have you been a resident within the boundaries of the District? 17 Years  
Months \_\_\_\_\_

2. Have you or your children ever attended District schools? Yes ☒ No ☐

3. Do you have or have you had any other relatives or close friends who have attended District schools? Yes ☒ No ☐

Comments: \_\_\_\_\_

4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.), which would adversely affect your ability to impartially serve on the Parcel Tax Oversight Committee? Yes ☐ No ☒

Comments: \_\_\_\_\_



**Santa Cruz City Schools  
Parcel Tax Oversight Committee  
Application for Appointment**

5. Explain why you would like to be appointed to this committee:

To serve my community

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**Certification of Applicant**

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

10/26/2017

Completed applications must be received by the Santa Cruz City Schools District

Attn: Patrick K. Gaffney, Asst. Superintendent, Business Services

405 Old San Jose Rd.

Soquel, CA 95073

or at [pgaffney@sccs.net](mailto:pgaffney@sccs.net)

If you have any questions, please contact Santa Cruz City Schools at (831) 429-3410, ext. 224.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Bond Oversight Committee Member

**MEETING DATE:** November 8, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the appointment of the Richard Wyrsh to the Bond Oversight Committee as a representative of the community at large.

**BACKGROUND:**

In conjunction with Education Code Section 15278 and with the Bylaws adopted by the SCCS Board, the Board is requested to approve the appointment of Richard Wyrsh to the Measures A and B Citizens Bond Oversight Committee. Richard is applying to fill the position of a citizen at large. Each member will serve a term of two years.

The District is continuing to accept applications from interested parties for a representative of a taxpayer's organization. When a candidate is identified, their application will be brought to the Board for approval.

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

## Santa Cruz City School District

### Application for Bond Oversight Committee

The Board of Trustees of the Santa Cruz City School District is establishing a Citizens' Bond Oversight Committee to monitor school construction activities associated with Measures A and B.

Applicant's Name: Richard Wyrsh

Home address: 417 McCormick Avenue

City/State/ZIP: Capitola, CA 95010

Home Telephone: 831-462-4841 — message only...not best way to contact me

Work Telephone: 831-251-5001 — best number to use

Fax: \_\_\_\_\_

Email: richardj.wyrsh@cemex.com

***Proposition 39 requires that the Committee have at least seven members, with one member representing each of five categories. Please check all that apply to you.***

1. ☐ I am active in a business organization representing the business community located within the Santa Cruz City School District – Please specify:  
\_\_\_\_\_

2. ☐ I am active in a senior citizen's organization – please specify:  
\_\_\_\_\_

3. ☒ I am a parent or guardian of a child enrolled in the Santa Cruz City School District.

4. ☐ I am active in a parent-teacher organization and a parent or guardian of a child enrolled in Santa Cruz City School District – please specify:  
\_\_\_\_\_

5. ☐ I am Active in a bona fide taxpayer's organization. Please specify:  
\_\_\_\_\_

6. ☒ I am not applying to meet one of the foregoing criteria; I am applying as a citizen at large.

Please answer the following questions:

1. Are you an employee of the Santa Cruz City School District?  
*(Note: employees of the District are prohibited by law from being members of the Committee)* ☐ YES ☒ NO
2. Are you a vender, contractor or consultant to the Santa Cruz City School District?  
*(Note: vendors, contractors and consultants to the District are prohibited by law from serving on the Committee)* ☐ YES ☒ NO
3. Are you able to regularly attend meetings and complete a two-year term as a member of the Committee and refrain from becoming an employee vendor, contractor or consultant to the District? ☒ YES ☐ NO
4. Will you, to the best of your knowledge, be able to maintain qualification in the membership category previously checked? ☒ YES ☐ NO

Please provide any information that you believe would be helpful to the District in making its determination of Committee membership (for example, educational or professional background, knowledge of financial matters or construction, service on other boards or committees, or any other relevant information):

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Signature of Applicant: Richard Wyrsh  
Dated: 11/3/17

**This completed application must be received no later than 5:00 PM on \_\_\_\_\_, 2017 to:**

Kris Munro, Superintendent  
SANTA CRUZ CITY SCHOOL DISTRICT  
405 Old San Jose Road  
Soquel, California 95073

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Investment Report for the Quarter Ending 9/30/17

**MEETING DATE:** November 8, 2017

**FROM:** Patrick Gaffney, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Accept the 1st Quarter Investment Report for 2017-18.

**BACKGROUND:**

SB564, effective January 1, 1996, requires local governments in California, including school districts, to make quarterly reports to the Governing Board on the investments of the agency.

District cash for all funds is on deposit with and is invested by the Santa Cruz County Auditor-Controller. The report of interest rates for the period 7/1/17 through 9/30/17 is attached. The Quarterly Investment Report from the Santa Cruz County Treasurer's Office is an insert to the Board agenda book.

The quarterly interest rate that applies to all funds has been:

	1 <sup>st</sup> Q	2 <sup>nd</sup> Q	3 <sup>rd</sup> Q	4 <sup>th</sup> Q
2011-12	0.542%	0.501%	0.449%	0.426%
2012-13	0.398%	0.374%	0.317%	0.293%
2013-14	0.324%	0.334%	0.384%	0.396%
2014-15	0.409%	0.425%	0.498%	0.517%
2015-16	0.623%	0.585%	0.676%	0.723%
2016-17	0.777%	0.764%	0.912%	0.965%
2017-18	0.977%			

**FISCAL IMPACT:**

The table above shows the interest rates in all funds since 2011-12. The interest earned year to date through the 1st Quarter of 2017-18 was \$36,497.58.

This work is in direct support of the following District goals and their corresponding metrics:  
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

AGENDA ITEM: 8.1.10

**MEMO**

**DATE:** November 1, 2017

**TO:** **DISTRICT BUSINESS MANAGERS**

**FROM:** Elizabeth Heimsoth, Account Specialist IV 466-5623

**SUBJECT:** **2017-2018 INTEREST** SEPT 2017

The following summary of the Auditor - Controller's interest rates is provided for your information.

FY 17/18	1ST QTR				2ND QTR			
	JULY	AUGUST	SEPT.	AVERAGE	OCT.	NOV.	DEC.	AVERAGE
	0.979%	0.971%	0.981%	<b>0.977%</b>	0.000%	0.000%	0.000%	<b>0.000%</b>
	3RD QTR				4TH QTR			
	JAN.	FEB.	MARCH	AVERAGE	APRIL	MAY	JUNE	AVERAGE
	0.000%	0.000%	0.000%	<b>0.000%</b>	0.000%	0.000%	0.000%	<b>0.000%</b>
<b>FY 17/18</b>								<b>0.977%</b>

**PRIOR YEARS AVERAGE - PROVIDED BELOW IS A LISTING OF THE ANNUALIZED  
INTEREST RATES FOR THE LAST 24 FISCAL YEARS.**

YEAR	RATE	YEAR	RATE	YEAR	RATE
<b>FY 17/18</b>	<b>0.98%</b>	<b>FY 09/10</b>	<b>0.81%</b>	<b>FY 01/02</b>	<b>3.28%</b>
<b>FY 16/17</b>	<b>0.86%</b>	<b>FY 08 /09</b>	<b>1.88%</b>	<b>FY 00/01</b>	<b>6.28%</b>
<b>FY 15/16</b>	<b>0.65%</b>	<b>FY 07/08</b>	<b>4.16%</b>	<b>FY 99/00</b>	<b>5.82%</b>
<b>FY 14/15</b>	<b>0.45%</b>	<b>FY 06/07</b>	<b>5.27%</b>	<b>FY 98/99</b>	<b>5.40%</b>
<b>FY 13/14</b>	<b>0.36%</b>	<b>FY 05/06</b>	<b>4.23%</b>	<b>FY 97/98</b>	<b>5.57%</b>
<b>FY 12/13</b>	<b>0.35%</b>	<b>FY 04/05</b>	<b>2.20%</b>	<b>FY 96/97</b>	<b>5.58%</b>
<b>FY 11/12</b>	<b>0.49%</b>	<b>FY 03/04</b>	<b>1.30%</b>	<b>FY 95/96</b>	<b>5.13%</b>
<b>FY 10/11</b>	<b>0.59%</b>	<b>FY 02/03</b>	<b>1.99%</b>	<b>FY 94/95</b>	<b>5.09%</b>

CC: Mary Hart  
Jean Gardner

Santa Cruz County Treasurer's

# Quarterly Investment Report

**For the Quarter Ended  
September 30, 2017**



**Edith Driscoll**  
**Auditor – Controller – Treasurer - Tax Collector**

# Table of Contents

## Introductory Section

Treasury Oversight Commission Members	1
Audit Process	2
Certification of Liquidity	3

## Summary Reports

Summary of Portfolio Statistics	5 - 6
Portfolio Size and Composition	7
Portfolio Net Yield	8
Maturity Distribution	9
Credit Quality Distribution	10
Source of Funds	11

## Detailed Reports

Detailed List of Investments Outstanding	13 - 16
Securities Activity by Broker	18 - 21
Accrued Interest Report	23 - 25

## Miscellaneous Reports

Description of Investment Instruments	26 - 28
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# TREASURY OVERSIGHT COMMISSION

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Chairperson: Chris Schiermeyer  
Member Representing School Districts  
Alternate: Lynette Hamby

Current Members: Angela Aitken  
Member Representing Special Districts  
Alternate: Vacant

Bob Shepherd  
Public Member  
Alternate: Ron Sekkel

Bruce McPherson  
Member Representing County of Santa Cruz  
Board of Supervisors  
Alternate: Greg Caput

Michael Watkins  
Superintendent  
Santa Cruz County Office of Education  
Alternate: Mary Hart

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## **AUDIT PROCESS**

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The Santa Cruz County Treasurer's Office is audited on an annual basis by an outside auditor selected by the Santa Cruz County's Audit Committee. Additionally, all investments are audited on a regular basis by the County Auditor as well as on a daily basis by an in-house audit process.



# COUNTY OF SANTA CRUZ

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EDITH DRISCOLL  
AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR  
701 OCEAN STREET, SUITE 100, SANTA CRUZ, CA 95060-4073  
(831) 454-2500 FAX (831) 454-2660

Laura Bowers, Chief Deputy Auditor-Controller  
Pam Silbaugh, General Accounting Manager  
Marianne Ellis, Property Tax Accounting Manager  
David Zweig, Treasury-Tax Collector Manager

October 3, 2017

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

Subject: **CERTIFICATION OF LIQUIDITY**

Dear Members of the Board:

This report shows the investment activity for the quarter ending September 30, 2017 of pooled funds on deposit with the Treasurer and that it is in compliance with California Government Code Sections 27000 et seq., 53600 et seq., and the County's 2017 Investment Policy.

Attached are summaries of the Portfolio Structure, Investment Details, Securities Activity by Brokers, and other information to give a better understanding of the investment activity that has occurred through September 30, 2017.

Pursuant to Government Code § 53646(b)(3), I certify that because of the liquidity of the pool and the county's issuance of Teeter Notes and TRANs, the county has the ability to meet the pool's expenditure requirements for the next six months.

Respectfully submitted,

EDITH DRISCOLL  
Auditor-Controller-Treasurer-Tax Collector

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## SUMMARY REPORTS

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1. County of Santa Cruz Portfolio Summary including:
  - a) Issuer
  - b) Type of Asset
  - c) Cost at Purchase
  - d) Current Book Value
  - e) Yield
  - f) Par Value
  - g) Market Value
  - h) Percent of Portfolio
  - i) Percent Allowed
  - j) Purchase Date
  - k) Maturity Date
  - l) Credit Rating
  - m) Source of Valuation
2. Portfolio Size and Composition Report
  - a) Portfolio Balance Trend
  - b) Portfolio Composition by Type
3. Portfolio Yield
  - a) Net Yield History / Comparison to LAIF
  - b) Net Yield Trend / Comparison to LAIF
4. County of Santa Cruz Investment Pool Maturity Distribution
5. County of Santa Cruz Investment Pool Credit Quality Distribution
6. County of Santa Cruz Investment Pool Source of Funds

**Santa Cruz County Treasurer's Portfolio**  
**As of September 30, 2017**

ISSUER	COST	BOOK VALUE	YIELD	PAR VALUE	MARKET VALUE (1)	% of PORTFOLIO	ALLOWED	PURCHASE DATE	MATURITY DATE	CREDIT RATING (2)
<b>U.S. Treasuries</b>										
US Treasury (4)	24,966,796.88	25,000,000.00	0.88%	25,000,000.00	25,000,000.00	3.46%	100%	03/21/17	09/30/17	AA+ / Aaa
US Treasury	14,988,281.25	14,999,832.42	0.91%	15,000,000.00	14,999,100.00	2.07%	100%	02/09/15	10/15/17	AA+ / Aaa
US Treasury	12,995,312.50	12,998,469.61	0.90%	13,000,000.00	12,997,010.00	1.80%	100%	06/08/15	10/31/17	AA+ / Aaa
US Treasury	24,987,304.69	24,997,609.67	0.95%	25,000,000.00	24,993,750.00	3.46%	100%	03/21/17	11/15/17	AA+ / Aaa
US Treasury	14,983,593.75	14,996,887.15	0.81%	15,000,000.00	14,979,300.00	2.07%	100%	04/28/16	01/31/18	AA+ / Aaa
US Treasury	14,922,656.25	14,979,838.88	1.22%	15,000,000.00	14,977,800.00	2.07%	100%	12/30/15	05/15/18	AA+ / Aaa
US Treasury	16,939,570.31	16,969,140.00	1.11%	17,000,000.00	16,942,200.00	2.35%	100%	12/30/16	07/15/18	AA+ / Aaa
US Treasury	14,919,140.63	14,958,570.31	1.08%	15,000,000.00	14,929,650.00	2.07%	100%	12/02/16	07/31/18	AA+ / Aaa
US Treasury	16,962,148.44	16,976,358.37	1.16%	17,000,000.00	16,948,150.00	2.35%	100%	03/06/17	08/15/18	AA+ / Aaa
US Treasury	14,905,078.13	14,944,893.84	1.12%	15,000,000.00	14,909,250.00	2.07%	100%	01/11/17	09/30/18	AA+ / Aaa
US Treasury	14,929,687.50	14,954,320.02	1.20%	15,000,000.00	14,925,494.87	2.07%	100%	04/26/17	10/15/18	AA+ / Aaa
US Treasury	17,865,000.00	17,908,218.59	1.23%	18,000,000.00	17,877,600.00	2.48%	100%	03/29/17	10/31/18	AA+ / Aaa
US Treasury	14,885,156.25	14,929,778.85	1.10%	15,000,000.00	14,865,300.00	2.06%	100%	11/16/16	02/15/19	AA+ / Aaa
US Treasury	16,746,328.13	16,827,534.87	1.33%	17,000,000.00	16,788,180.00	2.33%	100%	11/28/16	07/15/19	AA+ / Aaa
US Treasury	19,910,156.25	19,938,259.44	1.04%	20,000,000.00	19,768,000.00	2.76%	100%	11/10/16	08/15/19	AA+ / Aaa
<b>Total U.S. Treasuries</b>	<b>272,327,031.27</b>	<b>273,363,707.30</b>	<b>1.18%</b>	<b>\$ 274,900,000.00</b>	<b>\$ 272,443,944.87</b>	<b>37.73%</b>	<b>100%</b>			
<b>U.S. Government Agencies</b>										
Federal Home Loan Mortg Corp	14,988,750.00	14,999,652.78	0.82%	15,000,000.00	14,997,300.00	2.07%	25%	05/21/13	11/21/17	AA+ / Aaa
Federal Home Loan Mortg Corp	14,892,750.00	14,986,322.15	1.10%	15,000,000.00	14,982,450.00	2.07%	25%	12/24/15	01/12/18	AA+ / Aaa
Federal Farm Credit Bank	11,000,000.00	11,000,000.00	1.11%	11,000,000.00	10,996,590.00	1.52%	25%	02/20/15	02/20/18	AA+ / Aaa
Federal Home Loan Mortg Corp	17,000,000.00	17,000,000.00	1.05%	17,000,000.00	16,982,660.00	2.35%	25%	02/26/16	02/26/18	AA+ / Aaa
Federal Home Loan Bank	10,014,000.00	10,008,475.49	1.13%	10,000,000.00	9,997,500.00	1.38%	25%	04/20/17	06/08/17	AA+ / Aaa
Federal Farm Credit Bank	14,993,850.00	14,996,364.67	1.21%	15,000,000.00	14,995,650.00	2.07%	25%	03/27/17	06/27/18	AA+ / Aaa
Federal Farm Credit Bank	14,919,750.00	14,957,269.48	1.11%	15,000,000.00	14,935,950.00	2.07%	25%	01/19/17	07/18/18	AA+ / Aaa
Federal Farm Credit Bank	15,000,000.00	15,000,000.00	0.93%	15,000,000.00	14,957,700.00	2.07%	25%	09/06/16	09/06/18	AA+ / Aaa
Federal Farm Credit Bank	17,973,648.00	17,985,177.00	0.96%	18,000,000.00	17,891,100.00	2.49%	25%	11/16/16	11/16/18	AA+ / Aaa
Federal Home Loan Bank	9,993,300.00	9,995,851.53	1.28%	10,000,000.00	9,975,600.00	1.38%	25%	12/15/16	01/16/19	AA+ / Aaa
Federal Farm Credit Bank	15,000,000.00	15,000,000.00	1.25%	15,000,000.00	14,958,750.00	2.07%	25%	01/17/17	01/17/19	AA+ / Aaa
Federal National Mort Association	10,000,000.00	10,000,000.00	1.00%	10,000,000.00	9,935,500.00	1.38%	25%	07/25/16	01/25/19	AA+ / Aaa
Federal Home Loan Bank	15,060,690.00	15,043,218.64	1.30%	15,000,000.00	15,006,450.00	2.08%	25%	03/02/17	03/08/19	AA+ / Aaa
Federal Home Loan Bank	15,116,550.00	15,059,757.53	0.97%	15,000,000.00	14,933,400.00	2.08%	25%	05/13/16	03/15/19	AA+ / Aaa
Federal National Mort Association	15,000,000.00	15,000,000.00	1.20%	15,000,000.00	14,915,700.00	2.07%	25%	05/23/16	05/23/19	AA+ / Aaa
Federal Farm Credit Bank	13,962,900.00	13,979,320.19	1.15%	14,000,000.00	13,892,340.00	1.93%	25%	06/03/16	06/03/19	AA+ / Aaa
Federal Home Loan Bank	17,989,740.00	17,992,051.04	1.43%	18,000,000.00	17,944,560.00	2.49%	25%	03/29/17	06/27/19	AA+ / Aaa
<b>Total Government Agencies</b>	<b>242,905,978.00</b>	<b>\$ 243,002,466.50</b>	<b>1.12%</b>	<b>\$ 243,000,000.00</b>	<b>\$ 242,359,200.00</b>	<b>33.59%</b>	<b>100%</b>			

**Santa Cruz County Treasurer's Portfolio**  
**As of September 30, 2017**

ISSUER	COST	BOOK VALUE	YIELD	PAR VALUE	MARKET VALUE (1)	% of PORTFOLIO	% ALLOWED	PURCHASE DATE	MATURITY DATE	CREDIT RATING (2)
<b>Supranationals</b>										
Int Bank of Redevelopment	15,000,000.00	15,000,000.00	1.04%	15,000,000.00	14,924,850.00	2.07%	30%	03/02/16	01/02/19	AAA / Aaa
Int Bank of Redevelopment	15,000,000.00	15,000,000.00	1.25%	15,000,000.00	14,917,850.00	2.07%	30%	04/26/16	04/26/19	AAA / Aaa
Int Bank of Redevelopment	9,853,200.00	9,890,779.67	1.65%	10,000,000.00	9,885,000.00	1.38%	30%	01/04/17	11/27/18	AAA / Aaa
<b>Total Supranational</b>	<b>39,853,200.00</b>	<b>\$ 39,890,779.67</b>	<b>1.27%</b>	<b>\$ 40,000,000.00</b>	<b>\$ 39,727,600.00</b>	<b>6.51%</b>	<b>30%</b>			
<b>Medium Term Notes</b>										
Johnson & Johnson	11,970,315.00	11,951,219.39	1.05%	11,950,000.00	11,947,251.50	1.65%	10%	07/28/15	11/21/17	AAA / Aaa
General Electric	15,591,000.00	15,108,834.34	1.16%	15,000,000.00	15,104,700.00	2.09%	10%	01/04/17	12/06/17	AA- / A1 / AA-
Wal-Mart Stores Inc.	10,395,300.00	10,169,776.28	1.20%	10,000,000.00	10,156,900.00	1.41%	10%	04/03/17	02/15/18	AA / Aa2 / AA
Johnson & Johnson	10,028,500.00	10,014,481.53	1.02%	10,000,000.00	9,928,700.00	1.38%	10%	05/18/16	03/01/19	AAA / Aaa
Microsoft Corporation	9,998,500.00	9,999,073.81	1.11%	10,000,000.00	9,910,800.00	1.38%	10%	08/08/16	08/08/19	AAA / Aaa / AA+
<b>Total Medium Term Notes</b>	<b>57,983,615.00</b>	<b>\$ 57,244,396.15</b>	<b>1.11%</b>	<b>\$ 56,950,000.00</b>	<b>\$ 57,048,351.50</b>	<b>7.91%</b>	<b>30%</b>			
<b>Checking</b>										
Bank of the West Checking	22,542,453.57	22,542,453.57	0.60%	22,542,453.57	22,542,453.57	3.12%	-	NA	NA	NR
<b>Total Checking</b>	<b>22,542,453.57</b>	<b>\$ 22,542,453.57</b>	<b>0.60%</b>	<b>\$ 22,542,453.57</b>	<b>\$ 22,542,453.57</b>	<b>3.12%</b>	<b>16%</b>			
<b>Money Market Mutual Funds (3)</b>										
Bank of the West MMF	22,000,000.00	22,000,000.00	0.95%	22,000,000.00	22,000,000.00	3.04%	10%	NA	NA	NR
<b>Total Money Market Funds</b>	<b>22,000,000.00</b>	<b>\$ 22,000,000.00</b>	<b>0.95%</b>	<b>\$ 22,000,000.00</b>	<b>\$ 22,000,000.00</b>	<b>3.04%</b>				
<b>Miscellaneous Investments</b>										
LAF	65,108,693.53	65,108,693.53	1.07%	65,108,693.53	65,106,693.53	9.00%	10%	NA	NA	NR
Lighthouse Bank CD	250,734.63	250,734.63	0.70%	250,734.63	250,734.63	0.03%				
<b>Total Misc. Investments</b>	<b>65,357,428.16</b>	<b>\$ 65,357,428.16</b>	<b>1.07%</b>	<b>\$ 65,357,428.16</b>	<b>\$ 65,357,428.16</b>	<b>9.93%</b>				
<b>GRAND TOTAL</b>	<b>723,439,666.00</b>	<b>723,392,224.75</b>	<b>1.08%</b>	<b>723,849,881.73</b>	<b>721,815,877.90</b>	<b>100.00%</b>				

(1) Market Value pricing obtained from Union Bank safekeeper (custodial bank).

(2) Split ratings reflect ratings from S&P and Moody's.

(3) Money Market Mutual Fund balances do not include current month interest.

(4) This UST is not on the SYMPRO reports due to the maturity date being Saturday, September 30, 2017

# County of Santa Cruz Investment Pool

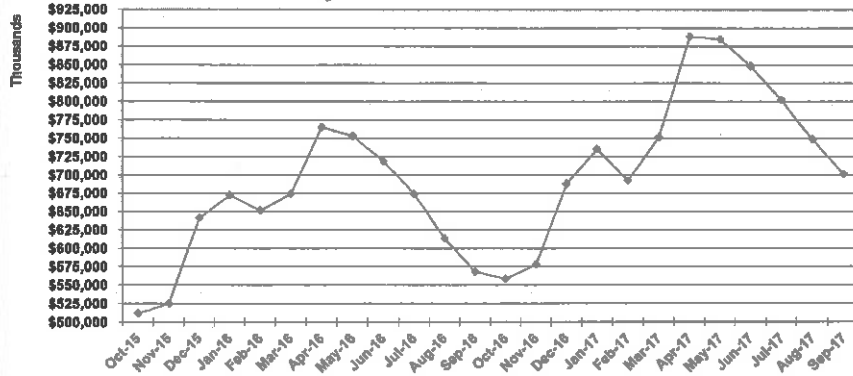
## Portfolio Size and Composition

As of September 30, 2017

### Monthly Balance History

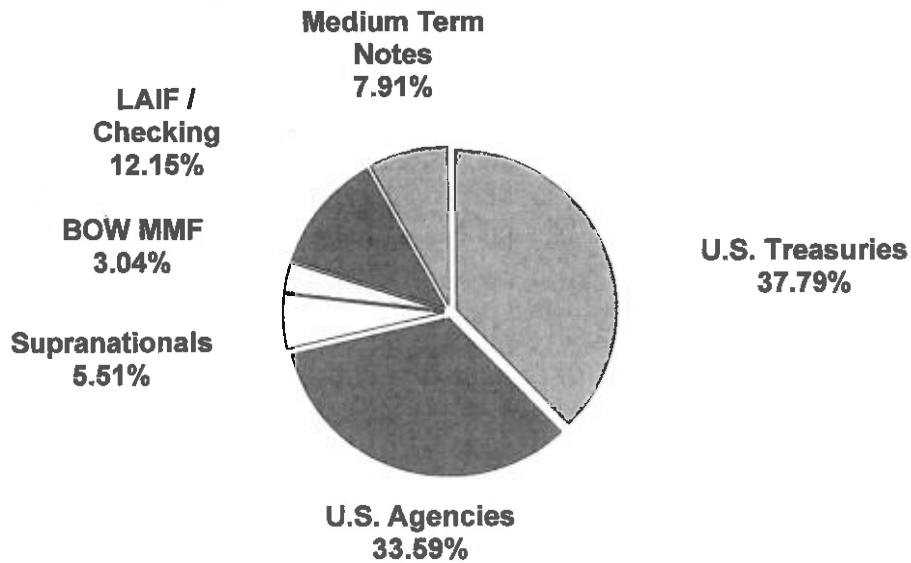
Oct-15	\$ 511,905,546.50
Nov-15	\$ 525,289,173.48
Dec-15	\$ 641,780,561.33
Jan-16	\$ 672,649,077.79
Feb-16	\$ 651,972,808.52
Mar-16	\$ 674,307,733.56
Apr-16	\$ 765,109,585.47
May-16	\$ 753,085,260.14
Jun-16	\$ 719,254,948.49
Jul-16	\$ 674,413,796.65
Aug-16	\$ 613,591,270.79
Sep-16	\$ 568,067,686.80
Oct-16	\$ 558,390,040.90
Nov-16	\$ 578,086,827.77
Dec-16	\$ 688,317,349.47
Jan-17	\$ 735,349,123.88
Feb-17	\$ 692,905,328.84
Mar-17	\$ 751,328,804.81
Apr-17	\$ 855,466,358.98
May-17	\$ 884,848,184.36
Jun-17	\$ 848,542,557.86
Jul-17	\$ 802,005,772.15
Aug-17	\$ 748,725,187.72
Sep-17	\$ 701,393,435.49

### Monthly Portfolio Balance Trend



	9/30/2017	6/30/2017	9/30/2016	9/30/2015
U.S. Treasuries	37.79%	36.10%	33.53%	30.12%
U.S. Agencies	33.59%	32.52%	37.96%	42.64%
Supranationals	5.51%	4.57%	5.06%	0.00%
Money Market Fund	3.04%	0.57%	4.22%	3.73%
Commercial Paper	0.00%	0.00%	0.00%	0.00%
Negotiable CD	0.00%	8.59%	0.00%	0.00%
LAIF / BOW / Other	12.15%	11.06%	10.79%	9.00%
Medium Term Note	7.91%	6.60%	8.44%	14.24%
	100%	100%	100%	100%

### Portfolio Composition

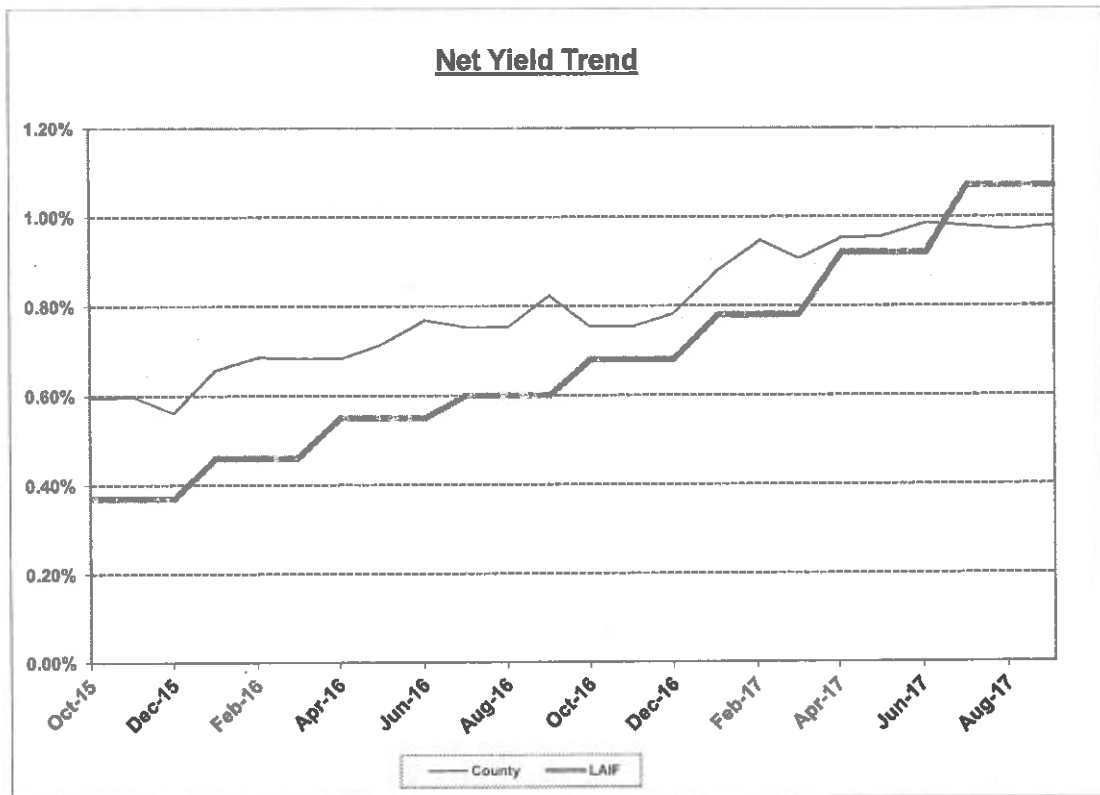


# County of Santa Cruz Investment Pool

## Portfolio Net Yield

As of September 30, 2017

Apportionment Rate			
Month	County	LAIF	Difference
Oct-15	0.595%	0.370%	0.23%
Nov-15	0.599%	0.370%	0.23%
Dec-15	0.562%	0.370%	0.19%
Jan-16	0.658%	0.460%	0.20%
Feb-16	0.686%	0.460%	0.23%
Mar-16	0.683%	0.460%	0.22%
Apr-16	0.683%	0.550%	0.13%
May-16	0.716%	0.550%	0.17%
Jun-16	0.769%	0.550%	0.22%
Jul-16	0.754%	0.600%	0.15%
Aug-16	0.753%	0.600%	0.15%
Sep-16	0.824%	0.600%	0.22%
Oct-16	0.754%	0.680%	0.07%
Nov-16	0.755%	0.680%	0.08%
Dec-16	0.783%	0.680%	0.10%
Jan-17	0.880%	0.780%	0.10%
Feb-17	0.947%	0.780%	0.17%
Mar-17	0.907%	0.780%	0.13%
Apr-17	0.953%	0.920%	0.03%
May-17	0.957%	0.920%	0.04%
Jun-17	0.986%	0.920%	0.07%
Jul-17	0.979%	1.070%	-0.09%
Aug-17	0.971%	1.070%	-0.10%
Sep-17	0.981%	1.070%	-0.09%



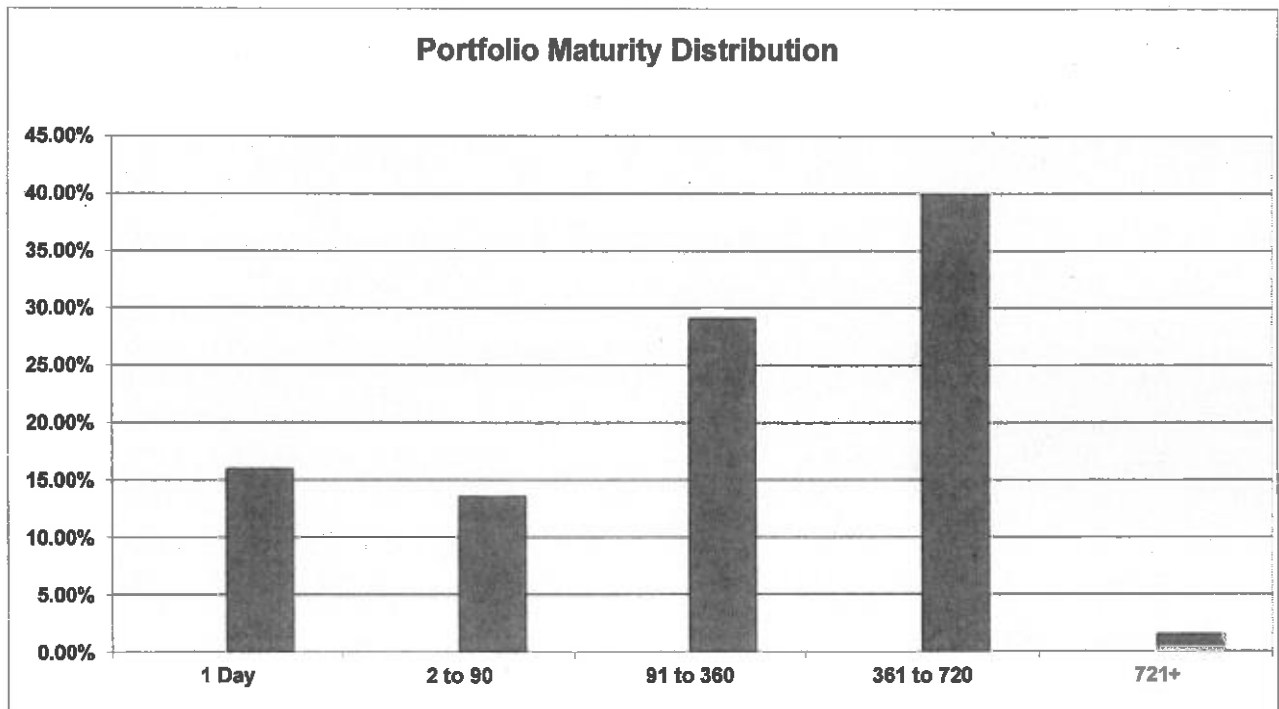


## County of Santa Cruz Investment Pool

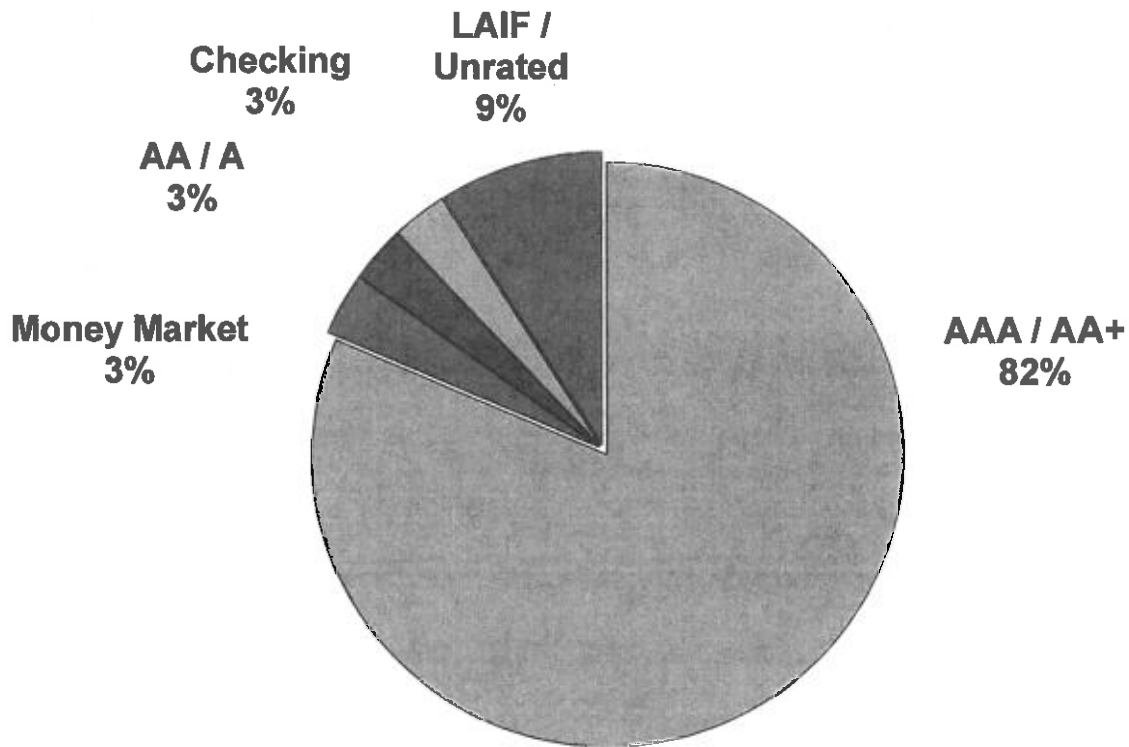
### Maturity Distribution

September 30, 2017

Maturing In:	9/30/2017	6/30/2017	9/30/2016	9/30/2015
1 Day	15.97%	8.85%	10.64%	13.04%
2 to 90	13.64%	18.65%	4.62%	5.95%
91 to 360	29.09%	25.14%	35.91%	19.56%
361 to 720	39.97%	38.81%	27.48%	40.97%
721+	1.43%	8.85%	21.46%	20.48%
Total	100%	100%	100%	100%
WAM (days)	294	319	400	441
Duration	0.88	0.87	1.10	1.21



**County of Santa Cruz Investment Pool**  
**Credit Quality Distribution**  
September 30, 2017



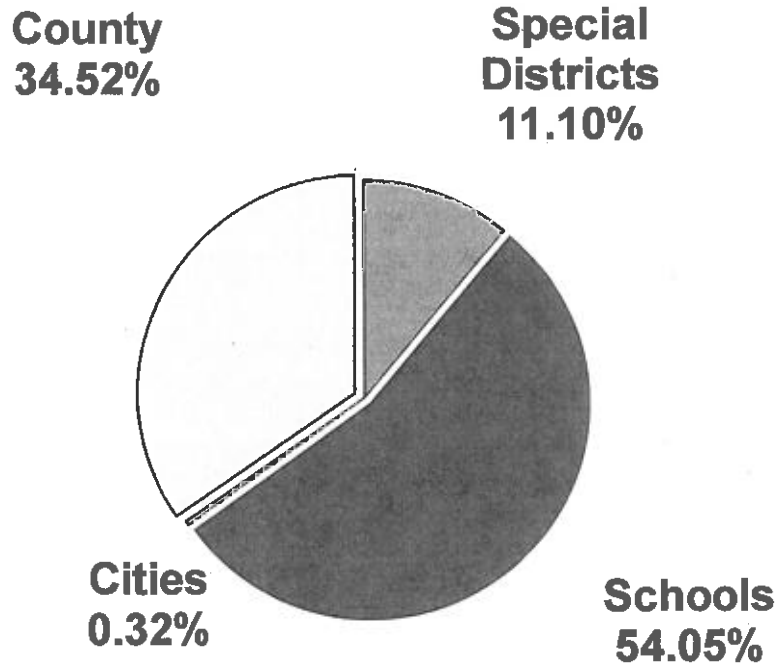
Rating	Market Value (\$ ml)	9/30/2017	6/30/2017	9/30/2016	9/30/2015
AAA / AA+ *	\$ 589	81%	77%	82%	75%
AA	\$ 25	3%	3%	3%	10%
A	\$ -	0%	0%	0%	2%
A1+ / P1 / F1+	\$ -	0%	9%	0%	0%
Checking	\$ 22	3%	2%	5%	2%
Money Market	\$ 22	3%	1%	4%	4%
LAIF / Unrated	\$ 65	9%	9%	6%	7%
<b>Total Portfolio Value</b>	<b>\$ 723</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

\* The AAA / AA+ category includes securities rated Aaa / AAA and Aaa / AA+

## County of Santa Cruz Investment Pool

### Source of Funds

As of September 30, 2017



	9/30/2017	9/30/2016	9/30/2015
County	34.52%	39.09%	42.40%
Special Districts	11.10%	12.84%	14.97%
Schools	54.05%	47.68%	42.31%
Cities	0.32%	0.39%	0.32%
Total	100%	100%	100%

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## DETAILED LIST OF INVESTMENTS OUTSTANDING

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As of September 30, 2017

### REPORT DESCRIPTION

The **Detailed List of Investments Outstanding** lists active investments in the portfolio on a specific date providing information on the market values, book values, interest rates and yields. It is arranged so that the securities of the same type are grouped together. What follows is a description of the abbreviations used in the report.

**CUSIP** – The CUSIP number is a 9-character alphanumeric code which identifies a North American financial security for the purposes of facilitating clearing and settlement of trades.

**INVESTMENT NUMBER** – This is a unique system-generated number assigned to the security. Assigned by the County for internal identification purposes.

**ISSUER** – The issuer named is the name of the institution which issued the bond.

**PURCHASE DATE** – This is the date on which the security was purchased.

**PAR VALUE** – The nominal or face value of a bond. This is the amount that will be received at maturity with accrued interest. It is also the amount that is used in calculating the interest received on the bond.

**MARKET VALUE** – Market value is the dollar amount the security could have been sold for on the report date. By comparing this number to the book value one is able to determine what, if any, loss or gain we would realize if we were to sell the bond in the open market.

**BOOK VALUE** – The original cost for each investment adjusted for amortization of premiums or accretions of discounts to the date of the report. Amortizations and accretions are calculated on a straight line basis.

**STATED RATE** – In most cases this is the coupon rate (rate of interest) set on a bond at the issue date by the issuer. If the security has no coupon (discount note, UST Bill or CP) then the stated rate is the yield to maturity on the date that the bond is purchased. The stated rate is not intended for comparing yields between different investments because the item may have been purchased at a discount or premium to par.

**YTM** – This is the Yield to Maturity. This is what the yield will be on the bond if it is held to maturity.

**DAYS TO MATURITY** – This is the number of days remaining between the report date and the maturity date.

**MATURITY DATE** – The maturity date is the date when a bond matures. On the maturity date an issuer of a security will pay the holder of the security the par value plus any accrued interest earned on the security from the date of last distribution.



**Quarterly Reports  
Portfolio Management  
Portfolio Summary  
September 30, 2017**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Notes/ Bonds	249,000,000.00	247,840,944.67	248,354,707.70	36.75	878	318	1.072	1.087
Federal Agency Issues - Coupon	243,000,000.00	242,298,200.00	243,002,460.50	35.96	842	375	1.103	1.118
Medium Term Notes	56,950,000.00	57,048,351.50	57,244,395.15	8.47	891	261	1.095	1.110
Local Agency Investment Fund (LAIF)	65,106,693.53	65,106,693.53	65,106,693.53	9.63	1	1	1.055	1.070
Supranationals	40,000,000.00	39,727,500.00	39,890,779.67	5.90	1,063	582	0.866	0.878
Money Market Mutual Funds 02	22,000,000.00	22,000,000.00	22,000,000.00	3.26	1	1	0.937	0.950
Rolling Repurchase Agreements - 3	250,734.63	250,734.63	250,734.63	0.04	730	549	0.690	0.700
<b>Investments</b>	<b>676,307,428.16</b>	<b>674,273,424.33</b>	<b>675,949,771.18</b>	<b>100.00%</b>	<b>673</b>	<b>308</b>	<b>1.067</b>	<b>1.081</b>

Total Earnings	September 30 Period Ending
Current Year	2,051,898.45
Average Daily Balance	751,244,161.09
Effective Rate of Return	1.08%

Santa Cruz County Treasurer,

Reporting period 07/01/2017-09/30/2017  
Data Updated: SET\_QE: 10/13/2017 15:43  
Run Date: 10/13/2017 - 15:43

No fiscal year history available

Portfolio SCRR  
NLI AC  
PM (PRF\_PM1) 7.2.0  
Report Ver. 7.3.2

# Quarterly Reports Portfolio Management Portfolio Details - Investments September 30, 2017

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
<b>U.S. Treasury Notes/ Bonds</b>												
912828F54	22153	US Treasury N/B		02/09/2015	15,000,000.00	14,999,100.00	14,999,832.42	0.875	0.892	0.905	14	10/15/2017
912828TW0	22155	US Treasury N/B		06/08/2015	13,000,000.00	12,987,010.00	12,998,469.61	0.750	0.883	0.895	30	10/31/2017
912828G20	22225	US Treasury N/B		03/21/2017	25,000,000.00	24,993,750.00	24,997,909.67	0.875	0.940	0.953	45	11/15/2017
912828P20	22192	US Treasury N/B		04/28/2016	15,000,000.00	14,979,300.00	14,996,887.15	0.750	0.802	0.813	122	01/31/2018
912828XA3	22180	US Treasury N/B		12/30/2015	15,000,000.00	14,977,800.00	14,979,838.88	1.000	1.204	1.221	226	05/15/2018
912828XK1	22212	US Treasury N/B		12/30/2016	17,000,000.00	16,942,200.00	16,969,140.00	0.875	1.093	1.108	287	07/15/2018
912828S68	22207	US Treasury N/B		12/02/2016	15,000,000.00	14,929,650.00	14,959,570.31	0.750	1.063	1.078	303	07/31/2018
912828K82	22220	US Treasury N/B		03/06/2017	17,000,000.00	16,948,150.00	16,976,358.37	1.000	1.145	1.161	318	08/15/2018
912828L40	22233	US Treasury N/B		04/25/2017	17,000,000.00	16,940,160.00	16,973,985.68	1.000	1.146	1.162	349	09/15/2018
912828T42	22216	US Treasury N/B		01/11/2017	15,000,000.00	14,908,250.00	14,944,893.84	0.750	1.108	1.123	364	09/30/2018
912828L81	22234	US Treasury N/B		04/26/2017	15,000,000.00	14,925,494.67	14,954,320.02	0.875	1.181	1.198	379	10/15/2018
912828T83	22228	US Treasury N/B		03/29/2017	18,000,000.00	17,877,600.00	17,908,218.59	0.750	1.211	1.228	395	10/31/2018
912828P53	22203	US Treasury N/B		11/16/2016	15,000,000.00	14,865,300.00	14,929,778.85	0.750	1.081	1.098	502	02/15/2019
912828S43	22206	US Treasury N/B		11/28/2016	17,000,000.00	16,788,180.00	16,827,534.87	0.750	1.311	1.329	652	07/15/2019
9128282C4	22202	US Treasury N/B		11/10/2016	20,000,000.00	19,788,000.00	19,938,259.44	0.875	1.021	1.036	714	09/15/2019
<b>Subtotal and Average</b>					<b>249,000,000.00</b>	<b>247,840,944.67</b>	<b>248,354,707.70</b>		<b>1.072</b>	<b>1.087</b>	<b>316</b>	

## Federal Agency Issues - Coupon

3134G44F2	22089	Fed.Home Loan Mtg.Corp		05/21/2013	15,000,000.00	14,987,300.00	14,999,652.78	0.800	0.806	0.817	51	11/21/2017
3137EADN6	22177	Fed.Home Loan Mtg.Corp		12/24/2015	15,000,000.00	14,982,450.00	14,985,322.15	0.750	1.089	1.104	103	01/12/2018
3133EEQM5	22155	Federal Farm Credit Bank		02/20/2015	11,000,000.00	10,986,590.00	11,000,000.00	1.110	1.095	1.110	142	02/20/2018
3134G6L98	22186	Fed.Home Loan Mtg.Corp		02/26/2016	17,000,000.00	16,982,660.00	17,000,000.00	1.050	1.036	1.050	148	02/26/2018
313378DT3	22232	Federal Home Loan Bank		04/20/2017	10,000,000.00	9,997,500.00	10,008,475.49	1.250	1.110	1.125	250	06/08/2018
3133EHDQ3	22226	Federal Farm Credit Bank		03/27/2017	15,000,000.00	14,995,650.00	14,996,364.67	1.180	1.197	1.214	289	06/27/2018
3133EGML6	22218	Federal Farm Credit Bank		01/19/2017	15,000,000.00	14,935,950.00	14,957,269.48	0.750	1.096	1.111	290	07/18/2018
3133EGTE5	22201	Federal Farm Credit Bank		09/06/2016	15,000,000.00	14,957,700.00	15,000,000.00	0.930	0.917	0.930	340	09/06/2018
3133EGJ48	22204	Federal Farm Credit Bank		11/16/2016	18,000,000.00	17,891,100.00	17,985,177.00	0.890	0.951	0.964	411	11/16/2018
3130AAE46	22211	Federal Home Loan Bank		12/15/2016	10,000,000.00	9,975,600.00	9,995,851.53	1.250	1.265	1.283	472	01/16/2019
3133EG3X1	22217	Federal Farm Credit Bank		01/17/2017	15,000,000.00	14,958,750.00	15,000,000.00	1.250	1.233	1.250	473	01/17/2019
3135GDM67	22199	Federal National Mort. Assoc.		07/25/2016	10,000,000.00	9,935,500.00	10,000,000.00	1.000	0.986	1.000	481	01/25/2019
3133782M2	22219	Federal Home Loan Bank		03/02/2017	15,000,000.00	15,006,450.00	15,043,218.64	1.500	1.278	1.296	523	03/08/2019
3130A7L37	22194	Federal Home Loan Bank		05/13/2016	15,000,000.00	14,933,400.00	15,059,757.53	1.250	0.958	0.972	530	03/15/2019
3136G3NA9	22196	Federal National Mort. Assoc.		05/23/2016	15,000,000.00	14,915,700.00	15,000,000.00	1.200	1.184	1.200	599	05/23/2019
3133EGCA1	22197	Federal Farm Credit Bank		06/03/2016	14,000,000.00	13,892,340.00	13,979,320.19	1.060	1.134	1.150	610	09/03/2019
3130AB2G0	22227	Federal Home Loan Bank		03/29/2017	18,000,000.00	17,844,560.00	17,892,051.04	1.400	1.407	1.426	634	06/27/2019

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# Quarterly Reports Portfolio Management Portfolio Details - Investments September 30, 2017

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Subtotal and Average			264,975,455.21		243,000,000.00	242,298,200.00	243,002,460.50		1.103	1.118	375	
<b>Medium Term Notes</b>												
478160BL7	22167	Johnson & Johnson		07/28/2015	11,950,000.00	11,847,251.50	11,951,219.39	1.125	1.036	1.050	51	11/21/2017
369604BC6	22213	General Electric		01/04/2017	15,000,000.00	15,104,700.00	15,109,834.34	5.250	1.144	1.160	66	12/06/2017
931142CJ0	22230	Wal-Mart Stores Inc.		04/03/2017	10,000,000.00	10,156,900.00	10,168,776.28	5.800	1.183	1.199	137	02/15/2018
478160BR4	22195	Johnson & Johnson		05/18/2016	10,000,000.00	9,928,700.00	10,014,491.53	1.125	1.007	1.021	516	03/01/2019
594918BN3	22200	Microsoft Corp		08/08/2016	10,000,000.00	9,910,800.00	9,998,073.61	1.100	1.060	1.105	676	08/08/2019
Subtotal and Average			57,416,117.04		56,950,000.00	57,048,351.50	57,244,395.15		1.095	1.110	261	
<b>Negotiable CDs</b>												
Subtotal and Average			33,695,652.17									
<b>Santa Cruz County Auditor Loan</b>												
Subtotal and Average			260,869.57									
<b>Local Agency Investment Fund (LAIF)</b>												
SYS6501	6501	LAIF (General Fund)			65,106,693.53	65,106,693.53	65,106,693.53	1.070	1.055	1.070	1	
Subtotal and Average			39,426,230.66		65,106,693.53	65,106,693.53	65,106,693.53		1.055	1.070	1	
<b>Union Bank Activity - Dividend</b>												
SYS21111	21111	Union Bank			0.00	0.00	0.00	0.900	0.888	0.900	1	
Subtotal and Average			376.43		0.00	0.00	0.00		0.000	0.000	0	
<b>Federal Agency Disc. -Amortizing</b>												
Subtotal and Average			4,400,886.28									
<b>Treasury Discounts -Amortizing</b>												
Subtotal and Average			13,470,258.75									
<b>Supranationals</b>												
45905UVD3	22187	Int Bank of Recon & Redev		03/02/2016	15,000,000.00	14,924,950.00	15,000,000.00	1.040	0.000	0.000	458	01/02/2019
459058FC2	22191	Int Bank of Recon & Redev		04/28/2016	15,000,000.00	14,917,650.00	15,000,000.00	1.250	1.233	1.250	572	04/26/2019
459058FS7	22214	Int Bank of Recon & Redev		01/04/2017	10,000,000.00	9,885,000.00	9,890,779.67	1.125	1.623	1.646	787	11/27/2019
Subtotal and Average			39,884,514.87		40,000,000.00	39,727,500.00	39,890,779.67		0.866	0.978	582	

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**Quarterly Reports**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**September 30, 2017**

Page 3

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
<b>Money Market Mutual Funds 02</b>												
032 005 207	21923	Bank of the West		03/16/2009	22,000,000.00	22,000,000.00	22,000,000.00	0.950	0.937	0.950	1	
		<b>Subtotal and Average</b>	<b>6,347,533.43</b>		<b>22,000,000.00</b>	<b>22,000,000.00</b>	<b>22,000,000.00</b>		<b>0.937</b>	<b>0.950</b>	<b>1</b>	
<b>Rolling Repurchase Agreements - 3</b>												
CD-101345	22231	Lighthouse Bank		04/03/2017	250,734.63	250,734.63	250,734.63	0.700	0.690	0.700	549	04/03/2019
		<b>Subtotal and Average</b>	<b>250,574.41</b>		<b>250,734.63</b>	<b>250,734.63</b>	<b>250,734.63</b>		<b>0.690</b>	<b>0.700</b>	<b>549</b>	
		<b>Total and Average</b>	<b>751,244,161.09</b>		<b>676,307,428.16</b>	<b>674,273,424.33</b>	<b>675,849,771.18</b>		<b>1.067</b>	<b>1.081</b>	<b>308</b>	

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# **SECURITIES ACTIVITY BY BROKER**

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A Report on the

Investment Transactions by Broker-Dealer  
For the Period Indicated



# Quarterly Reports Activity Report Sorted By Dealer

July 1, 2017 - September 30, 2017

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
<b>Dealer: Bank of the West</b>									
<b>Money Market Mutual Funds 02</b>									
032 005 207	21923	Bank of the West			0.950		19,403,349.48	2,412,996.34	
		Subtotal and Balance		5,009,646.86			19,403,349.48	2,412,996.34	22,000,000.00
		Dealer Subtotal	3.253%	5,009,646.86			19,403,349.48	2,412,996.34	22,000,000.00
<b>Dealer: Jeffries &amp; Company, INC</b>									
<b>U.S. Treasury Notes/ Bonds</b>									
		Subtotal and Balance		144,000,000.00					144,000,000.00
<b>Federal Agency Issues - Coupon</b>									
3135G0ZL0	22163	Federal National Mort. Assoc.			1.000	08/27/2017	0.00	12,000,000.00	
		Subtotal and Balance		85,000,000.00			0.00	12,000,000.00	73,000,000.00
		Dealer Subtotal	32.086%	229,000,000.00			0.00	12,000,000.00	217,000,000.00
<b>Dealer: Keybank Capital Mark</b>									
<b>U.S. Treasury Notes/ Bonds</b>									
		Subtotal and Balance		45,000,000.00					45,000,000.00
<b>Federal Agency Issues - Coupon</b>									
		Subtotal and Balance		75,000,000.00					75,000,000.00
		Dealer Subtotal	17.743%	120,000,000.00			0.00	0.00	120,000,000.00
<b>Dealer: LAIF (General Fund)</b>									
<b>Local Agency Investment Fund (LAIF)</b>									
SYS6501	6501	LAIF (General Fund)			1.070		90,106,693.53	90,123,913.34	
		Subtotal and Balance		65,123,913.34			90,106,693.53	90,123,913.34	65,106,693.53

Quarterly Reports  
Activity Report  
July 1, 2017 - September 30, 2017

Page 2

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Redemptions or Withdrawals	Ending Balance
Dealer: Lighthouse Bank				65,123,913.34			90,106,693.53	90,123,913.34	65,106,693.53
Rolling Repurchase Agreements - 3									
CD-101345	22231	Lighthouse Bank			0.700	04/03/2019	441.99	0.00	
		Subtotal and Balance		250,292.64			441.99	0.00	250,734.63
		Dealer Subtotal	0.037%	250,292.64			441.99	0.00	250,734.63
Dealer: Multi-Bank Securities Inc									
Federal Agency Disc. -Amortizing									
313385JS6	22228	FHLB Disc			0.810	07/28/2017	0.00	15,000,000.00	
		Subtotal and Balance		15,000,000.00			0.00	15,000,000.00	0.00
Supranationals									
		Subtotal and Balance		15,000,000.00					15,000,000.00
		Dealer Subtotal	2.218%	30,000,000.00			0.00	15,000,000.00	15,000,000.00
Dealer: Morgan Stanley Smith									
Federal Agency Issues - Coupon									
		Subtotal and Balance		15,000,000.00					15,000,000.00
		Dealer Subtotal	2.218%	15,000,000.00			0.00	0.00	15,000,000.00
Dealer: Prebon									
Federal Agency Issues - Coupon									
313380EC7	22160	Federal Home Loan Bank			0.750	09/08/2017	0.00	14,000,000.00	
		Subtotal and Balance		14,000,000.00			0.00	14,000,000.00	0.00
Medium Term Notes									
		Subtotal and Balance		35,000,000.00					35,000,000.00
Negotiable CDs									
89113WA71	22223	Toronto Dominion Bank NY			1.230	09/21/2017	0.00	25,000,000.00	

**Quarterly Reports**  
**Activity Report**  
**July 1, 2017 - September 30, 2017**

Page 3

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Current Rate	Transaction Date	Par Value	
				Beginning Balance	Ending Balance			Purchases or Deposits	Redemptions or Withdrawals
		Subtotal and Balance		25,000,000.00		0.00		25,000,000.00	0.00
		Dealer Subtotal	5.175%	74,000,000.00		0.00		39,000,000.00	35,000,000.00
<b>Dealer: Royal Bank Canada Capital Mkt</b>									
		U.S. Treasury Notes/ Bonds							
	912828D49	22188	US Treasury N/B			0.875	08/15/2017	12,000,000.00	
		Subtotal and Balance		59,000,000.00		0.00		12,000,000.00	47,000,000.00
		Federal Agency Issues - Coupon							
		Subtotal and Balance		10,000,000.00					10,000,000.00
		Negotiable CDs							
	78009NP34	22215	Royal Bk of Canada			1.205	07/05/2017	25,000,000.00	
	65590ADV5	22221	Nordea Bank AB (PUBL) / NY			1.050	08/08/2017	25,000,000.00	
		Subtotal and Balance		50,000,000.00		0.00		50,000,000.00	0.00
		Treasury Discounts -Amortizing							
	912796LZ0	22238	US Treasury Bill			1.030	07/06/2017	18,000,000.00	0.00
	912796LZ0	22236	US Treasury Bill				09/13/2017	18,000,000.00	
		Subtotal and Balance		0.00				18,000,000.00	18,000,000.00
		Supranationals							
		Subtotal and Balance		10,000,000.00					10,000,000.00
		Dealer Subtotal	9.907%	129,000,000.00				18,000,000.00	67,000,000.00
<b>Dealer: SANTA CRUZ COUNTY</b>									
		Santa Cruz County Auditor Loan							
	SYS22235	22235	Santa Cruz County Auditor			1.000	07/03/2017	12,000,000.00	
		Subtotal and Balance		12,000,000.00		0.00		12,000,000.00	0.00
		Dealer Subtotal	0.000%	12,000,000.00		0.00		12,000,000.00	0.00
<b>Dealer: Stifel Nicolaus &amp; Co</b>									
		U.S. Treasury Notes/ Bonds							

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Report Ver. 7.3.2

Quarterly Reports  
Activity Report  
July 1, 2017 - September 30, 2017

Page 4

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Redemptions or Withdrawals	Par Value Ending Balance
<b>Dealer: Stifel Nicolaus &amp; Co</b>									
<b>U.S. Treasury Notes/ Bonds</b>									
912828TM2	22146	US Treasury N/B			0.825	08/31/2017	0.00	15,000,000.00	
912828WT3	22176	US Treasury N/B			0.875	07/17/2017	0.00	15,000,000.00	
912828TS9	22224	US Treasury N/B			0.825	10/02/2017	0.00	25,000,000.00	
		<b>Subtotal and Balance</b>		<b>68,000,000.00</b>			<b>0.00</b>	<b>55,000,000.00</b>	<b>13,000,000.00</b>
<b>Federal Agency Issues - Coupon</b>									
		<b>Subtotal and Balance</b>		<b>41,000,000.00</b>					<b>41,000,000.00</b>
		<b>Dealer Subtotal</b>	<b>7.985%</b>	<b>109,000,000.00</b>			<b>0.00</b>	<b>55,000,000.00</b>	<b>54,000,000.00</b>
<b>Dealer: Union Bank</b>									
<b>Union Bank Activity - Dividend</b>									
SYS21111	21111	Union Bank			0.900		1,835.71	1,835.71	
		<b>Subtotal and Balance</b>		<b>0.00</b>			<b>1,835.71</b>	<b>1,835.71</b>	<b>0.00</b>
		<b>Dealer Subtotal</b>	<b>0.000%</b>	<b>0.00</b>			<b>1,835.71</b>	<b>1,835.71</b>	<b>0.00</b>
<b>Dealer: Wells Fargo Securities LLC</b>									
<b>Federal Agency Issues - Coupon</b>									
		<b>Subtotal and Balance</b>		<b>29,000,000.00</b>					<b>29,000,000.00</b>
<b>Medium Term Notes</b>									
		<b>Subtotal and Balance</b>		<b>21,950,000.00</b>					<b>21,950,000.00</b>
<b>Supranationals</b>									
		<b>Subtotal and Balance</b>		<b>15,000,000.00</b>					<b>15,000,000.00</b>
		<b>Dealer Subtotal</b>	<b>9.751%</b>	<b>65,950,000.00</b>			<b>0.00</b>	<b>0.00</b>	<b>65,950,000.00</b>
		<b>Total</b>	<b>100.000%</b>	<b>854,333,852.84</b>			<b>127,512,320.71</b>	<b>305,538,745.39</b>	<b>676,307,428.16</b>

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# ACCRUED INTEREST REPORT

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As of September 30, 2017

## REPORT DESCRIPTION

The **Accrued Interest Report** shows the amount of interest earned, but not yet received, for each active investment within the portfolio. Within the date range, the report displays the amount of interest accrued as of the report beginning date, the amount of interest earned during the reporting period, the amount of interest recorded as received, and the ending accrued interest. What follows is a description of the report's headings.

**ISSUER** – Issuer is the name of the institution which issued the investment.

**INVESTMENT NUMBER** – The investment number is a unique number that identifies the investment position.

**SECURITY TYPE** – This heading is a three-character code assigned by the program to identify each type of investment.

**PAR VALUE** – The nominal or face value of the security.

**MATURITY DATE** – The maturity date is the date on when an investment will mature.

**CURRENT RATE** – For coupon instruments, the current rate is the coupon or interest rate at the time of purchase. For discount instruments, the current rate is the yield to maturity.

**BEGINNING ACCRUED INTEREST** – This column displays the amount of interest earned, but not yet received, as of the report beginning date.

**INTEREST EARNED** – This column shows the amount of interest earned during the selected reporting period.

**INTEREST RECEIVED** – This column includes the amount of interest posted as received during the selected reporting period.

**ENDING ACCRUED INTEREST** – This column displays the amount of interest earned, but not yet received, as of the report ending date.



Quarterly Reports  
Accrued Interest  
Sorted by Security Type - Maturity Date  
July 1, 2017 - September 30, 2017

CUSIP	Investment #	Security Type	Par Value	Maturity Date	Current Rate	* Beginning Accrued Interest	Adjusted Acc'd Int. at Purchase During Period	Interest Earned	Interest Received	* Ending Accrued Interest
<b>U.S. Treasury Notes/ Bonds</b>										
912828WT3	22176	TRC	0.00	07/15/2017	0.875	60,549.03	0.00	5,075.97	65,825.00	0.00
912828D49	22188	TRC	0.00	08/15/2017	0.875	39,447.51	0.00	13,052.49	52,500.00	0.00
912828TM2	22146	TRC	0.00	08/31/2017	0.825	31,334.92	0.00	15,540.08	46,875.00	0.00
912828TS9	22224	TRC	0.00	09/30/2017	0.825	39,275.96	0.00	38,849.04	0.00	78,125.00
912828F54	22153	TRC	15,000,000.00	10/15/2017	0.875	27,612.70	0.00	32,991.80	0.00	60,604.50
912828TW0	22165	TRC	13,000,000.00	10/31/2017	0.750	16,426.63	0.00	24,375.00	0.00	40,801.63
912828G20	22225	TRC	25,000,000.00	11/15/2017	0.875	27,938.18	0.00	54,687.50	0.00	82,625.88
912828P20	22192	TRC	15,000,000.00	01/31/2018	0.750	46,926.80	0.00	28,277.01	56,250.00	18,953.81
912828XA3	22180	TRC	15,000,000.00	05/15/2018	1.000	19,157.61	0.00	37,500.00	0.00	56,657.61
912828XK1	22212	TRC	17,000,000.00	07/15/2018	0.875	68,622.24	0.00	37,281.30	74,375.00	31,528.54
912828S68	22207	TRC	15,000,000.00	07/31/2018	0.750	46,926.80	0.00	28,277.01	56,250.00	18,953.81
912828K82	22220	TRC	17,000,000.00	08/15/2018	1.000	63,867.40	0.00	42,844.55	85,000.00	21,711.95
912828L40	22233	TRC	17,000,000.00	09/15/2018	1.000	49,891.30	0.00	42,622.51	85,000.00	7,513.81
912828T42	22216	TRC	15,000,000.00	09/30/2018	0.750	28,276.69	0.00	28,280.38	0.00	56,559.07
912828L81	22234	TRC	15,000,000.00	10/15/2018	0.875	27,612.70	0.00	32,991.80	0.00	60,604.50
912828T83	22228	TRC	18,000,000.00	10/31/2018	0.750	22,744.57	0.00	33,750.00	0.00	56,494.57
912828P53	22203	TRC	15,000,000.00	02/15/2019	0.750	42,265.19	0.00	28,353.01	56,250.00	14,368.20
912828S43	22206	TRC	17,000,000.00	07/15/2019	0.750	58,819.08	0.00	31,955.40	63,750.00	27,024.46
912828C24	22202	TRC	20,000,000.00	08/15/2019	0.875	51,358.70	0.00	43,876.11	87,500.00	7,734.81
Subtotal			249,000,000.00			769,055.99	0.00	600,580.96	729,375.00	640,261.95

**Federal Agency Issues - Coupon**

313380EC7	22160	FAC	0.00	09/08/2017	0.750	32,958.33	0.00	19,541.67	52,500.00	0.00
3135G0ZL0	22163	FAC	0.00	09/27/2017	1.000	31,333.33	0.00	28,666.67	60,000.00	0.00
3134G4F2	22089	FAC	15,000,000.00	11/21/2017	0.800	13,333.33	0.00	30,000.00	0.00	43,333.33
3137EADN6	22177	FAC	15,000,000.00	01/12/2018	0.750	52,812.50	0.00	28,125.00	56,250.00	24,687.50
3133EEQM5	22155	FAC	11,000,000.00	02/20/2018	1.110	44,430.83	0.00	30,525.00	61,050.00	13,905.83
3134G8L98	22186	FAC	17,000,000.00	02/26/2018	1.050	61,979.17	0.00	44,625.00	89,250.00	17,354.17
313379DT3	22232	FAC	10,000,000.00	06/08/2018	1.250	7,986.11	0.00	31,250.00	0.00	39,236.11
3133EHDQ3	22226	FAC	15,000,000.00	06/27/2018	1.180	1,986.67	0.00	44,250.00	0.00	46,216.67
3133EGML6	22218	FAC	15,000,000.00	07/18/2018	0.750	50,937.50	0.00	28,125.00	56,250.00	22,812.50
3133EGTE5	22201	FAC	15,000,000.00	09/06/2018	0.930	44,582.50	0.00	34,875.00	69,750.00	9,687.50
3133EGJ48	22204	FAC	18,000,000.00	11/16/2018	0.890	20,025.00	0.00	40,050.00	0.00	60,075.00
3130AAE46	22211	FAC	10,000,000.00	01/16/2019	1.250	57,281.67	0.00	31,250.00	62,500.00	26,041.67
3133EG3X1	22217	FAC	15,000,000.00	01/17/2019	1.250	85,416.67	0.00	46,875.00	93,750.00	38,541.67

\* Beginning Accrued may not include investments that redeemed in the previous month that had outstanding accrued interest. Ending Accrued includes outstanding purchase

Portfolio SCRR

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Report Ver. 7.3.2

Data Updated: SET\_QE: 10/13/2017 15:43

Run Date: 10/13/2017 - 15:43

Quarterly Reports  
Accrued Interest  
Sorted by Security Type - Maturity Date

Page 2

CUSIP	Investment #	Security Type	Par Value	Maturity Date	Current Rate	* Beginning Accrued Interest	Adjusted Acc'd Int. at Purchase During Period	Interest Earned	Interest Received	* Ending Accrued Interest
<b>Federal Agency Issues - Coupon</b>										
3135GOM67	22199	FAC	10,000,000.00	01/25/2019	1.000	43,333.33	0.00	25,000.00	50,000.00	18,333.33
3133782M2	22219	FAC	15,000,000.00	03/08/2019	1.500	70,625.00	0.00	58,250.00	112,500.00	14,375.00
3130A7L37	22194	FAC	15,000,000.00	03/15/2019	1.250	55,208.33	0.00	46,875.00	93,750.00	8,333.33
3136G3NA9	22196	FAC	15,000,000.00	05/23/2019	1.200	19,000.00	0.00	45,000.00	0.00	64,000.00
3133ECSA1	22197	FAC	14,000,000.00	06/03/2019	1.080	11,542.22	0.00	37,100.00	0.00	48,642.22
3130AB2G0	22227	FAC	18,000,000.00	06/27/2019	1.400	2,800.00	0.00	63,000.00	0.00	65,800.00
		<b>Subtotal</b>	<b>243,000,000.00</b>			<b>707,542.49</b>	<b>0.00</b>	<b>711,383.34</b>	<b>857,550.00</b>	<b>561,375.83</b>
<b>Medium Term Notes</b>										
478160BL7	22167	MTN	11,950,000.00	11/21/2017	1.125	14,937.50	0.00	33,609.38	0.00	48,546.88
369604BC6	22213	MTN	15,000,000.00	12/08/2017	5.250	54,687.50	0.00	196,875.00	0.00	251,562.50
931142CJ0	22230	MTN	10,000,000.00	02/15/2018	5.800	219,111.11	0.00	145,000.00	290,000.00	74,111.11
478160BR4	22195	MTN	10,000,000.00	03/01/2019	1.125	37,500.00	0.00	28,125.00	56,250.00	9,375.00
594918BN3	22200	MTN	10,000,000.00	08/08/2019	1.100	43,694.44	0.00	27,500.00	55,000.00	16,194.44
		<b>Subtotal</b>	<b>56,950,000.00</b>			<b>369,930.55</b>	<b>0.00</b>	<b>431,109.38</b>	<b>401,250.00</b>	<b>399,759.93</b>
<b>Negotiable CDs</b>										
7800NP34	22215	NCB	0.00	07/05/2017	1.205	148,951.39	0.00	3,347.22	152,298.61	0.00
65590ADV5	22221	NCB	0.00	08/08/2017	1.050	83,125.00	0.00	27,708.33	110,833.33	0.00
89113WA71	22223	NCB	0.00	09/21/2017	1.230	87,125.00	0.00	70,041.67	157,166.67	0.00
		<b>Subtotal</b>	<b>0.00</b>			<b>319,201.39</b>	<b>0.00</b>	<b>101,097.22</b>	<b>420,298.61</b>	<b>0.00</b>
<b>Santa Cruz County Auditor Loan</b>										
SYS22235	22235	MC9	0.00	07/31/2017	1.000	328.77	0.00	657.53	986.30	0.00
		<b>Subtotal</b>	<b>0.00</b>			<b>328.77</b>	<b>0.00</b>	<b>657.53</b>	<b>986.30</b>	<b>0.00</b>
<b>Local Agency Investment Fund (LAIF)</b>										
SYS6501	6501	LA1	65,106,693.53		1.070	123,913.34	0.00	106,693.53	123,913.34	106,693.53
		<b>Subtotal</b>	<b>65,106,693.53</b>			<b>123,913.34</b>	<b>0.00</b>	<b>106,693.53</b>	<b>123,913.34</b>	<b>106,693.53</b>
<b>Union Bank Activity - Dividend</b>										
SYS21111	21111	PA3	0.00		0.900	1,648.90	0.00	316.46	1,835.71	129.65
		<b>Subtotal</b>	<b>0.00</b>			<b>1,648.90</b>	<b>0.00</b>	<b>316.46</b>	<b>1,835.71</b>	<b>129.65</b>
<b>Supranationals</b>										
45905UVD3	22187	MC6	15,000,000.00	01/02/2019	1.040	77,516.67	0.00	39,000.00	78,000.00	38,516.67
459058FC2	22191	MC6	15,000,000.00	04/26/2019	1.250	33,854.17	0.00	46,875.00	0.00	80,729.17
459058FS7	22214	MC6	10,000,000.00	11/27/2019	1.125	10,575.00	0.00	28,125.00	0.00	38,700.00

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Portfolio SCRZ

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Run Date: 10/13/2017 - 15:43



Quarterly Reports  
Accrued Interest  
Sorted by Security Type - Maturity Date

Page 3

CUSIP	Investment #	Security Type	Par Value	Maturity Date	Current Rate	* Beginning Accrued Interest	Adjusted Acc'd Int. at Purchase During Period	Interest Earned	Interest Received	* Ending Accrued Interest
<b>Money Market Mutual Funds 02</b>										
032 005 207	21923	RRP	22,000,000.00		0.950	1,647.01	0.00	11,071.29	4,232.77	8,485.53
		<b>Subtotal</b>	<b>22,000,000.00</b>			<b>1,647.01</b>	<b>0.00</b>	<b>11,071.29</b>	<b>4,232.77</b>	<b>8,485.53</b>
<b>Rolling Repurchase Agreements - 3</b>										
CD-101345	22231	RR3	250,734.63	04/03/2019	0.700	134.44	0.00	442.23	441.99	134.68
		<b>Subtotal</b>	<b>250,734.63</b>			<b>134.44</b>	<b>0.00</b>	<b>442.23</b>	<b>441.99</b>	<b>134.68</b>
		<b>Total</b>	<b>676,307,428.16</b>			<b>2,415,348.72</b>	<b>0.00</b>	<b>2,077,351.94</b>	<b>2,617,883.72</b>	<b>1,874,816.94</b>

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## DESCRIPTION OF INVESTMENT INSTRUMENTS

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The investment activities of County Treasurers are restricted by state law to a select group of government securities and prime money market instruments. To reduce the risk inherent in any one instrument, state law further limits the percentage of the county's portfolio that can be invested in any one type of security.

The types of securities available to the County Treasurer can be divided into three main categories: 1) U.S. Treasury bills, notes and bonds. They are guaranteed by the U.S. Government and are considered to have no credit risk. They also typically have the lowest yield of the securities available for investing. 2) Securities issued by U.S. Government Agencies and Instrumentalities. These securities consist mostly of notes and debentures of agencies and government sponsored corporations. They are not guaranteed by the U.S. government and therefore have some credit risk. Their yield is typically higher than U.S. Treasury securities. 3) Prime money market securities. These consist of securities such as bankers' acceptances, certificates of deposit, commercial paper and municipal bonds. The yield is typically higher than the other types of securities in which the county invests but the risk is also higher. Through diversification and purchasing only highly rated paper, the credit risk is kept to an acceptable minimum. Each of the securities in these three categories is subject to market risk if sold prior to maturity.

What follows is a brief description of the different securities used by the County Treasurer:

**U.S. Treasury Notes and Bonds** are long term obligations of the U.S. government, which bear coupons. Interest is payable every six months at a rate of one-half the annual coupon. Treasury bonds and notes trading is conducted by the same securities dealers who trade T bills. In the secondary market, prices are quoted in thirty-seconds of 1 percent. Except for their maturities, notes and bonds are identical regardless of their label. Notes are issued for original maturities of one to 10 years. Bonds are issued with original maturities of more than 10 years.

**U.S. Treasury Bills** are unusual instruments because they bear no specific interest rate. Rather, they are issued originally at a discount from its ultimate maturity (par) value. Because T Bills are issued and traded at a discount, investors receive their returns at maturity or on subsequent resale, which ordinarily will be at prices higher than the original discount.

**Federal Farm Credit Bank (FFCB) Discount Notes.** FFCB is an instrumentality of the U.S. Government. The notes are the consolidated obligations of the 37 Farm Credit Banks issued on a discount basis with maturities of one year or less. Although not as risk free as Treasury notes, most experts believe the U.S. government has a moral commitment to the farm credit system.

**Federal Farm Credit Bank (FFCB) debentures** are consolidated obligations of the 37 Farm Credit Banks issued with a fixed coupon rate with maturities ranging from 6 months to 20 years. A debenture is a bond secured only by the general credit of the issuer.

**Federal Home Loan Bank (FHLB) Discount notes** are consolidated obligations of 12 District banks issued with a fixed coupon rate with maturities ranging from one to ten years. Although the FHLB operates under federal charter with government supervision, the securities are not guaranteed by the U.S. government. However, the banks are required to maintain a considerable reserve pledged against the outstanding debt. They are therefore considered relatively risk free.

**Federal National Mortgage Association (Fannie Mae) Discount notes** are consolidations of government chartered private corporations issued on a discount basis with maturities under one year. They are guaranteed by the corporations, but not by the U.S. government. Many investors consider the securities a moral obligation of the U.S. government and believe Congress would intervene before allowing default.

**Federal National Mortgage Association (Fannie Mae) debentures** are obligations issued by the Association with a fixed coupon rate and various maturities. A debenture is a bond secured only by the general credit of the issuer.

**Local Agency Investment Fund (LAIF)** is the state sponsored investment fund. LAIF is an excellent cash management tool to help meet most of the unexpected cash demands. Currently the state limits the county's investment in this pool to \$65,000,000.

**Federal Home Loan Mortgage Corporation (Freddie Mac) Participation Notes** are issues of the Federal Home Loan Mortgage Corporation representing undivided interests in conventional mortgages underwritten and previously purchased by it. The corporation guarantees the timely payment of interest at the certificate rate and full return of principal. Participation Certificates have original final payment dates of 30 years.

**Government National Mortgage Association (Ginnie Mae) Pass Through** are issues of the wholly owned government corporation within the Department of Housing and Urban Development. Principal and interest payment collected on mortgages in specified pools are passed through to holders of GNMA Guaranteed certificates after deduction of servicing and guaranty fees. GNMA's have original stated maturities of 12 to 40 years. For Santa Cruz County, these are used only as collateral for overnight repurchase agreements.

**Municipal Securities (Notes and Bonds) Debt** securities issued by state and local governments and their agencies are referred to as municipal securities. Such securities can be divided into two broad categories: bonds issued to finance capital projects and short term notes sold in anticipation of the receipt of other funds, such as taxes or proceeds from a bond issue.

**Banker's Acceptances.** Briefly stated, the function of the bankers' acceptance is as follows: A borrower may, under certain circumstances, obtain short-term credit by arranging for his bank to accept a time draft upon it. The bank stamps its official accepted across the face of the draft and converts it into a bankers' acceptance. The instrument, now being a bank obligation, may be sold to an acceptance dealer who, in turn, may sell it to an investor. Most BAs arise out of transactions involving the trade of manufactured goods or commodities. Maturities range from one to 180 days.

**Commercial Paper** is a short-term promissory note issued by a company to finance current transactions. All commercial paper is negotiable, but most commercial paper sold to investors is held to maturity. Commercial paper is issued not only by industrial and manufacturing firms but also by finance companies. Notes are sold on a discount or interest-bearing basis with maturities not exceeding 270 days.

**Medium Term Notes** are obligations that have maturities of less than 5 years and are issued by corporations or depositories organized and operating in the U.S.

**Negotiable Certificate of Deposit (NCD).** It is a receipt for deposit of a stated sum in the bank on a given date, together with a promise to redeem this sum plus interest at the indicated rate on a designated date. The instrument is negotiable because it is payable either to bearer or to the order of the depositor.

**Repurchase Agreements (RP or Repos).** A holder of securities sells securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. Repurchase agreements are usually for short periods of time (one to five days), when large sums are received that will be needed in the next day or two. As a result, they are often called overnight repos. From the point of view of investors, overnight repos offer several attractive features. First, by rolling overnight repos, investors can keep surplus funds invested without losing liquidity or incurring a price risk. Second, because repo transactions are secured by top quality paper, investors expose themselves to little or no risk.

**Guaranteed Investment Contract (GIC).** This is a fixed income agreement offered by insurance companies. GICs offer to pay a specific interest rate over a period of time. Some GICs are eligible for early redemption, with or without penalty, which eliminates market risk if interest rates rise. In Santa Cruz County it is only used for the investment of secured indebtedness and only if the note documentation permits such an investment.

**Money Market (Mutual) Fund.** A money market mutual fund is a pooled fund that invests in a number of money market vehicles (CD's, CP, T-Bills, etc.). These funds are designed to pay the investor interest, as well as provide full liquidity. Maturities of the underlying investments are 13 months or less.

## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM** Revised Job Description: Project Coordinator

**MEETING DATE:** November 8, 2017

**FROM:** Molly Parks, Assistant Superintendent, Human Resources

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the revised job description.

**BACKGROUND:**

This job description was revised to meet the current needs for assisting in the Maintenance, Operations and Facilities Department as well as the Finance Department in ensuring that bond work is completed and related bills are paid. The original job description alluded to journeyman requirements. The revised description emphasizes the billing and office work that relates to the bond.

**FISCAL IMPACT:**

None.

This work is in direct support of the following district goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

*Prepared by Keneé Houser, Director, Classified Personnel*

**AGENDA ITEM: 8.1.11.**



## **SANTA CRUZ CITY SCHOOLS**

### ***JOB DESCRIPTION***

#### **PROJECT COORDINATOR**

**Job Title:** Project Coordinator

#### **Job Summary:**

Under the general direction of the Director of Maintenance, Operations and Transportation or his/her designee, within a broad framework of standard policies and procedures, acts as a liaison between district administrators, departments and the community to coordinate the technical aspects of projects involved in the maintenance, repair or alteration of district buildings, facilities and grounds; exercise independent judgment; establish and maintains positive working relationships with those contacted during the course of work; assist other maintenance personnel in the performance of their duties.

#### **Examples of Duties**

Acts as liaison between the Maintenance & Operations Department and district administration, contracts, architects, committees, parent groups and the community regarding the maintenance, construction and alteration of district facilities and grounds; coordinates technical aspects of projects; coordinates and oversees the district's facility planning and construction projects to insure quality work is performed in a timely and cost effective manner; evaluates and recommends improvements on updating equipment and facilities; maintains accurate records of work accomplished, in process and needing to be done; prepares and coordinates purchase orders for parts, supplies and materials; directs and coordinates the work of others in the performance of these duties as necessary; participates in available training in order to meet new technology standards; performs other duties as required.

#### **Employment Standards**

**Training and Experience:** Any combination of experience and training which would indicate possession of the knowledge, skills and abilities listed herein.

Completion of the 12th grade or equivalent; at least three years of combined experience; must be knowledgeable in all areas of building and grounds trades as they relate to the construction, repair and maintenance of district facilities and grounds. Excellent interpersonal skills and a demonstrated ability to interact with others on a positive basis's required. Coursework in the building and grounds trades, business management/organization, conflict resolution and/or related areas is desired. Bilingualism may be required.

#### **Knowledge:**

Knowledge of basic principles, methods and practices of bookkeeping and financial record keeping; modern office practices and procedures; operation of computers and accounting software, the Microsoft suite, standard office machines and data base programs; proper English usage, grammar, punctuation and spelling.

**Abilities:** Ability to work flexible hours; maintain accurate work logs and records; understand and carry out a variety of complex instructions in an independent manner; perform mathematical calculations; establish and maintain co-operative relationships with those contacted during the performance of required duties, including school personnel, students, parents and the community; maintain regular attendance.

**Physical Effort/Work Environment:** Visual ability to read handwritten or typed documents, and the display screen of various office equipment and machines; ability to conduct verbal conversation in English and, possibly, a designated second language; hear normal range verbal conversation (approximately 60 decibels); sit, stand, stoop, kneel, bend and walk; sit for sustained periods of time; climb slopes, stairs, steps, ramps and ladders; lift up to 20 pounds; carry up to 20 pounds; exhibit full range of motion for shoulder external rotation and internal rotation, shoulder abduction and adduction, elbow flexion and extension, shoulder extension and flexion, hip flexion and extension and knee flexion; operate office machines and equipment in a safe and effective manner; demonstrate manual dexterity necessary to operate calculator, typewriter and/or computer keyboard at the required speed and accuracy; conduct frequent repetitive arm, hand and body motion; work in an indoor work environment.

**Licenses and Certificates:** A valid Class C California Driver's License and evidence of eligibility for insurance is required; valid Class "A" California Driver's License and valid First Aid and CPR Certificate may be required.

Approved by Personnel Commission: \_\_\_\_\_  
Approved by Governing Board: \_\_\_\_\_

Salary Range: 39  
Revised: 10/2/2017  
Approved by Personnel Commission: 10/3/2017  
Approved by Governing Board: \_\_\_\_\_

## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Contracts and Consultant Services Agreements

**MEETING DATE:** October 18, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Ratify contracts and consultant services agreements executed pursuant to Board Policy 3300.

### **BACKGROUND:**

On June 14, 2017, the Board of Education delegated authority to enter into contracts on behalf of Santa Cruz City Schools and to purchase supplies, materials, apparatus, equipment and services up to the amounts specified in Public Contract Code 20111 and Education Code Section 17605 to the Superintendent of Schools or designees, and required that the Board of Trustees ratify contracts within sixty (60) days of incurring the expense.

The following contract is presented for ratification:

1. Educational Services
  1. Educational Services/Curriculum, Information & Assessment – Advancement Via Individual Determination (AVID) Contract
  2. Educational Services/Curriculum, Information & Assessment – UCSC Work Study Program Contract
  3. Educational Services/Monarch Alternative Elementary – Consultant Services Agreement, Sarah Rapp, profession development for teachers of English Language Learners
  4. Educational Services/Santa Cruz High – Consultant Services Agreement, Jewish Family and Children’s Services, Holocaust speaker for student assembly
  5. Educational Services/Special Ed – Consultant Services Agreement, F.A.S.T., Cantonese Language Translation services required by law so parents can participate in child’s annual IEP
  6. Educational Services/Special Ed – Agreement for Professional Services, Assessment Resources Inc., psychological evaluation services for up to 20 Special Ed students, as mandated in their IEPs.
  7. Educational Services/Special Ed – Agreement for Professional Services, Jennifer Jaeger, MPT, assessment & physical therapy services for two Special Ed students, as mandated in their IEPs.
  8. Educational Services/Special Ed – Agreement for Professional Services, Developmental Learning Solutions, educational therapy & transition



services for a Special Ed student, as mandated in the student's IEP.

9. Educational Services/Special Ed – Agreements for Professional Services for District Special Ed students at private schools as mandated by their Individual Service Plans. Providers include Cynthia Rogers, speech language therapy services for two students; Katie Flanagan, academic support services for two students; Lisa Van Buskirk, behavior support services for a student; Rosemary Kendall, academic support services for two students; SpeechRighter Inc., speech/language therapy services for up to 11 students; Spring Hill School, academic support services to eligible students.

2. Business Services

1. Business Services/Transportation – Consultant Services Agreement, Russell A. Williamson, bus driver training and certification preparation.
2. Business Services/Information Technology – Blackboard Mass Notifications and Teacher Messaging Contract
3. Business Services/Facility Services – Bogard Construction, Agreement for Professional Services, consultation and assistance on construction projects.

## **ASANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Memorandum of Understanding (MOU) Santa Cruz College Commitment (S4C)/Santa Cruz City Schools: 7<sup>th</sup> Grade Field Trip

**MEETING DATE:** November 8, 2017

**FROM:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the annual agreement as submitted.

**BACKGROUND:**

Each year, district students in grade 7 take a field trip to either CSUMB or UCSC as part of the district ongoing participation in Santa Cruz County College Commitment (S4C). There is no charge to Santa Cruz City Schools from S4C, CSUMB or UCSC for providing to our students an exciting glimpse into the possibility of attending a university. The 2017-18 MOU is provided for your review and approval.

**FISCAL IMPACT:** The district will incur the cost of transportation to and from the events. Past practice, using SCCS Transportation Department, provides an estimate of \$1,000.

This work is in direct support of the following district goal and its corresponding metrics:  
Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gap the currently exists between demographic groups within the SCCS student community.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

**MEMORANDUM OF AGREEMENT** by and between  
*CSU Monterey Bay (CSUMB), the University of California Santa Cruz (UCSC),  
Superintendent Kris Munro, Santa Cruz City Schools and Santa Cruz County College Commitment  
(S4C)*

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This is an agreement between "Party A", hereinafter called University, "Party B", hereinafter called School District, and "Party C", hereinafter called "S4C".

## **I. PURPOSE & SCOPE**

The purpose of this MOA is to clearly identify the roles and responsibilities of each party as they relate to the 2017-18 S4C 7th Grade College and Career Summit.

In particular, this MOA is intended to:

1. Establish a shared agreement of the vision and purpose of the 2017-18 7th Grade College and Career Summit and how it fits into the overall 7th grade curriculum.
2. Establish clear roles, responsibilities and timelines.
3. Increase collaboration between parties to ensure a better event experience for all participants.

## **II. BACKGROUND**

Established in 2013, the vision of the 7th Grade College and Career Summit is to provide an exciting curriculum and an inspirational and transformational college campus visit for all Santa Cruz County seventh grade students. The program is a collaborative between California State University, Monterey Bay (CSUMB); the University of California Santa Cruz (UCSC), the School Districts of the City and County of Santa Cruz, and the Santa Cruz County College Commitment (S4C). Schools will split and alternate between CSUMB and UCSC on an annual basis. Students will find connections between the school work they are doing now to their future college and career possibilities. Students will arrive on campus prepared for the day's activities and will leave the campus and enter eighth grade with increased confidence regarding college and career preparation and options available to pay for college and excitement for their future.

## **III. SCHOOL DISTRICT RESPONSIBILITIES UNDER THIS MEMORANDUM OF AGREEMENT**

**School district shall undertake the following activities:**

1. School District Superintendent will be a 7th Grade College and Career Summit district spokesperson, which includes:
  - 1.1. Communicating in writing program vision, goals and expectations with each principal, all 7th grade teachers, site leader, and appropriate counselors in October. Communication includes why the program is important, why the middle school is participating, and the fact that this is an academic program, not just a field trip.
  - 1.2. Provide copy of 7th Grade Summit Compact (agreements) to Site Leader and teachers.
  - 1.3. Select a district or site representative to attend 1-2 planning meetings with university planners and S4C Director.
  - 1.4. Establishing a commitment from middle school teachers, counselors, parents, and principals.
  - 1.5. Providing financial investment (committed line item) for designated transportation from the middle schools to the universities.

## **2. Principal Responsibilities:**

- 2.1 Establish a direct line of communication between 7th grade teachers, S4C Executive Director, and the university program leads.
- 2.2 Continue to champion the program by ensuring ongoing communication, planning and implementation.
- 2.3 Identify a primary contact for the school (Site Leader) who will provide names and emails of all 7th grade teachers and ensure that the information is disseminated to all teachers and counselors by established deadlines.
- 2.4 Organize and secure transportation in a timely fashion.
- 2.5 Ensure a clear understanding that the teachers and chaperones are critical partners in the implementation of the on-campus event. The success of the event depends on the highly effective collaboration with the campus students and staff.
- 2.6 Provide copies of the summit curriculum for distribution in the classroom

## **3. Site Leader Responsibilities:**

- 3.1 Serve as primary contact for the school in communication between university, S4C, and Teachers.
- 3.2 Confirm registration for all teachers, chaperones, and students attending the university visit.
- 3.3 Assure that teachers have the curriculum, field trip form, surveys, and schedule for the day.

## **4. Teachers Responsibilities**

- 4.1 Implement College Readiness Curriculum including video and accompanying lesson plan within the 2017-2018 academic year as appropriate.
- 4.2 Ensure that the survey(s) are administered as needed to all 7th grade student participants by agreed upon deadline.
- 4.3 Prepare students for the University program (explain expectations, program schedule, timeline, etc.).
- 4.4 Provide training on the expectations for chaperones in advance of the visit.
- 4.5 Be engaged and remain with assigned students during the entire stay on campus.
- 4.6 Assist with behavioral management of students in your care.

## **IV. UNIVERSITY RESPONSIBILITIES UNDER THIS MEMORANDUM OF AGREEMENT**

University shall undertake the following activities:

1. Host Santa Cruz County 7th grade students on campus with a goal of achieving meaningful, group sessions.
  - 1.1. Hosting dates are limited to specific times of the year when university facilities can accommodate large groups, and when student staff and volunteers are available to support large scale events.
2. Universities will always be competing with their campuses for classroom and other space on campus to host middle school students, which will continue to lead to sometimes less than ideal

circumstances (ex. larger student groups, etc.), although universities will try to minimize these circumstances as much as possible (per feedback from middle schools).

3. Identify lead coordinator(s) and staffing (students, faculty, staff and volunteers) responsible for programming, relevant to 7th graders, (arrival times, parking, sessions, etc.) and communication.
4. Provide event planning timeline(s) and consistent communications to appointed school leads, teachers and Santa Cruz County College Commitment Steering Committee.
5. Include district representatives at 1-2 planning meetings in the early stages of coordination. Where possible, the District representative, selected by district superintendent, will attend the monthly 7th Grade Summit Meeting.
6. Develop college and career planning curriculum course work for 7th grade classes to complete prior to attending summit.
7. Ensure a well organized and safe on-campus academic program.
8. Ensure appropriate communication with the media.
9. Administer student program evaluations and return to S4C.

#### **V. SANTA CRUZ COUNTY COLLEGE COMMITMENT (S4C)**

1. Lead spokesperson and event Coordinator with Steering Committee, campuses, schools and community partners.
  - 1.1. Ensure timely communication from Districts to principals in early fall.
2. Leadership to ensure timely planning and communication.
  - 2.1. Lead planning team meeting
  - 2.2. Agenda preparation for S4C 7th Grade Summit meetings attended by both UCSC and CSUMB staff
  - 2.3. Ensure 7th Grade Summit items are agendaized on S4C Steering meetings
  - 2.4. Responsible for school participation confirmation, including updated contact information, for both campuses and communicate rotation
  - 2.5. Send final curriculum to participating schools.
  - 2.6. Coordinate work to revise curriculum if needed.
  - 2.7. Finalize student evaluations and coordinate analysis and summary reports of the completed evaluations.
3. Provide resources to enhance the student experience if necessary, to be determined based on S4C budget and approved by Steering Committee.
4. Mediate any issues that may arise among partners listed in the MOA.
5. Ensure a current and effective web presence.

#### **VI. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:**

1. The MOA will be reviewed and revised as necessary on an annual basis.
2. This MOA must be signed and returned to S4C ED by October 31, 2017 in order for the schools within the District to participate.
3. The S4C ED will provide a final list of confirmed schools to CSUMB and UCSC by November 15, 2017.
4. All parties understand that participation may be canceled due to unforeseen circumstances. Notice of any cancellation will be provided as soon as possible.

#### **VII. FUNDING**

This MOA does not include the reimbursement of funds between the two parties.

### VIII. EFFECTIVE DATE AND SIGNATURE

This MOA shall be effective upon the signature of Parties A, B, and C authorized officials. It shall be in force from November 1, 2017 to June 30, 2018.

Parties A, B and C indicate agreement with this MOA by their signatures.

#### Signatures and dates



School District Superintendent

10/20/17 Date

University Representative

\_\_\_\_\_ Date

Executive Director, S4C

\_\_\_\_\_ Date

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Agreement For Professional Services – Special Education

**MEETING DATE:** November 8, 2017

**FROM:** Frank Wells, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Approve the attached Agreement for Professional Services through the 2017-2018 summer and regular school year. *Due to the confidentiality regulations that protect the identity of disabled pupils, the student names have been omitted. Copies of the agreement have been provided under separate cover for Board review.*

### **BACKGROUND:**

Authorized request for an: **Assistive Technology Specialist** who will serve **four students** in Special Education that require these services. They are provided through Margaret (Peggy) R. Barker, MS, ATP and are mandated in each student's IEP. Service Period: July 1, 2017 through June 30, 2018.

### **FISCAL IMPACT:**

\$8,100.00  
Fund: Special Education

This work is in direct support of the following District goals and their corresponding metrics.

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

*Prepared by Stacy O'Farrell, Director of Special Education*

**AGREEMENT FOR  
PROFESSIONAL SERVICES  
BETWEEN  
SANTA CRUZ CITY SCHOOLS  
AND  
MARGARET (PEGGY) R. BARKER**

**1. Parties and Date.**

2. This Agreement ("Agreement") is made and entered as of this **18th day of October, 2017**, by and between **Santa Cruz City Schools** ("District") and **Margaret (Peggy) R. Barker** ("Consultant") (collectively referred to as the "Parties" and each individually as "Party").

**3. Recitals.**

**3.1 Consultant.** Consultant is a professional consultant, experienced and properly certified/licensed to provide the professional services described herein, and is familiar with the plans of District.

**3.2 Project.** District desires to engage Consultant to render services as an Assistive Technology Specialist who will provide services to four students as per their Individualized Education Program (IEP) and up to twenty hours for assessments as needed pursuant to federal and state law and District policies (the "**Project**").

**4. Terms.**

**4.1 Scope of Services, Qualifications and Term.**

(a) General Scope of Services. Consultant promises and agrees to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply professional services, as more particularly described in **Exhibit "A"** attached hereto and incorporated herein by reference (collectively "Services"). All Services shall be subject to, and performed in accordance with, this Agreement, the Exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

**4.2 Term.** The term of this Agreement shall be from **July 1, 2017** through **June 30, 2018**, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term by written amendment. Should the Parties agree to extend the term of this Agreement, the fee for services described in **Exhibit "B"** shall remain the same.

**4.3 Responsibilities of Consultant.**

(a) Control and Payment of Consultants and its Subordinates. District retains Consultant on an independent contractor basis and Consultant is not an employee of District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law including, but not limited to, the payment of prevailing wage, as applicable, and in accordance with Labor Code sections 1720 et seq. and



1770 et seq. The Consultant shall obtain a copy of the prevailing rates of per diem wages applicable to the work to be performed under this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at [www.dir.ca.gov/dlsr/](http://www.dir.ca.gov/dlsr/). In the alternative, the District shall provide Consultant with a copy of the prevailing rates of per diem wages. Consultant shall be responsible for all reports and obligations respecting such employees, including, but not limited to, social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.

If the District is using State funds for the Project and is required to enforce a Labor Compliance Program ("LCP"), then Consultant will be required to enforce the District's Labor Compliance Program ("LCP"), as applicable.

(b)Conformance to Applicable Requirements. All work prepared by Consultant is subject to the approval of District and any and all applicable regulatory State agencies, and shall be the property of District.

(c)Reports. Consultant shall provide copies of all reports required to be submitted to applicable regulatory State agencies to District, whether or not such reports must be submitted to the District.

(d)Work Authorization. Consultant shall obtain from District a work authorization for the Project prior to commencing work. Such work authorization shall reiterate Consultant's duties outlined herein.

(e)Coordination of Services. Consultant agrees to work closely with District staff in the performance of Services and shall be available to District's staff, consultants and other staff at all reasonable times.

(f)Standard of Care. Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subcontractors or subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

(g)Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

(h)Insurance. Consultant shall comply with the following insurance provisions, unless one or more paragraphs are specifically waived by the District in writing.

(i)Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to District that the subcontractor has secured all insurance required under this Section.

(ii)Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subcontractors. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(1)Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); (3) *Workers' Compensation and Employers' Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance; and (4) *Professional Liability*: Coverage which is appropriate to the Consultant's profession, or that of its consultants or subcontractors.

(2)Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability*: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: \$1,000,000 per accident for bodily injury and property damage; (3) *Workers' Compensation and Employer's Liability*: Workers' compensation limits as required by the Labor Code of the State of California. Employers Liability limits of \$1,000,000 per accident for bodily injury or disease; and (4) *Professional Liability*: Not less than \$1,000,000 per claim/ \$2,000,000 aggregate.

(3)Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:

a.General Liability. The general liability policy shall be endorsed to state that: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insured with respect to the Work or operations performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work; and (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way. If Consultant works directly with or near children, the General Liability Policy shall include or be endorsed to include abuse and molestation coverage.

b.Automobile Liability. The automobile liability policy shall be endorsed to state that: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as

additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; and (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

c. Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

d. Professional Liability. Consultant and its sub-consultants and subcontractors shall procure and maintain, for a period of five (5) years following completion of the Project, errors and omissions liability insurance with limits discussed in this Section. This insurance shall be endorsed to include contractual liability.

(4) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to District, its directors, officials, officers, employees, agents and volunteers.

(iii) Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees, agents and volunteers.

(iv) Acceptability of Insurers. With the exception of Workers' Compensation Insurance, all insurance required hereunder is to be placed with insurers with a current A.M. Best's rating no less than A-: VII, which are licensed to do business in California, and which maintain an agent for process within the state. Workers' Compensation insurance required under this Agreement must be offered by an insurer meeting the above standards with the exception that the A.M. Best's rating condition is waived at the discretion of the District.

(v) Verification of Coverage. Consultant shall furnish District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by District if requested. District reserves the right to require complete, certified copies of all required insurance policies, at any time.

(i) Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees and subcontractors appropriate to the nature of the Services and the conditions under which the Services are to be performed.

Safety precautions as applicable shall include, but shall not be limited to: (1) adequate life protection and life saving equipment and procedures; (2) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (3) adequate facilities for the proper inspection and maintenance of all safety measures.

(j)Project Staffing. Consultant shall provide adequate staff and resources to facilitate all contractor's activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party inspection services and back charge Consultant for all third party fees.

#### **4.4 Fees and Payments.**

(a)Compensation. Consultant shall receive compensation, including reimbursements, for all services rendered under this Agreement at the rates set forth in **Exhibit "B"** attached hereto and incorporated herein by reference for a not-to-exceed price of eight thousand, one hundred dollars **(\$8,100.00)**. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

(b)Reimbursement of Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by District.

(c)Payment of Compensation. Consultant shall submit to District an itemized invoice which indicates work completed and hours of services rendered by Consultant on a monthly basis. Properly submitted invoices shall be paid within 30 business days of receipt by the District for service in accordance with this Agreement. **All itemized invoices for services through the last date of this agreement must be received by July 15, 2018 of the current fiscal year. If not received by that date, invoices will not be paid.**

(d)Extra Work. At any time during the term of this Agreement, District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any Services which are determined by District to be necessary, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written supplemental work authorization from District.

**4.5 Maintenance of Accounting Records.** Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

#### **4.6 General Provisions.**

(a)Suspension of Services. The District may, in its sole discretion, suspend all or any part of Services provided hereunder without cost; provided, however, that if the District shall suspend Services for a period of ninety (90) consecutive days or more and in addition such suspension is

not caused by Consultant or the acts or omissions of Consultant, upon recession of such suspension, the compensation will be subject to adjustment to provide for actual costs and expenses incurred by Consultant as a direct result of the suspension and resumption of Services under this Agreement. Consultant may not suspend its service without District's express written consent.

**(b) Termination of Agreement.**

**(i) Grounds for Termination.** District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

**(ii) Effect of Termination.** If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

**(iii) Additional Services.** In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

**(c) Delivery of Notices.** All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

**CONSULTANT:**

Margaret (Peggy) R. Barker, MS  
Assistive Technology Specialist  
1874 Silvana Lane  
Santa Cruz, CA 95062  
(831) 476-6552

**DISTRICT:**

Santa Cruz City Schools  
405 Old San Jose Road  
Soquel, CA 95073

Attn: Stacy O'Farrell, Director  
SCCS – Special Education  
405 Old San Jose Road  
Soquel, CA 95073  
(831) 429-3410 x 200

Such notice shall be deemed made when personally delivered to the address set forth above, or forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed as set forth above. Notice shall be deemed adequate on the date actual notice occurred, regardless of the method of service.

(d)Mediation. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the Parties hereto. The type and process of mediation to be utilized shall be subject to the mutual agreement of the Parties.

(e)Ownership of Materials and Confidentiality.

(i) All materials and data, including but not limited to, data on magnetic media and any materials and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(ii) All such materials and data shall be provided to the District, or such other agency or entity as directed by District or required by law, rule or regulation, immediately upon completion of the term of this Agreement as directed by District. Should District wish to obtain possession of any such materials or data during the term of this Agreement, it shall make its request in writing. Such information shall be provided to the District within forty-eight (48) hours of its request.

(f)Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

(g)Indemnification. To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys fees and other related costs and expenses. Consultant shall reimburse District and its officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials officers, employees, agents, or volunteers. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain

to, or relate to the negligence, recklessness, or willful misconduct of the Consultant. Consultant agrees to waive all rights of subrogation against the District.

(h)Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

(i)Governing Law. This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of Riverside, State of California.

(j)Time of Essence. Time is of the essence for each and every provision of this Agreement.

(k)District's Right to Employ Other Consultants. District reserves right to employ other consultants in connection with this Project. However, Consultant shall be the exclusive consultant for purposes of the Services as noted within this Agreement, unless terminated as provided herein.

(l)Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties, and shall not be assigned by Consultant without the prior written consent of District.

(m)Amendments/Waiver. This Agreement may not be amended except by a writing signed by the District and Consultant. In order to take effect, amendments shall be approved or ratified by the District Board of Education. No waiver, alternation or modification of the provisions of this Agreement shall be effective unless signed by both Parties.

(n)Severability. If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

(o)Interpretation. In interpreting this Agreement, it shall be deemed that it was prepared jointly by the Parties with full access to legal counsel of their own. No ambiguity shall be resolved against any party on the premise that it or its attorneys were solely responsible for drafting this Agreement or any provision thereof.

(p)Conflict of Interest. Consultant shall disclose to District any outside activities or interests that conflict or may conflict with the interests of the District. Prompt disclosure is required if the activity or interest is related, directly or indirectly, to (1) any activity that Consultant may be involved with on behalf of the District, or (2) any activity that Consultant may be involved with on behalf of any other firm or agency. In addition, Consultant shall comply with all provisions of the Political Reform Act and implementing regulations, as applicable, and in accordance with the District's Conflict of Interest Code. Consultant shall be subject to the broadest disclosure category in the District's Conflict of Interest Code during the term of this Agreement, except to the extent specifically modified in writing by the Superintendent or designee. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

(q)Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any employee or applicant for employment

because of race, religion, color, national origin, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of District's Minority Business Enterprise program, if any, or other related programs or guidelines currently in effect or hereinafter enacted. Consultant must make a good faith effort to contact and utilize DVBE subcontractors or subconsultants and suppliers in securing bids for performance of the Agreement and shall be required to certify its good faith efforts towards retaining DVBE subcontractors or subconsultants and suppliers and identify DVBE firms utilized in performance of the Agreement.

(r) Fingerprinting Requirements. Consultant hereby acknowledges that, if applicable, it is required to comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with the District's pupils. The Consultant shall also ensure that its consultants on the Project also comply with the requirements of Section 45125.1. If required by Education Code Section 45125.1, the Consultant must provide for the completion of a Fingerprint Certification form, in the District's required format, prior to any of the Consultant's employees, or those of any other consultants, coming into contact with the District's pupils. Consultant further acknowledges that other fingerprinting requirements may apply, as set forth in Education Code Section 45125 et seq., and will comply with any such requirements.

(s) Tuberculosis Testing. Consultant shall require that all regular and substitute employees provide verification of having been tested for tuberculosis and cleared to work with minors as evidenced by a state licensed medical doctor's signature prior to any of the Consultant's employees, or those of any other consultants, coming into contact with the District's pupils. Consultant shall keep a copy of said information in the employee file.

(t) Confidentiality. Consultant hereby acknowledges that certain records and information maintained by the District, or by Consultant on behalf of the District, are protected by law and shall not be released to third parties without express authorization from the District. Such records include, but are not limited to, student records (i.e., any item of information relating to an identifiable student) and personnel records. In addition, all ideas, memoranda, plans, strategies, and documents shared with Consultant by District in connection with the performance of this Agreement, not generally known to the public, shall be held confidential by Consultant. Consultant agrees that information acquired by Consultant during meetings with the District's administrative team, or during closed session Board discussions are deemed confidential and, except to the extent required by law, shall not be shared with third parties without express authorization from the District.

(u) Drug/Tobacco Free Facilities. All District facilities are drug and tobacco free facilities. Any drug and/or tobacco use (smoked or smokeless) is prohibited at all times on all areas of District facilities.

(v) Board Approval Required. This Agreement shall not be binding nor take effect unless approved or ratified by the District Board of Education. Any amendments to this Agreement shall require Board approval or ratification.

(w) Exhibits and Recitals. All Exhibits and Recitals contained herein are hereby incorporated into this Agreement by this reference.



(x) Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one agreement.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement by their authorized officers as of the day and year first written above.

<b>Santa Cruz City Schools</b>	<b>Margaret (Peggy) R. Barker</b>
By: _____ Name: Kris Munro Title: Superintendent Date: 11/8/2017	By: _____ Name: Margaret (Peggy) R. Barker, MS Title: Assistive Technology Specialist Date: 7/1/2017
By: _____ Name: Stacy O'Farrell Title: Director, Special Education Date: 11/8/2017	_____ XXX – XX – 6712 Federal Tax I.D. / S.S. Number

**Board Approved: November 8, 2017**

**EXHIBIT "A"**  
**SCOPE OF SERVICES**

Consultant is an Assistive Technology Specialist the District is contracting with to provide 40 hours of direct service as per each identified student's IEP and up to two assessments for a total of 60 hours of work. Consultant shall provide the direct service and complete the assessments consistent with all applicable Federal and California State laws.

Consultant will provide all services as per the IEP, and in so doing, will be addressing relevant IEP goals. Consultant will participate in the development of the IEPs of the students served, including attending IEP meetings, updating progress toward goals and present levels, and developing new goals as appropriate.

As a condition of receipt of payment for service consistent with **Exhibit B**, if requested, Consultant shall provide a copy to the District of all assessment information and results, including complete copies of any and all test protocols, instruments, or other measures used in the assessment process.

Consultant will collaborate with site teams in order to complete the assessments, gather input from General Education Teachers, complete in-class observations, and staff with teams prior to IEP meetings in order to share preliminary results as they relate to eligibility and determining meeting dates/times.

**EXHIBIT "B"**  
**COMPENSATION FOR SERVICES**

**Total cost not-to-exceed: \$8,100.00**

**Total service hours not-to-exceed: 60 Hours**

**Which includes 40 hours of direct service to four identified students and up to 20 hours for assessments as needed at a rate of \$135.00/Per Hour.**

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Approve Agreement with Wasinger Inspection Services for DSA Site Inspection Services at Adult Education School

**MEETING DATE:** November 8, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Agreement with Wasinger Inspection Services for DSA Site Inspection Services at Adult Education School.

**BACKGROUND:**

The Adult Ed Portable (classroom #9) that was destroyed during last winter's storms is being replaced with a new portable building and is required to have a site DSA Inspector of Record. Inspectors are certified by the Division of the State Architect (DSA) and then approved to work on specific projects. Wasinger Inspection Services Inc. is qualified to provide these services.

**FISCAL IMPACT:**

\$2,350.00 will be reimbursed from the property and liability insurance claim in this matter.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

*Prepared by Trevor Miller*

Agreement for Inspector of Record (IOR) services. This agreement is made on the 17th day of October by and between Santa Cruz City Schools, hereinafter called the Owner, and Wasinger Inspection Services Inc. hereinafter called the Inspector. The owner and the inspector set forth and agree as follows.

#### SECTION 1

#### INSPECTOR/OWNER RELATIONSHIP

This contract is for inspections services provided by an independent contractor for reimbursement purposes. The inspector will be responsible to the owner, specifically the school board, as the School District's authorized agent, the architect and the Division of the State Architect (DSA). The owner will expect usual and customary reporting of the work adherence i.e., compliance with the approved plans, specifications, IOR's report on general inspection activities and progress, IOR's notification on existing, pending or probable problems.

The Inspector of Record is appointed by the owner upon being found satisfactory to the Division of the State Architect (DSA).

#### SECTION 2

#### OWNER'S RESPONSIBILITY

- A. The owner shall be responsible for providing the inspector with an office space necessary and adequate for the performance of his work. The owner also agrees to provide necessary office furniture and utilities to support the office. (desks, chairs, file cabinets, plan table, telephone, fax, internet, etc.)
- B. The owner agrees to pay the inspector as compensation for his services a fee of \$2,350. Travel costs will be charged for special trips. The inspector shall submit a monthly invoice for services on the first day of the month for services rendered in the previous month.
- C. The owner agrees to name the inspector as an additional insured on the owner's liability insurance policy so as to protect the inspector from incurring and expense for counsel should the inspector be named as a defendant or codefendant resulting from professional connection with the project.

#### SECTION 3

#### INSPECTOR'S RESPONSIBILITIES

- A. The inspector shall conduct inspections of all parts of the work of construction in all stages of its progress to assure that all work is in accordance with the approved documents.
- B. The inspector shall work under the direction of the architect. All inconsistencies or seeming errors in the contract documents shall be reported to the architect in writing for interpretation and instructions.
- C. The inspector shall keep a file of approved contract documents on the site at all times, including all reports of testing and inspection required by the contract documents. The inspector shall have codes and regulations necessary to perform the required inspections.

Page 1 of 2

- D. The inspector shall schedule all "special inspections and tests" and notify the architect of the results and keep files when each item is completed.
- E. The inspector shall maintain a record of all inspections and forward to the owner, architect, construction manager and DSA all reports required by Title 24, CCR.
- F. The inspector shall not authorize deviations from the contract documents or direct any portion of the work.
- G. The inspector shall not be responsible or liable for sufficiency of construction means, methods, techniques, sequences or procedures in connection with the project.
- H. The inspector will review and approve the general contractor's billing prior to submitting to the architect.

#### SECTION 4

#### HOLD HARMLESS-LIABILITY AND INSURANCE

It is understood and agreed by the parties that the inspector shall indemnify and hold harmless the Owner, its Executive Board, officers and employees from any claim, demand, liability, judgment or expense, including court costs, attorney's fees and other costs which may arise by reason of an injury to persons or property sustained by the inspector in connection with the construction of the project.

#### SECTION 5

#### ENTIRE AGREEMENT

This agreement contains the entire agreement of the parties. No other agreement made on or before the effective date of the agreement will be binding on the parties.

#### SECTION 6

#### GOVERNING LAW AND COMPLIANCE

This agreement is of inspection services for DSA application # 01-116910  
This agreement may be terminated by either party upon thirty (30) days written notice by registered or certified United States mail to the other party.

#### Santa Cruz Adult Education Portable Replacement

District: Santa Cruz City Schools  
536 Palm Street  
Santa Cruz, Ca. 95060

Wasinger Inspection Services Inc.  
41 Vista Drive  
Salinas, Ca. 93907

IN WITNESS WHEREOF, parties hereto have executed this agreement on the day and year first written above.

District: Trevor Miller

BY \_\_\_\_\_  
TITLE Director of Facilities  
DATE \_\_\_\_\_

Owner: Fred Wasinger

BY Fred Wasinger  
TITLE President  
DATE 10-17-17

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Approve Agreement with School Site Solutions, Inc.

**MEETING DATE:** November 8, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Agreement with School Site Solutions, Inc. to perform California Environmental Quality Act (CEQA) compliance work for planned projects at each school site.

**BACKGROUND:**

CEQA certification is required by the Office of Public School Construction for current and upcoming projects at District sites. School Site Solutions will provide services to bring the District into compliance with the California Environmental Quality Act for all our Master Planned projects on each site.

**FISCAL IMPACT:**

\$145,600.00, to be paid from a combination from Measures A and B Bond Funds.

This work is in direct support of the following District goals and their corresponding metrics:  
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

*Prepared by: Trevor Miller*

**SSS**

***School Site Solutions,  
Inc.***

## **PROFESSIONAL SERVICES AGREEMENT**

### **Consulting Services**

This agreement, entered into this 20th day of October, 2017, between the Santa Cruz City School District (hereinafter called Client) and School Site Solutions, Inc., (hereinafter called Consultant) for the purpose of providing Client with Consultant's Professional services.

#### **Article I: Consultant's Services**

Consultant will be obligated to provide such services as are described in the attached Exhibit A -- Scope of Services. The Consultant's services will be performed in accordance with generally accepted Professional practices and standards for the locality in which the services are provided and for the intended use of the project at the time such services are performed. The Consultant makes no other warranty either expressed or implied.

#### **Article II: Client's Responsibilities**

The Client shall provide complete, accurate, and timely information regarding its requirements for the project and shall designate by name a project representative authorized to act on its behalf. The Client shall examine documents or other instruments of service submitted by Consultant and shall render any decisions necessary promptly in order to avoid unreasonable delay. The Client shall also provide any additional services, other than those which Consultant is responsible to provide, which are reasonably necessary to complete the project, including but not limited to accurate and complete surveys and/or reports, geotechnical engineering services, testing services, inspections, and reports required by law. Client shall also make arrangements for Consultant's access to any location required for Consultant to provide its services.

#### **Article III: Ownership of Documents**

Letters, reports, and any other instruments of service to be provided by Consultant under this Agreement shall become the property of Client upon full payment to the Consultant and shall not be used by the Client on any other project or for completion of this project by others without the written authorization of Consultant. Consultant shall not be held liable for any reuse or modification of the letters, reports and any other instruments of services for purposes both within this Agreement and outside of this Agreement.

#### **Article IV: Successors and Assigns**

The Client and Consultant each bind themselves, their successors, and permitted assigns to the agreement. Neither Client nor Consultant shall assign or transfer its interests in this agreement without the prior written consent of the other; however Consultant shall have the right to subcontract portions of the services to qualified sub-consultants.



#### Article V: Miscellaneous Provisions.

- A. Neither party shall hold the other responsible for damages or delays in performance caused by acts of God, strikes, lockouts, accidents, or other events or conditions beyond the other party's control.
- B. In the event any provisions of this agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provisions, term, condition, or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.
- C. This agreement may be terminated by either party upon seven days written notice.
- D. This agreement and any applicable Amendment(s) constitute the entire agreement between the parties and there are no conditions, agreements, or representatives between the parties except as expressed in said documents. It is not the intent of the parties to this agreement to form a partnership or joint venture.
- E. All claims, disputes, and other matters in question between the parties to this agreement, for projects totaling \$5,000 or more, arising out of, or relating to, this agreement or the breach thereof, shall be submitted to non-binding Mediation under the auspices of a mutually agreed upon Mediation Service experienced in handling construction related disputes prior to initiation of any lawsuit or other litigation unless the parties mutually agree otherwise. The cost of said Mediation shall be split equally between the parties. This agreement to mediate shall be specifically enforceable under the prevailing law of the jurisdiction in which this agreement was signed. In the event any matter is litigated, the parties hereby agree to waive their right to trial by jury and agree that any dispute shall be decided by a court trial without a jury.
- F. The Consultant shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of, persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyls (PCBs), or other toxic substances.
- G. Client agrees and covenants to limit the liability of the Consultant, their subconsultants and all of their employees, agents, and officers (hereinafter the Consultant) to the Client and to all construction Contractors and Subcontractors on the project arising from the Consultant's performance or non-performance of this agreement, such that the total aggregate liability of the Consultant to all those named shall not exceed \$500,000 or the Consultant's total fee for the services rendered on this project, whichever is greater. The Client further agrees to require of said Contractors and all Subcontractors a similar limitation of the liability of the Consultant and of the Client, to said Contractors and Subcontractors due to the Consultant's performance or non-performance of this agreement. Neither Consultant nor Client shall be liable to the other for consequential or indirect damages of any kind.
- H. This Agreement and all related obligations and services are intended for the sole benefit of Client and Consultant and are not intended to create any third party rights or benefits except as expressly set forth herein.

#### Article VI: Payments to the Consultants

- A. Reimbursable Expenses are in addition to compensation for Basic Services and include expense incurred by the Consultant and Consultant's employees and consultants directly related to the Project, such as:

1. Unless billed at any hourly rate included within the Basic Services compensation, transportation in connection with the Project, authorized out-of-town travel and subsistence, and electronic communications;
2. Fees Paid for securing approval of authorities having jurisdiction over the Project;
3. Reproductions, plots, standard form documents, postage, handling and delivery of instruments of services;
4. Architectural renderings, mock-ups and models requested by the Client;
5. Expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Client in excess of that normally carried by the Consultant and the Consultant's consultants;
6. Other similar direct Project-related expenditures.

B. Payments are due and payable 30 (thirty) days from the date of the Consultant's invoice.

C. No deductions shall be made from the Consultant's compensation on account of penalty, liquidated damages or other sums withheld from payments to contractors, or on account of the cost of charges in the work other than those for which the Consultant has been adjudged to be liable.

#### Article VII: Compensation

A. Consultant shall be compensated on an hourly basis not-to-exceed the amount of \$145,600 (One Hundred Forty-Five Thousand Dollars) for basic services performed in accordance with Article I of this Agreement.

B. Additional Services of Consultant consultants shall be billed in the amounts that are invoiced to the Consultant, plus 10% (ten percent).

C. Reimbursable Expenses are in addition to compensation for Basic services and will be billed at actual cost of the expenses incurred by the Consultant, the Consultant's employees and Consultant's consultants, that are directly related to the Project, plus 10% (ten percent). Reimbursable Expenses are not expected to exceed \$2,500.00 (Two Thousand, Five Hundred Dollars).

In witness thereof, the parties hereto have accepted, made, and executed this agreement upon the terms, conditions, and provisions above stated, the day and year first above written.

Company:	School Site Solutions, Inc.	Client:	_____
			(Signature)
Name:	<u>C. John Dominguez</u>	Name:	_____
Title:	President	Title:	_____
Address:	2015 H Street Sacramento, CA 95811	Address:	_____

## Exhibit A Scope of Services

### 1. Description of Project

School Site Solutions, Inc. will support the Santa Cruz City School District in the CEQA Compliance work as listed in the services below. We propose a scope of services and deliverables as follows:

### 2. Services – (Please see the attached proposal for project detail.)

- a) Bay View Elementary School: Categorical Exemption – \$1,620.00
- b) Delaveaga Elementary School: Categorical Exemption - \$1,620.00
- c) Gault Elementary School: Mitigated Negative Declaration - \$27,500
- d) Westlake Elementary: Categorical Exemption - \$1,620
- e) Branciforte Small Schools: Mitigated Negative Declaration - \$27,500
- f) Natural Bridges Elementary School: Categorical Exemption - \$1,620
- g) Branciforte Middle School: Categorical Exemption - \$1,620
- h) Mission Hill Middle School: Mitigated Negative Declaration - \$27,500
- i) Santa Cruz High School: Mitigated Negative Declaration - \$27,500
- j) Soquel High School: Mitigated Negative Declaration - \$27,50

### 3. Clarifications

School Site Solutions, Inc.'s services shall be limited to those expressly set forth above. If scope of services or deliverables is not specifically listed above, they are not considered part of this agreement. School Site Solutions, Inc. shall have no other obligations, responsibility or deliverables for the Project except as agreed to in writing or as provided in the Client-Consultant Agreement.

October 13, 2017

Mr. Trevor Miller  
Santa Cruz City School District  
Director of Facility Services  
536 Palm Street  
Santa Cruz, CA 95060

**Subject: Proposal for CEQA Compliance Services for the Santa Cruz City School District  
District Facility Master Plan Projects**

Dear Mr. Miller:

School Site Solutions, Inc. (SSS) is pleased to provide a proposal for the California Environmental Quality Act (CEQA) compliance services for various projects identified in the Facility Master Plan for the Santa Cruz City School District (SCCSD).

SSS was founded in 2003 as a school facilities run consulting firm located in Sacramento, California. SSS specializes in school site selection, acquisition, State approvals, Department of Toxic Substances Control oversight, CEQA compliance services and School Facility Program eligibility and funding services for K-12 school districts all over the State. In total, we have served over 150 school district clients in this capacity. If our firm is selected as your District's Consultant, Ms. Regina Bills-Dacong, Ms. Kayla Knott and I will hold the primary analytical responsibility in the preparation of the district's CEQA documents.

Please do not hesitate to contact me at 916.930.0736 should you have any questions or require clarification on any aspect of this proposal. We thank you very much for the opportunity to submit a proposal and be considered for your CEQA consulting needs.

Best regards,



C. John Dominguez  
President

**Santa Cruz City School District**  
**Proposed Scope of Work**  
**California Environmental Quality Act (CEQA) Compliance Services**

**BAY VIEW ELEMENTARY SCHOOL**

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**Task 1 Project Review**

Upon receipt of a written authorization to proceed, SSS will coordinate a project kick-off and overview meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit may be arranged. Due to the nature of the proposed projects, a site visit may not be required.

SSS will be prepared to review all CEQA compliance tasks and the Draft Project Schedule. The District should be aware of the status of other environmental investigations and studies (Geological Hazards, Preliminary Environmental Assessment, Traffic Study, EMF Survey, Air Quality Analysis, etc.) which may be incorporated by reference into the CEQA documents. The District should also provide a draft project description and site plan.

**Task 2 Coordinate Necessary Documents**

SSS will develop a plan for the project that the SCCSD has outlined in their discussions with us, and provide guidance on the necessary compliance actions moving forward. Based on the described project scope, where feasible per CEQA Regulations, SSS will prepare the necessary documents for a Categorical Exemption, for submittal to the Santa Cruz County Clerk of the Board. In the event the project exceeds the statutory exemptions, SSS will submit a separate proposal for required compliance services.

The following filing fee is required for the Categorical Exemption: (1) County Clerk of the Board fee (est. \$50.00). Payment of this fee is the responsibility of SCCSD as the Lead Agency.

**Task 3 Prepare Board Agenda Items and Resolutions**

SSS will prepare a Staff Report summarizing the Board actions to be taken. SSS may also attend the Board meeting at which the Categorical Exemption is considered, if requested, in order to address the Board or any members of the public as needed.

**CEQA PROJECT SCHEDULE**

SSS is prepared to complete this Scope of Work within three months of written authorization to proceed.

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## **DELAVERA ELEMENTARY SCHOOL**

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### ***Task 1 Project Review***

Upon receipt of a written authorization to proceed, SSS will coordinate a project kick-off and overview meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit may be arranged. Due to the nature of the proposed projects, a site visit may not be required.

SSS will be prepared to review all CEQA compliance tasks and the Draft Project Schedule. The District should be aware of the status of other environmental investigations and studies (Geological Hazards, Preliminary Environmental Assessment, Traffic Study, EMF Survey, Air Quality Analysis, etc.) which may be incorporated by reference into the CEQA documents. The District should also provide a draft project description and site plan.

### ***Task 2 Coordinate Necessary Documents***

SSS will develop a plan for the project that the SCCSD has outlined in their discussions with us, and provide guidance on the necessary compliance actions moving forward. Based on the described project scope, where feasible per CEQA Regulations, SSS will prepare the necessary documents for a Categorical Exemption, for submittal to the Santa Cruz County Clerk of the Board. In the event the project exceeds the statutory exemptions, SSS will submit a separate proposal for required compliance services.

The following filing fee is required for the Categorical Exemption: (1) County Clerk of the Board fee (est. \$50.00). Payment of this fee is the responsibility of SCCSD as the Lead Agency.

### ***Task 3 Prepare Board Agenda Items and Resolutions***

SSS will prepare a Staff Report summarizing the Board actions to be taken. SSS may also attend the Board meeting at which the Categorical Exemption is considered, if requested, in order to address the Board or any members of the public as needed.

### ***CEQA PROJECT SCHEDULE***

SSS is prepared to complete this Scope of Work within three months of written authorization to proceed.



## **GAULT ELEMENTARY SCHOOL**

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### **Task 1 Project Kick-Off**

Upon receipt of a written authorization to proceed, SSS will coordinate and attend a project kick-off meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit will be arranged.

SSS will be prepared to complete all CEQA compliance tasks and manage the Draft Project Schedule for the project. The District should be aware of the potential of other environmental investigations and studies (Geological Hazards, Preliminary Environmental Assessment, Traffic Study, EMF Survey, Air Quality Analysis, etc.) which will be incorporated by reference into the draft and final CEQA documents. The District should also provide a draft project description and site plan.

SSS will develop a plan for the project that the District has outlined in their discussions with us. For this project, preliminary thoughts and discussions with the project team lead us towards the preparation of a Mitigated Negative Declaration.

### **Task 2 Prepare Initial Study**

#### **2.1 Finalize Project Description**

SSS will work with the District and the Project Architect to finalize the project descriptions and conceptual site plans for preparation of appropriate scoping activities. Changes requested after preparation of the Initial Studies are underway may impact the project schedule and total cost.

#### **2.2 Prepare Draft Initial Study**

SSS will complete the Initial Study Checklist (Appendix G, CEQA Guidelines) and supporting narrative based on the final project description for the construction project. The following areas will be evaluated for potential environmental impacts: aesthetics, agriculture and forestry resources, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use/planning, mineral resources, noise, population/housing, public services, recreation, transportation/traffic, tribal cultural resources, utilities/service systems and mandatory findings of significance. The development of the Initial Study may also include consultation with a historical consultant, the California Coastal Commission and the California Department of Fish and Wildlife.

The District is expected to provide SSS with copies of the Geological Hazards Report and Geotechnical Report, as well as any soils investigation, if necessary and available. Any additional studies assessing the health and safety conditions of the site should also be provided. Preparation of the Initial Study and consultation with the City of Santa Cruz, Santa Cruz County, and other regulatory agencies will determine whether any additional assessments are required.

### **Task 3 Prepare Mitigated Negative Declaration**

#### **3.1 Prepare Administrative Draft Mitigated Negative Declaration**

SSS will finalize the Initial Study (IS) based on District comments. It is anticipated that the IS will indicate a Mitigated Negative Declaration (MND) should be prepared. SSS will compile the project description, IS and environmental determination into an Administrative Draft MND for review and comment. For cost savings, SSS proposes to conduct the administrative review using electronic documentation only. In the event the Initial Study indicates another form of CEQA compliance is required, a proposal for additional CEQA scope will be provided to the District.

#### **3.2 Prepare Draft Mitigated Negative Declaration**

SSS will finalize the Draft MND based on District comments. A camera-ready copy of the Draft MND will be delivered to a local printing company for reproduction. Two (2) hard copies and one electronic copy of the Draft MND will be provided to the District. Additional copies requested by SCCSD will be billed at cost.

### **Task 4 Coordinate Public Review**

#### **4.1 Prepare Public Notice**

SSS will prepare a Notice of Intent to Adopt a Mitigated Negative Declaration for publication in the local newspaper. SSS will arrange for the placement of the notice in the newspaper; the cost of publication is not included in this proposal.

#### **4.2 File Notice of Completion**

SSS will prepare a Notice of Completion and file the Draft MND with the State Clearinghouse to initiate the 30-day public review period. Fifteen (15) electronic copies of the Draft MND will be hand-delivered to the State Clearinghouse for distribution. Additional hard copies will be provided to local agencies and interested parties identified by SCCSD.

### **Task 5 Prepare Final Mitigated Negative Declaration**

SSS will review all comments received during the 30-day review period and provide a written response to be incorporated into the Final MND along with any revisions to the Draft. A camera-ready copy of the Final MND will be delivered to a local printing company for reproduction. Up to ten (10) hard copies and one electronic copy of the Final MND will be provided to SCCSD for distribution to the responsible agencies.

### **Task 6 Document Adoption and Project Close-Out**

#### **6.1 Prepare Board Agenda Items and Resolutions**

SSS will prepare a Staff Report summarizing the following Board actions to be taken upon completion of the 30-day public review and will include responses for up to 10 public comments: (1) adopt the Final MND; (2) approve a Record of Decision to implement the project; and (3) document *Education Code* "written findings." SSS will attend the SCCSD Board meeting at which the Final MND is considered in



order to address the Board or any members of the public, as needed. If more than 10 public comments are received, SSS may require a change order with additional costs to address remaining comments.

#### **6.2 File Notice of Determination**

SSS will prepare a Notice of Determination to be filed with the State Clearinghouse following the Board's adoption of the Final MND. The following filing fees are required: (1) Santa Cruz County Clerk of the Board fee (est. \$50.00) and (2) California Department of Fish and Game fee (est. \$2,216.25). Payment of these fees is the responsibility of the District as the Lead Agency.

#### **CEQA PROJECT SCHEDULE**

SSS is prepared to complete this Scope of Work within nine months of confirmation of final project scope.

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## **WESTLAKE ELEMENTARY SCHOOL**

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### **Task 1    *Project Review***

Upon receipt of a written authorization to proceed, SSS will coordinate a project kick-off and overview meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit may be arranged. Due to the nature of the proposed projects, a site visit may not be required.

SSS will be prepared to review all CEQA compliance tasks and the Draft Project Schedule. The District should be aware of the status of other environmental investigations and studies (Geological Hazards, Preliminary Environmental Assessment, Traffic Study, EMF Survey, Air Quality Analysis, etc.) which may be incorporated by reference into the CEQA documents. The District should also provide a draft project description and site plan.

### **Task 2    *Coordinate Necessary Documents***

SSS will develop a plan for the project that the SCCSD has outlined in their discussions with us, and provide guidance on the necessary compliance actions moving forward. Based on the described project scope, where feasible per CEQA Regulations, SSS will prepare the necessary documents for a Categorical Exemption, for submittal to the Santa Cruz County Clerk of the Board. In the event the project exceeds the statutory exemptions, SSS will submit a separate proposal for required compliance services.

The following filing fee is required for the Categorical Exemption: (1) County Clerk of the Board fee (est. \$50.00). Payment of this fee is the responsibility of SCCSD as the Lead Agency.

### **Task 3    *Prepare Board Agenda Items and Resolutions***

SSS will prepare a Staff Report summarizing the Board actions to be taken. SSS may also attend the Board meeting at which the Categorical Exemption is considered, if requested, in order to address the Board or any members of the public as needed.

## **CEQA PROJECT SCHEDULE**

SSS is prepared to complete this Scope of Work within three months of written authorization to proceed.

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## **BRANCIFORTE SMALL SCHOOLS**

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### ***Task 1 Project Kick-Off***

Upon receipt of a written authorization to proceed, SSS will coordinate and attend a project kick-off meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit will be arranged.

SSS will be prepared to complete all CEQA compliance tasks and manage the Draft Project Schedule for the project. The District should be aware of the potential of other environmental investigations and studies (Geological Hazards, Preliminary Environmental Assessment, Traffic Study, EMF Survey, Air Quality Analysis, etc.) which will be incorporated by reference into the draft and final CEQA documents. The District should also provide a draft project description and site plan.

SSS will develop a plan for the project that the District has outlined in their discussions with us. For this project, preliminary thoughts and discussions with the project team lead us towards the preparation of a Mitigated Negative Declaration.

### ***Task 2 Prepare Initial Study***

#### ***2.1 Finalize Project Description***

SSS will work with the District and the Project Architect to finalize the project descriptions and conceptual site plans for preparation of appropriate scoping activities. Changes requested after preparation of the Initial Studies are underway may impact the project schedule and total cost.

#### ***2.2 Prepare Draft Initial Study***

SSS will complete the Initial Study Checklist (Appendix G, CEQA Guidelines) and supporting narrative based on the final project description for the construction project. The following areas will be evaluated for potential environmental impacts: aesthetics, agriculture and forestry resources, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use/planning, mineral resources, noise, population/housing, public services, recreation, transportation/traffic, tribal cultural resources, utilities/service systems and mandatory findings of significance. The development of the Initial Study may also include consultation with a historical consultant, the California Coastal Commission and the California Department of Fish and Wildlife.

The District is expected to provide SSS with copies of the Geological Hazards Report and Geotechnical Report, as well as any soils investigation, if necessary and available. Any additional studies assessing the health and safety conditions of the site should also be provided. Preparation of the Initial Study and consultation with the City of Santa Cruz, Santa Cruz County, and other regulatory agencies will determine whether any additional assessments are required.

### **Task 3 Prepare Mitigated Negative Declaration**

#### **3.1 Prepare Administrative Draft Mitigated Negative Declaration**

SSS will finalize the Initial Study (IS) based on District comments. It is anticipated that the IS will indicate a Mitigated Negative Declaration (MND) should be prepared. SSS will compile the project description, IS and environmental determination into an Administrative Draft MND for review and comment. For cost savings, SSS proposes to conduct the administrative review using electronic documentation only. In the event the Initial Study indicates another form of CEQA compliance is required, a proposal for additional CEQA scope will be provided to the District.

#### **3.3 Prepare Draft Mitigated Negative Declaration**

SSS will finalize the Draft MND based on District comments. A camera-ready copy of the Draft MND will be delivered to a local printing company for reproduction. Two (2) hard copies and one electronic copy of the Draft MND will be provided to the District. Additional copies requested by SCCSD will be billed at cost.

### **Task 4 Coordinate Public Review**

#### **4.1 Prepare Public Notice**

SSS will prepare a Notice of Intent to Adopt a Mitigated Negative Declaration for publication in the local newspaper. SSS will arrange for the placement of the notice in the newspaper; the cost of publication is not included in this proposal.

#### **4.2 File Notice of Completion**

SSS will prepare a Notice of Completion and file the Draft MND with the State Clearinghouse to initiate the 30-day public review period. Fifteen (15) electronic copies of the Draft MND will be hand-delivered to the State Clearinghouse for distribution. Additional hard copies will be provided to local agencies and interested parties identified by SCCSD.

### **Task 5 Prepare Final Mitigated Negative Declaration**

SSS will review all comments received during the 30-day review period and provide a written response to be incorporated into the Final MND along with any revisions to the Draft. A camera-ready copy of the Final MND will be delivered to a local printing company for reproduction. Up to ten (10) hard copies and one electronic copy of the Final MND will be provided to SCCSD for distribution to the responsible agencies.

### **Task 6 Document Adoption and Project Close-Out**

#### **6.1 Prepare Board Agenda Items and Resolutions**

SSS will prepare a Staff Report summarizing the following Board actions to be taken upon completion of the 30-day public review and will include responses for up to 10 public comments: (1) adopt the Final MND; (2) approve a Record of Decision to implement the project; and (3) document *Education Code* "written findings." SSS will attend the SCCSD Board meeting at which the Final MND is considered in

order to address the Board or any members of the public, as needed. If more than 10 public comments are received, SSS may require a change order with additional costs to address remaining comments.

### **6.3 File Notice of Determination**

SSS will prepare a Notice of Determination to be filed with the State Clearinghouse following the Board's adoption of the Final MND. The following filing fees are required: (1) Santa Cruz County Clerk of the Board fee (est. \$50.00) and (2) California Department of Fish and Game fee (est. \$2,216.25). Payment of these fees is the responsibility of the District as the Lead Agency.

### **CEQA PROJECT SCHEDULE**

SSS is prepared to complete this Scope of Work within nine months of confirmation of final project scope.



## **NATURAL BRIDGES ELEMENTARY SCHOOL**

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### **Task 1 Project Review**

Upon receipt of a written authorization to proceed, SSS will coordinate a project kick-off and overview meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit may be arranged. Due to the nature of the proposed projects, a site visit may not be required.

SSS will be prepared to review all CEQA compliance tasks and the Draft Project Schedule. The District should be aware of the status of other environmental investigations and studies (Geological Hazards, Preliminary Environmental Assessment, Traffic Study, EMF Survey, Air Quality Analysis, etc.) which may be incorporated by reference into the CEQA documents. The District should also provide a draft project description and site plan.

### **Task 2 Coordinate Necessary Documents**

SSS will develop a plan for the project that the SCCSD has outlined in their discussions with us, and provide guidance on the necessary compliance actions moving forward. Based on the described project scope, where feasible per CEQA Regulations, SSS will prepare the necessary documents for a Categorical Exemption, for submittal to the Santa Cruz County Clerk of the Board. In the event the project exceeds the statutory exemptions, SSS will submit a separate proposal for required compliance services.

The following filing fee is required for the Categorical Exemption: (1) County Clerk of the Board fee (est. \$50.00). Payment of this fee is the responsibility of SCCSD as the Lead Agency.

### **Task 3 Prepare Board Agenda Items and Resolutions**

SSS will prepare a Staff Report summarizing the Board actions to be taken. SSS may also attend the Board meeting at which the Categorical Exemption is considered, if requested, in order to address the Board or any members of the public as needed.

### **CEQA PROJECT SCHEDULE**

SSS is prepared to complete this Scope of Work within three months of written authorization to proceed.

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## **BRANCIFORTE MIDDLE SCHOOL**

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### ***Task 1 Project Review***

Upon receipt of a written authorization to proceed, SSS will coordinate a project kick-off and overview meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit may be arranged. Due to the nature of the proposed projects, a site visit may not be required.

SSS will be prepared to review all CEQA compliance tasks and the Draft Project Schedule. The District should be aware of the status of other environmental investigations and studies (Geological Hazards, Preliminary Environmental Assessment, Traffic Study, EMF Survey, Air Quality Analysis, etc.) which may be incorporated by reference into the CEQA documents. The District should also provide a draft project description and site plan.

### ***Task 2 Coordinate Necessary Documents***

SSS will develop a plan for the project that the SCCSD has outlined in their discussions with us, and provide guidance on the necessary compliance actions moving forward. Based on the described project scope, where feasible per CEQA Regulations, SSS will prepare the necessary documents for a Categorical Exemption, for submittal to the Santa Cruz County Clerk of the Board. In the event the project exceeds the statutory exemptions, SSS will submit a separate proposal for required compliance services.

The following filing fee is required for the Categorical Exemption: (1) County Clerk of the Board fee (est. \$50.00). Payment of this fee is the responsibility of SCCSD as the Lead Agency.

### ***Task 3 Prepare Board Agenda Items and Resolutions***

SSS will prepare a Staff Report summarizing the Board actions to be taken. SSS may also attend the Board meeting at which the Categorical Exemption is considered, if requested, in order to address the Board or any members of the public as needed.

## ***CEQA PROJECT SCHEDULE***

SSS is prepared to complete this Scope of Work within three months of written authorization to proceed.

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## **MISSION HILL MIDDLE SCHOOL**

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### ***Task 1 Project Kick-Off***

Upon receipt of a written authorization to proceed, SSS will coordinate and attend a project kick-off meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit will be arranged.

SSS will be prepared to complete all CEQA compliance tasks and manage the Draft Project Schedule for the project. The District should be aware of the potential of other environmental investigations and studies (Geological Hazards, Preliminary Environmental Assessment, Traffic Study, EMF Survey, Air Quality Analysis, etc.) which will be incorporated by reference into the draft and final CEQA documents. The District should also provide a draft project description and site plan.

SSS will develop a plan for the project that the District has outlined in their discussions with us. For this project, preliminary thoughts and discussions with the project team lead us towards the preparation of a Mitigated Negative Declaration.

### ***Task 2 Prepare Initial Study***

#### ***2.1 Finalize Project Description***

SSS will work with the District and the Project Architect to finalize the project descriptions and conceptual site plans for preparation of appropriate scoping activities. Changes requested after preparation of the Initial Studies are underway may impact the project schedule and total cost.

#### ***2.2 Prepare Draft Initial Study***

SSS will complete the Initial Study Checklist (Appendix G, CEQA Guidelines) and supporting narrative based on the final project description for the construction project. The following areas will be evaluated for potential environmental impacts: aesthetics, agriculture and forestry resources, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use/planning, mineral resources, noise, population/housing, public services, recreation, transportation/traffic, tribal cultural resources, utilities/service systems and mandatory findings of significance. The development of the Initial Study may also include consultation with a historical consultant, the California Coastal Commission and the California Department of Fish and Wildlife.

The District is expected to provide SSS with copies of the Geological Hazards Report and Geotechnical Report, as well as any soils investigation, if necessary and available. Any additional studies assessing the health and safety conditions of the site should also be provided. Preparation of the Initial Study and consultation with the City of Santa Cruz, Santa Cruz County, and other regulatory agencies will determine whether any additional assessments are required.



### **Task 3 Prepare Mitigated Negative Declaration**

#### **3.1 Prepare Administrative Draft Mitigated Negative Declaration**

SSS will finalize the Initial Study (IS) based on District comments. It is anticipated that the IS will indicate a Mitigated Negative Declaration (MND) should be prepared. SSS will compile the project description, IS and environmental determination into an Administrative Draft MND for review and comment. For cost savings, SSS proposes to conduct the administrative review using electronic documentation only. In the event the Initial Study indicates another form of CEQA compliance is required, a proposal for additional CEQA scope will be provided to the District.

#### **3.4 Prepare Draft Mitigated Negative Declaration**

SSS will finalize the Draft MND based on District comments. A camera-ready copy of the Draft MND will be delivered to a local printing company for reproduction. Two (2) hard copies and one electronic copy of the Draft MND will be provided to the District. Additional copies requested by SCCSD will be billed at cost.

### **Task 4 Coordinate Public Review**

#### **4.1 Prepare Public Notice**

SSS will prepare a Notice of Intent to Adopt a Mitigated Negative Declaration for publication in the local newspaper. SSS will arrange for the placement of the notice in the newspaper; the cost of publication is not included in this proposal.

#### **4.2 File Notice of Completion**

SSS will prepare a Notice of Completion and file the Draft MND with the State Clearinghouse to initiate the 30-day public review period. Fifteen (15) electronic copies of the Draft MND will be hand-delivered to the State Clearinghouse for distribution. Additional hard copies will be provided to local agencies and interested parties identified by SCCSD.

### **Task 5 Prepare Final Mitigated Negative Declaration**

SSS will review all comments received during the 30-day review period and provide a written response to be incorporated into the Final MND along with any revisions to the Draft. A camera-ready copy of the Final MND will be delivered to a local printing company for reproduction. Up to ten (10) hard copies and one electronic copy of the Final MND will be provided to SCCSD for distribution to the responsible agencies.

### **Task 6 Document Adoption and Project Close-Out**

#### **6.1 Prepare Board Agenda Items and Resolutions**

SSS will prepare a Staff Report summarizing the following Board actions to be taken upon completion of the 30-day public review and will include responses for up to 10 public comments: (1) adopt the Final MND; (2) approve a Record of Decision to implement the project; and (3) document *Education Code* "written findings." SSS will attend the SCCSD Board meeting at which the Final MND is considered in

order to address the Board or any members of the public, as needed. If more than 10 public comments are received, SSS may require a change order with additional costs to address remaining comments.

#### **6.4 File Notice of Determination**

SSS will prepare a Notice of Determination to be filed with the State Clearinghouse following the Board's adoption of the Final MND. The following filing fees are required: (1) Santa Cruz County Clerk of the Board fee (est. \$50.00) and (2) California Department of Fish and Game fee (est. \$2,216.25). Payment of these fees is the responsibility of the District as the Lead Agency.

#### **CEQA PROJECT SCHEDULE**

SSS is prepared to complete this Scope of Work within nine months of confirmation of final project scope.

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## **SANTA CRUZ HIGH SCHOOL**

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### **Task 1    *Project Kick-Off***

Upon receipt of a written authorization to proceed, SSS will coordinate and attend a project kick-off meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit will be arranged.

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SSS will develop a plan for the project that the District has outlined in their discussions with us. For this project, preliminary thoughts and discussions with the project team lead us towards the preparation of a Mitigated Negative Declaration.

### **Task 2    *Prepare Initial Study***

#### **2.1    *Finalize Project Description***

SSS will work with the District and the Project Architect to finalize the project descriptions and conceptual site plans for preparation of appropriate scoping activities. Changes requested after preparation of the Initial Studies are underway may impact the project schedule and total cost.

#### **2.2    *Prepare Draft Initial Study***

SSS will complete the Initial Study Checklist (Appendix G, CEQA Guidelines) and supporting narrative based on the final project description for the construction project. The following areas will be evaluated for potential environmental impacts: aesthetics, agriculture and forestry resources, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use/planning, mineral resources, noise, population/housing, public services, recreation, transportation/traffic, tribal cultural resources, utilities/service systems and mandatory findings of significance. The development of the Initial Study may also include consultation with a historical consultant, the California Coastal Commission and the California Department of Fish and Wildlife.

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### **Task 3 Prepare Mitigated Negative Declaration**

#### **3.1 Prepare Administrative Draft Mitigated Negative Declaration**

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#### **3.5 Prepare Draft Mitigated Negative Declaration**

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#### **4.1 Prepare Public Notice**

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### **Task 6 Document Adoption and Project Close-Out**

#### **6.1 Prepare Board Agenda Items and Resolutions**

SSS will prepare a Staff Report summarizing the following Board actions to be taken upon completion of the 30-day public review and will include responses for up to 10 public comments: (1) adopt the Final MND; (2) approve a Record of Decision to implement the project; and (3) document *Education Code* "written findings." SSS will attend the SCCSD Board meeting at which the Final MND is considered in

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#### **6.5 File Notice of Determination**

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#### **CEQA PROJECT SCHEDULE**

SSS is prepared to complete this Scope of Work within nine months of confirmation of final project scope.



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## **SOQUEL HIGH SCHOOL**

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### ***Task 1 Project Kick-Off***

Upon receipt of a written authorization to proceed, SSS will coordinate and attend a project kick-off meeting with District staff and other consultants, as appropriate. If held at the District office, SSS will conduct a site visit in conjunction with the kick-off meeting. If held via conference call, a separate site visit will be arranged.

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### ***Task 2 Prepare Initial Study***

#### ***2.1 Finalize Project Description***

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#### ***2.2 Prepare Draft Initial Study***

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The District is expected to provide SSS with copies of the Geological Hazards Report and Geotechnical Report, as well as any soils investigation, if necessary and available. Any additional studies assessing the health and safety conditions of the site should also be provided. Preparation of the Initial Study and consultation with the City of Soquel, Santa Cruz County, and other regulatory agencies will determine whether any additional assessments are required.

### **Task 3 Prepare Mitigated Negative Declaration**

#### **3.1 Prepare Administrative Draft Mitigated Negative Declaration**

SSS will finalize the Initial Study (IS) based on District comments. It is anticipated that the IS will indicate a Mitigated Negative Declaration (MND) should be prepared. SSS will compile the project description, IS and environmental determination into an Administrative Draft MND for review and comment. For cost savings, SSS proposes to conduct the administrative review using electronic documentation only. In the event the Initial Study indicates another form of CEQA compliance is required, a proposal for additional CEQA scope will be provided to the District.

#### **3.6 Prepare Draft Mitigated Negative Declaration**

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### **Task 4 Coordinate Public Review**

#### **4.1 Prepare Public Notice**

SSS will prepare a Notice of Intent to Adopt a Mitigated Negative Declaration for publication in the local newspaper. SSS will arrange for the placement of the notice in the newspaper; the cost of publication is not included in this proposal.

#### **4.2 File Notice of Completion**

SSS will prepare a Notice of Completion and file the Draft MND with the State Clearinghouse to initiate the 30-day public review period. Fifteen (15) electronic copies of the Draft MND will be hand-delivered to the State Clearinghouse for distribution. Additional hard copies will be provided to local agencies and interested parties identified by SCCSD.

### **Task 5 Prepare Final Mitigated Negative Declaration**

SSS will review all comments received during the 30-day review period and provide a written response to be incorporated into the Final MND along with any revisions to the Draft. A camera-ready copy of the Final MND will be delivered to a local printing company for reproduction. Up to ten (10) hard copies and one electronic copy of the Final MND will be provided to SCCSD for distribution to the responsible agencies.

### **Task 6 Document Adoption and Project Close-Out**

#### **6.1 Prepare Board Agenda Items and Resolutions**

SSS will prepare a Staff Report summarizing the following Board actions to be taken upon completion of the 30-day public review and will include responses for up to 10 public comments: (1) adopt the Final MND; (2) approve a Record of Decision to implement the project; and (3) document *Education Code* "written findings." SSS will attend the SCCSD Board meeting at which the Final MND is considered in

order to address the Board or any members of the public, as needed. If more than 10 public comments are received, SSS may require a change order with additional costs to address remaining comments.

#### **6.6 File Notice of Determination**

SSS will prepare a Notice of Determination to be filed with the State Clearinghouse following the Board's adoption of the Final MND. The following filing fees are required: (1) Santa Cruz County Clerk of the Board fee (est. \$50.00) and (2) California Department of Fish and Game fee (est. \$2,216.25). Payment of these fees is the responsibility of the District as the Lead Agency.

#### **CEQA PROJECT SCHEDULE**

SSS is prepared to complete this Scope of Work within nine months of confirmation of final project scope.



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## **CEQA COMPLIANCE SERVICES COST ESTIMATE**

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SSS is prepared to perform the CEQA Scope of Work for all projects for an estimated not-to-exceed cost of **\$145,600.00**. Work will be performed on a time and materials basis. The breakdown of project costs is as follows:

- Bay View Elementary School: Categorical Exemption - \$1,620
- DeLaveaga Elementary School: Categorical Exemption - \$1,620
- Gault Elementary School: Mitigated Negative Declaration - \$27,500
- Westlake Elementary: Categorical Exemption - \$1,620
- Branciforte Small Schools: Mitigated Negative Declaration - \$27,500
- Natural Bridges Elementary School: Categorical Exemption - \$1,620
- Branciforte Middle School: Categorical Exemption - \$1,620
- Mission Hill Middle School: Mitigated Negative Declaration - \$27,500
- Santa Cruz High School: Mitigated Negative Declaration - \$27,500
- Soquel High School: Mitigated Negative Declaration - \$27,500

Overnight stays will be limited; in the event they are needed the cost will be billed within the original not-to-exceed amount mentioned above.

Where possible, SSS will make every effort to coordinate and share travel time and expenses with other nearby school districts, reducing the overall cost.

The SCCSD will be responsible for providing project information in a timely manner, verifying all data prepared by SSS and shall be responsible for consulting with legal counsel related to the preparation of document forms and reports.

Changes to the State facilities program and additional requirements by the regulatory agencies and duties requested outside the scope of the contract may impact the provisions of this proposal.

### ***CONTRACTED SERVICES***

Should the SCCSD wish to retain SSS for these services, SSS will provide Contract Agreements for each service upon written or verbal approval of our proposal.

## **FIRM CONTACT INFORMATION**

<b>FIRM NAME &amp; LOCATION</b>	School Site Solutions, Inc. 2015 H Street Sacramento, CA 95811
<b>PHONE / FAX</b>	916.930.0736 Phone 916.930.0788 Fax
<b>PRINCIPALS</b>	C. John Dominguez, President 916.257.2534 Cell <a href="mailto:john@schoolsitesolutions.com">john@schoolsitesolutions.com</a>
<b>STAFF</b>	<p>Daniel Hart, Environmental Manager 916.770.6867 Cell <a href="mailto:dhart@schoolsitesolutions.com">dhart@schoolsitesolutions.com</a></p> <p>Michelle Collins, Sr. Planning Manager <a href="mailto:mcollins@schoolsitesolutions.com">mcollins@schoolsitesolutions.com</a></p> <p>Regina Bills-Dacong, Sr. Financial Resources Specialist 530.308.3645 Cell <a href="mailto:regina@schoolsitesolutions.com">regina@schoolsitesolutions.com</a></p> <p>Leigh Coop, Associate 916.695.2331 Cell <a href="mailto:leighforschools@gmail.com">leighforschools@gmail.com</a></p> <p>Kayla Knott, Project Manager <a href="mailto:kayla@schoolsitesolutions.com">kayla@schoolsitesolutions.com</a></p> <p>Stephanie Lozoya, Project Assistant <a href="mailto:stephanie@schoolsitesolutions.com">stephanie@schoolsitesolutions.com</a></p> <p>Diane Davis, Accounts Payable/Receivable <a href="mailto:diane@schoolsitesolutions.com">diane@schoolsitesolutions.com</a></p>

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## **FIRM PROFILE**

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***School Site Solutions, Inc.*** (SSS) is an "S" Corporation co-founded in June 2003 by Mr. C. John Dominguez, President and Mr. James F. Bush. SSS is a small consulting firm consisting of one principal, six staff members and one accounts manager. The principal, Mr. Dominguez, has over 30 years of school facilities planning experience, and our staff has considerable experience in dealing with a variety of issues related to school facilities.

SSS is a school facilities consulting firm specializing in the identification, approval and acquisition of new K-12 school sites. Since its inception, SSS has had contracted with over 150 school districts, county offices of education, charter organizations and private development companies. Our main function is to assess problems and coordinate specific studies to satisfy State school site approval regulations. We have steadily expanded our services to include educational and facility master planning and educational specifications. In 2008, after extensive experience managing CEQA consultants on school projects, we were pleased to add CEQA compliance services to our own repertoire. We are also now offering the state and federal school facility eligibility and funding services of Ms. Bills-Dacong to our clients. Currently, we have already completed or are currently working on environmental documents for over 40 school district projects for new and existing sites from Central to Northern California.

SSS is located in the downtown area of Sacramento, California, near many of the State agencies involved in school facilities planning. We work closely with the California Department of Education (CDE) on the approval of sites and plans. We also coordinate with other governmental agencies such as the Department of Toxic Substances Control, State Allocation Board, Office of Public School Construction, State Division of Aeronautics, and local governmental agencies involved in the review and approval process of school facilities. Being near these State agencies has made it possible for us to maintain a positive and productive working relationship with these agencies, increasing our level of expertise, and allowing us to continually move projects forward.

## **BACKGROUND OF KEY PERSONNEL**

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### ***C. John Dominguez, President (30 Years Experience)***

Prior to establishing School Site Solutions, Inc., Mr. Dominguez served as a Field Consultant for the California Department of Education, School Facilities Planning Division (SFPD). In this capacity, he assisted school districts throughout California in assessing site constraints and obtaining the approval of proposed school sites and for site certification for CDE plan approval. In addition, Mr. Dominguez administered the Qualified Zone Academy Bond program after its implementation for all of California. He also headed up the Joint Use program as part of his duties while at the SFPD. His expertise in these areas provides his clients the highest level of service possible.

Mr. Dominguez is also an active participant in the monitoring and development of school facility legislation. He serves as a regular participant with Californian's for School Facilities (CSF) delegation traveling to Washington D.C. to lobby for Federal funding for school facilities in California. In addition, he serves as an advocate for all school districts in California to promote legislative policies that enhance the ability of districts to construct safe and adequate school facilities.

For seventeen years prior, Mr. Dominguez was an American Government teacher and Varsity Football coach at Del Oro High School in Loomis, California. His extensive experience as a mentor teacher/coach, in the classroom and in a district setting has given him the ability to clearly understand the educational and political challenges school districts face. This allows him to better assist his clients in a facilities planning environment.

### ***Daniel Hart, Environmental Manager***

Mr. Hart currently holds the position of Environmental Manager at School Site Solutions, Inc. (SSS). Mr. Hart graduated from University of California, Davis in 2011 with a Bachelor's of Science Degree in Environmental Policy Analysis and Planning. While at Davis he studied in depth the details of the California Environmental Quality Act (CEQA); gaining hands on experience with environmental impact reports, negative declarations, and mitigation measures. He accepted his position with SSS in October 2012. Prior to SSS he worked as an environmental technician for a ground water systems company from July 2011 until his employment with SSS. At his previous employer, he managed ground water sampling projects, collecting data from polluted sites for environmental consulting and engineering firms.

### ***Michelle Collins, Senior Planning Manager***

Currently serving as Planning Manager for School Site Solutions, Inc., Ms. Collins has 15 years of experience working for the California Department of Education (CDE) in planning for K-12 school facilities and education technology in the classroom. Her knowledge and skills include the identification and acquisition of new school sites, the State School Building Program (SBP) process, educational master planning and facility master planning, current technology trends and educational reform initiatives, such as the federal No Child Left Behind Act of 2001.

Most recently, Ms. Collins took the lead in developing and administering new federal grant funding programs at the CDE Education Technology office, including the School Renovation Technology Grants, a



program to reduce the student-to-computer ratio in classrooms, and the Enhancing Education Through Technology Grants, a program to assist teachers to use technology to support the curriculum and promote student achievement.

In addition, Ms. Collins has worked as a consultant for CDE's School Facilities Planning Division. Her experience included a regional assignment approving K-12 school sites in northern California, advising local educational agencies about the site acquisition and state funding process, and developing policies and procedures related to the school site approval process. She participated in the development of new SBP loading standards and funding formulas for Special Education and Alternative Education facilities. She was also instrumental in the implementation of new funding initiatives such as the K-12 Class Size Reduction Program, Child Care Facilities Revolving Fund, and the SB 1795 Joint-Use Program.

### ***Regina Bills-Dacong, Senior Financial Resources Specialist***

Ms. Bills-Dacong serves as our Senior Financial Resources Specialist. She has over 13 years of experience assisting school districts throughout California with their school facility planning and funding needs. She works closely with districts to ensure that their projects comply with state regulations and law, and guides districts through the process of identifying appropriate funding sources, analyzing eligibility and preparing funding applications. She has also assisted with Financial Hardship, Facility Hardship and appeals to the State Allocation Board.

Her experience began at the Office of Public School Construction, where she served as a Project Manager for seven years. During her tenure she assisted in the development and implementation of the Overcrowding Relief Grant Program and the Small High School Program, and administration of the State Charter School Facility Program. She has also served as Director of Facility Planning at a premier architectural firm in California, where she oversaw the coordination of all planning and funding services for the firm's K-12 clients for six years. Her expertise in the facility and funding realm has resulted in millions of dollars of funding for her clients throughout the state.

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**CEQA EXPERIENCE & REFERENCES**

<b>Morgan Hill Unified School District</b> <i>New Peet Road Elementary School – Mitigated Negative Declaration</i> <i>Kirsten Perez, Asst. Superintendent, Business Services (408) 201-6052</i>	In Progress
<b>Fullerton Union High School District</b> <i>Plummer Auditorium Renovation – Mitigated Negative Declaration</i> <i>Todd Butcher, Director of (559) 233-0128</i>	In Progress
<b>Visalia Unified School District</b> <i>Sequoia High School – Mitigated Negative Declaration</i> <i>Robert Groeber, Asst. Superintendent, Admin. Services (559) 730-7529</i>	In Progress
<b>Santa Maria Joint Union High School District</b> <i>Multiple Solar Projects – Categorical Exemptions</i> <i>Gary Wuitschick, Director Support Services (805) 922-4573</i>	June 2017
<b>Woodland Joint Unified School District</b> <i>Spring Lake Area Elementary School – Mitigated Negative Declaration</i> <i>Nicholas Baral, Director of Maintenance, Operations &amp; Facilities (530) 406-5932</i>	September 2016
<b>Buena Vista Elementary School District</b> <i>Buena Vista Elementary School Expansion – Mitigated Negative Declaration</i> <i>Carole Mederos, Superintendent/Principal (559) 686-2015</i>	May 2016
<b>Tulare City School District</b> <i>Cottonwood Elementary School – Mitigated Negative Declaration</i> <i>Joyce Nunes, Director of Business/Psychological Services (559) 685-7206</i>	March 2016
<b>Santa Maria Joint Union High School District</b> <i>Agricultural Education Center – Mitigated Negative Declaration</i> <i>Gary Wuitschick, Director Support Services (805) 922-4573</i>	June 2015
<b>Monterey County Office of Education</b> <i>New Community School – Mitigated Negative Declaration</i> <i>Joshua Jorn, Director of General Services (831) 784-4236</i>	October 2014
<b>Los Banos Unified School District</b> <i>Badger Flat Middle School – Mitigated Negative Declaration</i> <i>Steve Tietjen, Superintendent (209) 826-3801</i>	October 2014
<b>Clovis Unified School District</b> <i>New Elementary School Project—Mitigated Negative Declaration</i> <i>Don Ulrich, Assistant Superintendent Facility Services (559) 327-9260</i>	April 2014
<b>Tulare County Office of Education</b> <i>Administration and Conference Building – Mitigated Negative Declaration</i> <i>John Caudle, Assistant Supt., Business Services (559) 733-6474</i>	February 2014
<b>Burton School District</b> <i>New K-8 School – Mitigated Negative Declaration</i> <i>Wendy Jones, Assistant Superintendent Business Services (559) 781-7265</i>	October 2013
<b>Visalia Unified School District</b> <i>Visalia Technical Education Center Expansion – Mitigated Negative Declaration</i> <i>Robert Groeber, Asst. Superintendent, Admin. Services (559) 730-7529</i>	September 2013
<b>Santa Maria Joint Union High School District</b> <i>SMHS New Classrooms at Broadway – Mitigated Negative Declaration</i> <i>Gary Wuitschick, Director of Support Services (805) 922-4573 x 4805</i>	April 2013

## **FEE SCHEDULES**

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### ***CEQA Services***

**Principal** **\$145.00/hr**

C. John Dominguez, President

**Project Manager** **\$135.00/hr**

Daniel Hart

Regina Bills-Dacong

Kayla Knott

**Clerical/Admin** **\$65.00/hr**

Stephanie Lozoya

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Approve Agreement with Crowe Horwath for Measure B General Obligation Bond Financial Audit Services

**MEETING DATE:** November 8, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Agreement with Crowe Horwath for Measure B General Obligation Bond Financial Audit Services.

**BACKGROUND:**

On August 23, 2017, the Board approved an agreement with Crowe Horwath for financial audit services regarding Measure A General Obligation bond financial statements for fiscal year 2016-17. At this meeting, an identical contract for Measure B financial audit services is presented for approval.

**FISCAL IMPACT:**

\$5,000 - \$7,500, to be paid from Measure B bond funds.

This work is in direct support of the following District goals and their corresponding metrics:  
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.





Crowe Horwath LLP  
Independent Member Crowe Horwath International  
400 Capitol Mall, Suite 1400  
Sacramento, California 95814-4498  
Tel 916.441.1000  
Fax 916.441.1110  
www.crowehorwath.com

July 18, 2017

Mr. Patrick Gaffney  
Assistant Superintendent  
Santa Cruz City Schools  
405 Old San Jose Road  
Soquel, California 95073

Dear Mr. Gaffney:

This letter confirms the arrangements for Crowe Horwath LLP ("Crowe" or "us" or "we" or "our") to provide the professional services discussed in this letter to Santa Cruz City Schools ("the District" or "you" or "your" or "Client") for the year ending June 30, 2017. The attached Crowe Engagement Terms is an integral part of this letter, and its terms are incorporated herein.

## FINANCIAL AUDIT SERVICES

### Our Responsibilities

We will audit and report on the financial statements of the District's Measure B General Obligation Bond as of and for the period ending June 30, 2017.

The objective of the audit is the expression of an opinion on the financial statements. We will plan and perform the audit in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatements whether caused by error or fraud. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the financial statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks that the financial statements could be misstated by an amount we believe would influence the financial statement users. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In making our risk assessments, we consider internal control relevant to the preparation and fair value presentation of the financial in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. We will communicate to management other deficiencies in internal control identified during the audit that have not been communicated to management by other parties and that, in our professional judgment, are of sufficient importance to merit

management's attention. We will also communicate certain matters related to the conduct of the audit to those charged with governance, including (1) fraud involving senior management, and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements, (2) illegal acts that come to our attention (unless they are clearly inconsequential), (3) disagreements with management and other significant difficulties encountered in performing the audit and (4) various matters related to the District's accounting policies and financial statements. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed with your legal counsel.

We expect to issue a written report upon completion of our audit of the financial statements. Our report will be addressed to those charged with governance of the District's Measure B General Obligation Bond. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph, or withdraw from the engagement.

## PERFORMANCE AUDIT SERVICES

### Our Responsibilities

We will conduct a performance audit on the District's Measure B General Obligation Bond as of and for the periods ending June 30, 2017. The objective of our Performance Audit will be *to determine if the bond funds have been expended only on the specific projects listed* in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

The objective of a performance audit is to provide assurance or conclusions based on an evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined business practices. Performance audits provide objective analysis so that management and those charged with governance and oversight can use the information to improve program performance and operations, reduce costs, facilitate decision making by parties with responsibility to oversee or initiate corrective action, and contribute to public accountability. We will plan and perform the performance audit in accordance with performance audit standards contained in *Government Auditing Standards (GAS)*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or material non-compliance may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the performance audit objectives.

In making our risk assessments, we consider internal control that is significant within the context of the audit objectives in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control significant within the context of the audit objectives that we have identified during the audit. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

We will also obtain an understanding of internal control that is significant within the context of the audit objectives. For internal control that is significant within the context of the audit objectives, we will assess whether internal control has been properly designed and implemented. For those internal controls that are deemed significant within the context of the audit objectives, we will perform tests of controls including testing underlying transactions, as required by GAS standards, to evaluate the effectiveness of the design and operation of controls. Information systems controls are often an integral part of an entity's internal control. Thus, when obtaining an understanding of internal control significant to the audit objectives, we will also determine whether it is necessary to evaluate information systems controls. Our tests will be less

in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed. We will inform you of any deficiencies or other matters involving internal control, if any, as required by GAS standards.

Our audit and work product are intended for the benefit and use of the District only. The audit will not be planned or conducted in contemplation of reliance by any other party or with respect to any specific transaction and is not intended to benefit or influence any other party. Therefore, items of possible interest to a third party may not be specifically addressed or matters may exist that could be assessed differently by a third party.

The working papers for this engagement are the property of Crowe and constitute confidential information. However, we may be requested to make certain workpapers available to your oversight agency or grantors pursuant to authority given to them by law, regulation, or contract. If requested, access to such workpapers will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected workpapers to your oversight agency or grantors. The workpapers for this engagement will be retained for a minimum of three years after the date our report is issued or for any additional period requested by the oversight agency or pass-through Entity. If we are aware that a federal awarding agency, pass-through Entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the workpapers.

As required by *Government Auditing Standards* we have previously provided you with a copy of our most recent peer review report.

#### The District's Responsibilities

The District's management is responsible for the design, implementation and maintenance of internal control relevant to the expenditure of Measure B General Obligation Bond in accordance with the requirements of Proposition 39. The District's management is also responsible for complying with applicable laws, regulations, contracts and grants that are relevant to the scope and objectives of the performance audit and such responsibility extends to identifying the requirements and designing internal control policies and procedures to provide reasonable assurance that compliance is achieved.

Management has the responsibility to adopt sound accounting policies, maintain an adequate and efficient accounting system, safeguard assets, and design and implement programs and controls to prevent and detect fraud. Management's judgments are typically based on its knowledge and experience about past and current events and its expected courses of action. Management's responsibility for financial reporting includes establishing a process to prepare the accounting estimates included in the financial statements.

Management is responsible for providing to us, on a timely basis, all information of which management is aware that is relevant to the objectives of the performance audit, such as records, documentation, and other matters. Management is also responsible for providing such other additional information we may request for the purpose of the performance audit, and unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

Additionally, those charged with governance are responsible for informing us of their views about the risks of fraud with regard to the bond measure and their knowledge of any fraud or suspected fraud affecting the bond measure.

Management is responsible for adjusting the financial statements to correct material misstatements to accounts or disclosures. As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including that the effects of any uncorrected misstatements aggregated by us during the audit are immaterial, both individually and in the aggregate, to the financial statements. Management acknowledges the importance of

management's representations and responses to our inquiries, and that they will be utilized as part of the evidential matter we will rely on in forming our opinion. Because of the importance of management's representations to an effective audit, you agree to release Crowe and its personnel from any liability and costs relating to our services under this letter attributable to any misrepresentations by management.

#### FEES

Our fees, exclusive of out-of-pocket expenses, are outlined below. Our invoices are due and payable upon receipt. Invoices that are not paid within 30 days of receipt are subject to a monthly interest charge of one percent per month or the highest interest rate allowed by law, whichever is less, which we may elect to waive at our sole discretion, plus costs of collection including reasonable attorneys' fees. If any amounts invoiced remain unpaid 30 days after the invoice date, you agree that Crowe may, in its sole discretion, cease work until all such amounts are paid or terminate this engagement.

Performance audit and Financial Statement audit of Measure B General Obligation Bond for the year ending June 30, 2017	\$5,000 - \$7,500
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Circumstances may arise under which we must perform additional work and, thus, require additional billings for our services. Examples of such circumstances include, but are not limited to:

- Changing audit requirements
- New professional standards or regulatory requirements
- New financial statement disclosures
- Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements
- Erroneous or incomplete accounting records
- New or unusual transactions
- Change in your organizational structure or size due to merger and acquisition activity or other events
- Change in your controls
- Agreed-upon level of preparation and assistance from your personnel not provided
- Failure of your staff to prepare information in a timely manner
- Numerous revisions to your information
- Lack of availability of appropriate District personnel during audit fieldwork.

Additionally, to accommodate requests to reschedule audit fieldwork without reasonable notice, additional billings for our services could be required, and our assigned staffing and ability to meet agreed-upon deadlines could be impacted.

Our fee does not include implementation of any other future performance auditing pronouncements and/or government requirements that may change, thus, the scope or amount of auditing necessary to complete our engagements may increase beyond what is currently anticipated. Should such events occur, we would present you with our estimate of any possible increase prior to beginning our audit for the given year. An equitable adjustment in the proposed fee will be negotiated if the cost of time required for performance of the audit service is increased or decreased pursuant to a change in scope of the audit requested by the District or required by State or Federal regulations.

When we become aware of circumstances which impact the amount or scheduling of our work, we will issue, for your approval, a formal change order detailing the reason and the anticipated impact of the change.

PROVISION FOR THREE-YEAR PROPOSAL:

We have agreed to the following fees for the next two subsequent years as follows:

Performance audit and Financial Statement audit of Measure B General Obligation Bond for the year ending June 30, 2018	\$5,000 - \$7,500
Performance audit and Financial Statement audit of Measure B General Obligation Bond for the year ending June 30, 2019	\$5,000 - \$7,500

Because each year is a separate engagement and this three-year period does not constitute a continuous engagement, we will require execution of a new engagement letter for each subsequent year listed above. However, we agree to the fees listed above for each year unless we both agree in writing to a modification.

Our fees are exclusive of taxes or similar charges, as well as customs, duties or tariffs, imposed in respect of the Services, any work product or any license, all of which District agrees to pay if applicable or if they become applicable (other than taxes imposed on Crowe's income generally), without deduction from any fees or expenses invoiced to District by Crowe.

To facilitate Crowe's presence at the District's premises, the District will provide Crowe with internet access while on District's premises. Crowe will access the internet using a secure virtual private network. Crowe will be responsible for all internet activity performed by its personnel while on District's premises. In the event District does not provide Crowe with internet access while on District's premises, District will reimburse Crowe for the cost of internet access through other means while on District's site.

\* \* \* \* \*

This engagement letter and the attached Crowe Engagement Terms reflect the entire agreement between us relating to the services covered by this letter. The headings included in this letter are to assist in ease of reading only; the letter and attachment are to be construed as a single document, with the provisions of each section applicable throughout. This agreement may not be amended or varied except by a written document signed by both parties. It replaces and supersedes any other proposals, correspondence, agreements and understandings, whether written or oral, relating to the services covered by this letter. The agreements of the District and Crowe contained in this engagement letter shall survive the completion or termination of this engagement. If any term hereof is found unenforceable or invalid, this shall not affect the other terms hereof, all of which shall continue in effect as if the stricken term had not been included. This agreement shall be interpreted and construed under, and governed by the internal laws of the State of Illinois, without regard for choice of law principles.

We are pleased to have this opportunity to serve you, and we look forward to a continuing relationship. If the terms of this letter and the attached Crowe Engagement Terms are acceptable to you, please sign and date below and return a copy of this letter at your earliest convenience. Please contact us with any questions or concerns.

Mr. Patrick Gaffney  
Santa Cruz City Schools  
July 18, 2017  
Page 6

**Acceptance:**

I have reviewed the arrangements outlined above and in the attached "Crowe Engagement Terms," and I accept on behalf of the District the terms of conditions as stated.

IN WITNESS WHEREOF, District and Crowe have duly executed this engagement letter as of the date below.


Crowe Horwath LLP and the Engagement Authorized Signer below are licensed or otherwise authorized by the California Board of Accountancy.

Santa Cruz City Schools

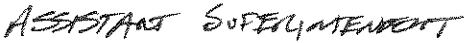
Crowe Horwath LLP

  
\_\_\_\_\_  
Signature


  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Printed Name

Matthew Nethaway  
\_\_\_\_\_  
Printed Name

  
\_\_\_\_\_  
Title

Partner  
\_\_\_\_\_  
Title

  
\_\_\_\_\_  
Date

July 18, 2017  
\_\_\_\_\_  
Date

## **Crowe Engagement Terms**

Crowe wants the Client to understand the terms under which Crowe provides its services to the Client and the basis under which Crowe determines its fees. These terms are part of the Agreement and apply to all services described in the Agreement as well as all other services provided to the Client (collectively, the "Services"), unless and until a separate written agreement is executed by the parties for separate services. Any advice provided by Crowe is not intended to be, and is not, investment advice.

**CLIENT'S ASSISTANCE** – For Crowe to provide Services effectively and efficiently, the Client agrees to provide Crowe timely with information requested and to make available to Crowe any personnel, systems, premises, records, or other information as reasonably requested by Crowe to perform the Services. Access to such personnel and information are key elements for Crowe's successful completion of Services and determination of fees. If for any reason this does not occur, a revised fee to reflect additional time or resources required by Crowe will be mutually agreed. The Client agrees Crowe will have no responsibility for any delays related to a delay in providing such information to Crowe. Such information will be accurate and complete, and Client will inform Crowe of all significant tax, accounting and financial reporting matters of which Client is aware.

**PROFESSIONAL STANDARDS** – As a regulated professional services firm, Crowe must follow professional standards when applicable, including the Code of Professional Conduct of the American Institute of Certified Public Accountants ("AICPA"). Thus, if circumstances arise that, in Crowe's professional judgment, prevent it from completing the engagement, Crowe retains the right to take any course of action permitted by professional standards, including declining to express an opinion or issue other work product or terminating the engagement.

**REPORTS** – Any information, advice, recommendations or other content of any memoranda, reports, deliverables, work product, presentations, or other communications Crowe provides under this Agreement ("Reports"), other than the Client's original information, are for the Client's internal use only, consistent with the purpose of the Services. The Client will not rely on any draft Report. Unless required by an audit or other attestation professional standard, Crowe will not be required to update any final Report for circumstances of which we become aware or events occurring after delivery.

**CONFIDENTIALITY** – Except as otherwise permitted by this Agreement or as agreed in writing, neither Crowe nor Client may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Client use of any Crowe work product will be limited to its stated purpose and to Client business use only. However, the Client and Crowe each agree that either party may disclose such information to the extent that it: (i) is or becomes public other than through a breach of this Agreement, (ii) is subsequently received by the recipient from a third party who, to the recipient's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (iii) was known to the recipient at the time of disclosure or is thereafter created independently, (iv) is disclosed as necessary to enforce the recipient's rights under this Agreement, or (v) must be disclosed under applicable law, regulations, legal process or professional standards.

**THIRD PARTY PROVIDER** – Crowe may use a third-party provider in providing Services to the Client, which may require Crowe to share Client confidential information with the provider. If Crowe uses a third-party provider, Crowe will enter into a confidentiality agreement with the provider to require the provider to protect the confidentiality of Client's confidential information, and Crowe will be responsible to the Client for maintaining its confidentiality.

**CLIENT-REQUIRED CLOUD USAGE** – If the Client requests that Crowe access files, documents or other information in a cloud-based or web-accessed hosting service or other third-party system accessed via the internet, including, without limitation iCloud, Dropbox, Google Docs, Google Drive, a data room hosted by a third-party, or a similar service or website (collectively, "Cloud Storage"), the Client will confirm with any third-parties assisting with or hosting the Cloud Storage that either such third-party or Client (and not Crowe) is responsible for complying with all applicable laws relating to the Cloud Storage and any information contained in the Cloud Storage, providing Crowe access to the information in the Cloud Storage, and protecting the information in the Cloud Storage from any unauthorized access, including without limitation unauthorized access to the information when in transit to or from the Cloud Storage. Client represents that it has authority to provide Crowe access to information in the Cloud Storage and that providing Crowe with such access complies with all applicable laws, regulations, and duties owed to third-parties.

**DATA PROTECTION** – If Crowe holds or uses Client information that can be linked to specific individuals who are the Client's customers ("Personal Data"), Crowe will treat it as confidential as described above and comply with applicable US state and federal law and professional regulations in disclosing or using such information to carry out the Services. Crowe has implemented and will maintain physical, electronic and procedural safeguards reasonably designed to (i) protect the security, confidentiality and integrity of the Personal Data, (ii) prevent unauthorized access to or use of the Personal Data, and (iii) provide proper disposal of the Personal Data (collectively, the "Safeguards"). The Client warrants that it has the authority to provide the Personal Data to Crowe in connection with the Services and that the Client has processed the Personal Data provided to Crowe in accordance with applicable law. To provide the Services, the Client may also need to provide Crowe with access to Personal Data consisting of protected health information, financial account numbers, Social Security or other government-issued identification numbers, or other data that, if disclosed without authorization, would trigger notification requirements under applicable law ("Restricted Personal Data"). In the event the Client provides Crowe access to Restricted Personal Data, the Client will consult with Crowe on appropriate measures (consistent with professional standards applicable to Crowe) to protect the Restricted Personal Data, such as: deleting or masking unnecessary information before making it available to Crowe, encrypting it when transferring it to Crowe, or providing it to Crowe only during on-site review on the Client's site. The Client will provide Crowe with Restricted Personal Data only in accordance with mutually agreed protective measures. Otherwise, the Client and Crowe agree each may use unencrypted electronic media to correspond or transmit information and such use will not in itself constitute a breach of this Agreement.

**INTELLECTUAL PROPERTY** – Crowe may use ideas, concepts, methodologies, data, software, designs, utilities, tools, models, techniques, systems, Reports, or other know-how that it develops, owns or licenses ("Materials") in performing the Services. Crowe retains all intellectual property rights in the Materials (including any improvements or knowledge developed while performing the Services), and in any working papers compiled in providing the Services, but not in the Client information reflected in them. Upon payment for Services and subject to the other terms of this Agreement, the Client will use Reports, as well as any Materials therein, only to the extent necessary and permitted under this Agreement.

**AGGREGATED DATA** – The Client agrees Crowe may from time to time use and process the Client's confidential information for data aggregation or industry benchmarking purposes. In using Client's confidential information in this way, Crowe will maintain the information as confidential unless Crowe removes data that specifically identifies the Client and the Client's customers.

**LEGAL AND REGULATORY CHANGE** – Crowe may periodically communicate to the Client changes in laws, rules or regulations. However, the Client has not engaged Crowe, and Crowe does not undertake an obligation, to advise Client of changes in (a) laws, rules, regulations, industry or market conditions, or (b) The Client's own business practices or other circumstances (except to the extent required by professional standards). The scope of Services and the fees for Services are based on current laws and regulations. If changes in laws or regulations change the Client's requirements or the scope of the Services, Crowe's fees will be modified to a mutually agreed amount to reflect the changed level of Crowe's effort.

**PUBLICATION** – The Client agrees to obtain Crowe's specific permission before using any Report or Crowe work product or Crowe's firm's name in a published document, and the Client agrees to submit to Crowe copies of such documents to obtain Crowe's permission before they are filed or published.

**CLIENT REFERENCE** – From time to time Crowe is requested by prospective clients to provide references for Crowe service offerings. The Client agrees that Crowe may use the Client's name and generally describe the nature of Crowe's engagement(s) with the Client in marketing to prospects, and Crowe may also provide prospects with contact information for the Client personnel familiar with Crowe's Services.

**NO PUNITIVE OR CONSEQUENTIAL DAMAGES** – Any liability of Crowe will not include any consequential, special, incidental, indirect, punitive, or exemplary damages or loss, nor any lost profits, goodwill, savings, or business opportunity, even if Crowe had reason to know of the possibility of such damages.

**LIMIT OF LIABILITY** – Except where it is judicially determined that Crowe performed its Services with gross negligence or willful misconduct, Crowe's liability will not exceed fees paid by the Client to Crowe for the portion of the work giving rise to liability. A claim for a return of fees paid is the exclusive remedy for any damages. This limit of liability will apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including, without limitation, to claims based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This limit of liability will also apply after this Agreement.



**INDEMNIFICATION FOR THIRD-PARTY CLAIMS** – In the event of a legal proceeding or other claim brought against Crowe by a third party, except where it is judicially determined that Crowe performed Services with gross negligence or willful misconduct, the Client agrees to indemnify and hold harmless Crowe and its personnel against all costs, fees, expenses, damages and liabilities, including attorney fees and any other fees or defense costs, associated with such third-party claim, relating to or arising from any Services performed or work product provided by Crowe that the Client uses or discloses to others or this engagement generally. This indemnification is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim, liability, or damages asserted, including, without limitation, to claims, liability or damages based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This indemnification will also apply after termination of this Agreement.

**NO TRANSFER OR ASSIGNMENT OF CLAIMS** – No claim against Crowe, or any recovery from or against Crowe, may be sold, assigned or otherwise transferred, in whole or in part.

**TIME LIMIT ON CLAIMS** – In no event will any action against Crowe, arising from or relating to this engagement letter or the Services provided by Crowe relating to this engagement, be brought after the earlier of 1) two (2) years after the date on which occurred the act or omission alleged to have been the cause of the injury alleged; or 2) the expiration of the applicable statute of limitations or repose.

**RESPONSE TO LEGAL PROCESS** – If Crowe is requested by subpoena, request for information, or through some other legal process to produce documents or testimony pertaining to the Client or Crowe's Services, and Crowe is not named as a party in the applicable proceeding, then Client will reimburse Crowe for its professional time, plus out-of-pocket expenses, as well as reasonable attorney fees, Crowe incurs in responding to such request.

**MEDIATION** – If a dispute arises, in whole or in part, out of or related to this engagement, or after the date of this agreement, between the Client or any of the Client's affiliates or principals and Crowe, and if the dispute cannot be settled through negotiation, the Client and Crowe agree first to try, in good faith, to settle the dispute by mediation administered by the American Arbitration Association, under its mediation rules for professional accounting and related services disputes, before resorting to litigation or any other dispute-resolution procedure. The results of mediation will be binding only upon agreement of each party to be bound. Costs of any mediation will be shared equally by both parties. Any mediation will be held in Chicago, Illinois.

**JURY TRIAL WAIVER** – FOR ALL DISPUTES RELATING TO OR ARISING BETWEEN THE PARTIES, THE PARTIES AGREE TO WAIVE A TRIAL BY JURY TO FACILITATE JUDICIAL RESOLUTION AND TO SAVE TIME AND EXPENSE. EACH PARTY AGREES IT HAS HAD THE OPPORTUNITY TO HAVE ITS LEGAL COUNSEL REVIEW THIS WAIVER. THIS WAIVER IS IRREVOCABLE, MAY NOT BE MODIFIED EITHER ORALLY OR IN WRITING, AND APPLIES TO ANY SUBSEQUENT AMENDMENTS, RENEWALS, OR MODIFICATIONS TO THIS AGREEMENT. IN THE EVENT OF LITIGATION, THIS AGREEMENT MAY BE FILED AS WRITTEN CONSENT TO A BENCH TRIAL WITHOUT A JURY. HOWEVER, AND NOTWITHSTANDING THE FOREGOING, IF ANY COURT RULES OR FINDS THIS JURY TRIAL WAIVER TO BE UNENFORCEABLE AND INEFFECTIVE IN WAIVING A JURY, THEN ANY DISPUTE RELATING TO OR ARISING FROM THIS ENGAGEMENT OR THE PARTIES' RELATIONSHIP GENERALLY WILL BE RESOLVED BY ARBITRATION AS SET FORTH IN THE PARAGRAPH BELOW REGARDING "ARBITRATION."

**ARBITRATION** – If any court rules or finds that the JURY TRIAL WAIVER section is not enforceable, then any dispute between the parties relating to or arising from this Agreement or the parties' relationship generally will be settled by binding arbitration in Chicago, Illinois (or a location agreed in writing by the parties). Any issues concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of this Section, will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). The arbitration will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). The parties will use the International Institute for Conflict Prevention & Resolution (the "CPR Institute") Global Rules for Accelerated Commercial Arbitration (the "Accelerated Rules") then in effect, or such other rules or procedures as the parties may agree in writing. In the event of a conflict between those rules and this Agreement, this Agreement will control. The parties may alter each of these rules by written agreement. If a party has a basis for injunctive relief, this paragraph will not preclude a party seeking and obtaining injunctive relief in a court of proper jurisdiction. The parties will agree within a reasonable period of time after notice is made of initiating the arbitration process whether to use one or three arbitrators, and if the parties cannot agree within fifteen (15) business days, the parties will use a single arbitrator. In any event the arbitrator(s) must be retired federal judges or attorneys with at least 15 years commercial law experience and no arbitrator may be appointed unless he or she has agreed to these procedures. If the parties cannot agree upon arbitrator(s) within an additional fifteen (15) business days, the arbitrator(s) will be selected by the CPR Institute. Discovery will be permitted only as authorized by the arbitrator(s), and as a rule, the arbitrator(s) will not permit discovery

except upon a showing of substantial need by a party. To the extent the arbitrator(s) permit discovery as to liability, the arbitrator(s) will also permit discovery as to causation, reliance, and damages. The arbitrator(s) will not permit a party to take more than six depositions, and no depositions may exceed five hours. The arbitrator(s) will have no power to make an award inconsistent with this Agreement. The arbitrator(s) will rule on a summary basis where possible, including without limitation on a motion to dismiss basis or on a summary judgment basis. The arbitrator(s) may enter such prehearing orders as may be appropriate to ensure a fair hearing. The hearing will be held within one year of the initiation of arbitration, or less, and the hearing must be held on continuous business days until concluded. The hearing must be concluded within ten (10) business days absent written agreement by the parties to the contrary. The time limits in this section are not jurisdictional. The arbitrator(s) will apply substantive law and may award injunctive relief or any other remedy available from a judge. The arbitrator(s) may award attorney fees and costs to the prevailing party, and in the event of a split or partial award, the arbitrator(s) may award costs or attorney fees in an equitable manner. Any award by the arbitrator(s) will be accompanied by a reasoned opinion describing the basis of the award. Any prior agreement regarding arbitration entered by the parties is replaced and superseded by this agreement. The arbitration will be governed by the Federal Arbitration Act, 9 U.S.C. §§ 1 et seq., and judgment upon the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof. All aspects of the arbitration will be treated by the parties and the arbitrator(s) as confidential.

**NOTIFICATION OF NON-LICENSEE OWNERSHIP** – Crowe ("the Firm") and certain owners of the Firm are licensed by the California State Board of Accountancy. However, the Firm has owners not licensed by the California State Board of Accountancy who may provide Services under this agreement. If the Client has any questions regarding licensure of the personnel performing Services under this engagement, please do not hesitate to contact Crowe.

**NON-SOLICITATION** – The Client and Crowe acknowledge the importance of retaining key personnel. Accordingly, both parties agree that during the period of this agreement, and for one (1) year after its expiration or termination, neither party will solicit any personnel or subcontractors (if any) of the other party for employment without the written consent of the other party. If an individual becomes an employee of the other party, the other party agrees to pay a fee equal to the individual's compensation for the prior full twelve-month period to the original employer.

**AFFILIATES** – Crowe Horwath LLP is an independent member of Crowe Horwath International, a Swiss verein. Each member firm of Crowe Horwath International is a separate and independent legal entity. Crowe Horwath LLP and its affiliates are not responsible or liable for any acts or omissions of Crowe Horwath International or any other member of Crowe Horwath International and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Horwath International or any other member of Crowe Horwath International. Crowe Horwath International does not render any professional services and does not have an ownership or partnership interest in Crowe Horwath LLP. Crowe Horwath International and its other member firms are not responsible or liable for any acts or omissions of Crowe Horwath LLP and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Horwath LLP.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** GeoTrinity Consultants Contract – Soils Analysis at Natural Bridges Elementary

**MEETING DATE:** November 8, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve contract with GeoTrinity Consultants, Inc. (GTC) for soils investigation and reports for the Natural Bridges Elementary Gymnasium Project.

**BACKGROUND:**

GTC will provide geotechnical engineering analysis and evaluation of the field and laboratory test data in order to provide earthwork and foundation recommendations for the Natural Bridges Elementary Gymnasium project. For foundation design, a geotechnical engineering analysis and evaluation is required.

**FISCAL IMPACT:**

The fee for the geotechnical investigation will is not to exceed \$5,600, to be paid from the Measure B bond funds.

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

*Prepared by Trevor Miller, Facility Services Director*

October 30, 2017



Mr. Trevor Miller  
Director of Facility Services  
Santa Cruz City Schools  
536 Palm Street  
Santa Cruz, California 95060

Re: Geotechnical Investigation  
Gymnasium Restoration at Natural Bridges Elementary School  
255 Swift Street  
Santa Cruz, California 95060

Dear Mr. Miller:

As requested, GeoTrinity Consultants Inc. (GTC) is pleased to submit this proposal to perform the geotechnical investigation for the proposed gymnasium restoration at Natural Bridges Elementary School located at 255 Swift Street in Santa Cruz, California. Our proposal is based on: 1) the project information provided by you and our site visit, 2) our previous work in the project vicinity, 3) and preliminary review of available published and unpublished soil and geologic data on the project vicinity.

## **1.0 DESCRIPTION OF PROJECT**

Based on the preliminary plans prepared by mADi Group, it is our understanding that the project will mainly consist of the gymnasium restoration. Structural loads and final grading are to be determined; however, we assumed structural loads will be representative for this type of construction and only minor grading will be required to develop the project. In addition, underground vessels, conduits, and pipelines will be installed as part of the development.

## **2.0 SCOPE OF SERVICES**

Based on our understanding of the proposed construction, we recommend the following scope of work for our geotechnical investigation:

- 2.1 A subsurface exploration program under the direction of our geotechnical engineer who would supervise, log, and sample two borings at the site drilled to a maximum depth of 50 feet, or 5 feet into the refusal, whichever encountered earlier. All borings will be

located within the proposed building footprint. The boreholes will be backfilled with cuttings and grouted with cement, if required.

Standard penetration resistance would be determined at approximately 2.5-foot depth increments in the boring. The standard penetration resistance has the dual advantage that the blow count obtained permits a rough correlation with the relative density of sand and the shear strength of clays.

Relatively undisturbed samples will be recovered from various depths in the boring using the Modified California Sampler to help determine strength and compressibility characteristics of the subsurface materials

- 2.2 Laboratory testing of selected samples recovered from the exploratory borings. These tests would include:
  - 2.2.1 Classification and index tests such as sieve analysis and Atterberg Limits determinations.
  - 2.2.2 Moisture content and dry density determinations to aid in the qualitative evaluation of the soil types encountered and their strength characteristics.
  - 2.2.3 Strength tests to provide bearing capacities for the proposed residential structure and retaining wall.
- 2.3 Geotechnical engineering analysis and evaluation of the field and laboratory test data in order to provide earthwork and foundation recommendations for the proposed development.
- 2.4 Submittal of a geotechnical investigation report presenting, as applicable in addition to the results of water quality tests, but not necessarily limited to the following:
  - 2.4.1 Description of physical properties and characteristics of the subsurface soils including groundwater level and possible seasonal variations in the level.
  - 2.4.2 Recommendations for excavation and site earthwork including procedures for subgrade preparation, drainage requirements, and proper placement of fill and backfill.
  - 2.4.3 Foundation design recommendations for the proposed modular restroom and dock-height retaining walls, if required, including applicable bearing capacities, lateral loads, passive resistance of soil against the foundations and coefficient of friction between the soil and

foundations for seismic design.

2.4.4 Seismic design parameters in accordance with the 2016 CBC and ASCE 7-10 Standards.

2.4.5 Evaluation of induced settlements for the foundation, if any.

2.4.6 Guide specifications for earthwork.

Additionally, the presence, type, and extent of hazardous and corrosive materials and fault traces, if any, are beyond our scope of work. We would be pleased to provide these services upon request.

### **3.0 SCHEDULE**

We would begin our studies within two to three days after receiving your authorization to proceed, and would require about two weeks after the drilling to complete our studies and submit a final geotechnical investigation report. Preliminary information would be available within three days after completion of our field portion of the studies. In addition, we would perform our drilling during the weekends to avoid interrupting the school hours.

### **4.0 FEES AND CONDITIONS**

The fee for our geotechnical investigation will be a lump sum of \$5,600 (not to exceed). If underground utility locations are not available and visible to us and we need to utilize the underground utility locating service, additional cost will be based on the invoice with 5% of markup. If you approve of the scope, cost, and attached General Conditions and Schedule of Charges, please sign one copy of this proposal, and return it to our office at your convenience.

Additional consultation services which are beyond the scope of this proposal will be provided on a "time and materials" basis in accordance with the Schedule of Charges attached to this proposal.

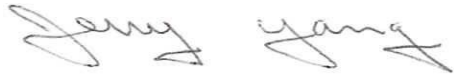
### **5.0 CLOSING AND AUTHORIZATION**

We thank you for consideration of our firm and look forward to being of service to you on this project. To authorize the scope of services, general conditions, and cost, please sign one copy of this proposal, and return it to our office at your earliest convenience.

Should you have any questions or require additional information, please do not hesitate to call our project manager, Mr. Jerry R. Yang, at (925) 699-2550.

Sincerely,

**GeoTrinity Consultants, Inc.**



Jerry R. Yang  
Project Manager

JJY:mac

Copies: Addressee (1)

Mr. Mark Neil Bayog - mADi Group (1)

**Authorization for Geotechnical Investigation:**

*If you approve of the aforementioned scope of work and cost estimate for the geotechnical investigation of the proposed gymnasium restoration at Natural Bridges Elementary School, please sign and return one copy to GeoTrinity at your earliest convenience.*

Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: Patrick K. Gaffney

Title: Asst. Supt., Business Services

## **SANTA CRUZ CITY SCHOOLS**

**AGENDA ITEM:** Disposition of Surplus Property

**MEETING DATE:** November 8, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

It is recommended that the Board of Education authorize the Assistant Superintendent, Business Services, or his designee, to sell or dispose of the surplus property on the attached list(s) in accordance with Board Policy 3270 and Administrative Regulation 3270A.

### **BACKGROUND:**

Education Code Section 17545(a) provides that the Board of Education may sell for cash any personal property belonging to the District if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. (b) The governing board may choose to conduct any sale of personal property authorized under this section by means of a public auction conducted by employees of the district or other public agencies, or by contract with a private auction firm. The board may delegate to the district employee responsible for conducting the auction the authority to transfer the personal property to the highest responsible bidder upon completion of the auction and after payment has been received by the district.

Section 17546(a) If the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of two thousand five hundred dollars (\$2,500), it may be sold at private sale without advertising, by any employee of the district empowered for that purpose by the board. (b) Any item or items of property having previously been offered for sale pursuant to Section 17545, but for which no qualified bid was received, may be sold at private sale without advertising by any employee of the district empowered for that purpose by the board. (c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Per Ed Code 60530(b), instructional materials may be destroyed by any economical means, provided that no instructional material shall be destroyed until 30 days after the governing board has given notice to all persons who have filed a request for such notice.



**SCCS BOARD OF EDUCATION**

**MEETING OF NOVEMBER 8, 2017**

**SURPLUS PROPERTY LIST**

**SITE: Westlake Elementary**

	<u>Property Description</u>	<u>Asset #</u>	<u>Year/Age</u>	<u>Condition</u>	<u>Estimated Value</u>
1.	Epson Power Lite 84 LCD Projector	15864	8-10 yrs	Non-operable, parts unavailable	\$0
2.	Dell Monitor	None	8 years	Non-operable	\$0
3.	Dell Monitor	None	12 years	Non-operable	\$0
4.	Film Strip Projector	25904	unknown	Obsolete	\$0
				Total	\$0

It is recommended that the Board of Education authorize the Assistant Superintendent, Business Services, or his designee, to sell or dispose of the surplus property in accordance with Board Policy 3270 and Administrative Regulation 3270A.

**Approval Date:** \_\_\_\_\_ **Approved By:** \_\_\_\_\_

**SCCS BOARD OF EDUCATION**

**MEETING OF NOVEMBER 8, 2017**

**SURPLUS PROPERTY LIST**

**SITE: BRANCIFORTE SMALL SCHOOLS**

<u>Property Description</u>	<u>Asset #</u>	<u>Year/Age</u>	<u>Condition</u>	<u>Estimated Value</u>
1. iPad	12430	8 years	Non-operable	\$0
Total				\$0

It is recommended that the Board of Education authorize the Assistant Superintendent, Business Services, or his designee, to sell or dispose of the surplus property in accordance with Board Policy 3270 and Administrative Regulation 3270A.

**Approval Date:** \_\_\_\_\_ **Approved By:** \_\_\_\_\_

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM** LCAP Update: School Community Coordinators

**MEETING DATE:** November 8, 2017

**FROM:** Frank Wells, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

### **BACKGROUND:**

In April, 2017, SCCS developed a three year plan for English Learner achievement. The English Learner Roadmap identified four priorities for the next three years, with each priority having unique goals. Priority #2 is to meet the needs of the whole child.

This vast majority of our English Learners come from Spanish-speaking homes. Many English Language Learners (ELLs) and their families face marginalization due to socioeconomic status, linguistic barriers and unfamiliarity with a culturally distinct educational system. Our ELLs are diverse, including students with strong educational backgrounds in their first language, refugees fleeing violence in their homelands, and unaccompanied minors with interrupted formal schooling. Additionally, many of our families live in fear of sudden deportation and separation as recent immigration raids have affected our entire school community.

Santa Cruz City Schools is committed to fully supporting our English Language Learners and their families. We recognize that family and community supports are inherently connected with each student's achievement as well as their physical, mental, social and emotional well-being. Therefore, we will work to activate resources and engage families to address the unmet, non-academic needs that hinder ELLs' ability to thrive in school.

SCCS seeks to ensure school is a safe, welcoming, and inclusive environment, and to engage students, families, and the community to become authentic partners through the following goals and strategies:

1. School is an inclusive and welcoming place for ELLs of all backgrounds.
  - Implement policies, guidelines, and training to staff in support of Board Resolution 14-16-17 in support of all students and Board Policy 5111.3(a) for protection of undocumented students.
  - Adjust the FTE of school community coordinators, social workers, and counselors to meet the demographic demand at each site in order to serve the whole child.
  - Collaborate with Student Services to continue to integrate social and emotional learning approaches that address the Social Emotional Learning (SEL) standards and to ensure these meet the needs of all ELL students.
  - Leverage Tier I evidence based practices and strategies, e.g. Positive Behavior Interventions and Supports (PBIS), Trauma Informed Practices, and Restorative Justice (RJ), to build safe and inclusive learning environments for ELLs.
  - Ensure ELLs have access to expanded learning and enrichment programs that accelerate language and academic outcomes and work to develop the health and well-being of each child.

AGENDA ITEM: 8.3.1.

2. Families increase their capacity to support their students and make informed decisions about their children's education
  - Create and offer resources and trainings that treat parents as equal partners in the education of their child and increase the capacity of parents to improve student outcomes.
  - Empower families to take part in family representative groups or meetings to influence policy, practice and program decisions that affect students and families.
  - Listen to parents and students to inform the district about how to create a system that serves our ELLs.
  - Collaborate with Student Services to document and ensure equitable access to full-service community school resources.
  - Regularly communicate with parents their child's progress towards reclassification, graduation, and A-G requirements.
  - Prioritize and provide translation and interpretations services to promote and enhance family engagement and ensure equitable access to information and resources and celebrations.

Our supplemental LCAP funds support School Community Coordinators at the following sites: Bay View, DeLaveaga, and Gault (.75 FTE); Monarch (.4625 FTE); Mission Hill (.5 FTE) and Branciforte MS (.5 FTE); Costanoa (1.0 FTE) and Harbor High (1.0 FTE).

School Community Coordinators are critical liaisons between our schools and our families to enable us to reach our goals outlined above. All our school community coordinators are bicultural and bilingual. From translating to advocacy, our school community coordinators are an essential bridge between our parent community and our schools. In monthly ELAC and DELAC meetings, our community coordinators support parents in learning about important school topics such as English Language Development, reclassification, navigating Illuminate and other parent portals, A-G requirements, Seal of Biliteracy, and graduation. Since November, 2016, they have played an important role in supporting immigrant parents in this time of uncertainty. They continue to translate for school staff including classroom teachers, school nursing staff and health clerks, site administrators and administrative assistants. Finally, they all play an important role in community events, fundraising, and celebrations.

School community coordinators also support other students in our system by linking families in transition to community resources such as health care and other vital services.

Our school community coordinators have the following collective vision:

- The school is an inclusive, welcoming, vibrant, integrated, culturally competent community
- The school is a place of learning and academic excellence for all
- Students feel safe and supported in school
- Families trust the school, feel welcome, and are a valued part of the school community with a strong voice that is heard
- Families feel empowered, are able to navigate the educational system, and effect change in the school
- Families are supportive of the school, active in the school, and collaborate with the school
- Families are advocates for their children and guide their learning

- Families and students know that any success is possible
- Students are confident and successful
- Students attend school regularly and on time
- Students love learning, feel inspired, and achieve their educational goals in school

In Santa Cruz City Schools, we are fortunate to have dedicated School Community Coordinators to serve as the vital link to our families. They are dedicated employees who have collectively many years in service to families in Santa Cruz.

**FISCAL IMPACT:**

School Community Coordinators (Central LCAP):	5.2125 FTE	\$372,999
School Community Coordinators (Site Discretionary)	1.0 FTE	\$59,779
Total:		\$432,777

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Santa Cruz City Schools

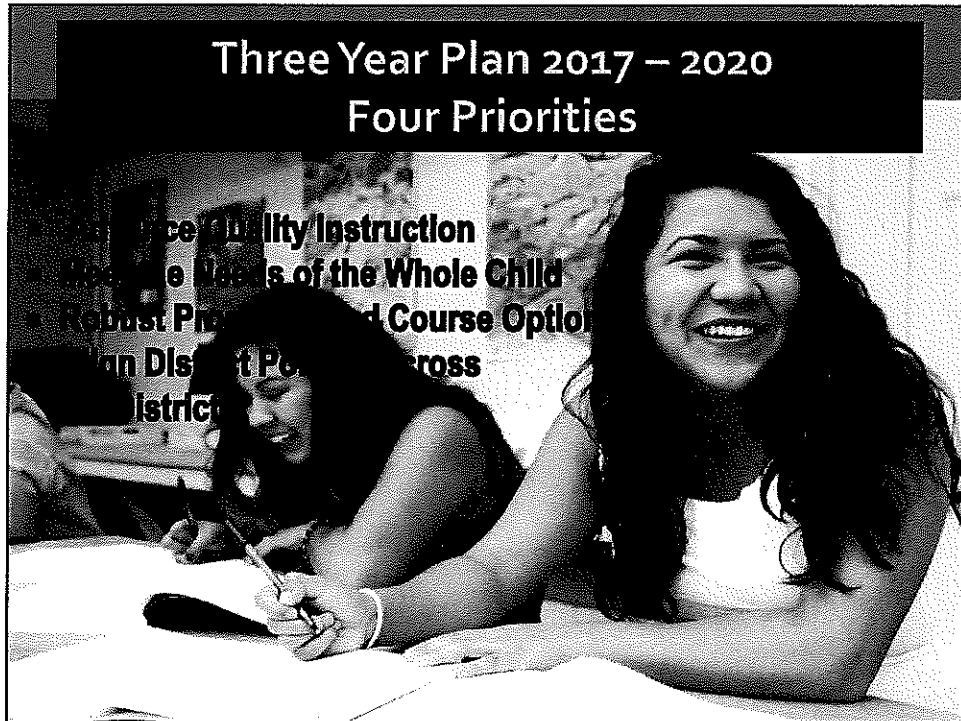
## English Learner Roadmap and School Community Coordinators

### Core Beliefs for English Language Learners

- It is our responsibility to provide each child what she or he needs to reach her or his highest potential and to address the implicit bias in our schools.
- English Language Learners, given the right support, can achieve at high levels and graduate college, career, and community ready.
- Students' home language and culture are assets that we must leverage for their own learning and that of their community.
- All educators in our system are responsible for our English Language Learners.

## Three Year Plan 2017 – 2020 Four Priorities

- Advance Quality Instruction
- Meet the Needs of the Whole Child
- Robust Programs and Course Options
- Align District Policies across District



### English Learner Roadmap

#### Priority #2: Meet the Needs of the Whole Child

- School is an inclusive and welcoming place for ELLs of all backgrounds
- Families increase their capacity to support their children and make informed decisions about their children's education.

### **School is an inclusive and welcoming place for ELLs of all backgrounds**

- Implement policies, guidelines, and training to staff in support of Board Resolution 14-16-17 in support of all students and Board Policy 5111.3(a) for protection of undocumented students.
- Adjust the FTE of school community coordinators, social workers, and counselors to meet the demographic demand at each site in order to serve the whole child.
- Collaborate with Student Services to continue to integrate social and emotional learning approaches that address the Social Emotional Learning (SEL) standards and to ensure these meet the needs of all ELL students.
- Leverage Tier I evidence based practices and strategies, e.g. Positive Behavior Interventions and Supports (PBIS), Trauma Informed Practices, and Restorative Justice (RJ), to build safe and inclusive learning environments for ELLs.
- Ensure ELLs have access to expanded learning and enrichment programs that accelerate language and academic outcomes and work to develop the health and well-being of each child.

### **Families increase their capacity to support their children and make informed decisions about their children's education**

- Create and offer resources and trainings that treat parents as equal partners in the education of their child and increase the capacity of parents to improve student outcomes.
- Empower families to take part in family representative groups or meetings to influence policy, practice and program decisions that affect students and families.
- Listen to parents and students to inform the district about how to create a system that serves our ELLs.
- Collaborate with Student Services to document and ensure equitable access to full-service community school resources.
- Regularly communicate with parents their child's progress toward reclassification, graduation, and A-G requirements.
- Prioritize and provide translation and interpretations services to promote and enhance family engagement and ensure equitable access to information and resources and celebrations.



## School Community Coordinators 2017-2018

- Elementary Sites: Bay View, DeLaveaga, Gault, and Monarch 2.7125 FTE
  - Elisa Gonzales (.75), Rosario Weckler (.75), Victoria Barrientos (.75), and Miriam Campos (.4625)
- Middle Schools: Branciforte and Mission Hill Middle
  - Fe Silva Robles (1.0) and Analilia Santacruz (.5)
- High Schools: Costanoa & Harbor
  - Reyna Ruiz (1.0) & Julia Guzman (.5)
- Nancy Puhvel (SHS) & Angelica Tolentino (SCHS) also serve as important liaisons to their respective communities, although they are not paid as School Community Coordinators

## School Community Coordinators hold the following vision:

- *The school is an inclusive, welcoming, vibrant, integrated, culturally competent community*
- *The school is a place of learning and academic excellence for all*
- *Students feel safe and supported in school*
- *Families trust the school, feel welcome, and are a valued part of the school community with a strong voice that is heard*
- *Families feel empowered, are able to navigate the educational system, and effect change in the school*
- *Families are supportive of the school, active in the school, and collaborate with the school*
- *Families are advocates for their children and guide their learning*
- *Families and students know that any success is possible*
- *Students are confident and successful*
- *Students attend school regularly and on time*
- *Students love learning, feel inspired, and achieve their educational goals in school*

## School Community Coordinators provide...

- Parent support at sites:
  - Translation
  - Communication
  - Advocacy
- Parent meetings:
  - ELAC/DELAC, Parent Teacher Organizations
  - Input on LCAP, district initiatives
- Link to community services
  - Dientes, Families in Transition
- Community Events
  - Fundraisers, Performances, Celebrations
- Ongoing Education
  - Reclassification, A-G, Graduation, Seal of Biliteracy
- Teacher Support:
  - Calls to parents re: attendance, health, schoolwork, permissions, etc.

## Meet the Needs of the Whole Child!



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Workforce Housing Feasibility Study  
Approval of Consulting Services Agreement with Dutra Cerro Graden Inc.

**MEETING DATE:** November 8, 2017

**FROM:** Patrick K. Gaffney, Assistant Superintendent

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Consulting Services Agreement for Phase 1 – Preliminary Workforce Housing Study by Dutra Cerro Graden, Inc. (DCG).

**BACKGROUND:**

Housing in Santa Cruz has become cost-prohibitive for most teachers and staff, as evidenced by the results of a 2/15/17 District employee housing survey. It showed that 65.9% of respondents spend over 31% of their total income on housing and that 24% spend over 50% of their income on housing. Based on the demonstrated need from the employee survey, the District has requested that DCG analyze the feasibility of developing workforce housing at a central, west-side or east-side location.

DCG is a real estate firm led by Dominic Dutra, Alan Cerro and Landis Graden, who focus on providing sustainable real estate management strategies to organizations that support local communities. Their company profile is attached.

DCG will present their process for conducting the feasibility study. The Board is requested to approve the attached Consulting Services Agreement for Phase 1 – Preliminary Workforce Housing Study.

**FISCAL IMPACT:**

For the Phase 1: Preliminary Workforce Housing Study - \$22,500, to be paid by revenues from facilities use (FACU) funds.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.



## **CONSULTING SERVICES AGREEMENT**

THIS CONSULTING AND BROKERAGE AGREEMENT ("Agreement") is made and entered into as of **November 8, 2017 (the "Effective Date")**, by and between Santa Cruz City Schools ("Owner"), and DUTRA, CERRO, GRADEN, INC., a California corporation dba DCG Commercial ("Consultant").

### **1. BASIC AGREEMENTS**

1.1 **Basic Services.** In compliance with all of the terms and conditions of this Agreement, the Consultant shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A", which services are referred to herein as the "Basic Services".

1.2 **Additional Services.** Owner shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work ("Additional Services"), by written request to Consultant, subject to the written acceptance of Consultant. The written request and acceptance of Additional Work shall be written amendments to the Scope of Services. No Additional Services may be undertaken unless authorized by Owner in advance and in writing, including email. Additional Services shall be paid for by Owner as provided in Section 2.2. All services performed in connection with this Agreement may be referred to herein as the "Services." All terms and conditions under this Agreement applicable to Basic Services shall be applicable to all Services except as otherwise agreed to in writing by Owner and Consultant.

1.3 **Standard of Performance.** As a material inducement to Owner to enter into this Agreement, Consultant hereby represents that Consultant has all applicable licenses to perform the Basic Services and is experienced in performing work or services similar to the Basic Services and, in light of such experience, Consultant hereby covenants that it shall follow applicable industry standards in performing all services required hereunder and using only qualified personnel. Owner and Consultant agree that Consultant shall comply with all applicable federal, state and local laws, ordinances, regulations and orders in performing the services hereunder.

2. **COMPENSATION.** The Owner shall compensate the Consultant for the services to be performed in accordance with the terms and conditions of this Agreement as follows:

2.1 **Basic Services.** For the Basic Services, as described in the Scope of Services, Consultant shall be paid in accordance with the "Schedule of Compensation" attached hereto as Exhibit "B" (the "Basic Services Fee"). Said compensation shall be inclusive of all benefits, compensation costs and expenses unless specifically set forth to the contrary in this Section 2

or in Exhibit "B". Consultant shall pay its own income taxes, federal, state or city, and self-employment taxes.

2.2 **Additional Services.** For Additional Services, as described in Section 1.2 hereof, compensation shall be paid as set forth in the Schedule of Compensation attached hereto as Exhibit "B" or pursuant to a separate written agreement between Owner and Consultant specifying the Additional Services to be performed (the "Additional Services Fee" and, together with the Basic Services Fee and any other amounts owed by Owner pursuant to this Agreement, the "Fees").

2.3 **Payment.** Payment of the compensation set forth herein shall be made as set forth in Exhibit B. In addition, Consultant shall be entitled to receive reimbursement for expenses approved in writing in advance by Owner. Consultant shall render an invoice (together with all applicable lien releases and other supporting documentation reasonably requested by Owner) to Owner for all Services and approved reimbursable expenses for which Consultant seeks payment. Upon timely submission by Consultant, Owner shall pay Consultant for all payments due and payable within thirty (30) days thereafter. All past due and unpaid amounts shall bear interest of 0.8% per month assessed from the due date until payment is received. Consultant will continue to perform its obligations hereunder and pursue prosecution of the Services during any claim, dispute, or proceeding between the parties hereto as if such claim, dispute, or proceeding had not been instituted, provided that Owner continues to make payments to Consultant as required under this Agreement for Services that are not the subject of any dispute.

2.4 **Term.** This Agreement shall begin on November 8, 2017 and shall terminate upon completion of Services, but no later than June 30, 2018. There will be no extension of the term of this Agreement without express written agreement by both parties.

### 3. **INSURANCE AND INDEMNIFICATION.**

3.1 **Insurance.** Consultant shall provide Owner with certification of insurance evidencing Consultant's current policies of Workers' Compensation Insurance, Employer's Liability Insurance, Commercial General Liability Insurance, Comprehensive Automobile Liability Insurance and Professional Errors and Omissions Insurance, and any deductibles or self-insured retention applicable to such policies.

#### 3.2 **Indemnification.**

(a) **Consultant Indemnity.** Consultant, on behalf of itself and its officers, employees, invitees, licensees, independent contractors and agents (all of said parties are herein collectively referred to as the "Consultant Indemnitor"), shall indemnify, protect, defend (with counsel reasonably acceptable to Owner and to Consultant Indemnitor's insurance company), save and hold Owner and its parent, affiliated and subsidiary entities and their respective principals, agents, employees, partners, directors, officers (all of said parties

are herein collectively referred to as the "Owner Indemnitee") harmless from and against all liability, damage, loss, claims, demands, actions and expenses of any nature whatsoever, including, but not limited to, attorneys' fees (collectively, "Claims"), to the extent such Claims arise out of or are connected with, or are claimed to arise out of or be connected with: (i) the negligent act, error or omission of a Consultant Indemnitor; or (ii) the willful misconduct of a Consultant Indemnitor; and excluding any such claim or liability to the extent arising from the negligence or willful misconduct of an Indemnitee.

(b) Owner Release. Owner hereby acknowledges and agrees that it shall not hold Consultant liable or responsible for any inaccuracies or incomplete information contained in any site plans, maps, drawings, materials, reports, studies, investigations, or documents provided by Owner or to Owner by any appraisers, lenders, investors, architects, engineers, brokers or real estate salespersons and/or any other consultants (collectively, "Third Parties"). In addition, Consultant shall have no liability to Owner for its recommendations of any Third Parties. In connection with the foregoing, Owner hereby releases and agrees to hold Consultant harmless from any liability, expense, fee or damage arising from: (a) the negligence or willful misconduct of Owner or any Third Parties; and (b) any inaccuracies or incomplete information contained in any site plans, maps, drawings, materials, reports, studies, investigations, or documents provided by any Third Party. Nothing in this Section shall release Consultant from fraud, gross negligence, willful misconduct, any indemnity obligation set forth in this Agreement and/or any breach of this Agreement by Consultant.

4. TERMINATION. Owner shall have the right to cancel and terminate this Agreement at any time whether or not a default exists hereunder, and Owner shall incur no penalty or liability to Consultant or any other person by reason of such cancellation. Consultant may terminate this Agreement for any or no reason following sixty (60) days prior written notice of termination to Owner, and Consultant shall incur no penalty or liability to Owner or any other person by reason of such cancellation other than the compensation to be paid for this sixty (60) day period. If the cancellation is for no fault of Consultant hereunder, Consultant shall be entitled to a prorated share of the Basic Services Fee for the month in which the Agreement is terminated and any bonus payment then due and payable. Upon receipt or delivery of notice of termination of the Agreement, Consultant shall promptly take whatever reasonable steps are required to economically and efficiently transition any services remaining under the Agreement to Owner, as of such termination date, including but not limited to, delivery of all Work Product (as hereinafter defined) to Owner.

5. WORK PRODUCT. All data, survey results, models, reports, plans and specifications obtained or prepared by the Consultant in connection with the performance of services under this Agreement (collectively, "Work Product") shall be the property of Owner, including all copyrights, rights of reproduction and other interests relating thereto, except as provided herein. Consultant may retain a copy of project Work Product for its records.

6. MISCELLANEOUS.

6.1 [Intentionally omitted.]

6.2 Party Representatives. Owner's designated representative is Superintendent Patrick Gaffney. Consultant's designated representative and project principal is Dominic Dutra. The parties each specifically acknowledge that no other officer, employee or agent except the designated representatives shall have authority to modify this Agreement, give any consent or approval on behalf of their represented party, order or approve Additional Services, or waive any rights hereunder this Agreement. As the Consultant's designated representative and project principal, Dominic Dutra shall have primary authority and oversight of the performance of all Consultant services under this Agreement. Consultant shall not replace Dominic Dutra as the Consultant's designated representative and project principal without the prior written consent of Owner.

6.3 Limitation of Liability. No direct or indirect constituent partner or member of Consultant or Owner, or any affiliate, nor any trustee, beneficiary, shareholder, partner, member, manager, officer, director, employee or other agent of any of the foregoing, shall have any personal liability in connection with this Agreement. IN NO EVENT SHALL A PARTY BE LIABLE TO THE OTHER PARTY FOR LOST PROFITS, OR FOR EXEMPLARY, PUNITIVE, SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES FOR ANY CAUSE OF ACTION, WHETHER IN CONTRACT OR TORT, IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT.

6.4 Disclaimer and Release. Owner represents and warrants that Consultant has made no promise, guarantee, or assurance of any particular outcome, approval, or success of the Project, and Consultant disclaims any representations or statements made by any of its employees, agents, contractors, members, managers, officers, or directors, or any other agent of any of the foregoing promising, guaranteeing, or assuring any particular outcome, Approval, or success of the Project. Owner is not relying on any prior representations or statements regarding the Approval or success of the Project by Consultant, and acknowledges that the nature of the Project renders the outcome uncertain at the outset. Owner releases Consultant from any and all liability for the final Project outcome and any failure to achieve Approval of the Project on terms satisfactory to Owner.

6.5 General.

(a) Consultant shall perform all services required herein as an independent contractor of Owner and shall remain at all times as to Owner a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are employees of Owner.

(b) Consultant may not assign this Agreement without the prior written approval of Owner. Owner, in its sole and absolute discretion, may assign this

Agreement at any time provided that Owner's assignee executes an undertaking to Consultant to be bound by the terms and conditions of this Agreement. Upon any such assignment by Owner, and upon the written assumption of liability and execution of a written undertaking of this Agreement by an assignee subject to Consultant's written acceptance, Owner shall be released from all obligations and liability under this Agreement that accrue after the effective date of such assignment.

(c) Any notice which either party may desire to give to the other party must be in writing and shall be effective upon confirmed receipt or refusal thereof, addressed to the respective parties at the addresses designated by such parties.

(d) Consultant, for itself and its employees and personnel, acknowledges, confirms and agrees that all information learned in the course of their employment and all data furnished by Owner, all plans, drawings, computer programs, specifications, and other documents relating to the Project, Owner's business and the terms of this Agreement are and shall remain of a confidential nature, unless and until such matter is publicly known, or becomes publicly known, without fault of Consultant.

(e) No waiver of any default hereunder shall be construed as a waiver of any subsequent breach.

(f) This Agreement shall be construed in accordance with the laws of the state in which the Project is located. This Agreement is made and shall be performed in Santa Cruz, California, and any dispute arising from or in connection with this Agreement shall be adjudicated in the state or federal courts having jurisdiction of such subject matter situated in Santa Cruz County, California. The parties accordingly submit to the personal jurisdiction of such courts and waive any objection to said venue.

(g) All previous negotiations and agreements between the parties hereto, with respect to the transaction set forth herein, are merged in this instrument, which fully and completely express the parties' rights and obligations.

(h) The terms, provisions, representations and certification contained in this Agreement, or inferable therefrom, shall survive the termination of this Agreement and the payment of the remuneration hereinabove provided.

(i) The prevailing party in any action against the other related to this Agreement shall be entitled to have and to recover from the other party its actual attorneys' fees and other expenses in connection with such action.

(j) If any term or provision of this Agreement shall be found to be unenforceable, then, notwithstanding such term or provision, this Agreement shall be and remain in full force and effect and such term shall be deemed stricken to the least extent necessary to avoid such unenforceability, and the Agreement shall be construed to give fullest effect possible to the original intent of the parties.



(k) All exhibits attached hereto are incorporated herein by this reference for the sole purposes of setting forth the scope of the Basic Services, the terms of payment, and any schedule of performance.

(l) Each individual executing this Agreement represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of the party to this Agreement.

(m) This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which when taken together shall be deemed an original and shall constitute one and the same instrument. In order to facilitate the transaction contemplated herein, electronically mailed or facsimile signatures may be used in place of original signatures on this Agreement. Each party intends to be bound by the signatures on the electronically mailed or facsimiled document, is aware that the other party will rely on such signatures, and hereby waive any defenses to the enforcement of the terms of this Agreement based on the form of signature.

***[Signatures on following page]***

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**OWNER**

Santa Cruz City Schools

Signature: \_\_\_\_\_

By (Name): \_\_\_\_\_,  
its Designated Representative

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CONSULTANT**

DUTRA CERRO GRADEN, INC., a California corporation



Signature: \_\_\_\_\_

By: Dominic Dutra, its Designated Representative

Title: Co-Founder and Chief Strategy Officer

Date: November 2, 2017

## EXHIBIT “A”

### SCOPE OF SERVICES

#### Phase I: Preliminary Workforce Housing Study

The District has requested workforce feasibility studies be completed on three properties owned by the District located in the eastern, central and western region of the County as prospective workforce housing sites. The exact site locations will be subject to District staff input based on location, use and current and future needs.

DCG begins the process by looking at a property, identifying its current use, determining how the site can be utilized, and then developing strategic and sustainable long-term plans incorporating that underutilized or unused real estate asset as a benefit to the overall mission of an organization. This process is defined as Land Use Analysis.

DCG will complete a Land Use Analysis on each of the three sites to determine which site presents itself as the optimal property for Workforce Housing.

#### LAND USE ANALYSIS SCOPE OF WORK

##### PROJECT SCOPING SESSION WITH DISTRICT

- ✓ Meet with the District to confirm our understanding of project goals, review the project schedule, discuss expectations of the planning process and work products
- ✓ Meet with staff selected by the District to gain background on community relations, relationships and policy guidance for the District’s properties to be analyzed

##### DATA COLLECTION

Our team will undertake a data gathering effort to collect pertinent information related to the properties to include, but not necessarily be limited to:

- ✓ General Plans and zoning ordinances
- ✓ Specific and/or concept plans
- ✓ Development standards
- ✓ Design guidelines
- ✓ Outside previous legal analysis and consultant reports

##### SITE ASSESSMENTS

- ✓ Visit and photograph the properties to be studied, including the surrounding areas and neighborhoods to identify existing conditions relevant to the project and to gain a thorough knowledge of the area.
- ✓ Synthesize all contextual influences and present opportunities and constraints associated with each of the sites

##### YIELD STUDY

A yield study assesses the site constraints and development requirements to arrive at a realistic number of units on a particular site. The main items we will consider are:

- ✓ Site orientation
- ✓ Setbacks
- ✓ Nominal street sizes
- ✓ Variable unit sizes
- ✓ House sizes
- ✓ Slopes, if any
- ✓ Parking requirement

#### PRELIMINARY FINDINGS AND RECOMMENDATIONS

We will review with staff our preliminary findings and recommendations on the three sites and rank them in order of feasibility. Upon completion of our Phase I Analysis and determination by the District, our team will move forward with a full feasibility analysis on the optimal site for Workforce Housing.

## Phase II: Due Diligence Workforce Housing Analysis

Based on the results of our Phase I studies, the direction of District staff and feedback from key stakeholders, should the District choose to move forward with an in-depth feasibility study, our team will analyze the most optimal site for Workforce Housing.

DCG has assembled a team of experienced and qualified consultants to analyze the property selected and can provide their services as needed. The final services and project budget will be dependent on the characteristics of the selected site:

- ✓ A **Phase I Environmental Assessment** to evaluate environmental issues which may affect future development of the property. This assessment will review potential development concerns in the event there is a high degree of risk and liability of soil contamination from prior toxic chemical use or disposal.
- ✓ A **Geotechnical Report** to review, test and study geotechnical conditions of the site to determine if the soil is suitable to build on.
- ✓ A **boundary survey** is required where a selected site is not already an identifiable legal parcel to order to establish the boundaries of the land to be used for housing.
- ✓ A **topographic survey** is required when a specific site has demonstrable changes in topography that will require significant grading to prepare for housing development.
- ✓ **Site planning** by a licensed architect to determine the number, size and type of units that can be constructed on the site, while also producing conceptual elevations to communicate the “look and feel” of the housing and conceptual imagery to establish the scale, mass and character of the potential units.
- ✓ A **financial analysis** will determine preliminary development costs and financing gaps. A financial analyst will determine project feasibility including construction costs, potential rent rates and gap funding requirements.

#### DEVELOPMENT OPTIONS AND RECOMMENDATIONS

Based on the aforementioned financial analysis and modeling, DCG will determine the realistic development opportunities available to the District and the ways to best address the likely funding gap between costs of development and typical available funding sources for workforce housing projects. As the “funding gap,” is typically a significant cost, the financial analyst will partner with DCG to offer options and recommendations based on the District’s needs, financial status and timeline. The revenue and timeline for receipt of funds are key considerations for the realization of a workforce housing development. A review of options for development funding will include, but not necessarily be limited to:

- o General obligation bond
- o Pay as you go (conventional bank loan)
- o Lease-leaseback
- o Public grants
- o Certificates of participation
- o Partnership with for-profit builder (joint use/joint occupancy)

DCG shall present the findings of the Due Diligence Workforce Housing Analysis to District staff and the Board of Education. The Board shall then make a determination to either proceed with the development of Workforce Housing (future phases and outline for next steps are included on the following pages) or to terminate the effort altogether.

#### COMMUNITY OUTREACH AND PARTNERSHIP EXPLORATIONS

At the District’s sole discretion, DCG’s scope involving community outreach and ancillary efforts may include:

- Outreach to the city, county and others should be made to provide the Board with a sense of the support from other key stakeholders
- Community meeting(s) should be conducted so the Board understands the level of community and neighborhood support for each site

## **EXHIBIT “B”**

### **SCHEDULE OF COMPENSATION**

1. Basic Services Fee. Compensation for the Basic Services shall be made in accordance with the following:

#### **Phase I: Preliminary Workforce Housing Study**

The above noted Scope of Service for Phase I is anticipated to be completed within 7 weeks. DCG proposes a flat fee of Seven Thousand Five Hundred Dollars (\$7,500) per site to offer these services to the District. 50% of this fee will be due upon project (phase I) initiation with the remaining 50% due upon project (phase I) completion. The District will be responsible for the cost of any additional third-party expenses, subject to prior District authorization. The District will be responsible for all consultant expenses including printing of materials and meeting supplies (excluding travel expenses). Consultant reimbursable expenses will be capped at a not to exceed amount of \$1,000, unless pre-approved by Client to exceed this amount. Expense reimbursements will be invoiced to Client upon project (phase I) completion.

Eastern site : \$7,500

Central site: \$7,500

Western site: \$7,500

**Phase I Total:                      \$22,500**

#### **Phase II: Due Diligence Workforce Housing Analysis**

The above noted Scope of Service for Phase II is anticipated to be completed within 8-12 weeks. The final budget for this phase will be determined based upon the characteristics of the final site. The estimated project budget will be \$65,000 - \$85,000 (inclusive of the above noted studies and analyses). 50% of this fee will be due upon project (phase II) initiation with the remaining 50% due upon project (phase II) completion. The District will be responsible for the cost of any additional third-party expenses. DCG will present the District with a project budget, subject to prior District authorization. The District will be responsible for all consultant expenses including printing of materials and meeting supplies (excluding travel expenses). Consultant reimbursable expenses will be capped at a not to exceed amount of \$1,000, unless pre-approved by Client to exceed this amount. Expense reimbursements will be invoiced to Client upon project (phase II) completion.

### Community Outreach and Partnership Explorations

Community Outreach and Partnership Explorations shall be billed monthly on a time and materials basis in accordance with the hourly rates below:

TEAM MEMBER	RATE PER HOUR
Dominic Dutra Co-Founder, Chief Strategy Officer	\$325
Landis Graden Co-Founder, CEO	\$325
Jeffrey Slavin Vice President, Real Estate Development Services	\$275
Angelic Williams Senior Project Manager, Real Estate Development Services	\$200
Leah Denman Senior Project Manager, K-12 Advisory Services	\$200

Client will be responsible for all consultant expenses including printing of materials and meeting supplies (excluding travel expenses). Consultant reimbursable expenses will be capped at a not-to-exceed amount of \$2,000, unless pre-approved by Client to exceed this amount. Expense reimbursements will be invoiced to Client monthly.

## DESCRIPTION OF FIRM

Over a decade ago, three successful real estate professionals – Dominic Dutra, Alan Cerro and Landis Graden – were united by their belief in the importance of giving back to the community through public service. They recognized that organizations providing support and resources to local communities all too often faced limited or declining revenues. So in 2005, Dominic, Alan and Landis joined together to create Dutra Cerro Graden, Inc., a private California Subchapter S Corporation real estate firm that provides these specialized clients with the knowledgeable, caring expertise they need to create healthier, more sustainable real estate management strategies.

For 12 years, Dutra Cerro Graden (“DCG”) has been a team of real estate professionals who puts people before property or profits. As specialists in managing real estate investments for school districts, our people understand that the traditional rules of real estate change when viewed with an eye toward strengthening your community.

Our 10-person team is made up of full-service consulting, property planning and commercial real estate professionals, but our passion lies in bringing education, hope and healing to area communities by helping our clients realize the full potential of their real estate assets. The team at DCG offers a wide range of services to guide you through the often complex world of non-traditional real estate management. Unlike standard commercial real estate agencies, we respect the collaborative focus that’s unique to community-driven organizations like Santa Cruz City School District, and we adapt our approach accordingly to create the best possible solution for your needs.

A small sampling of the academic institutions we’ve assisted over the past 12 years include:

- Albany Unified School District
- Burlingame School District
- Campbell Union High School District
- Chabot-Las Positas Community College District
- Fremont Unified School District
- Greenfield Union School District
- Hayward Unified School District
- La Mesa-Spring Valley School District
- Larkspur-Corte Madera School District
- Livermore Valley Joint Unified School District
- Monterey Peninsula Unified School District
- Napa Valley Unified School District
- New Haven Unified School District
- Newark Unified School District
- North Monterey County Unified School District
- Norwalk-La Mirada Unified School District
- Pittsburg Unified School District
- Pomona Unified School District
- Rescue Unified School District
- Ross Valley School District
- San Juan Unified School District
- San Lorenzo Unified School District
- Solano Community College District
- Twin Rivers Unified School District
- Vallejo City Unified School District
- Woodland Joint Unified School District



## MISSION & VALUES

Dutra Cerro Graden is an alternative to conventional real estate firms with a distinct mission to serve California's community-benefit organizations. DCG was founded under the premise that we could seek profits while also building value within our community. Our founders and employees have always believed that working at DCG is about building something bigger than ourselves.

Most recently, DCG has adopted the Benefit Corporation designation, joining the growing movement of companies across the United States as well as globally, who see part of their corporate responsibility as contributing to a material positive impact on society and the environment. The Benefit Corporation designation is a natural extension of our vision; that by optimizing opportunities and resources for our community-based clients, we can help create long-term gains that benefit and strengthen the communities we serve. We eagerly undertook the Benefit Corporation process to ensure our firm's operations, management practices and governance were at the highest levels and to place us in the best position possible to effect change to benefit our community, our environment, our stakeholders and our clients.

Hiring DCG as a Real Estate Advisor is like choosing a dedicated partner who puts you first. The professionals at DCG believe that finding the perfect solution for your educational facilities should feel nothing like "business as usual." Our goal is not only to provide a welcome alternative to the typical commercial real estate firm, but also to work as a committed partner for community-minded organizations like Santa Cruz City School District.

When you work with us, your interests will be protected with the help of our comprehensive consulting, property planning and real estate services. You can feel confident that we'll research all your options, offer expert advice and work as closely with you to guide you through your options. We help to mitigate and manage risk throughout the process. Our ultimate goal is to assist you in transforming your real estate into resources.

## SERVICES FOR EDUCATIONAL ORGANIZATIONS

Dutra Cerro Graden has years of experience providing real estate services to California school districts. Given the long history of financial challenges facing school districts, we understand it is imperative that they look to alternative funding resources to provide for the essential work of educating our youth. We understand that using real property assets can help stabilize funding uncertainties and assists the District in maximizing revenue. Proceeds realized through lease, acquisition, sale and joint occupancy of District property has the potential of aiding the District in moving to a more efficient, cost-effective and sustainable service-delivery model.

While most school districts and academic institutions understand and appreciate the benefits of Real Property Assessments, they often lack the time and resources to successfully manage the long, complicated, and controversial process from beginning to end. The experienced DCG team works closely with clients to ensure prudent planning, clear communication, timely action, and efficient management of all projects. Our consulting, asset management and brokerage services have helped our district clients:

- Realign assets to better serve the overarching educational mission
- Realize operational efficiencies as a key strategy to fiscal sustainability
- Identify leasing opportunities to bring in passive investment income
- Create "win-win" community partnerships with other public and private entities



## PROJECT TEAM

DCG's 10-person team consists of in-house consultants, advisors and brokers. Below is a brief resume of those personnel who will be participating in any assignment that could be assigned to DCG through the District.

Name of person:	<b>Dominic Dutra, Co-Founder and Chief Strategy Officer</b>
Experience with public institutions:	Dominic has extensive commercial real estate experience throughout California and in particular with public K-12 School Districts and public facilities. Some of Dominic's clients have included Ross Valley School District, San Juan Unified School District, Napa Valley Unified School District, City of Hayward, City of Fremont, Newark Unified School District, San Lorenzo Unified School District, New Haven Unified School District, Larkspur-Corte Madera School District and more.
Other certificates, licenses, or relevant qualifications:	<i>CCIM Designation</i> - Dominic has received the exclusive national designation of Certified Commercial Investment Manager (CCIM). A CCIM is a recognized expert in the commercial and investment real estate industry. The CCIM designation is awarded to commercial real estate professionals upon successful completion of a graduate-level education curriculum and presentation of a portfolio of qualifying industry experience. Taught by established practitioners, the program provides a real-world education in: financial analysis, market analysis, investment analysis and negotiations.



The Dutra name has long been recognized and respected in the real estate and development field. The Dutra family has made significant contributions and is committed to public service at the municipal and state level. Dominic Dutra has followed in his family's footsteps, founding Dutra Cerro Graden with Alan Cerro and Landis Graden in 2005. As Chief Executive Officer at DCG, Dominic's drives the company in its focus on improving cities by *Creating Communities of Value™*.

From 2000-2005, he was President of Dutra Enterprises, Inc., a privately held development company which primarily focuses on the entitlement and development of residential and commercial land. In addition to numerous residential sales and entitlement projects, the company has also been responsible for the development of commercial and office buildings throughout the East Bay. To this day, he remains a Board member of the company.

A strong believer in giving back to the community, he served as a member of the Fremont City Council from 2002-2006 and was re-appointed to the Council for the 2010-2012 term. Dominic is a graduate of Santa Clara University where he earned a Bachelor of Science Degree in Business Management and a Masters in Business Administration (MBA). Prior to Santa Clara University, Dominic also attended Ohlone College and was honored as alumni of the year in 2004. He has extensive commercial real estate experience as evidenced by his CCIM designation, the premier commercial real estate designation in the country.

BRE #00963281



Name of person:	<b>Landis Graden, Co-Founder and Chief Executive Officer</b>
Experience with public institutions:	Landis has extensive commercial real estate experience throughout California and in particular with public K-12 School Districts. Some of Landis's clients have included Vallejo City Unified School District, Solano Community College District, Campbell Union High School District, Hayward Unified School District, Pittsburg Unified School District and more.
Other certificates, licenses, or relevant qualifications:	Certified Paralegal – University of California, Berkeley



As President of DCG, Landis brings to the company over 20 years of business experience. At DCG, some of Landis' clients have included Chabot-Las Positas Community College District, Price And Associates, Educational Services of America, St. Vincent de Paul, and YMCA.

In 1997, he founded Penn & Graden Properties, a residential properties acquisition company, leaving behind a very successful career at a Fortune 500 company. At Penn & Graden, Landis was responsible for acquiring, rehabilitating, managing, and selling several million in real estate assets. He also managed multiple real estate investment groups that were focused on acquiring, rehabilitating, and selling undervalued Bay Area properties, all of which resulted in positive returns for investors. Landis' expertise also includes the founding and management of New Legacy, Inc., comprised of New Legacy Real Estate, a full-service real estate brokerage firm specializing in residential properties in the East Bay and New Legacy Lending Services, a residential mortgage company.

Landis is actively involved in community service and in his church. He currently serves as Chairman on the City of Vallejo's Planning Commission, as a Board Member of Brighter Beginnings, and is President of the Board of Directors for Northern California Community Development, the non-profit arm of Glad Tidings Church of God in Christ. Formerly, he was a Director on the Hayward Chamber of Commerce Latino Business Roundtable and a member of the City of Hayward's Economic Development Committee. In addition, he offers pro bono consulting services to entrepreneurs entering the marketplace, assisting them to understand and navigate the challenges facing small businesses.

A licensed real estate broker, Landis earned a Bachelor of Science Degree in Information Systems Management from the University of San Francisco, and an MBA from Holy Names University.

BRE #01461409



Name of person:	<b>Jeffrey A. Slavin, Vice President of Real Estate Development Services</b>
Experience with public institutions:	Jeff has extensive commercial real estate experience throughout California and in particular with public K-12 School Districts and in Southern California. Some of Jeff's clients have included Claremont School of Theology, La Mesa-Spring Valley School District, Norwalk-La Mirada Unified School District and more.



Jeffrey Slavin joined DCG in 2015 as Vice President of Real Estate Development Services. With 30 years of experience in the corporate and non-profit housing industry, he has been responsible for the development of thousands of homes across California. Jeff was drawn to DCG because of our mission and the fact that his core talents can help DCG clients become both fiscally sustainable and meet their missions as well.

Prior to joining DCG, Jeff was deeply involved in the activities of HomeAid America as a board member, board chair and as Chief Executive Officer. HomeAid is a leading national non-profit provider of housing for homeless populations. Over the past 25 years, HomeAid's 14 chapters have grown into the largest provider of housing for the temporarily homeless in the United States, serving more than 200,000 men, women, and children in their efforts to rebuild their lives.

He also served on the Board of Directors for Volunteers of America, a faith-based non-profit with \$2 billion in assets that serves the poor in the United States.

In 1986, Jeff was named President and Chief Operating Officer of Ahmanson Developments where he managed the production of homes in four operating divisions and joint ventures with other homebuilders around the nation. He subsequently guided the transformation of the Donald Bren Company into California Pacific Homes as its President and Chief Operating Officer and led its resurgence on the Irvine Ranch as an active homebuilder.

Jeff Slavin graduated from Franklin and Marshall College and the Columbia Law School. Slavin's other industry activities include long service on the BIAS/SC Sales and Marketing Council, the Board of Directors of BIA/OC, and CBIA's PCBC Committee, including the presidency of the show in 2001.

Slavin and his wife Janice live in Irvine, CA, and have two adult sons.

Name of person:	<b>Leah Denman, Project Manager, K-12 Advisory Services</b>
Experience with public institutions:	As a Project Manager, Leah focuses on K-12 education institutions. Some of Leah's clients have included Norwalk-La Mirada Unified School District, Napa Valley Unified School District, La Mesa-Spring Valley School District, Burlingame School District, Livermore Valley Joint Unified School District, Newark Unified School District, San Lorenzo Unified School District, San Juan Unified School District and more.



A native of the San Francisco Peninsula, Leah Denman joined DCG in September 2015. As a Project Manager in Real Estate Development Services, she focuses on K-12 education institutions and community colleges.

Prior to joining DCG, she worked for four years as a project manager at the Brookings Institution,



a non-profit public policy organization in Washington, DC. At Brookings, she managed a human rights project with the United Nations, which entailed working with numerous non-profit organizations and governments. Leah also previously worked for Stanford University's Office of Government and Community Relations to strengthen relationships with local, state, and federal governments, as well as its relationship with neighboring communities. At Stanford, Leah worked on various projects ranging from the annual Stanford Community Partnership Awards to land use issues for its 8,180 acre property.

After working at various non-profit and education institutions, Leah was drawn to DCG's value-driven mission. Outside of DCG, she volunteers at women's empowerment organizations and plays in an Irish sports league. Leah is the East Bay Chapter Associate Editor for The View (the quarterly Commercial Women in Real Estate Bay Area magazine).

Leah graduated from Boston University with a Bachelor of Arts in International Relations and received a Master of Business Administration from the George Washington University.

BRE #02041132

Name of person:	<b>Jamil Muchell, Broker Services Manager</b>
Education:	Cal State University East Bay <ul style="list-style-type: none"> <li>• Bachelor of Science Degree in Business Administration</li> </ul> Holy Names University <ul style="list-style-type: none"> <li>• Master in Business Administration</li> </ul>
Years with DCG:	7
Experience with public institutions:	Jamil has extensive commercial real estate experience throughout California and in particular with public K-12 School Districts. Some of Jamil's clients have included Rescue Unified School District, Albany Unified School District, Woodland Joint Unified School District, Pittsburg Unified School District and more.



Jamil Muchell joined DCG in 2010. Jamil oversees and manages DCG's broker activities as Broker Services Manager. His clients have included Northern California Community Development, Next Generation Churches, Price And Associates, and El Cerrito Chinese Community Church.

Previously, Jamil was a coach and trainer at Triple Threat Academy where he trained children, high school students, and some college students in age-appropriate basketball skills and sportsmanship. In addition, he managed various summer camp sessions — each focused on teaching children different skills. He was also responsible for supervising other trainers at Triple Threat Academy. Before that, he was an Administrative Assistant at AIDS Minority Health Initiative where he provided support to staff and clients. At Chabot College, Jamil worked as a Summer Youth Sports Camp Counselor where he mentored and advised youth in various sports activities. From 2005-2006, he was a Teleconferencing Technician at Holy Names University, where he operated multiple cameras in the campus' video control room.

Jamil received his MBA with a concentration in Management and Leadership from Holy Names University and a B.S. in Business Administration with emphases in Entrepreneurship and Corporate Management from Cal State University East Bay. He earned his California Department of Real Estate License in 2006.

BRE # 01763115

Name of person:	<b>Angie Williams, Senior Project Manager, Real Estate Development</b>
Experience with public institutions:	Angie has extensive commercial real estate experience throughout and in particular with public K-12 School Districts. Some of Angie's clients have included La Mesa-Spring Valley School District, Rescue Unified School District, Albany Unified School District, Woodland Joint Unified School District, Pittsburg Unified School District, Albany Unified School District and more.

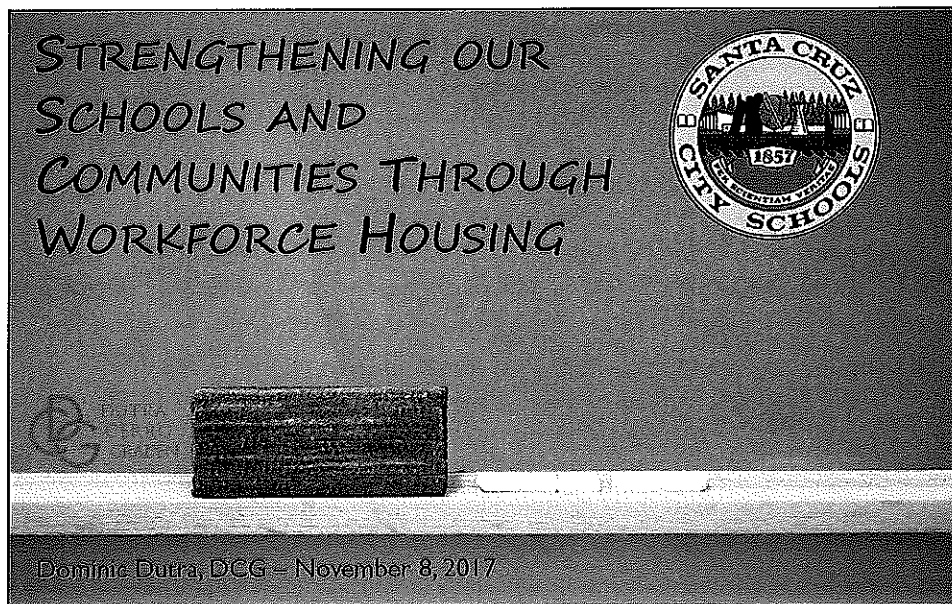



Angie Williams joined DCG in 2014 as a Senior Project Manager. In her role, Angie oversees all development projects and serves as our expert land planner. She was attracted to working at DCG because its core values reflected a social consciousness that often gets lost in the real estate world, and giving back to the community has been something she has always wanted to be able to do in a professional setting.

Prior to joining DCG, Angie was Job Captain at Korth Sunseri Hagey Architects managing projects of various size and scale including San Ramon City Hall, Menlo Circus Club and Pacific Union Club from schematic design to city submittals. In conjunction with attending graduate school at Columbia University she completed two internships with MTA –Transit Oriented Development and Lemor Realty Corp respectively. At the former, she provided financial modeling and analysis services for TOD sites along the Long Island Railroad corridor to ensure sustainable growth for Long Island while at the latter she provided design and financial services for affordable housing projects in Harlem and the Bronx.

Angie has additional experience in asset management, account management, retail design and development consulting / coordination. She volunteered with 826 Valencia in 2011, mentoring students at John O'Connell High School which culminated in a publication of the student's stories. In addition, she served on the Executive Board for her local chapter of Alpha Rho Chi, a national co-ed professional fraternity for students and practitioners of architecture and the allied arts.

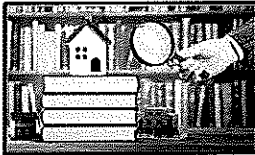







## INTRODUCING DCG

- A registered Benefit Corporation which specializes in mission-based organizations like K-12 School districts
- Help districts more effectively use their real property resources to:
  - Improve fiscal sustainability
  - Repurpose assets in support of district initiatives like developing workforce housing for teachers, administrators and staff



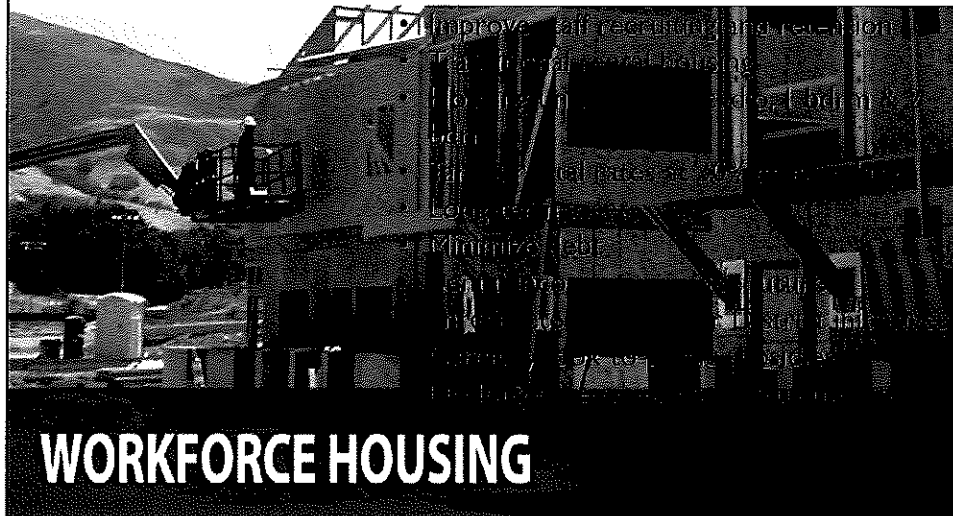


## **NEED FOR WORKFORCE HOUSING IN SANTA CRUZ**

- District's housing survey reported that **65.9% of respondents spend +31% of total household income on housing**
  - For 24% of respondents its +50%
- For first year teachers making ~\$55,000 an **affordable home price would be ~\$250,000-\$415,000** but the **actual median price** for a single-family home is **\$828,500**
- Average one bedroom **monthly rent** in Santa Cruz is **\$2,131**



# PRINCIPLES OF WORKFORCE HOUSING





## WORKFORCE HOUSING


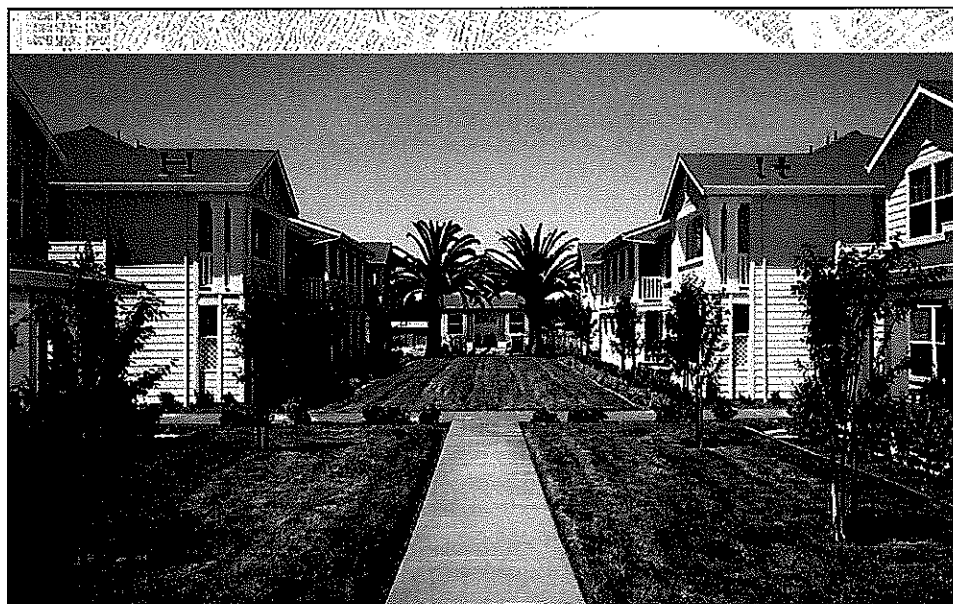
### LAND USE ANALYSIS AND PRELIMINARY FEASIBILITY STUDY (7 WEEKS)

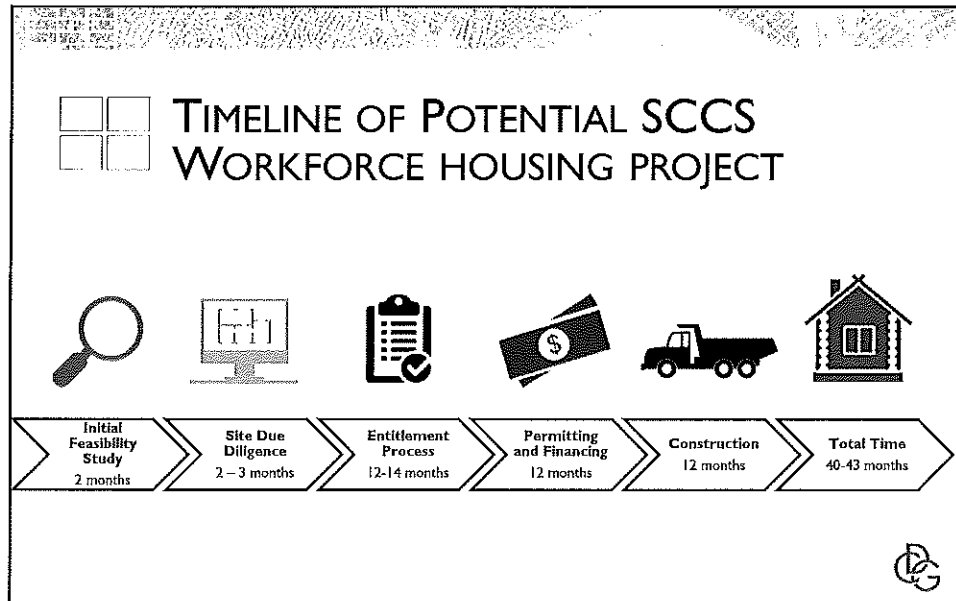
Data Collection

- General Plan and Zoning
- Specific and/or Concept Plans
- Development Standards
- Design Guidelines
- Review of existing consultant reports

Site Assessments

- Site Visit
- Review of Surrounding Properties and Context
- Existing Conditions Review
- Obtain and Review Preliminary Title Report
- Photograph and Document Site



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Single Plans for Student Achievement (SPSA): Elementary, Middle, Alternative, and High Schools

**MEETING DATE:** November 8, 2017

**FROM:** Frank Wells, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the Single Plans for Student Achievement for elementary, middle, alternative, and high schools.

**BACKGROUND:**

Pursuant to California Education Code (EC) Section 64001 and the federal Elementary and Secondary Education Act (ESEA) schools that receive state and federal funds will consolidate all school plans into the Single Plan for Student Achievement (SPSA).

School Site Councils (SCC) are required to develop the SPSA. The SSCs' responsibilities include approving the plan, recommending it to the local governing board for approval, monitoring its implementation, and evaluating the effectiveness of the planned activities at least annually. However, today's presentations are informational.

The SPSA is a blueprint to improve the academic performance of all students. The purpose of the SPSA is to coordinate all educational services at the school. The SPSA addresses how funds provided to the school will be used to improve the academic performance of all pupils. The SPSA must integrate the purposes and requirements of all state and federal categorical programs in which the school participates.

The SPSA serves as the organizer for an individual school's improvement process. The SPSA ensures that students are better equipped to meet the Common Core State Standards in English and math. The reports presented to the board are intended to show the progress they have made toward meeting those goals.

This work is in support of the following District Goals and their corresponding Metrics:

- All SCCS students will be prepared to successfully access post-secondary college and career opportunities.
- SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

**Fiscal Impact:** Fiscal Impact is addressed in each site plan.

**Access to Santa Cruz City Schools Single Plans for Student Achievement by Site:**

[http://sccs.net/departments/educational\\_services/curriculum/single\\_plans\\_for\\_student\\_achievement](http://sccs.net/departments/educational_services/curriculum/single_plans_for_student_achievement)

# Gault Elementary



Single Plan 2017-18

## GAULT ELEMENTARY SITE GOALS

### **ELA**

The percentage of fourth grade students not meeting standard will decrease by 8% from 47.5% to 39% on the CAASPP ELA exam.

The percentage of fifth grade students not meeting standard will decrease by 7% from 68.6% to 61.6% on the CAASPP ELA exam.

### **MATH**

The percentage of fourth grade students not meeting standard will decrease by 8% from 44.3% to 36% on the CAASPP Math exam.

The percentage of fifth grade students not meeting standard will decrease by 7% from 55.7% to 48.5% on the CAASPP Math exam.

## GAULT ELEMENTARY ACTION STEPS

Grade levels will collaborate, give input and implement CPAA and MAP assessments to have on going universal assessments to identify students who are in need of additional support and interventions

Teacher Clarity-Learning goals, success criteria and PLC

Gault staff will collaborate to build and share knowledge around GLAD (Guided Language Acquisition Development) strategies. We will work to implement and utilize GLAD strategies to ensure that all students, ELLs and Native English speakers are able to read nonfiction text and access academic content.

## ASSESSMENTS & METRICS

- Implementation of CPAA and MAP Assessments
- Student growth on CPAA and MAP Assessments
- Student work in PLC
- TIER 2 Intervention Data- How many students?
- Implementation of GLAD strategies in 100% of Classrooms
- Growth on CAASP

## CELEBRATION

By Fall 2017, more than 70% of Gault's ELL students showed at least one level of growth on the CELDT exam, moving toward redesignation.

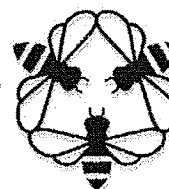


# **Branciforte Middle School**

*Opening Minds - Opening Hearts - Opening Doors*

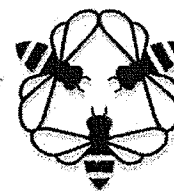
Single Site Plan

## **Branciforte Middle School Site Goals**



1. Ten percent of students will move into average levels on MAP assessments. Underrepresented groups will increase by fifteen percent.
2. Eighty percent of students enrolled in Tier 2 academic interventions will make a year of growth in the identified area of need. Twenty-five percent will make two years growth.
3. Seventy percent of students receiving Tier 2 social-emotional services will indicate improvement in the area of need.

## Action steps



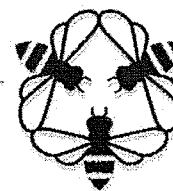
### Tier 1 support

- Teacher Clarity - Learning Goals and Success Criteria
- Use Student Work to Inform Instruction - Evidence Analysis Action Protocol
- Incorporate Trauma Informed Services Strategies

### Tier 2 support

- iReady instruction during SSR
- Math instruction during "elective" period
- Math support during SSR for targeted students
- Leveled ELD instruction
- Read 180 class
- Developing Tier 2 Social Emotional Supports - Check in Check out

## Assessments & Metrics



### To Inform Instruction & Learning

- MAP data - beginning to use to identify instructional needs
- Student work
- Peer and self assessment

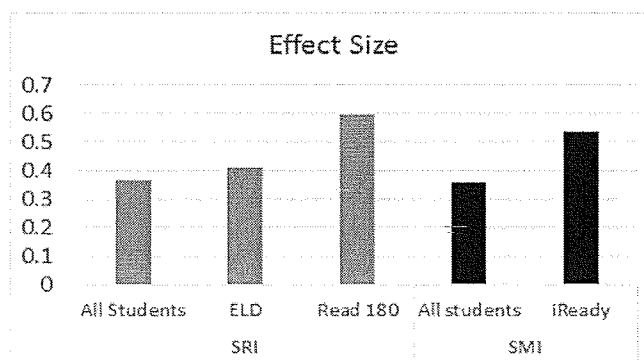
### End of Year

#### Academic

- Growth on MAP

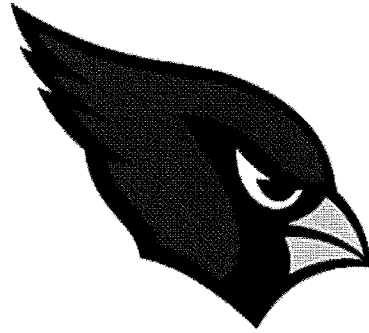
#### Social Emotional

- Specific areas of need





# Single Plan for Student Achievement



Santa Cruz High School 2017-2018



## SCHS School Site Goals

**Develop and Maintain Efficient Content-Specific PLC's**

**Increase Underrepresented Students in AP/Honors**

**Increase Student Voice and Participation**

**Continue Student Success in Integrated Math 1, 2 & 3**



## **Student Voice/Participation Action Steps**

**Intentional Focus--Student Leadership**

**Increase Student Involvement Opportunities**

**Branding and Marketing Focus**

**Multifaceted Communication**



## **How are we doing?**

**Perception Data--student forums/interviews**

**Student Surveys**

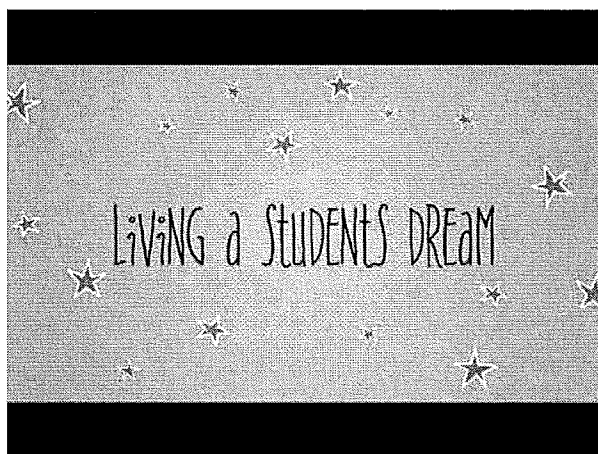
**Principal Advisory Committee**

**Student involvement--clubs and activities**

**Attendance Data**



## Culture of Learning, Culture of Fun



## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Reject Bid for Mission Hill Middle School Front Access Landscape and Drop-Off/Pick-Up Area Project

**MEETING DATE:** October 18, 2017

**FROM:** Patrick K. Gaffney, Asst. Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Reject bid received for Mission Hill Middle School Front Access Landscape and Drop Off/Pick-Up Area Project, Bid # 2017-16.

**BACKGROUND:**

The Mission Hill Middle School front landscape project will increase the safety and access into the front entry of the main building as well as beautify the front of Mission Hill Middle School Campus and improve waiting areas.

The District sent a request for bids to all contractors on our Uniform Construction Cost Accounting Construction Application list. Only one bid was received, from CRW Industries, Inc. in the amount of \$457,556.00.

Staff recommends that the Board reject the bid and that the District rebid the Project. This recommendation is based on the facts that there was only one bidder, and the bid submitted significantly exceeds the District's budget for the Project. Pursuant to Public Contract Code section 20111(a), the Board must either award to the lowest responsible bidder, or must reject all bids. Section 20111(a) enables the Board to reject all bids for any reason.

**FISCAL IMPACT:**

None.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.  
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

**BOARD OF EDUCATION**

**MEETING OF NOVEMBER 8, 2017**

**REJECTION OF ALL BIDS**

**FRONT ACCESS LANDSCAPE  
AND DROP OFF/PICKUP AREA PROJECT  
MISSION HILL MIDDLE SCHOOL**

**BID NUMBER 2017-16, OPENED OCTOBER 24, 2017, 10:00 AM**

**PROJECT DESCRIPTION:**

Mission Hill Front Landscape and access Project to increase the safety and access into the front entry of the main building as well as beautify the front of Mission Hill Middle School Campus and improve waiting areas.

**BACKGROUND:**

A request for bids was sent out to all contractors on our Uniform Construction Cost Accounting Construction Application list. Only one bid was received, from CRW Industries, Inc. in the amount of \$457,556.00.

Staff recommends that the Board reject the bid and that the District rebid the Project. This recommendation is based on the facts that there was only one bidder, and the bid submitted significantly exceeds the District's budget for the Project. Pursuant to Public Contract Code section 20111(a), the Board must either award to the lowest responsible bidder, or must reject all bids. Section 20111(a) enables the Board to reject all bids for any reason.

**FISCAL IMPACT:**

None.

**Approval Date:** \_\_\_\_\_ **Approved By:** \_\_\_\_\_

## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Board Policy Updates

**MEETING DATE:** November 8, 2017

**FROM:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Approve the revised/new policies as submitted for final reading/adoption.

### **BACKGROUND:**

These policies were approved for first reading on October 18 and are now submitted for final reading/adoption. New and revised policies are submitted through the GAMUT online board policy book updating process, which sends policies for review to participating districts approximately six times per year. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included.

The Policy Guidesheet provides a basic overview of the policy changes. Proposed revised policies and bylaws precede current documents for your review. If the policy is new to our district, there is no current policy for review.

Note: Board Policy 4112.61 Employment References is submitted for deletion – there is no new policy – only the current policy for review. The requirements from this current policy have been moved into the Administrative Regulation – so the board policy is no longer required.

This work is in direct support of the following district goals and its corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gap the currently exists between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

## POLICY GUIDE SHEET

### Page 1 of 2

Note: Descriptions below identify revisions made to CSBA's sample board policies and board bylaws. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

#### **BP 0000 - Vision**

(BP revised)

Policy updated to address data sources for vision setting, set expectations that the district's vision will drive all board decisions and district operations, and align the process of reviewing the district's vision with the process for reviewing and updating the local control and accountability plan (LCAP). Regulation deleted and key concepts incorporated into the BP.

#### **BP 0100 - Philosophy**

(BP new to SCCS)

Policy updated to strongly encourage boards to engage in thoughtful discussions and develop their own statements of district philosophy. Sample statements expanded to add items related to nondiscrimination, the influence of teachers and educational support staff on student achievement, the importance of professional development for staff and the board, the board's responsibility to engage in advocacy, and the link between financial stability and attainment of district goals.

#### **BP 2140 - Evaluation of the Superintendent**

(BP revised)

Policy updated to provide that the responsibility for determining the criteria, schedule, method(s), and instrument(s) for superintendent evaluation rests with the board, although input may be sought from the superintendent. Updated policy clarifies that, although the evaluation may be discussed in closed session, the law does not permit discussion or action on any proposed change in compensation during closed session, with limited exceptions. Policy also reflects court decision holding that personal performance goals are not subject to disclosure to the public unless they are specifically stated in the employment contract.

#### **BP 4112.61/4212.61/4312.61 - Employment References**

(BP deleted)

Policy deleted and key concepts incorporated into regulation. Regulation also updated to more directly reflect state law regarding the authority of employers to communicate certain information about current or former employees to prospective employers.

#### **BP 6161.1 - Selection and Evaluation of Instructional Materials**

(BP revised)

Policy updated to delete material defining the "sufficiency" of instructional materials as meaning that students enrolled in the same course have identical materials from the same adoption cycle, and to delete optional material reflecting the authorization to purchase the newest adopted materials for schools in deciles 1-3 of the Academic Performance Index, as those laws have repealed on their own terms. Updated policy also reflects the requirement to address the sufficiency of instructional materials in the district's LCAP and reflects **NEW LAW** (AB 575, 2016) which provides that the State Board of Education may adopt instructional materials for grades K-8 at least once, but not more than twice, every eight years.

#### **BB 9121 - President**

(BB revised)

Bylaw updated to reorganize and revise the duties of the board president for consistency with information provided in CSBA's Board President's Workshop, and to add an optional component on providing training for the president to enhance his/her leadership skills.

## **POLICY GUIDE SHEET**

### **Page 2 of 2**

#### **BB 9220 - Governing Board Elections**

(BB revised)

Bylaw updated to reflect **NEW LAW** (SB 415, 2015) which, effective January 1, 2018, requires a district to move the date of its board election to be concurrent with a statewide election whenever holding an election on a nonconcurrent date has resulted in a significant decrease in voter turnout, as defined. Bylaw encourages districts to review recent voter turnout and, if necessary, adopt a plan before the January 1, 2018 deadline in order to delay consolidation until November 8, 2022. Bylaw also reflects **NEW LAWS** which require public hearings before and after drawing maps of proposed trustee areas (AB 350, 2016), authorize districts to permit board candidates to submit candidate statements for electronic distribution (AB 2010, 2016), allow districts to establish a dedicated fund to make public funds available to persons seeking elective office under specified conditions (SB 1107, 2016), and require prospective plaintiffs who allege that the election method violates the California Voting Rights Act to notify the district before filing a complaint (AB 350, 2016).

#### **BB 9230 - Orientation**

(BB revised)

Bylaw updated to delete section on "Board Candidate Orientation" and move that material to BB 9220 - Governing Board Elections. Bylaw also clarifies that an orientation meeting must be conducted in open session if a majority of the members of the board will be discussing district business, provides examples of topics and materials to be addressed in the orientation, and provides information about CSBA trainings for new and first-term board members.

#### **BB 9400 - Board Self-Evaluation**

(BB revised)

Bylaw updated for consistency with CSBA's online board self-evaluation tool and facilitator services. Bylaw also links board self-evaluation to the identification of strategies for strengthening board performance, including board trainings.



**PRESIDENT**

The Governing Board shall elect a president from among its members to provide leadership on behalf of the governance team and the educational community it serves.

*(cf. 9000 - Role of the Board)*

*(cf. 9005 - Governance Standards)*

*(cf. 9100 - Organization)*

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law

*(cf. 9320 - Meetings and Notices)*

*(cf. 9321 - Closed Session Purposes and Agendas)*

2. Consult with the Superintendent or designee on the preparation of Board meeting agendas

*(cf. 9322 - Agenda/Meeting Materials)*

3. Call the meeting to order at the appointed time and preside over the meeting
4. Announce the business to come before the Board in its proper order
5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused
8. Rule on issues of parliamentary procedure
9. Put motions to a vote, and clearly state the results of the vote

*(cf. 9323 - Meeting Conduct)*

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

**PRESIDENT** (continued)

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board
2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information
3. Subject to Board approval, appointing and dissolving all committees

*(cf. 9130 - Board Committees)*

4. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media

*(cf. 1112 - Media Relations)*

5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels

The president shall participate in the California School Boards Association's Board President's Workshop and other professional development opportunities to enhance his/her leadership skills.

*(cf. 9240 - Board Training)*

When the president resigns or is absent, the vice president shall perform the president's duties. When both the president and vice president are absent, the clerk shall perform the president's duties.

*(cf. 9123 - Clerk)*

*Legal Reference: (see next page)*

**PRESIDENT** (continued)

*Legal Reference:*

EDUCATION CODE

35022 *President of the board*

35143 *Annual organizational meetings; dates and notice*

GOVERNMENT CODE

54950-54963 *Ralph M. Brown Act*

*Management Resources:*

CSBA PUBLICATIONS

*Call to Order: A Blueprint for Great Board Meetings, 2015*

*Board Presidents' Handbook, revised 2002*

*CSBA Professional Governance Standards, 2000*

WEB SITES

CSBA: <http://www.csba.org>

Bylaw  
adopted: February 23, 2011  
revised: October 18, 2017

SANTA CRUZ CITY SCHOOLS  
Soquel, California

proposed

# Santa Cruz City Schools

## Board Bylaw

### President

BB 9121

### Board Bylaws

The Governing Board shall elect a president from among its members to provide leadership on behalf of the Board and the educational community it serves.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9100 - Organization)

The president shall preside at all Board meetings. He/she shall:

1. Call the meeting to order at the appointed time
2. Announce the business to come before the Board in its proper order
3. Enforce the Board's policies relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
5. Explain what the effect of a motion would be if it is not clear to every member
6. Restrict discussion to the question when a motion is before the Board
7. Rule on issues of parliamentary procedure
8. Put motions to a vote, and state clearly the results of the vote
9. Be responsible for the orderly conduct of all Board meetings

(cf. 9323 - Meeting Conduct)

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts and orders necessary to carry out state requirements and the will of the Board

2. Consulting with the Superintendent or designee on the preparation of the Board's agendas  
(cf. 9322 - Agenda/Meeting Materials)

3. Working with the Superintendent to ensure that Board members have necessary materials and information

4. Subject to Board approval, appoint Board members to any committee and appointing and dissolving all committees

(cf. 9130 - Board Committees)

5. Calling such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

6. Representing the district as governance spokesperson, in conjunction with the Superintendent

(cf. 1112 - Media Relations)

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all questions before the Board.

When the president resigns or is absent or disabled, the vice president shall perform the president's duties. When both the president and vice president are absent or disabled, another Board member shall perform the president's duties. In the case of a long term disability or resignation of both the president and vice president, the Board may elect an interim president to serve until the next annual organization meeting or until the return of the president or vice president.

#### Legal Reference:

##### EDUCATION CODE

35022 President of the board

35143 Annual organizational meetings; dates and notice

##### GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

#### Management Resources:

##### CSBA PUBLICATIONS

Board Presidents' Handbook, revised 2002

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardsmanship, 1996

**WEB SITES**

CSBA: <http://www.csba.org>

**Bylaw SANTA CRUZ CITY SCHOOLS**

adopted: February 23, 2011      Soquel, California

Current

**GOVERNING BOARD ELECTIONS****Board Member Qualifications**

Any person is eligible to be a member of the Governing Board, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or elected as a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

*(cf. 9224 - Oath of Affirmation)*

*(cf. 9270 - Conflict of Interest)*

The Board encourages all candidates to become knowledgeable about the role of board members. The Superintendent or designee shall provide all candidates with information that will enable them to understand the responsibilities and expectations of being a Board member, including information regarding available workshops, seminars, and/or training. The Superintendent or designee shall provide all candidates with the county election official's contact information and general information about school programs, district operations, and Board responsibilities.

*(cf. 9230 - Orientation)*

*(cf. 9240 - Board Training)*

**Consolidation of Elections**

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election in accordance with Elections Code 1302.

In addition, if a regularly scheduled Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the average local turnout for the previous four statewide general elections, the Board shall take action to consolidate Board elections with statewide elections. The district shall move its election to the next state statewide election date, unless the Board has adopted a plan by January 1, 2018 to consolidate Board elections not later than the November 8, 2022 statewide general election. (Elections Code 14051, 14052)



**GOVERNING BOARD ELECTIONS** (continued)

In order to consolidate elections based on either circumstance described above, the Board shall adopt a resolution and submit it to the County Board of Supervisors for approval not later than 240 days prior to the date of the currently scheduled district election. (Elections Code 10404.5)

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

*(cf. 9110 - Terms of Office)*

**Elections Process and Procedures**

Each Board member shall reside within the trustee area that he/she represents but shall be elected by all voters in the district.

To ensure ongoing compliance with the California Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall hold public hearings in accordance with Elections Code 10100 before adopting a resolution at an open meeting specifying the change(s), and shall, in accordance with Education Code 5019, obtain approval from the county committee on school district organization having jurisdiction over the district.

*(cf. 9320 - Meetings and Notices)*

**Campaign Conduct**

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

## **GOVERNING BOARD ELECTIONS** (continued)

### **Statement of Qualifications**

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution.

The district shall assume no part of the cost of printing, handling, translating, mailing, or electronically distributing candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the hard copy and/or electronic voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

### **Tie Votes in Board Member Elections**

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

**GOVERNING BOARD ELECTIONS (continued)**

*Legal Reference:*

EDUCATION CODE

1006 *Qualifications for holding office, county board of education*

5000-5033 *Elections*

5220-5231 *Elections*

5300-5304 *General provisions (conduct of elections)*

5320-5329 *Order and call of elections*

5340-5345 *Consolidation of elections*

5360-5363 *Election notice*

5380 *Compensation (of election officer)*

5390 *Qualifications of voters*

5420-5426 *Cost of elections*

5440-5442 *Miscellaneous provisions*

7054 *Use of district property*

35107 *Eligibility; school district employees*

35177 *Campaign expenditures or contributions*

35239 *Compensation of governing board member of districts with less than 70 ADA*

ELECTIONS CODE

20 *Public office eligibility*

1302 *Local elections, school district election*

2201 *Grounds for cancellation*

4000-4008 *Elections conducted wholly by mail*

10010 *District boundaries*

10400-10418 *Consolidation of elections*

10509 *Notice of election by secretary*

10600-10604 *School district elections*

13307 *Candidate's statement*

13308 *Candidate's statement contents*

13309 *Candidate's statement, indigence*

14025-14032 *California Voting Rights Act*

14050-14057 *California Voter Participation Rights Act*

20440 *Code of Fair Campaign Practices*

GOVERNMENT CODE

1021 *Conviction of crime*

1097 *Illegal participation in public contract*

12940 *Nondiscrimination, Fair Employment and Housing Act*

81000-91014 *Political Reform Act*

PENAL CODE

68 *Bribes*

74 *Acceptance of gratuity*

*Legal Reference continued: (see next page)*

## GOVERNING BOARD ELECTIONS (continued)

### *Legal Reference: (continued)*

#### PENAL CODE (continued)

424 *Embezzlement and falsification of accounts by public officers*

661 *Removal for neglect or violation of official duty*

#### CALIFORNIA CONSTITUTION

Article 2, Section 2 *Voters, qualifications*

Article 7, Section 7 *Conflicting offices*

Article 7, Section 8 *Disqualification from office*

#### UNITED STATES CODE, TITLE 52

10301-10508 *Voting Rights Act*

#### COURT DECISIONS

*Rev v. Madera Unified School District*, (2012) 203 Cal. App. 4th 1223

*Randall v. Sorrell*, (2006) 126 S.Ct. 2479

*Sanchez v. City of Modesto*, (2006) 145 Cal. App. 4th 660

*Dusch v. Davis*, (1967) 387 U.S. 112

#### ATTORNEY GENERAL OPINIONS

85 *Ops.Cal.Atty.Gen.* 49 (2002)

83 *Ops.Cal.Atty.Gen.* 181 (2000)

81 *Ops.Cal.Atty.Gen.* 94 (1998)

69 *Ops.Cal.Atty.Gen.* 290 (1986)

### *Management Resources:*

#### CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

*Legal Alert on the Impact of Senate Bill No. 415 on School Board Elections, January 2017*

#### WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: <http://www.sos.ca.gov>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org>

Bylaw  
adopted: June 19, 2013  
revised: October 18, 2017

SANTA CRUZ CITY SCHOOLS  
Soquel, California

Proposed

# Santa Cruz City Schools

## Board Bylaw

### Governing Board Elections

BB 9220

#### Board Bylaws

Any person is eligible to be a member of the Governing Board, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 - Oath of Affirmation)  
(cf. 9270 - Conflict of Interest)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

(cf. 9110 - Terms of Office)

#### Election from Trustee Area/Hybrid Method

Each Board member shall reside within the trustee area that he/she represents but shall be elected by all voters in the district.

To ensure ongoing compliance with the California and federal Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other applicable provisions of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 - Meetings and Notices)

### Campaign Conduct

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 9005 - Governance Standards)

### Statement of Qualifications

The district shall assume no part of the cost of printing, handling, translating, or mailing of candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

### Tie Votes in Board Member Elections

Before each election, the Board shall establish whether a potential tie is to be resolved by lot or with a runoff election. (Education Code 5016)

After an election for which the Board has decided to resolve a tie by lot, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

After an election for which the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)

Legal Reference:

EDUCATION CODE

1000 Composition, and trustee area, county board of education  
1006 Qualifications for holding office, county board of education  
5000-5033 Elections  
5220-5231 Elections  
5300-5304 General provisions (conduct of elections)  
5320-5329 Order and call of elections  
5340-5345 Consolidation of elections  
5360-5363 Election notice  
5380 Compensation (of election officer)  
5390 Qualifications of voters  
5420-5426 Cost of elections  
5440-5442 Miscellaneous provisions  
7054 Use of district property  
35107 Eligibility; school district employees  
35177 Campaign expenditures or contributions  
35239 Compensation of governing board member of districts with less than 70 ADA

ELECTIONS CODE

20 Public office eligibility  
1302 Local elections, school district election  
2201 Grounds for cancellation  
4000-4004 Elections conducted wholly by mail  
10400-10418 Consolidation of elections  
10509 Notice of election by secretary  
10600-10604 School district elections  
13307 Candidate's statement  
13309 Candidate's statement, indigence  
14025-14032 California Voting Rights Act  
20440 Code of Fair Campaign Practices

GOVERNMENT CODE

1021 Conviction of crime  
1097 Illegal participation in public contract  
12940 Nondiscrimination, Fair Employment and Housing Act  
81000-91014 Political Reform Act

PENAL CODE

68 Bribes  
74 Acceptance of gratuity  
424 Embezzlement and falsification of accounts by public officers  
661 Removal for neglect or violation of official duty

CALIFORNIA CONSTITUTION

Article 2, Section 2 Voters, qualifications  
Article 7, Section 7 Conflicting offices



Article 7, Section 8 Disqualification from office

UNITED STATES CODE, TITLE 42

1973-1973aa-6 Voting Rights Act

COURT DECISIONS

Rey v. Madera Unified School District, (2012) 138 Cal. Rptr. 3d 192

Randall v. Sorrell, (2006) 126 S.Ct. 2479

Sanchez v. City of Modesto, (2006) 51 Cal.Rptr.3d 821

Dusch v. Davis, (1967) 387 U.S. 112

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 49 (2002)

83 Ops.Cal.Atty.Gen. 181 (2000)

81 Ops.Cal.Atty.Gen. 98 (1998)

69 Ops.Cal.Atty.Gen. 290 (1986)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: <http://www.ss.ca.gov>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org>

Bylaw SANTA CRUZ CITY SCHOOLS

adopted: June 19, 2013 Soquel, California

**ORIENTATION**

The Governing Board recognizes the importance of providing all newly elected or appointed Board members with support and information to assist them in becoming effective members of the Board. Incoming Board members shall be provided an orientation designed to build their knowledge of the district and an understanding of the responsibilities of their position. Such orientation may include the provision of information, support, and/or training related to Board functions, policies, protocols, and standards of conduct.

*(cf. 9000 - Role of the Board)*

*(cf. 9220 - Governing Board Elections)*

*(cf. 9223 - Filling Vacancies)*

As early as possible following the election or appointment of Board members, one or more orientation sessions shall be held during open meeting(s) of the Board. The Board president and the Superintendent or designee shall develop an agenda for the meeting(s) and shall identify resources that may be useful for incoming Board members.

*(cf. 9121 - President)*

Upon their election or appointment, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office. Additional information for incoming Board members may include, but is not limited to, Board bylaws related to the limits of individual Board member authority, the conduct of Board meetings, and other Board operations; governance standards for ethical conduct; legal requirements related to conflict of interest and prohibited political activity; protocols for speaking with district staff, members of the public, and the media; and publications on effective governance practices.

*(cf. 1112 - Media Relations)*

*(cf. 1160 - Political Processes)*

*(cf. 9005 - Governance Standards)*

*(cf. 9010 - Public Statements)*

*(cf. 9011 - Disclosure of Confidential/Privileged Information)*

*(cf. 9012 - Board Member Electronic Communications)*

*(cf. 9200 - Limits of Board Member Authority)*

*(cf. 9270 - Conflict of Interest)*

*(cf. 9323 - Meeting Conduct)*

In addition, the Superintendent or designee shall provide incoming Board members with specific background information regarding the district, including, but not limited to, the district's vision and goals statements, local control and accountability plan and other comprehensive plans, student demographic data, student achievement data, district policy manual, district budget, and minutes of recent open Board meetings.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 0400 - Comprehensive Plans)*

## **ORIENTATION** (continued)

The Superintendent or designee may offer incoming Board members a tour of district schools and facilities, and may introduce them to district and school site administrators and other staff.

Incoming members are encouraged, at district expense and with approval of the Board, to attend the California School Boards Association's Orientation for New Trustees, Institute for New and First-Term Board Members, and workshops and conferences relevant to the needs of the individual member, the Board as a whole, or the district.

(cf. 9240 - Board Training)

(cf. 9320 - Meetings and Notices)

### *Legal Reference:*

#### EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362-33363 Reimbursement of expenses; board member or member-elect

#### GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body

54952.2 Open meeting laws; posting agenda; board actions

54952.7 Copies of Brown Act to board members

### *Management Resources:*

#### CSBA PUBLICATIONS

Professional Governance Standards for School Boards

The Brown Act: School Boards and Open Meeting Laws, rev. 2009

#### WEB SITES

CSBA: <http://www.csba.org>

### Bylaw

adopted: February 23, 2011

revised: November 12, 2014

revised: October 18, 2017

SANTA CRUZ CITY SCHOOLS  
Soquel, California

# Santa Cruz City Schools

## Board Bylaw

### Orientation

BB 9230

### Board Bylaws

#### New Board Member Orientation

The Governing Board desires to provide Board candidates with information that will enable them to understand the responsibilities and expectations of Board membership. The Superintendent or designee shall provide all candidates with general information about school programs, district operations, Board responsibilities and the county election official's contact information.

The Superintendent will provide incoming Board Members with additional background and information regarding the district's vision and goals, operations, and current challenges in areas that include, but are not be limited to, student achievement, curriculum, finance, facilities, policy, human resources, and collective bargaining. A copy of the Brown Act will also be provided.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

Incoming members are encouraged to attend Board meetings and review agenda materials available to the public in order to become familiar with current issues facing the district. Incoming members also may, at district expense and with approval of the Board, attend workshops and conferences relevant to their individual needs or to the needs of the Board as a whole or the district.

(cf. 9240 - Board Development)

#### Legal Reference:

##### EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362-33363 Reimbursement of expenses; board member or member-elect

##### ELECTIONS CODE

13307 Candidate's statement

20440 Code of Fair Campaign Practices

##### GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body

54952.7 Copies of Brown Act to board members

Management Resources:

CSBA PUBLICATIONS

School Board Leadership, 2007

The Brown Act: School Boards and Open Meeting Laws, rev. 2007

Guide to Effective Meetings, 2007

Professional Governance Standards, 2000

Maximizing School Board Leadership, 1996

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Becoming a Better Board Member: A Guide to Effective School Board Service, 2006

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

National School Boards Association: <http://www.nsba.org>

Bylaw SANTA CRUZ CITY SCHOOLS

adopted: February 23, 2011 Soquel, California

revised: November 12, 2014

**BOARD SELF-EVALUATION**

The Governing Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 2140 - Evaluation of the Superintendent)*

The evaluation may address any area of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy development, collective bargaining, community relations, and advocacy. The evaluation may also address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other governance or boardsmanship skills.

*(cf. 9000 - Role of the Board)*

*(cf. 9005 - Governance Standards)*

The Board shall evaluate itself as a whole. Individual Board members are also expected to use the evaluation process as an opportunity to assess and set goals for their own personal performance.

Each year, the Board, with assistance from the Superintendent, shall determine an evaluation method or instrument that measures key components of board responsibility and previously identified performance objectives. Visual and/or audio recordings of a Board meeting may only be used as an evaluation tool when consent is given by all Board members.

Any discussion involving the Board's self-evaluation shall be conducted in open session.

At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or other individual(s) with pertinent information to provide input into the evaluation process.

Following the evaluation, the Board shall set goals, define and/or refine protocols, and establish priorities and objectives for the following year's evaluation. The Board shall also develop strategies for strengthening Board performance based on identified areas of need, including, but not limited to, Board trainings such as those offered by the California School Boards Association.

*(cf. 9230 - Orientation)*

*(cf. 9240 - Board Training)*

*Legal Reference: (see next page)*

**BOARD SELF-EVALUATION** (continued)

*Legal Reference:*

GOVERNMENT CODE

54950-54963 *Brown Act; board self-evaluations not covered*

*Management Resources:*

CSBA PUBLICATIONS

*Professional Governance Standards*

*Defining Governance, Issue 3: Governance Practices, Governance Brief, April 2014*

WEB SITES

CSBA: <http://www.csba.org>

CSBA Board Self-Evaluation: <http://bse.csba.org>

**Bylaw**

adopted: February 23, 2011

revised: October 18, 2017

SANTA CRUZ CITY SCHOOLS  
Soquel, California

# Santa Cruz City Schools

## Board Bylaw

### Board Self-Evaluation

BB 9400

#### Board Bylaws

The Governing Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

(cf. 0000 - Vision)

(cf. 2140 - Evaluation of the Superintendent)

The evaluation may address any areas of Board responsibility, including but not limited to Board performance in relation to vision setting, curriculum, personnel, finance, policy, collective bargaining and community relations. The evaluation also may address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other boardsmanship skills.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

The Board shall be evaluated as a whole. Individual Board members also are encouraged to use the evaluation process as an opportunity to privately assess their own personal performance.

Each year the Board, with assistance from the Superintendent, shall determine an evaluation method or instrument that measures a reasonable number of previously identified performance objectives. Videotape of a Board meeting may be used as an evaluation tool only with the consent of all Board members.

Any discussion of the Board's self-evaluation shall be conducted in open session. At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or others to provide input into the evaluation process.

Following the evaluation, the Board shall develop strategies for strengthening Board performance and shall establish priorities and objectives for the following year's evaluation.

(cf. 9230 - Orientation)

(cf. 9240 - Board Development)



Legal Reference:

GOVERNMENT CODE

54950-54963 Brown Act; board self-evaluations not covered

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards, 2000

Maximizing School Board Leadership, 1996

WEB SITES

CSBA: <http://www.csba.org>

Bylaw SANTA CRUZ CITY SCHOOLS

adopted: February 23, 2011 Soquel, California

Current

**VISION**

The Governing Board believes that a clearly stated purpose and direction for the district provide the foundation for continuous improvement and accountability. The Board shall adopt a long-range vision for district programs and activities that focuses on the achievement and well-being of all students and reflects the importance of preparing students for the future academically, professionally, and personally. The vision shall recognize the unique role of students, parents/guardians, staff, and community partners in contributing to a high-quality education for all students. The district's vision may be incorporated into its mission or purpose statement, philosophy or motto, long-term goals, short-term objectives, and comprehensive plans such as the local control and accountability plan (LCAP).

*(cf. 0100 - Philosophy)*  
*(cf. 0200 - Goals for the School District)*  
*(cf. 0400 - Comprehensive Plans)*  
*(cf. 0460 - Local Control and Accountability Plan)*  
*(cf. 9000 - Role of the Board)*

The Superintendent or designee shall recommend an appropriate process, with clearly defined procedures, timelines, and responsibilities, for establishing, reviewing, and updating the district's vision statements. This process shall include a review of relevant district documents and data including, but not limited to, information about student demographics, student achievement, current programs, and emerging educational issues. The process shall incorporate an analysis and identification of district strengths and areas in which growth is needed. Input shall be solicited from parents/guardians, students, staff, and community members through methods such as surveys, focus groups, advisory committees, and/or public meetings and forums.

*(cf. 1220 - Citizen Advisory Committees)*  
*(cf. 2230 - Representative and Deliberative Groups)*  
*(cf. 6020 - Parent Involvement)*

The Board shall review the district's vision statements annually, in conjunction with the update to the LCAP, to ensure consistency among all documents that set direction for the district. Following these reviews, the Board may revise or reaffirm the direction it has established for the district.

The Superintendent or designee shall communicate the district's vision to staff, parents/guardians, and the community.

*(cf. 1113 - District and School Web Sites)*  
*(cf. 1100 - Communication with the Public)*

Board decisions regarding curriculum, policies, the budget, collective bargaining agreements, and other district operations shall be aligned with the district's vision. In addition, the Superintendent or designee shall ensure that staff's implementation of district programs and activities supports attainment of the district's vision.

**VISION** (continued)

The Superintendent or designee shall regularly report to the Board regarding district progress toward the vision.

(cf. 0500 - Accountability)

*Legal Reference:*

EDUCATION CODE

52060-52077 *Local control and accountability plan*

*Management Resources:*

CSBA PUBLICATIONS

*The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research*, May 2017

*Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement*, August 7, 2014

*Defining Governance, Issue 4: Governance Decisions*, Governance Brief, June 2014

*Defining Governance, Issue 3: Governance Practices*, Governance Brief, April 2014

WEB SITES

CSBA: <http://www.csba.org>

Policy  
adopted: February 23, 2011  
revised: October 18, 2017

SANTA CRUZ CITY SCHOOLS  
Soquel, California

Policy  
adopted:

CSBA MANUAL MAINTENANCE SERVICE  
July 201

# Santa Cruz City Schools

## Board Policy

### Vision

BP 0000

### Philosophy, Goals, Objectives and Comprehensive Plans

In order to provide a clear focus for district programs, activities and operations, the Governing Board shall adopt long-range strategic goals that set direction for the district focus on student learning and describe what the Board wants its schools to achieve. The strategic goals may be incorporated in various documents, including the district's mission or purpose statement, philosophy, short-term objectives, and/or comprehensive plans.

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 9000 - Role of the Board)

The Superintendent or designee shall recommend an appropriate process for establishing and/or reviewing the district's goals.

The Board shall review the district goals and metrics every year.

The Superintendent or designee shall communicate the district's strategic goals to staff, parents/guardians and the community and shall regularly report to the Board regarding district progress toward the vision.

(cf. 0500 - Accountability)

(cf. 1100 - Communication with the Public)

#### Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Vision, 1996

#### WEB SITES

CSBA: <http://www.csba.org>

Policy SANTA CRUZ CITY SCHOOLS

adopted: February 23, 2011 Soquel, California

**PHILOSOPHY**

In order to establish and support a guiding vision for the district, the Governing Board shall develop, articulate, and regularly review an overarching set of fundamental principles which describe the district's core beliefs, values, and tenets. The Board and district staff shall incorporate these principles into all programs, activities, and operations of the district.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 9000 - Role of the Board)*

It is the philosophy of the district that:

1. All students can learn and succeed.
2. Every student should have an opportunity to receive a quality education regardless of his/her social, cultural, or economic background.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

3. Every student in the district has a right to be free from discrimination, harassment, intimidation, and bullying, as prohibited by law or district policy.
4. The future of our nation and community depends on students possessing the skills to be lifelong learners, collaborative and creative problem solvers, and effective, contributing members of a global and technologically advanced society.
5. Highly skilled and dedicated teachers and educational support staff have the capacity to guide students toward individual achievement and growth, and have a direct and powerful influence on student learning and life experiences.
6. A safe, nurturing environment and positive school climate are necessary for learning, academic achievement, and student development.

*(cf. 5131.2 - Bullying)*

*(cf. 5137 - Positive School Climate)*

7. Parents/guardians have a right and an obligation to be engaged in their child's education and to be involved in the intellectual, physical, emotional, and social development and well-being of their child.

*(cf. 6020 - Parent Involvement)*

8. The needs of the whole child must be addressed, as the ability of children to learn is affected by social, health, and economic conditions and other factors outside the classroom.

BP 0100(b)

## **PHILOSOPHY** (continued)

9. Early identification of learning and behavioral difficulties and timely and appropriate support and intervention contribute to student success.
10. Students and staff are encouraged and motivated by high expectations and recognition for their accomplishments.
11. School improvement is a dynamic process requiring flexibility and innovation to meet the needs of students in a changing world.
12. Professional development for the Board and district staff is essential for the growth and success of the district and its students.

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

*(cf. 9240 - Board Training)*

13. The diversity of the student body and school staff enriches the learning experience, promotes cultural awareness and acceptance, and serves as a model for citizenship in a global society.
14. A common set of norms and protocols is crucial to effective governance.
15. Communication, trust, respect, collaboration, and teamwork strengthen the relationship among Board members and between the Board and Superintendent, and contribute to the effectiveness of the governance team.
16. The community and district are inextricably connected partners, wherein the community's engagement in issues that impact the schools enhances the district's programs and student learning.

*(cf. 1000 - Concepts and Roles)*

17. Two-way communication with all stakeholders is essential for establishing continuity, support, and shared goals both within the district and with the surrounding community.
18. The Board has a responsibility to advocate on behalf all students, keep current on legislative issues affecting education, and build positive relationships with local, state, and federal representatives.

19. A fiscally sound budget which is reflective of the district's vision is imperative to the financial stability of the district and to the attainment of its goals.

BP 0100(c)

**PHILOSOPHY** (continued)

20. Responsibility for district programs and operations is shared by the entire educational community, with ultimate accountability resting with the Board as the basic embodiment of representative government.

*Legal Reference:*

EDUCATION CODE

51002 Local development of programs based on stated philosophy and goals

51019 Definition of philosophy

51100-51101 Parental involvement

*Management Resources:*

CSBA PUBLICATIONS

The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research,  
May 2017

Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement, August 7, 2014

Defining Governance, Issue 2: Governing Commitments, Governance Brief, February 2014

WEB SITES

CSBA: <http://www.csba.org>

National School Climate Center: <http://schoolclimate.org>

Policy  
adopted:

Santa Cruz City Schools, Soquel, CA  
October 18, 2017

**EVALUATION OF THE SUPERINTENDENT**

The Governing Board recognizes its responsibility to establish an evaluation system that enables a fair assessment of the Superintendent's effectiveness in leading the district toward established goals, serves to support his/her continued growth in leadership and management skills, and provides a basis for Board decisions regarding contract extension and compensation. The Board shall annually conduct a formal evaluation of the Superintendent's performance and may provide additional opportunities throughout the year to review the Superintendent's progress toward meeting established goals.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 0500 - Accountability)*

*(cf. 2121 - Superintendent's Contract)*

*(cf. 9000 - Role of the Board)*

*(cf. 9005 - Governance Standards)*

The Board shall determine, with the Superintendent's input, the criteria, schedule, method(s), and instrument(s) to be used for the Superintendent's evaluation. Evaluation criteria shall include, but are not limited to, district goals and success indicators; educational, management, and community leadership skills; and the Superintendent's professional relationship with the Board.

*(cf. 2110 - Superintendent Responsibilities and Duties)*

*(cf. 2111 - Superintendent Governance Standards)*

Prior to the evaluation, the Superintendent shall provide to the Board for its review a report of progress toward district goals, the Superintendent's self-appraisal of accomplishments and performance, and a statement of actions taken to address any Board recommendations from the previous evaluation.

Each Board member shall independently evaluate the Superintendent's performance based upon the evaluation criteria, after which the Board shall produce a single document that integrates the individual evaluations and represents the consensus of the Board.

*(cf. 9121 - President)*

The evaluation shall provide commendations in areas of strength and achievement and recommendations for improving effectiveness in any areas of need, concern, or unsatisfactory performance.

The Board shall meet in closed session with the Superintendent to discuss the evaluation. (Government Code 54957)

*(cf. 9321 - Closed Session Purposes and Agendas)*

*(cf. 9321.1 - Closed Session Actions and Reports)*



## **EVALUATION OF THE SUPERINTENDENT** (continued)

At this meeting, the Superintendent shall have an opportunity to ask questions, respond verbally and in writing to the evaluation, and present additional information regarding his/her performance or district progress.

The discussion shall include the establishment of performance goals for the next year and may identify professional development opportunities for the Superintendent and/or the entire governance team to address areas of concern, strengthen the relationship between the Superintendent and Board, or enhance the Superintendent's knowledge of current educational issues and leadership and management skills.

(cf. 9240 - Board Training)  
(cf. 9400 - Board Self-Evaluation)

After the Board and Superintendent have discussed the evaluation, the Board president and Superintendent shall sign the evaluation and it shall be placed in the Superintendent's personnel file. The evaluation, including personal performance goals, shall be confidential to the extent permitted by law.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

### *Legal Reference:*

#### GOVERNMENT CODE

6254.8 Public Records Act; employment contracts

54957 Closed session, personnel matters

#### COURT DECISIONS

Versaci v. Superior Court, (2005) 127 Cal.App.4th 805

Duval v. Board of Trustees, (2001) 93 Cal.App.4th 902

### *Management Resources:*

#### WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

Policy  
adopted: February 23, 2011  
revised: October 18, 2017

SANTA CRUZ CITY SCHOOLS  
Soquel, California

Proposed

# Santa Cruz City Schools

## Board Policy

### Evaluation Of The Superintendent

BP 2140

#### Administration

The Governing Board shall annually conduct a formal evaluation of the Superintendent's performance in order to assess his/her effectiveness in leading the district toward established goals. The Board and Superintendent shall establish an appropriate schedule for the annual evaluation process.

(cf. 0000 - Vision)

(cf. 2121 - Superintendent's Contract)

(cf. 9000 - Role of the Board)

Evaluation criteria shall be based on district goals and success indicators agreed upon by the Board and Superintendent prior to the evaluation. The evaluation shall provide commendations in areas of strength, provide recommendations for improving effectiveness, and serve as a basis for making decisions about salary increases and/or contract extension.

(cf. 2110 - Superintendent Responsibilities and Duties)

The Board and Superintendent shall annually consider what evaluation method(s) will best serve the district and agree on the specific written instrument to be used. As part of the evaluation process, the Board and Superintendent shall solicit, in writing, confidential feedback from District Administrators regarding the Superintendent's performance objectives. This information shall be compiled by the Board President with written comments intact, and shared with the Superintendent and the Board.

Prior to the evaluation, the Superintendent shall be responsible for preparing and distributing to the Board for its review a report of progress toward district goals, the Superintendent's self-appraisal of accomplishments and performance, and a review of action taken to address any Board recommendations from the previous evaluation. The Board shall also review the Superintendent's current contract and any relevant Board policies.

Each Board member shall independently evaluate the Superintendent's performance. The Board shall determine who will summarize and combine the individual evaluations to create a consensus document and how that consensus document will be formatted. The evaluation shall be a composite of individual Board members' opinions, but there shall be only one final evaluation representing the Board's collective judgment. This final evaluation shall be provided to the Superintendent for his/her response.

The Board shall meet in closed session with the Superintendent to discuss the evaluation.

(Government Code 54957)

(cf. 9321 - Closed Session Purposes and Agendas)

The Superintendent shall have an opportunity to ask questions, respond verbally and in writing to the evaluation, and present additional evidence of his/her performance or district progress.

The Board president and Superintendent shall sign the evaluation as evidence that the evaluation has been discussed. The Superintendent shall place the evaluation in his/her personnel file.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

After each evaluation has been completed, the Board shall meet in open session to give the Board and Superintendent an opportunity to jointly identify performance goals for the next year.

(cf. 2111 - Superintendent Governance Standards)

(cf. 9005 - Governance Standards)

(cf. 9400 - Board Self-Evaluation)

Legal Reference:

GOVERNMENT CODE

54957 Closed session, personnel matters

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Superintendent Evaluation, 2004

WEB SITES

CSBA, Single District Governance Services: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

Policy SANTA CRUZ CITY SCHOOLS

adopted: February 23, 2011 Soquel, California

# **Santa Cruz City Schools**

## **Board Policy**

### **Employment References**

BP 4112.61

#### **Personnel**

The Superintendent or designee shall process all requests for references, letters of recommendation, or information about the reasons for separation regarding all district employees other than himself/herself. All letters of recommendation to be issued on behalf of the district for current or former employees must be approved by the Superintendent or designee.

At his/her discretion, the Superintendent or designee may refuse to give a recommendation. Any recommendation he/she gives shall provide a careful, truthful and complete account of the employee's job performance and qualifications.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

#### **Legal Reference:**

##### **LABOR CODE**

1050-1054 Reemployment privileges

##### **CIVIL CODE**

47 Privileged communication

##### **CODE OF CIVIL PROCEDURE**

527.3 Labor disputes

##### **CODE OF REGULATIONS, TITLE 5**

80332 Professional candor and honesty in letters or memoranda of employment recommendation

##### **COURT DECISIONS**

Randi W. v. Muroc Joint Unified School District et al., (1997) 14 Cal. 4th 1066

Policy **SANTA CRUZ CITY SCHOOLS**

adopted: February 23, 2011 Soquel, California

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS**

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the district's curriculum to ensure that they effectively support the district's adopted courses of study.

*(cf. 0440 - District Technology Plan)*  
*(cf. 6000 - Concepts and Roles)*  
*(cf. 6011 - Academic Standards)*  
*(cf. 6141 - Curriculum Development and Evaluation)*  
*(cf. 6143 - Courses of Study)*  
*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6161.11 - Supplementary Instructional Materials)*  
*(cf. 6162.5 - Student Assessment)*  
*(cf. 6163.1 - Library Media Centers)*

The Board shall select instructional materials for use in grades K-8 that have been approved by the State Board of Education (SBE) or have otherwise been determined to be aligned with the state academic content standards adopted pursuant to Education Code 60605 or the Common Core State Standards adopted pursuant to Education Code 60605.8. (Education Code 60200, 60210)

The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and administrative regulation. (Education Code 60400)

**Review Process**

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.

*(cf. 1220 - Citizen Advisory Committees)*

The review process shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members. (Education Code 60002)

*(cf. 6020 - Parent Involvement)*

In addition, the instructional materials review committee may include administrators, other staff who have subject-matter expertise, and students as appropriate.

## **SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

If the district chooses to use instructional materials for grades K-8 that have not been adopted by the SBE, the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)

Individuals who participate in the selection or review of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

*(cf. 9270 - Conflict of Interest)*

The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

*(cf. 5020 - Parent Rights and Responsibilities)*

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

### **Public Hearing on Sufficiency of Instructional Materials**

The Board shall annually conduct one or more public hearings on the sufficiency of the district's textbooks and other instructional materials. (Education Code 60119)

The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing, the Superintendent or designee shall post a notice in three public places within the district containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

*(cf. 9322 - Agenda/Meeting Materials)*

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks or instructional materials which are aligned to the state content standards adopted pursuant to Education Code 60605 or the Common Core State Standards adopted pursuant to Education Code 60605.8 and which are consistent with the content and cycles of the state's curriculum frameworks. Sufficiency of instructional materials shall be determined in each of the following subjects: (Education Code 60119)

## 1. Mathematics

(cf. 6142.92 - *Mathematics Instruction*)

## 2. Science

(cf. 6142.93 - *Science Instruction*)

## 3. History-social science

(cf. 6142.94 - *History-Social Science Instruction*)

## 4. English language arts, including the English language development component of an adopted program

(cf. 6142.91 - *English/Language Arts Instruction*)

(cf. 6174 - *Education for English Learners*)

## 5. World/foreign language

(cf. 6142.2 - *World/Foreign Language Instruction*)

## 6. Health

(cf. 6142.8 - *Comprehensive Health Education*)

The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the



class and to take home as all other students in the same class or course in the district and has

BP 6161.1(d)

## **SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

If the Board determines that there are insufficient textbooks or instructional materials, it shall provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

The degree to which every student has sufficient access to standards-aligned instructional materials shall be included in the district's local control and accountability plan. (Education Code 52060)

*(cf. 0460 - Local Control and Accountability Plan)*

### **Complaints**

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.

*(cf. 1312.2 - Complaints Concerning Instructional Materials)*

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*

*Legal Reference: (see next page)*

## SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

### *Legal Reference:*

#### EDUCATION CODE

220 Prohibition against discrimination  
1240 County superintendent, general duties  
33050-33053 General waiver authority  
33126 School accountability report card  
35272 Education and athletic materials  
44805 Enforcement of course of studies; use of textbooks, rules and regulations  
49415 Maximum textbook weight  
51501 Nondiscriminatory subject matter  
52060-52077 Local control and accountability plan  
60000-60005 Instructional materials, legislative intent  
60010 Definitions  
60040-60052 Instructional requirements and materials  
60060-60063.5 Requirements for publishers and manufacturers  
60070-60076 Prohibited acts (re instructional materials)  
60110-60115 Instructional materials on alcohol and drug education  
60119 Public hearing on sufficiency of materials  
60200-60210 Elementary school materials  
60226 Requirements for publishers and manufacturers  
60350-60352 Core reading program instructional materials  
60400-60411 High school textbooks  
60510-60511 Donation for sale of obsolete instructional materials  
60605 State content standards  
60605.8 Common Core State Standards  
60605.86-60605.88 Supplemental instructional materials aligned with Common Core State Standards  
CODE OF REGULATIONS, TITLE 5  
9505-9530 Instructional materials

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

##### *Instructional Materials FAQ*

01-05 *Guidelines for Piloting Textbooks and Instructional Materials*, rev. January 2015

*Standards for Evaluating Instructional Materials for Social Content*, 2013

#### WEB SITES

CSBA: <http://www.csba.org>

Association of American Publishers: <http://www.publishers.org>

California Academic Content Standards Commission, Common Core State Standards:

<http://www.scoe.net/castandards>

California Department of Education: <http://www.cde.ca.gov>

revised: October 18, 2017

Proposed

# Santa Cruz City Schools

## Board Policy

### Selection And Evaluation Of Instructional Materials

BP 6161.1

#### Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Santa Cruz City School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the district's curriculum to ensure that they effectively support the district's adopted courses of study.

(cf. 0440 - District Technology Plan)  
(cf. 6000 - Concepts and Roles)  
(cf. 6011 - Academic Standards)  
(cf. 6141 - Curriculum Development and Evaluation)  
(cf. 6143 - Courses of Study)  
(cf. 6146.1 - High School Graduation Requirements)  
(cf. 6161.11 - Supplementary Instructional Materials)  
(cf. 6162.5 - Student Assessment)  
(cf. 6163.1 - Library Media Centers)

The Board shall select instructional materials for use in grades K-8 that have been approved by the State Board of Education (SBE) or have otherwise been determined to be aligned with the state academic content standards adopted pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8. (Education Code 60200, 60210)

The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and administrative regulation. (Education Code 60400)

The Board's priority in the selection of instructional materials is to ensure that all students are

provided with standards-aligned instructional materials in the core curriculum areas of English/language arts, mathematics, science, and history-social science.

### Review Process

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.

(cf. 1220 - Citizen Advisory Committees)

The review process shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members. (Education Code 60002)

In addition, the instructional materials review committee may include administrators, other staff who have subject-matter expertise, and students as appropriate.

If the district chooses to use instructional materials for grades K-8 that have not been adopted by the SBE, the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)

Individuals who participate in the selection or review of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

(cf. 9270 - Conflict of Interest)

The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

(cf. 5020 - Parent Rights and Responsibilities)

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

### Public Hearing on Sufficiency of Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the district's textbooks and other instructional materials. (Education Code 60119)

The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing, the Superintendent or designee shall post a notice in three public places within the district containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

(cf. 9322 - Agenda/Meeting Materials)

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks or instructional materials which are aligned to the state content standards adopted pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8 and which are consistent with the content and cycles of the state's curriculum frameworks. Sufficiency of instructional materials shall be determined in each of the following subjects: (Education Code 60119)

1. Mathematics

(cf. 6142.92 - Mathematics Instruction)

2. Science

(cf. 6142.93 - Science Instruction)

3. History-social science

(cf. 6142.94 - History-Social Science Instruction)

4. English language arts, including the English language development component of an adopted program

(cf. 6142.91 - English/Language Arts Instruction)

(cf. 6174 - Education for English Language Learners)

5. Foreign language

(cf. 6142.2 - World/Foreign Language Instruction)

6. Health

(cf. 6142.8 - Comprehensive Health Education)

The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

The Board shall also make a determination that all students within the district who are enrolled in the same course have "identical" standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3 and 60119. (Education Code 1240.3, 42605)

However, the district may purchase the newest adopted instructional materials for students in district schools ranked in deciles 1-3 of the base Academic Performance Index in any one of the past three school years without necessarily purchasing these materials for use in other district schools. (Education Code 1240.3)

If the Board determines that there are insufficient textbooks or instructional materials, it shall provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

## Complaints

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.

(cf. 1312.2 - Complaints Concerning Instructional Materials)  
(cf. 1312.4 - Williams Uniform Complaint Procedures)

## Legal Reference:

### EDUCATION CODE

220 Prohibition against discrimination

1240 County superintendent, general duties

1240.3 Definition of sufficiency for categorical flexibility

33050-33053 General waiver authority

33126 School accountability report card

35272 Education and athletic materials  
42605 Tier 3 categorical flexibility  
44805 Enforcement of course of studies; use of textbooks, rules and regulations  
49415 Maximum textbook weight  
51501 Nondiscriminatory subject matter  
60000-60005 Instructional materials, legislative intent  
60010 Definitions  
60040-60052 Instructional requirements and materials  
60060-60062 Requirements for publishers and manufacturers  
60070-60076 Prohibited acts (re instructional materials)  
60110-60115 Instructional materials on alcohol and drug education  
60119 Public hearing on sufficiency of materials  
60200-60210 Elementary school materials  
60226 Requirements for publishers and manufacturers  
60240-60252 State Instructional Materials Fund  
60350-60352 Core reading program instructional materials  
60400-60411 High school textbooks  
60510-60511 Donation for sale of obsolete instructional materials  
60605 State content standards  
60605.8 Common Core Standards  
60605.86-60605.88 Supplemental instructional materials aligned with Common Core Standards  
CODE OF REGULATIONS, TITLE 5  
9505-9530 Instructional materials

#### Management Resources:

##### CSBA PUBLICATIONS

Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009

##### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

01-05 Guidelines for Piloting Textbooks and Instructional Materials, September 2001

Standards for Evaluating Instructional Materials for Social Content, 2000

##### WEB SITES

CSBA: <http://www.csba.org>

Association of American Publishers: <http://www.publishers.org>

California Academic Content Standards Commission, Common Core Standards:

<http://www.scoe.net/castandards>

California Department of Education: <http://www.cde.ca.gov>

#### Policy SANTA CRUZ CITY SCHOOLS

adopted: February 13, 2013 Soquel, California